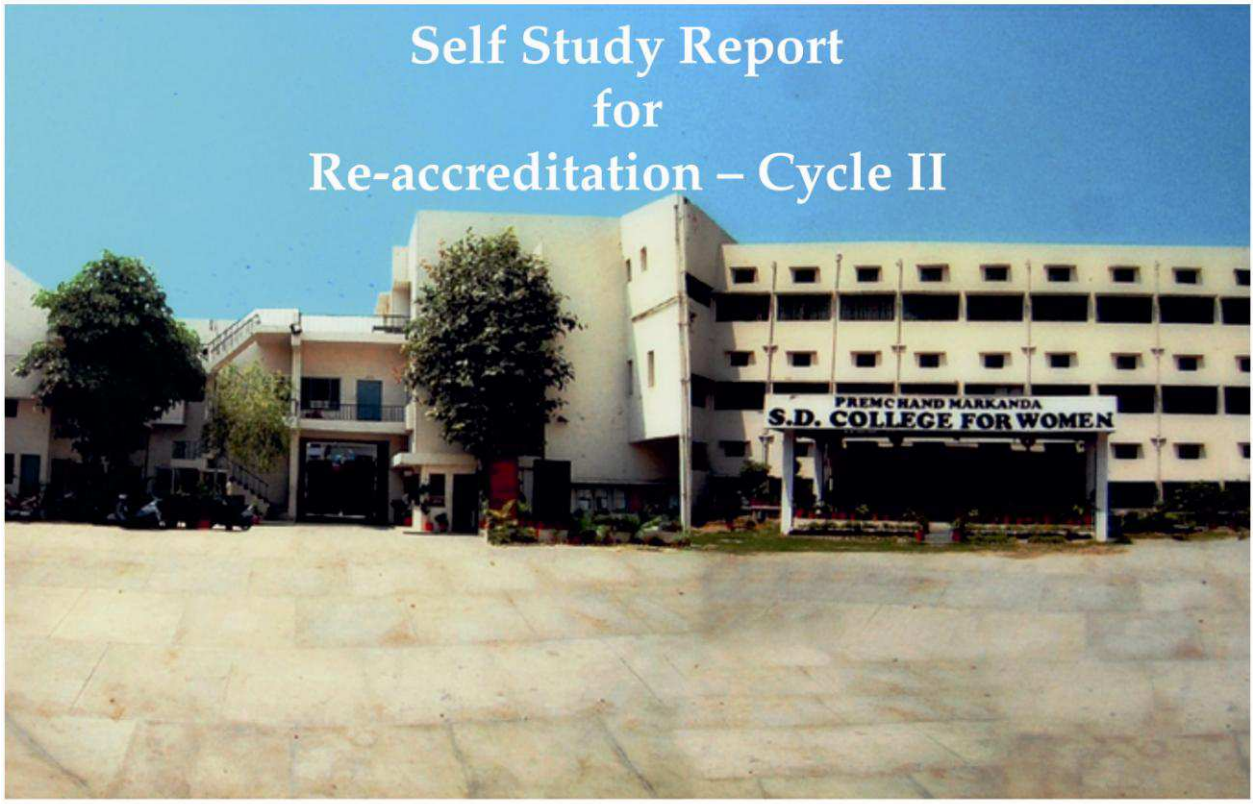
PREM CHAND MARKANDA S.D. COLLEGE FOR WOMEN

JALANDHAR

Self Study Report
for
Re-accreditation – Cycle II



Submitted to

National Assessment and Accreditation Council

(JUNE, 2015)

CONTENTS

SR. NO.	TITLE	PAGE NO.
	Preface	v-vi
	Members of Steering Committee	vii
A.	Executive Summary – Swoc Analysis	1-12
B.	Profile of the Institution	13-28
C.	Criterion-wise Analytical Report	
	i) Curricular Aspects	29-59
	ii) Teaching-Learning and Evaluation	61-121
	iii) Research, Consultancy and Extension	123-214
	iv) Infrastructure and Learning Resources	215-242
	v) Student Support and Progression	243-289
	vi) Governance, Leadership and Management	291-323
	vii) Innovations and Best Practices	325-338
D.	Evaluative Report of the Departments	339-538
E.	Post Accreditation Initiatives	539-542
F.	Annexures	
	Annexure-I Certificate of recognition u/s 2 (f)	
	Annexure II Certificate of recognition u/s 12 (B)	
	Annexure III Certificate of Accreditation	
	Annexure IV Peer Team Report of Cycle 1	
	Annexure V Master Plan of College	
	Annexure VI Audited report of income and expenditure for pervious 4 years	
G.	Declaration by the Head of the Institution	

PREFACE

Dr. (Mrs.) Kiran Arora

With the firm conviction that the NAAC accreditation offers a very genuine opportunity for self reflection to the institute, the IQAC team made coordinated efforts to compile and analyze the data related to various institutional aspects and functions while preparing SSR of Cycle –II. Since team work, devotion, dedication, commitment and a strong sense of belongingness among the steering committee members has been the driving force of our endeavour, it is important to acknowledge the whole hearted cooperation of those who were involved in the compilation of this report. I place on record the unstinting support of Co-ordinator Mrs. Ujla Dada Joshi, Deputy Co-ordinator Mrs. Sangeeta Sharma and Additional Deputy Co-ordinator Mrs. Usha Shahi along with all members of the IQAC cell who invested their time, energy and efforts in deliberation and documentation. On the basis of the overall assessment the institution was accredited at 'A' level in cycle I.

I am privileged to submit the Self-Study Report of our college anticipating reaccreditation- for second cycle in order to validate our claims to resolve to reach greater heights in all spheres- academics, extra mural activities, research, and sports and also in our concern for the holistic development of our students. We have also aimed to develop skills by introducing courses that have market value and are in sync with the requirements of the existing and emerging job markets within the country and abroad.

From purely an Arts College, it has grown into a multi faculty Post-graduate institution of higher learning with the introduction of commerce stream in 1990, Computer Stream in 1995, Job oriented vocational course in Dress Designing and Tailoring in 1995, UGC Sponsored vocational subject in Office Management and Secretarial Practices in 1996, Classical Dance and M.A. Punjabi in 1997, Cosmetology in 2001, Psychology in 2002, M.Sc. Computer Science and B.Sc. Computer Science in 2005, Computer Applications (Data Care Mgt), Communication Skills in English, Internet Applications, Office Management & Secretarial Practices, Cosmetology and Fashion Designing in 2005, PG Diploma in Fashion Designing in 2006, U.G.

Diploma in Stitching and Tailoring in 2006, B.Sc Fashion Designing in 2008, B.B.A., Interior Decoration in 2008, Computer Aided Accountancy and T.V. & Video Production in 2009, M.Com and M.Sc. Fashion Designing in 2010, B.Sc. Non Medical and M.Sc. I.T. in 2011, Web Designing in 2011, Leather Processing Technology in 2013, Foundation Course in Human Rights Education in 2013 and UGC Sponsored innovative program M.A. Business Economics and Information Technology in 2014.

PCM S.D. College still stands vibrant and strong, continuing its service of preparing students. It has to its credit a record of very distinguished service rendered to the cause of upliftment and empowerment of women through the spread of education.

The entire exercise of preparing this self study report leaves us immensely enriched. It is our firm conviction that this experience will enable us to take this prestigious institution to greater heights in the years to come.

Dr. (Mrs.) Kiran Arora

Principal

MEMBERS OF STEERING COMMITTEE

Principal Dr. (Mrs.) Kiran Arora	Chairperson
Mrs. Ujla Dada Joshi	Co-ordinator
Mrs. Sangeeta Sharma	Deputy Co-ordinator
Mrs. Usha Shahi	Additional Deputy Co-ordinator
Mrs. Anita Dhawan	Member
Mrs. Sarbjit Aneja	Member
Mrs. Sampat Trivedi	Member
Mrs. Tripta Handa	Member
Mrs. Geeta Kahol	Member
Mrs. Alka Sharma	Member
Mrs. Priya Mahajan	Member
Mrs. Shivani Sharma	Member
Mrs. Jaspreet Kaur	Member
Ms. Bharti	Member

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY–SWOC ANALYSIS

Prem Chand Markanda S.D. College for Women, a premier institution accredited with 'A' Grade by NAAC was founded on 3rd August, 1973. It has steadily evolved into a multifaculty Post Graduate institution. Devi Sahai S.D. Education Board steered by the great philanthropists and educationists Pandit Prem Chand Markanda, Pandit Dharam Pal Dada, Seth Rup Chand Budhia and Sh. Shiv Nath Khanna laid the foundation of this college which made rapid progress and developed into a big educational centre of higher learning in a short span of time. We salute these stalwarts and stand committed to uphold the noble traditions laid down by the founders. Traversing the path of quality and excellence, learning from experience and in accordance with the motto of the institution 'Do Your Job Well', we have endeavoured to create and disseminate an atmosphere of learning and research in a wide range of disciplines- humanities, commerce, science and technology and have been scaling heights step by step, keeping pace with the challenges of globalization of education and advanced information technology. The institution stands committed to materialize its vision of empowerment and enlightenment of women through quality and value based education aimed at fostering informed global minds. The blueprint of the initiatives taken by the institution along with the inputs and performance appraisal in different aspects categorized by NAAC are summarized below:

CRITERION – I: CURRICULAR ASPECTS

The college envisions the empowerment and enlightenment of women through quality and value based education aimed at fostering global minds. Embodying a macro vision on a micro base, the institution is constantly marching forward on the path of progress and development in its pursuit of actualizing its mission and objectives.

The college is a grant-in-aid college affiliated to Guru Nanak Dev University, Amritsar. It follows the academic curriculum and scheme of examination as designed and prescribed by the University for all Programs. The college offers **15 UG and 5 PG programmes.** The curriculum is further strengthened by the addition of **3 PG Diploma Courses**, **2 UG Diploma Courses, 11 Vocational Add on Courses (Certificate, Diploma and Advanced Diploma)** and **one foundation course** in Human Rights. **17 Courses** among these available Courses are **self- financed**. Two UGC sponsored Research Centres **Guru Nanak Studies Centre and Vivekananda Studies Centre** have been established under **Epoch Making Social Thinkers of India Scheme** to promote teachings of these great thinkers by promoting research activities.

The curriculum is constantly updated by the University and new academic programmes are strategically planned. As per the recommendations of the Peer Team and feedback of stakeholders **14 new courses** have been added in the post accreditation period. Faculty members as nominated members of university bodies like Academic Council, Board of Studies, Faculty of Languages and Faculty of Sciences make constructive contribution to curriculum updation. Recently the college has started an innovative multi-faculty Post Graduate Course MBEIT (Masters in Business Economics and Information Technology). Apart from this **13 interdisciplinary courses** are included in the list of programmes where faculty of different streams participates in curriculum transaction.

For bringing dynamism in curriculum designing and restructuring, **ICT** based teaching learning and development programmes are initiated. Well equipped laboratories and a well stocked library with e-learning resources bring quality enhancement in curriculum transaction and delivery. Arranging seminars, workshops, hands on training, internships, guest lectures, exhibitions and inter-class competitions further helps the stakeholders in realization of the quality statement of the institution. Eminent resource persons in various disciplines have visited the institution. Regular upgradation of infrastructure and existing laboratories is ensured. All these initiatives have resulted in enhancing the employability quotient of the learners. The institution regularly maintains networking and interactions with beneficiaries such as industry, research bodies and university for effective operationalisation of curriculum.

Academic flexibility available at various levels includes both vertical and horizontal flexibility as per the norms and guidelines issued by the University regarding choice of subjects and time frame mobility.

Curriculum enrichment is provided by introducing several skill oriented Add on Courses. The extracurricular activities including sports and cultural activities are planned and included in the academic calender. Efforts are made to sensitize the young learners about cross cutting issues and to inculcate a value based system by organising various activities and programmes for community orientation**. Go Green Club, Red Cross Units, NCC and NSS Units** and **Subject Societies** regularly organize such events and activities.

CRITERION – II: TEACHING, LEARNING AND EVALUATION

The college has adopted a well institutionalized system of students' admission with due emphasis on publicity mechanism and maintaining transparency. The admission process ensures compliance with all the norms of the concerned regulatory/ governing agencies including Guru Nanak Dev University, Amritsar, State Government and UGC. The system also ensures access to students from different geographical areas

and from different socio-cultural and economic backgrounds, differently abled students and sports personnel. Scholarships, freeships, financial aid, book bank facility and other incentives are offered to the needy and deserving students. Admission process and student profiles are reviewed annually and changing trends in students profile are analyzed before taking effective steps for improving the college profile. New and innovative courses are introduced as per the demand of the changing dynamic employment market and feedback is collected from all stakeholders**. 14 new courses** have been added in the post accreditation period. Pre-admission coaching classes, counselling sessions, canvassing campaign and hobby classes are held to assess the students' needs in terms of knowledge and skills before the commencement of the programmes. Effective steps are also taken to bridge their knowledge gap. Learning needs of both advanced learners and slow learners are met suitably with personal care.

The college has adopted an adequate inbuilt mechanism for teaching learning process to achieve its goal of academic excellence. Steps for making an effective teaching plan include preparing the workload, allocation of classes, preparing timetable, unitized syllabus and extra classes to complete the syllabus in time. Initiatives are taken for adopting ICT based teaching aids, using e-learning resources, group discussions, brain storming sessions, holding seminars and workshops, practical sessions, hands on training, internships, use of INFLIBNET facility for accessing e-journals, giving assignments and encouraging students to use powerpoint presentations and transparencies and adopting other innovative methods of teaching. The faculty makes use of 5 smart classrooms, 34 hi -tech and well equipped laboratories and required softwares for enrichment of teaching learning process. Academic support services, professional counselling, mentoring and guidance services are provided. Optimal use of library resources and browsing centre helps them exploit the knowledge reservoir. Regular monitoring and evaluation of the quality of teaching learning is done in regular meetings of IQAC, Planning Forum, Advisory Committee and Departmental Meetings.

For excellence in teaching, well qualified teachers are appointed by the institution as per UGC norms. At present the college has a faculty strength of 81 teachers including 22 permanent teachers(aided) against 35 full time sanctioned and 3 part time sanctioned,11 permanent teachers(unaided),8 teachers(contractual) and 40 teachers on adhoc basis. 13 teachers have cleared the UGC test.Teacher quality is assured by recharging the faculty in their own discipline and on general professional competence through training programmes and faculty development programmes. The Faculty takes initiatives to learn and keep abreast of the latest developments, to innovate continuously, to seek improvement and strive for individual and institutional

excellence. Effective steps are taken for initiating and implementing reforms in evaluation system both on university level and college level. Monitoring and communication of the progress and performance of the students and analysis of the result is made well in time. Five core values specified by NAAC are adopted as graduating attributes for learners.

CRITERION – III: RESEARCH, CONSULTANCY AND EXTENSION

The institution acknowledges the role of research in catering to the needs of the growing economy and dynamic educational scenario. The faculty members are actively engaged in research activities. At present among the faculty members **11 are Ph.D and 20 are M.Phil**. During service 14 faculty members completed their M.Phil and 7 faculty members including the Principal completed their Ph.D. The Faculty members are motivated to take up research projects and they are given full support by granting study leave, duty leave for data collection, flexibility in timetable, ICT support and INFLIBNET facility. At present 2 minor research projects are ongoing while 5 have been completed. Nine faculty members have applied to UGC for Minor Research Projects while 6 faculty members have applied for Major Research Projects. 46 faculty members attended refresher courses/workshops/summer schools in the last 4 years. Three faculty members are pursuing their Ph.D.

Organizing UGC Sponsored National Seminars and Workshops is a regular activity. Post accreditation, **23 National seminars** have been organised while others have been organised at the college level. Research articles are contributed by the faculty for the seminars conducted in the college and by other research bodies. **405 research papers** have been contributed by the faculty to various research Journals.

The college has published **20 research journals** and is planning to publish three peer review journals also. Students of post graduate departments also make their contributions to research journals. 46 books in different fields have also been written by the faculty members and these books are published by reputed publishers.

Two UGC sponsored Research bodies-Guru Nanak Studies Centre and Vivekanand Studies Centre are actively engaged in research pursuits. These centres have been sanctioned under the Epoch Making Social Thinkers of India Scheme. A host of eminent scholars and researchers are invited as resource persons for seminars and workshops. Both the faculty and students involved in research pursuit can make optimal use of ICT facilities including latest software and e-learning resources and INFLIBNET facilities in various

laboratories and departments. We are indeed thankful to UGC for giving liberal grants for setting up of laboratories and funding of research projects including seminars and workshops.

The college has **a wide range of extension programmes** conducted by NSS, NCC, Youth Club, Youth Red Cross, Go Green Club and the Subject Societies. These outreach programmes focus on sensitization of learners for Cross cutting issues and environment protection. Seminars, Workshops, Poster Making Contests and Awareness Campaigns are regularly organised to initiate community orientation and to ensure contribution to national development. NSS units working under the banner 'Not Me but You' extend scope for further utilization of student potential for extension services. NCC cadets have participated in Republic Day Parades at New Delhi and take part in various camps. Volunteers of Youth Red Cross organise Blood Donation Camps and participate in celebration of International Literacy Day and World Peace Day. To instill love and concern for environment, Go Green Club organizes various activities. Linkages with Industry, Research Bodies and NGOs are established to conduct on job training sessions, research activities, and placement services and on campus interviews.

CRITERION – IV: INFRASTRUCTURE AND LEARNING RESOURCE

PCM S.D. College for Women, Jalandhar made its entry in the arena of education in August 1973 with a very humble building of 8 rooms. Now after 41 years of its successful and eventful journey it stands tall with a campus having four blocks- Main Block, IT Block, Collegiate School Block and Brahamkund play ground. To carry out its academic, curricular, co-curricular and extra-curricular pursuits the college possesses a well equipped and well maintained infrastructure. Constant efforts are made for the augmentation of its infrastructure to enhance the effectiveness of teaching learning process and to ensure the holistic development of students' personality.

For conducting effective curriculum and its delivery the college has **67 spacious classroom**s spread in separate blocks- Arts, Commerce and IT. There is a provision of **two seminar halls and an auditorium** with State of Art facilities, well stocked **libraries** in all three blocks, a browsing centre and one computer centre. Among technology enabled learning facilities,the college has **5 smart class rooms** and **34 laboratories** including 7 Computer laboratories, one Computer Centre, 8 Fashion Designing labs, 3 Home Science labs, 1 lab for MBEIT,2 Fine Arts Studios, T.V. and Video Production Studio, Dance Studio, 2 Music Rooms, One Language Lab and separate laboratories for all other practical subjects. All these labs have specialized facilities and required equipments for teaching, learning and research.

Department of Physical Education provides the facility of a **gymnasium, a health centre**, a **multi purpose yoga hall** for yoga seminars, aerobics, table tennis and gymnastics, a centre for indoor games and **Brahmkund playground** for outdoor games.

There are well marked and self contained spaces for NSS, NCC, Youth Club and Central Association. For Health and Hygiene, there is provision of medical room, safe drinking water and neat washrooms. Optimal utilization of these resources is ensured. The college infrastructure is provided for conducting bank exams, competitive exams, election activities including setting up of voting booths and centres for making voting cards.

Common facilities include spaces for Grievance Redressal Cell, Placement Cell, Personality Development Cell, 3 Canteens, CCTV Cameras, Fire Extinguishers, Basement for Parking two wheelers and 2 book shops, Electricity Panel and three generators. Residential quarters are also provided to class IV employees.

The college has **separate libraries for all three blocks**. It has a collection of **36741 books** and has subscribed to **90 Journals** and magazines and 23 newspapers. The browsing centre gives access to e-learning resources. The library remains open from 9am to 4pm on working days and provides a number of services including Opac, INFLIBNET, Book Bank Facility, Reprography, Downloading, Printing, user orientation and awareness assistance in searching database and facility of bar coding.

IT infrastructure is augmented regularly to promote the use of technology. The college believes in marching forward with use of ICT**. 162 computers with internet facility are provided in laboratories and teaching departments and 15 computers are installed in administrative offices. Latest softwares, 8 printers, 2 scanners, 12 projectors, 5 smart class rooms with interactive boards, interactive panels, visualizers, Projectors, Mimeopads, Stylus and mimeo pad pen, 7 laptops, 131 UPS, 44 CCTV Cameras and 5 LCDs** are being used effectively in the campus**. Internet facility is made available via 2 towers of Dreamtel, a high speed leased line connection of 3 Mbps, 1 Airtel Connection (1 Mbps), 1 BSNL connection (512 Kbps) and 2 data cards for off campus internet connectivity.** The system also uses **8 static IP address and MRTG Graphs.** College website, college email-id, email ids of various departments, **3 photostat machines, 1 biometric machine, 1 server with latest configuration and bulk SMS service** are also very useful for smooth and effective functioning of the college. Augmentation and upgradation of the existing infrastructure is an ongoing activity. The maintenance of the infrastructure is done with the active participation of the teaching and non-teaching staff. Many committees have been

constituted for this purpose. Annual stock checking is conducted at the departmental level. Service providers are undertaking repair of sensitive gadgets and equipment.

CRITERION – V: STUDENT MENTORING AND SUPPORT

The diverse programmes in curricular, co-curricular, extra curricular and sports activities are synchronized and reinforced within an effective support system to facilitate students' progression to higher levels of study and towards gainful employment. The prospectus of the college is published every year and it gives information about vision and mission statement, courses offered along with eligibility criteria and fee structure. Information regarding admission is also available on the college website. Liberal concessions, freeships and financial aid are offered on the need cum merit basis. Concessions and incentives are also available for distinguished artists and sports persons. Medical assistance, coaching for competitive exams, hobby classes, skill development programmes and special care for both advanced and slow learners and students with disabilities are provided as student support services.

To facilitate development of entrepreneurship skills among students, the college offers **11 Add on Courses in vocational subjects**. Placement cell and Personality Development Cell conduct personality grooming programmes, soft skill development programmes, lectures, workshops, hands on training sessions and on campus interviews in collaboration with industry linkages. A good number of students are placed every year in reputed companies and banks.

The institution makes policies and strategies for **promoting participation of students** in creative, cultural and sports activities. Special incentive, coaching and proper exposure is provided to hone their talents. Dean Youth Club takes care of all the student support activities. Central Association representing the voice of student community acts as a link between the Principal and students. College magazine 'Govind', Newsletter- Sunshine SD, Wall magazine, poster making drives, powerpoiont presentation and graffiti making provide a platform to ensure students participation in activities displaying their creativity.Additional academic support and flexibility in examination is provided to students taking part in these activities. It is worth mentioning that our players have got laudable achievements in international, national and state level competitions. Our students also win many prizes in Youth Festivals and Inter College competitions every year.

Welfare Schemes available to the students include placement services, health services, bank account facility, subsidized canteens, library, book bank facility, grievance redressal cell, and transport facility,

enrolment in Red Cross, NCC, NSS, Safety insurance schemes and educational trips. The college has its Alumni Association and we are proud of our alumni. Among them we find our students working in Government Offices, Judicial services, as College Principals, School Principals, Chartered Accountants, Radio and TV artists, Associate Professors, Software Engineers (in India and abroad) and as Bank Managers. Some of them are self employed while others run schools and boutiques and provide jobs to others. We are indeed proud of their achievements.

The college is renowned for its **Academic Excellence**. The college Pass percentage in all courses is much higher than that of the university. A good number of students secure top positions in University and the number of students placed in University Merit List crosses the one hundred mark, while the college pass percentage in most of the classes is 100%. Special support is provided to drop outs and the students who are at the risk of failure by helping them with extra coaching and counselling. Achievements of our students in Youth Festivals, Inter College competitions and Sports Activities are worth praising. Students participate in **community orientation programs**, celebrate special days of historical and cultural importance and campaign for cross cutting issues. Student Representatives are included in various bodies like IQAC, Central Association, Youth Club and Go Green Club, Editors in college magazine and executive posts in a host of subject societies.

Annual functions, Havan Yajna, Felicitations, Talent Hunt, College Fete, Saraswati Puja, Prize Distribution Function, Convocation, Valedictory, Farewells at Departmental level, functions of subject societies ensure students' participation and gives them exposure to inculcate values like leadership and discipline. It gives them a feeling of making their contribution to the development of their Alma Mater.

CRITERION – VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

The institution has its well defined vision and mission statement to make concerted and dedicated efforts for empowerment of women through quality and value based education with an objective to create a competitive academic environment by continuous enrichment of teaching and learning through the medium of research and technological advancements. Efforts are being made to ensure holistic development of students personality by integrating its inputs for inculcating a value based system and marching forward with the use of ICT. Efforts are put in to create informed global citizens. Care is being taken for the sensitization of young learners about cross cutting issues and ensuring their love and respect for society and nation.

The institution has adopted a mechanism for efficient organization and transparent and healthy management practices. The Governing Body extends necessary guidelines and directions for the efficient administration of the college. It also monitors the progress and prepares action plans for the future. With the Principal at the helm of affairs, there is an efficient co-ordinating and monitoring mechanism. The top management, Principal and Faculty, have a proactive role in the design and implementation of its quality policy and plans. The college has a Planning Forum headed by the Principal, Senior Members of the staff and Heads of Departments as members. The Planning Forum and Advisory Committee comprising top ten senior faculty members play an active role in the co-ordination and management of college affairs.

For efficient and smooth functioning, the college incorporates strategic governance and leadership qualities through decentralization of power, division of labour and meticulous planning. A large number of committees have been constituted which are competent enough to formulate and execute plans, and evaluate the outcome. These committees concentrate on various issues and aspects like examination, discipline, scholarship, cultural activities, extension activities, grievance redressal, innovations, placement drives, and in the compilation of timetable, prospectus, magazine and newsletter. Regular meetings of these committees are conducted to ensure quality enhancement. Despite the decentralization at departmental levels, the culture of participative management is promoted with the involvement of both students and faculty in various bodies and societies.

For strategic development and deployment of its quality policy the institution makes perspective plans for both short term and long term basis covering different aspects of functioning such as teaching and learning, research and development, industry interaction, community orientation, human resource planning and infrastructure. For execution of these perspective plans various bodies mentioned above give their input. It is ensured that timely information is available to all stakeholders via correspondence, notices, duty lists, texts and e-mails. The Principal has regular interaction with all stakeholders. Grievance redressal cell ensures the timely and speedy redressal of all complaints. The Principal is readily available and accessible to the faculty, students and even visitors.

The institution adopts Faculty Empowerment Strategies. Due emphasis is laid on strategy of careful faculty recruitment and faculty development programmes. Duty leave and all support are provided to those involved in research pursuits or other professional development activities. Performance appraisal system of the staff is adopted to ensure growth of the institution. Welfare schemes available for teaching and non-teaching staff

include medical leave, duty leave, PF loans and fee concession for their children, residential facility for peons and guards and uniform for class IV employees.

For financial management and resource mobilization the college depends on the grants received from DPI (Pb.) and UGC. Any deficit in the annual budget is met by the Management. The college also makes efforts to secure additional funds from ICSR, HRD, local bodies and politicians for developmental activities. The income and expenditure of the institution are subjected to regular internal and external audits as per norms.

In compliance with the NAAC regulations, IQAC has been functioning as a quality sustenance measure since 2007. Regular meetings of IQAC help in effective planning and implementation of institutional policies. The preparation of AQAR gives us an opportunity to evaluate and improve our performance.

CRITERION – VII: INNOVATIONS AND BEST PRACTICES

The institution is well aware of the role of innovations for growth and development. Showing its preparedness to deal with the uncertainty and challenges of the future the college continuously ventures out innovations in all spheres and at all levels by harnessing and utilizing its resources, intellectual capital and technology. **Innovations in enriching curriculum/courses and pedagogical tools** have been initiated with the introduction of 14 new courses, providing hands-on and practical training to learners, addition of e-learning resources and holding personality development programmes focusing on the holistic development of students' personality. Further **innovations for augmenting and enhancing infrastructure** are regularly introduced. Addition of 5 smart classrooms, computerized labs and offices with internet facility, well equipped labs for various courses, upgradation of existing labs and addition of more labs to meet the requirements of a particular course, construction of multipurpose yoga hall, CCTV Cameras, LCD Units, Biometric Attendance System, Provision for Safe Drinking Water, Separate laptops for certain offices and departments are some initiatives taken for infrastructural augmentation. **Innovations in students support services and innovations for research and extension** are also worth mentioning here. The details are included in relevant criteria for student support and research.

The college has certain unique features that enhance the ambience of the institution. Working with the spirit of '**Do Your Job Well'**, our College Motto, the college practices **a host of healthy practices** which include, inculcating a value based system, imparting cultural awareness to the learners, performing Havan Yajna at the beginning of every session, Weekly Morning Assembly, Saraswati Pujan, Community Orientation Programmes, encouraging and supporting the students to take part in co-curricular and sports

activities, special care and incentives for advanced learners, care and counselling of slow learners and drop out cases, students participation in college activities and publication of college magazine, newsletter and wall magazine, personality development and counseling programmes,on campus placement interviews, provision of ICT facilities and above all a healthy academic environment. All these healthy practices have proved very fruitful and effective. All the activities of the institution are in line with the core values of NAAC. Among the best practices of the institution is inculcating a value based system and marching forward with ICT.

Keeping in mind the gravity of environmental crisis the college plays its role in taking **initiatives for Environment Protection.** Installation of water harvesting system, restricting use of polythenes, tree plantation, sharing of vehicles, means of mass transportation for students, taking energy conservation measures, use of eco-friendly generators are some of the initiatives that make the campus eco- friendly and motivate the students to protect the environment. Go Green Club, NCC and NSS units, Red Cross units and other subject societies actively participate in these activities.

The college has lived upto the governing goal of empowering women and other issues related to women holistically during 41 years of its existence. The institution has been serving generations with its unique and innovative ways of teaching, learning and reaching out to society. The quest for excellence has been the priority of the founders and is still leading the institution on its onward journey.

SWOC ANALYSIS

Strengths

- Dynamic Principal, Committed Management and Experienced and Dedicated Faculty.
- Thrust on empowerment and enlightenment of women through quality and value based education aimed at fostering informed global minds.
- Competitive, learner friendly and research oriented academic environment.
- The College Motto ‘Do Your Job Well’ helps us achieve milestones in quality enhancement and academic excellence.
- A vast range of undergraduate, post graduate and skill oriented courses are offered to the learners.
- A multifaculty inter disciplinary course MBEIT is the recent addition.

- Liberal fee concession, scholarships and facility of making payment in installments to include the under privileged and poor sections of the society in the network of higher education.
- Ultra modern and ICT enabled infrastructure.
- Indoor firing range in the department of NCC.
- A host of student support services and welfare schemes for both staff and students.
- Personality development programmes and placement drives initiated to improve learner's quotient of employability and entrepreneurship.
- Eco-friendly, clean and green campus.
- Two UGC Sponsored Research Centres 'Guru Nanak Studies Centre' and 'Vivekanand Studies Centre' are functioning effectively for research promotion.
- Organizing UGC Sponsored National Seminars and promoting other research activities.

Weaknesses

- College campus lodged in three separate buildings.
- Restricted scope of expansion of college building as it is situated in the heart of the city.
- Additional financial burden on the institution, since no fee is charged from SC/ST students as per the directions of the government.
- Lesser autonomy in curriculum designing.
- Financial constraints due to reduction in grants by the government.

Opportunities

- Centrally located college campus.
- Opening new Job Oriented Courses.

Constraints

- Mushrooming of private universities in the city.
- Rising cost of education.
- Reduction and irregulanty in grants issued by the government.

PROFILE OF THE INSTITUTION

1. Profile of the Affiliated/Constituent College

1. Name and Address of the College:

Name:	Prem Chand Markanda S.D. College for Women	
Address:	Nehru Garden Road, Jalandhar	
City:	Pin: 144001	State: Punjab
Website:	www.pcmsdcollegeonline.com	

2. For communication:

Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Dr. Kiran Arora	O: 0181-2241364	94172-68885	0181-2236122	kiranarora67@yahoo.com
Steering Committee Co-ordinator	Mrs. Ujla Dada Joshi	O: 0181-2455122	98769-04066	–	iqac2013@yahoo.com
Deputy co-ordinator	Mrs.Sangita Sharma	O: 0181-2455122	98158-26206	–	iqac2013@yahoo.com
Additional Deputy Co-ordinator	Mrs. Usha Shahi	O: 0181-2455122	98142-12384	–	iqac2013@yahoo.com

3. Status of the Institution:

Affiliated College ☑

Constituent College ☐

Any other (specify) ☐

4. Type of Institution:

a. By Gender

i. For Men ☐

ii. For Women ☑

iii. Co-education ☐

b. By Shift

i. Regular ☑

ii. Day ☑

iii. Evening ☐

5. It is a recognized minority institution?

Yes ☐

No ☑

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Sources of funding:

Government ☐

Grant-in-aid ☑

Self-financing ☑

Any ☐

7. a. Date of establishment of the college: July 1973

b. Univeristy to which the college is affiliated/or which governs the college (If it is a constituent college)

Guru Nanak Dev University, Amritsar

c. Details of UGC recognition:

Under Section	Date, Month & Year	Remarks (If any)
i. 2 (f)	26/02/1974	
ii. 12 (B)	26/02/1974	

(Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act enclosed in Annexure 1 and Annexure2)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition / Approval Details Institution / Department Programmes	Day, Month and Year (dd-mm-yy)	Validity	Remarks
i.	NA			
ii.	NA			
iii.	NA			
iv.	NA			

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognised by the UGC), on its affiliated colleges?

Yes [✓] No [ ]

If yes, has the college applied for availing the autonomous status?

Yes [ ] No [✓]

9. Is the college recognized

a. By UGC as a college with Potential for Excellence (CPE)?

Yes [ ] No [✓]

If yes, date of recognition _____

b. For its performance by any other government agency?

Yes [ ] No [✓]

If yes, Name of the agency _____

Date of recognition _____

10. Location of the campus and area in sq.mts:

Location *	**Urban**	
Name of Campus	**Campus area**	**Built up area**
Main Block	3828 sq.mts	7116.66 sq.mts
IT Block	1095.22 sq.mts	870.83 sq.mts
Collegiate School	2032.52 sq.mts	1016.26 sq.mts
Brahm Kund (Play Grounds)	17066 sq.mts	193 sq.mts

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies is using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/ seminar complex with infrastructural facilities. ✓
- Sports facilities
  - * Play grounds ✓
  - * Swimming pools
  - * Gymnasium ✓
  - * Yoga hall ✓
- Hostel
  - * Boys' hostel: N.A
    - i. Number of hostels
    - ii. Number of inmates
    - iii. Facilities (mention available facilities)

* Girls' hostel: Future Plans
    i. Number of hostels
    ii. Number of inmates
    iii. Facilities (mention available facilities)
* Working women's hostel
    i. Number of inmates
    ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available-cadre wise)–

  Non-Teaching: 15
- Cafeteria- 3 ✓
- Health Centre ✓

  First aid, Inpatient, Outpatient, Emergency care facility, Ambulance…. ✓

  Health centre staff-

  Qualified Doctor Full time ☐ Part time ☐

  Qualified Nurse Full time ☐ Part time ☐
- Facilities like banking, post office, book shops ✓
- Transport facilities to cater to the needs of students and staff ✓

  2 buses owned

  2 buses on contract
- Animal house
- Biological waste disposal
- Generator or other facility for management/regulation of electricity and voltage. ✓

  (3 Generators One 82 KV and Two 62KV each)
- Solid waste management facility
- Waste water management
- Water harvesting ✓

12. Details of programmes offered by the college (Give data for current academic year)

S. No.	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved student strength	No. of students admitted
UG level						
1	B.Sc. (Eco)	6 Semesters	+2 pass or Equivalent Exam	English Hindi Punjabi	No Limit	68
2	B.Sc. (Comp.Sc.)	6 Semesters	+2 pass or Equivalent Exam	English	No Limit	31
3	B.Sc. (Non-Med)	6 Semesters	+2 pass or Equivalent Exam	English	180	59
4	B.Sc. (Fashion Designing)	6 Semesters	+2 pass or Equivalent Exam	English Hindi Punjabi	No Limit	68
5	BA	6 Semesters	+2 pass or Equivalent Exam	English Hindi Punjabi	No Limit	249
6	BA Hons (Hindi, Punjabi, Sanskrit, Political Science)	4 Semesters	Passed BA Sem II Exam or equivalent Examination of GNDU	English Hindi Punjabi	240	40
7	BCA	6 Semesters	+2 pass or Equivalent Exam	English	180	157
8	B.Com (Prof.)	6 Semesters	+2 pass or Equivalent Exam	English Hindi Punjabi	540	287
9	B.Com (Regular)	6 Semesters	+2 pass or Equivalent Exam	English Hindi Punjabi	225	85
10	B.Com. Hons.	4 Semesters	Passed B.Com Sem II Exam or equivalent Examination of GNDU	English Hindi Punjabi	60	28

S. No.	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved student strength	No. of students admitted
11	BBA	6 Semesters	+2 pass or Equivalent Exam	English Hindi Punjabi	120	21
PG level						
1	M.Com	4 Semesters	Graduate from any recognized university	English	120	76
2	M.Sc. (Comp. Sc.)	4 Semesters	Graduate from any recognized university	English	60	06
3	M.Sc. (IT)	4 Semesters	Graduate from any recognized university	English	60	24
4	M.Sc. Fashion Designing	4 Semesters	Graduate from any recognized university	English	60	38
Integrated courses						
1	MBEIT	4 Semesters	Graduate from any recognized university	English	30	08
PG Diploma Courses						
1	Computer Application	2 Semesters	Graduate from any recognized university	English	40	04
2	Cosmetology	2 Semesters	Graduate from any recognized university	English Hindi Punjabi	50	06
3	Garment Construction & Fashion Designing	2 Semesters	Graduate from any recognized university	English Hindi Punjabi	50	06

S. No.	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved student strength	No. of students admitted
Diploma in Stitching and Tailoring						
1.	Diploma in Stitching and Tailoring	2 Semesters	Graduate from any recognized university	English Hindi Punjabi	50	07
Value Added Certificate Courses						
1	Communication Skills in English (Add on)	2 Semesters	+2 in any stream	English	No limit	20
2	Internet Application	2 Semesters	+2 in any stream	English	No limit	31
3	Web Designing	2 Semesters	+2 in any stream	English	No limit	31
4	Computer Application	2 Semesters	+2 in any stream	English	No limit	2
5	Computer Aided Accountancy	2 Semesters	+2 in any stream	English	No limit	73
6	Interior Decoration	2 Semesters	+2 in any stream	English	No limit	10
7	Cosmetology	2 Semesters	+2 in any stream	English	No limit	32
8	Leather Processing Technology	2 Semesters	+2 in any stream	English	No limit	22
9	T.V & Video Production	2 Semesters	+2 in any stream	English	No limit	5
10	Fashion Designing	2 Semesters	+2 in any stream	English	No limit	11
11	Office Management & Secretarial Practices	2 Semesters	+2 in any stream	English	No limit	17

S. No.	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved student strength	No. of students admitted
Value Added Diploma Courses						
1	Internet Application	2 Semesters	+2 in any stream	English	No limit	--
2	Web Designing	2 Semesters	+2 in any stream	English	No limit	7
3	Computer Application	2 Semesters	+2 in any stream	English	No limit	--
4	Computer Aided Accountancy	2 Semesters	+2 in any stream	English	No limit	20
5	Office Management & Secretarial Practices Grade II	2 Semesters	+2 in any stream	English	No limit	7
6	TV and Video Production	2 Semesters	+2 in any stream	English	No limit	3
7	Fashio Designing	2 Semesters	+2 in any stream	English	No limit	3
Value Added Advanced Diploma Courses						
1	Internet Application	2 Semesters	+2 in any stream	English	No limit	1
2	Computer Aided Accountancy	2 Semesters	+2 in any stream	English	No limit	5
3	Computer Application	2 Semesters	+2 in any stream	English	No limit	1
4	Web Designing	2 Semesters	+2 in any stream	English	No limit	1
5	TV & Video Production	2 Semesters	+2 in any stream	English	No limit	3
6	Office Management & Secretarial Practices	2 Semesters	+2 in any stream	English	No limit	1
7	Fashion Designing	2 Semesters	+2 in any stream	English	No limit	3

S. No.	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved student strength	No. of students admitted
Any other						
1	Foundation Course in Human Rights	3 Months	+2 in any stream	English Hindi Punjabi	No limit	46

13. Does the college offer self-financed Programmes?

Yes [✓] No [ ]

If yes, how many? [17]

14. New programmes introduced in the college during the last five years if any?

Yes [✓] No [ ] Number [14]

Addition of two subjects, Quantitative Techniques and Cosmetology in B.A.

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	UG	PG	Research
Science and Technology	• Physics • Chemistry • Computer Science and Application • Fashion Designing	• Computer Science and Application • Fashion Designing	
Arts	• English • Punjabi • Hindi • Sanskrit • Political Science • History • Economics	• Economics	

Faculty	UG	PG	Research
	• Psychology • Music • Home Science • Mathematics • Fine Arts • Dance • Cosmetology • Office Mgt. & Sec. Practices • T.V. & Video Production • Physical Education		
Commerce	• Commerce	• Commerce	

16. Number of programmes offered under (Programmes means a degree course like B.A, B.Sc., M.A, and M.Com…)

a. Annual system [ ]
b. Semester system [25]
c. Trimester system [ ]

17. Number of programmes with

a. Choice Based Credit System [ ]
b. Inter/Multidisciplinary Approach [13]
c. Any other (specify and provide details) [ ]

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes [ ] No [✓]

If yes,

a. Year of Introduction of the programme (s) **NA** (dd/mm/yyyy) and number of batches that completed the programmes [ ]

b. NCTE recognition details (if applicable)
Notification No.: _____
Date: _____ (dd/mm/yyyy)
Validity: _____

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes ☐ No ☐

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐ No ☑

a. Year of introduction of the programme(s)……. (dd/mm/yyyy) and number of batches that completed the programme ☐

b. NCTE recognition details (if applicable)

Notification No.: _____
Date: _____ (dd/mm/yyyy)
Validity: _____

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐ No ☑

20. Number of teaching and non-teaching positions in the Institution.

Positions	Teaching Faculty						Non-Teaching	Technical Staff
	Professor		Associate Professor		Assistant Professor			
	M	F	M	F	M	F		
Sanctioned by the UGC/ University / State Government				38 Full Time 3 Part Time			20	2
Recruited				18		4	15	2
Yet to recruit				16 Full Time 3 Part Time			5	–
Sanctioned by the Management/Society or other authorized bodies						59	17	2
Recruited						59 [11 Permannent 8 Contract 40 Adhoc]	17	2

*** M-Male *F- Female**

21. Qualification of the teaching staff:

Faculty Profile of the College

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	–	–	–	–	–	–	–
Ph.D	–	–	–	3	–	5	8
M.Phil.	–	–	–	11	–	4	15
PG	–	–	–	4	–	6	10
Contractual Teachers							
Ph.D	–	–	–	–	–	2	2
M.Phil.	–	–	–	–	–	2	2
PG	–	–	–	–	–	4	4
Temporary Teachers							
Ph.D	–	–	–	–	–	–	–
M.Phil	–	–	–	–	–	3	3
PG	–	–	–	–	–	31	31
Part-time Teachers							
Ph.D	–	–	–	–	–	–	–
M.Phil	–	–	–	–	–	–	–
PG	–	–	–	–	–	–	–
Others	–	–	–	–	1	5	6

Three faculty members are pursuing Ph.D.

22. Number of Visiting Faculty/Guest Faculty engaged with the College. 8

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2010-11		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	–	60	–	58	–	84	–	128
ST	–	–	–	–	–	–	–	–
OBC	–	–	–	5	–	15	–	35
General	–	1317	–	1216	–	1266	–	1111
Total	–	1377	–	1279	–	1365	–	1274

24. Details on students enrollment in the college during the current academic year:

Type of Students	UG	PG	Diploma	Ph.D.	Total
Students from the same state where the college is located	1023	173	–	–	1196
Students from other states of India	02	02	–	–	04
NRI students	–	–	–	–	–
Foreign students	–	–	–	–	–
Others (SSC)	–	–	–	–	214
Grand Total			–	–	1414

25. Dropout rate in UG and PG (average of the last two batches)

UG: 2012-13- 7.4%
2013-14- 5.72%

PG: 2012-13- 10.7%
2013-14- 5.77%

26. Unit Cost of Education

(*Unit cost= total annual recurring expenditure (actual) divided by total number of students enrolled)*

(a) Including the salary component: Rs. 64966

(b) Excluding the salary component: Rs. 10267

27. Does the college offer any programmes in distance education mode (DEP)?

Yes ☐ No ☑

If yes,

a. Is it a registered centre for offering distance education programmes of another university

Yes ☐ No ☑

b. Name of the University which has granted such registration

Number of programmes offered

c. Programmes carry the recognition of the Distance Education Council.

28. Provide Teacher-student ratio for each of the programme/course offered

S. No.	Programme	Student Teacher Ratio
Under Graduate Courses		
1	B.A	52:1
2	B.Com	27:1
3	B.Com (Professional)	46:1
4	BCA	52:1
5	BBA	11:1
6	B.Sc. (Computer Science)	38:1
7	B.Sc. (Non-Medical)	20:1
8	B.Sc. (Economics)	40:1
9	B.Sc. (Fashion Designing)	21:1
Post Graduate Courses		
1	MBEIT	8:1
2	M.Sc. (Computer Science)	3:1
3	M.Sc. (I.T)	12:1
4	M.Sc. (Fashion Designing & Merchandising)	18:1
5	M.Com	37:1
6	PGDCA	4:1
7	P.G. Diploma in Garment Construction and Fashion Designing	5:1
UG Diplomas		
1	Diploma in Stitching & Tailoring	6:1
2	Diploma in Computer Applications	4:1

29. Is the college applying for

Accreditation: Cycle 1 Cycle 2 ✓ Cycle 3 Cycle 4

Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: Feb 2, 2006 Accreditation Outcome/Result: **A Grade**
Cycle 2: N.A Accreditation Outcome/Result
Cycle 3: N.A Accreditation Outcome/Result

*** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as annexure.**

Please see Annexures- III & IV

31. Number of working days during the last academic year. 237

32. Number of teaching days during the last academic year 172

(Teaching days means days on which lectures were engaged excluding the examination days)

33. Date of establishment of Internal Quality Assurance Cell (IQAC) **20/03/2007**

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR -2009-10 submitted on: June 3, 2012

AQAR -2010-11 submitted on: June 3, 2012

AQAR- 2011-12 submitted on: Feb 12, 2013

AQAR- 2012-13 submitted on: Jan 27, 2015

AQAR- 2013-14 submitted on: Mar24, 2015

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

CRITERION-WISE ANALYTICAL REPORTS

C. CRITERIA-WISE INPUTS

CRITERION – I : CURRICULAR ASPECTS

1.1 CURRICULUM PLANNING AND IMPLEMENTATION

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

VISION

Empowerment and Enlightenment of Women through quality and value-based education aimed at fostering informed global minds.

The institution envisions the pursuit of the academic advancement and excellence in the field of higher education. Embodying a macro vision on a micro base, the institute envisions building a class of intellectually, morally and globally competent skilled human resource well-equipped to face the challenges of the dynamic environment. The college motto ‘Do Your Job Well' helps us to excel and transform our learning and knowledge into skills in the service of women empowerment and humanity.

OUR MISSION AND OBJECTIVES

- To foster quest for excellence by quality and value-based education.
- To create competitive academic environment by continuous enrichment of teaching and learning, through the medium of research and technological advancements.
- To ensure holistic development of students' personality by providing equal learning and growth opportunities.
- To inculcate moral, social and ethical value-system.
- To instill spiritual and secular spirit, by developing faith and respect for all religions.
- To create informed and global citizens endowed with love and respect for society and nation.
- To inculcate respect for humanity at large.
- To sensitize and educate young learners about concern for environment.

Traversing the path of quality and excellence, the institution has displayed significant milestones in achievement of its goals and mission by the active participation of all stakeholders, the students, the teachers, staff, parents and management.

The mission and goals are made available to the students, teachers and other stake holders with the following resources.

- College Website
- Prospectus
- Promotional Brochures
- Participation in Educational Fairs and Job Fairs
- Meetings of Academic Bodies
- Staff Meetings
- Parent Teacher Association and interactive meetings with parents
- Alumni Association and Alumni Meet
- Display at main gate
- Orientation of new students into curriculum with inaugural function, Principal's Address, Annual Felicitation and Monday Morning Assembly
- Initiation of new faculty at staff meeting

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

For effective implementation of the curriculum, well planned action plans are developed and deployed by the institution.

- The college is recognized as a premiere institute of learning as it promotes academic excellence.
- The college prepares academic calendar for each session in accordance with the schedule provided by the University.
- To monitor academic performance, the Principal holds regular meetings with various bodies and heads of departments to discuss matters related to teaching plans, methods and performance of students. Various strategies are worked out after discussions with the members.

- Departmental meetings are held to frame unitized syllabus and a strict implementation of these plans is ensured.
- Mid semester exams and class tests are conducted regularly to check the performance of students.
- Encouragement is given to the faculty to adopt innovative and effective methods of teaching that cater to the needs of the learners at various levels of study.
- ICT based learning has been incorporated in all departments. Both students and teachers use computer and internet facility to procure study material. It is used to supplement the study material available in books in the library.
- Along with the traditional chalk and talk method use of smart class rooms is also encouraged. College has five smart class rooms in different departments.
- Assignments, projects and practical work are a regular part of the teaching methods adopted for all classes.
- Relevant books are also recommended by the teachers to students as per the needs and requirement of the syllabus.
- Above all, a student friendly atmosphere is ensured to produce better results.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

a) Support given by University

- Guru Nanak Dev University to which this college is affiliated is among the reputed universities. The university makes strategic and sincere efforts to prepare syllabus for various courses. In order to keep pace with the dynamic changing scenario, the necessary modifications are planned and implemented in the curriculum by the University.
- University bodies are functioning for this cause. Meetings of Syndicate, Boards of Studies are conducted at regular intervals and healthy discussions are held to formulate the syllabi for different courses. Teaching faculty from affiliated colleges is enrolled as members of University bodies. Every year a large number of our faculty members are nominated as members of various university bodies.
- Information regarding the syllabus and the notifications for change if any are notified on the university website. Suggested pattern of question paper is also provided.

- Syllabus provided by the university also includes the list of recommended books.
- Number of study hours to be allotted for each subject is also notified and due weightage is given to both theory and practical work.
- The university forms an academic calendar that specifies the duration of each course, the examination schedule and also circulates various notifications as and when required.
- General orientation courses, refresher courses and workshops are regularly conducted by the university to facilitate the faculty to update their knowledge. The faculty members are encouraged to attend these courses which carry weightage for promotion to higher pay scale.

Support given by the Institution

- Information regarding syllabus and other notifications is downloaded by the browsing centre in the library and made available to the faculty members. Most of the departments have their own computer systems with internet facility.
- College website which provides information regarding all courses of study is accessible to all.
- Faculty members make it a point to use innovative, effective and student's friendly teaching methods. Five smart class rooms have been set up in the previous years. Many departments including Computer Science, Fashion Designing, Commerce, Mathematics and others use audio visual aids to enrich the knowledge and learning process.
- Departments also organize seminars, guest lectures, debates, group discussion, paper reading contests to enhance the knowledge of students and acquaint them with eminent scholars and dignitaries from various fields.
- The institution keeps upgrading its infrastructure especially the library and its laboratories as per the demands of the syllabi for translating the curriculum effectively. Recently T.V and Video Production lab was equipped with the latest gadgets and Computer Aided Accountancy laboratory was equipped with six computers loaded with latest softwares. Department of Fashion Designing has eight specialized laboratories including Illustration lab, Garment construction lab, Pattern Making and Draping lab, Designing lab and Textile testing and printing lab. Upgradation of all existing laboratories is a regular feature. A laboratory for the course MBEIT is under construction.
- The institution is proud of having a rich library. There are 36741 books and 90 journals and magazines in the library at present. Faculty members are asked to provide demand list for books as

per the requirement of the syllabi of various courses and additional books are procured well in time. Displaying new arrivals and circulation of the lists is ensured. Both teachers and students have an easy access to the library for their knowledge upgradation.

- E-learning facility is also available in the library. The browsing centre operating in the library has desktop computers and internet facility. INFLIBNET facility is available for faculty and students to access e-journals.
- The college incorporates UGC/GNDU/Punjab Govt. guidelines for developing and restricting the curriculum.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

Academic excellence has been the hallmark of our institution. Focusing on the multi dimensional personality development of the learners the institution takes the following initiatives for effective curriculum delivery and its transaction:

- Effective implementation and execution of the changes made in the courses and curriculum prepared by the University.
- Conducting meeting at various levels to make strategies for improving teaching methods.
- Updating the college website with the latest information and notifications.
- Preparing academic calendar and ensuring its compliance.
- Using innovative, effective and learner friendly teaching methods.
- Upgradation and modification of existing infrastructure especially laboratories.
- Upgrading library resources and e-learning facilities.
- Encouraging the learners to make optimum use of library resources and e-learning resources.
- Strengthening the teaching learning process with the use of audio-visual aids to promote better understanding and clarity of concepts.
- Supplementing the theory portion with practical sessions in practical subjects.
- Devoting adequate time for revision after the completion of syllabi.
- Well planned remedial programme to strengthen the fundamentals and concept clarity.

- Special care and extra classes for both slow learners and advanced learners.
- Organizing guest lectures by experts especially for post graduate courses.
- For optimum curriculum delivery and its transaction, field visits are organized.
- To facilitate the learning process and make it student centric, students are made to participate in group discussions and are given assignments to make Powerpoint Presentations.
- Bilingual method is used to facilitate the students and assist them in easy comprehension of important topics. Practical use of vernacular language in the lecture is really helpful for the slow learners.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The institution regularly networks and interacts with beneficiaries such as industry, research bodies and the University for the Effective Operationalization of the curriculum.

a) Industry:

- The Post Graduate students of Commerce, Computer Science and Fashion Designing keep visiting Industry from time to time to have practical exposure of the critical concepts taught to them as per the demand of the curriculum. The students of M.Sc. Fashion Designing are required to undergo practical training of 4 weeks and prepare a project report which is submitted to the university as a part of their syllabi. Students of Department of Home Science visited Ludhiana and JCT Phagwara to get hands on training. Students of Department of Commerce also visited Ludhiana stock exchange.
- Students of undergraduate classes are also taken for industrial visits as and when required. Students of Department of Fashion Designing regularly visit Sportking industry. In the session 2013-14 the students of the department visited Sportking Sobhagya and students were given exposure to concepts of digital printing and garment construction.
- Students of other departments also undertake projects and assignments related to industry. Department of Commerce organized a six day workshop on e-filing of IT return and wealth tax returns. Students also undertake projects and assignments related to industry. Students of B.Com (Professional), Office Management and Secretarial Practices undertake summer training of 6-8

weeks in different organizations and prepare reports every year. Students of PGDCA and BCA II take up short projects related to industry.

- The institution has linkages with IBS, Institute of Banking Services that help the students of all streams to compete in various examinations of 'B' and 'C' category of All India, Central and State Jobs. Department of Commerce also has signed MOU with NIIT, Knowledge Icon and Dream Weavers group, Jalandhar. The Department also has collaborations with some firms of Chartered Accountants to facilitate the students in getting specialized training. The detailed list of MOUs signed by the institution is included in criterion III (Research, Consultancy and Extension).

Placement Cell of the college keeps in touch with the representatives of the industry and facilitates the students in undertaking projects, assignments and training. Placement cell also invites companies for conducting on campus interviews. A large number of students are placed every year with several companies and banks.

b) Research Bodies:

- Students as well as members of faculty are motivated to take up research projects which help in creating a mindset for inquiry and inculcate an analytical attitude and scientific temperament.
- 7 faculty members have undertaken Minor Research Projects which are being funded by UGC.
- 6 faculty members have applied to UGC for sanction of Major Research Projects and 9 faculty members have applied for Minor Research Projects.
- Faculty members attend seminars and present papers in seminars organized by various academic bodies including affiliated colleges and universities. The Papers presented in seminars have been published in journals. A large number of faculty members have contributed to these research journals. Guru Nanak Studies Center has been set up under the Epoch Making Social Thinkers of India Scheme launched by UGC. The centre holds seminars based on teachings of Guru Nanak Dev Ji. A journal titled 'Sachiar' has also been published.
- Vivekanand Studies Centre sanctioned by UGC has also been set up in the college. This centre remains active in propagating the teachings of Vivekanand and promotes research.
- UGC Sponsored Seminars, Conferences and Workshops are regularly conducted in the college. In the previous years till date **23 national seminars** have been organized and **20 research journals** have been published. **46 books** have been composed by the faculty members.

c) University

For effective operationalisation of the curriculum the institution and the faculty members maintain a network with the university.

- Syllabus for all courses is framed by the university. The syllabus can be downloaded from the university website.
- For any queries regarding syllabus the University officials and concerned departments can be contacted.
- Faculty members also attend meetings of Boards of studies and other university bodies. A large number of faculty members hold membership of university bodies like Senate, Boards of Studies, Faculty of Language, Faculty of Sciences, Modification Committee etc.
- Learned scholars from various departments of the university are also invited to deliver lectures to the students of Postgraduate departments. The learning process is further enriched by this networking.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc).

Syllabus for all the courses is formulated and designed by the university. Various university bodies like Senate, Syndicate Academic Council, Boards of studies, and faculty of languages contribute to this design in every possible way. A large number of faculty members of our institution hold membership of these bodies. Meetings of these bodies are held regularly. Our faculty members on the panel of these bodies do not hesitate in giving their suggestions in these meetings. While doing so they take feedback and suggestions given in the departmental meetings by other members of the department and stakeholder's feedback and suggestions given by our Alumni.

List of faculty members having membership of University Bodies (2013-14)

Name	Member of University Body
Dr. Kiran Arora (Principal)	Member Academic Council, GNDU
	Member Advisory Youth Welfare Committee, GNDU
Mrs. Usha Shahi (Dept. of English)	Member Faculty of Languages, GNDU
Mrs. Shashi Rampal (Dept. of Fine Arts)	Member Visual and Performing Art, GNDU
Mrs. Tripta Handa (Dept. of Political Science)	Member Faculty of Arts and Social Sciences, GNDU
	Member Board of Studies, GNDU
Mrs. Devinder Johal (Dept. of Punjabi)	Member Faculty of Languages, GNDU
	Member Board of Studies, GNDU
	Member Board of Moderation, GNDU
Mrs. Alka Sharma (Dept. of Commerce)	Member Faculty of Economics and Business, GNDU
Mrs. Geeta Kahol (Dept. of Political Science)	Member Board of Studies, GNDU
Mrs. Sunita Bhalla (Dept. of Fashion Designing)	Member Faculty of Sciences, GNDU

List of faculty members having membership of University Bodies (2014-15)

Name	Member of University Body
Dr. Kiran Arora (Principal)	Member, Academic Council, GNDU Vice President of Sports Committee, GNDU
Mrs. Sudesh Sehgal (Dept. of Home Science)	Member, Academic Council, GNDU Member, College Development Council, GNDU
Mrs. Shashi Rampal (Dept. of Fine Arts)	Member, Faculty of Visual & Performing Arts, GNDU
Mrs. Usha Shahi (Dept. of English)	Member, Board of Studies, GNDU
Mrs. Sarbjit Aneja (Dept. of English)	Member, Board of Studies, GNDU
Mrs. Suman Sirpal (Dept. of English)	Member, Faculty of Languages, GNDU
Mrs. Surinder Narula (Dept. of Punjabi)	Member, Board of Studies, GNDU
Dr. Harkamal Kaur (Dept. of Punjabi)	Member, Board of Studies, GNDU

Name	Member of University Body
Dr. Sukhvir Kaur (Dept. of Punjabi)	Member, Board of Studies, GNDU
Dr. Neelam Gupta (Dept. of Sanskrit)	Member, Board of Studies, GNDU
Dr. Sunita Sharma (Dept. of Hindi)	Member, Board of Studies, GNDU
Dr. Neena Mittal (Dept. of Hindi)	Member, Board of Studies, GNDU
Mrs. Geeta Kahol (Dept. of Political Science)	Member, Faculty of Arts & Social Sciences, GNDU
Mrs. Alka Sharma (Dept. of Commerce)	Member, Faculty of Economics & Business, GNDU Member Board of Moderation(Commerce)
Mrs. Sunita Bhalla (Dept. of Fashion Designing)	Member, Faculty of Sciences, GNDU.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

- The college has to adhere to the curriculum framework developed by the University but it can frame and develop its own curriculum in case of Diploma Courses and Add on Courses and get it approved by UGC and GNDU.
- However Innovative Cell of the college has been making efforts to bring innovations in curriculum design by introducing some UGC sponsored career oriented Add on Courses. Based on the needs assessment after considering students feedback, stakeholder's feedback and suggestions of faculty members, proposals are sent to UGC for introducing new courses. Active participation of the planning forum and the departments concerned is commendable. The proposal includes the syllabus of the course, its job avenues and prospects and other details.
- The innovative courses for which curriculum has been designed by the institution include

i) M.A. Business Economics and Information Technology
ii) Add on Course in Communication Skills in English
iii) Add on Course in Fashion Designing
iv) Add on Course in Internet Applications
v) Add on Course in Cosmetology

vi) Add on Course in Office Management and Secretarial Practices

vii) Add on Course in Computer Applications (Data Care Mgt.)

viii) Add on Course in Interior Decoration

ix) Add on Course in Computer Aided Accountancy

x) Add on Course in T.V. and Video Production

xi) Add on Course in Web Designing

xii) Add on Course in Leather Processing Technology

xiii) Foundation Course in Human Rights Education

xiv) Post Graduate Diploma in Office Management & Managerial Practices

xv) B.Sc. Fashion Designing Part III (Communication Skills)

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Both the university and the institution provide procedural and practical support for effectively translating the curriculum. It is very necessary to analyze the objectives of the curriculum and ensure its effective delivery and transaction. Various initiatives are being taken to ensure that the stated objectives of curriculum are achieved.

- Holding meetings of IQAC, Planning Forum, Examination Committee and Departments to conduct academic audit.
- Ensuring the strict implementation of academic calendar.
- Conducting mid semester exams and class tests.
- Analyzing student's performance and motivating the students by honouring their achievement with awards in Prize Distribution function.
- Taking remedial steps and holding special classes for advanced learners and slow learners.
- Encouraging the faculty members to organize seminars, conferences, guest lectures, group discussions, interclass competitions to provide exhaustive knowledge to the students
- Ensuring the use of e-learning resources including smart class rooms, audio visual aids, computer aided techniques and internet browsing for enriching the learning process.
- Overall performance of the institution is ensured by making the learners participate in various cultural activities and awareness programmes.

1.2 ACADEMIC FLEXIBILITY

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Our mission and vision as envisioned by our founders is the pursuit of academic advancement and excellence in the field of higher education. The institution also strives to build a class of intellectually, morally and globally competent skilled human resource, well equipped to face the challenges of the dynamic environment.

The college offers the following certificate and diploma courses alongwith other degree courses to fulfill its commitment to achieve the goals and objectives reflecting its vision and mission.

a) Post Graduate Diploma Courses

1. Post Graduate Diploma in Computer Applications (PGDCA)
2. Post Graduate Diploma in Cosmetology
3. Post Graduate Diploma in Garment Construction and Fashion Designing

These Post Graduate Diploma courses are skill oriented and groom the pass outs to find ample placements in Fashion Industry, Academic Institutes, Beauty Saloons, Corporate Houses and other industrial houses. Students can also start their own beauty parlours and fashion boutiques.

b) UGC Granted Career Oriented Add on Courses Under Dual Degree Scheme

- Communication Skills in English
- Fashion Designing
- Internet Applications
- Cosmetology
- Office Management and Secretarial Practices
- Computer Applications (Data Care Mgt.)
- Interior Decoration
- Computer Aided Accountancy
- T.V. and Video Production

- Web Designing
- Leather Processing Technology
- UGC Granted Career Oriented Foundation Course in Human Rights Education

These above mentioned value added Add on Courses are being offered to the young learners to enhance their employability quotient. These courses equip them with the vocational skills that are helpful in setting up their own small units or getting work in small units and they can earn while they learn.

The college is running these courses at three levels i.e. Certificate/Diploma/Advanced Diploma.

- **Add on Course in Communication Skills** empowers the students by improving their communication skills and there are ample job opportunities for them to be employed as Announcers, Newsreaders, Journalists and Receptionists.
- **Add on Course in Fashion Designing** familiarizes the students with the latest in the world of Fashion and creates job opportunities for them in Fashion Houses and Garment Industry.
- **Add on Course in Cosmetology** gives them practical training in beauty culture and equips them to start their own Beauty Parlours or get employment in Beauty Industry.
- **Add on Course in Office Management and Secretarial Practices** provides exhaustive practical knowledge on Typewriters, Computers and Front Office Handling.
- **Add on Course in Computer Applications and Add on Course in Web Designing** are very useful as they give practical training in latest operating systems and web designing. Students can find job opportunities as programmers, graphic designers and website developers. They can even get jobs in MNCs or Software Development Companies.
- **Add on Course in Interior Decoration** helps the students get jobs as interior decorators or as consultants with architects.
- **Add on Course in Computer Aided Accountancy** trains the students in handling accounts on computers and opens up the opportunity of getting jobs in accounting.
- **Add on Course in T.V & Video Production** gives practical hands-on training in this field and helps the students find jobs in T.V and Media Houses.
- **Add on Course in Leather Processing Technology** is a recent addition and provides practical training to students in addition to theoretical knowledge in this field.

- **Foundation Course in Human Rights** is indeed useful to sensitize the students to realize their creative human potential and curb all forms of violation of Human Rights.

c) One Year Professional Diploma Courses After +2

1. Diploma in Stitching and Tailoring
2. Diploma in Computer Application (DCA)

All these courses provide vocational training and sharpen the skills of the students with an objective to provide specialized knowledge. Young learners are equipped and trained in various specialized fields. These courses hone their requisite skill sets and increase the scope of employability.

d) Skill Oriented Courses

In addition to the above stated courses there are also a number of other skill oriented courses like Personality Development Programmes, Hobby Classes being conducted in the college. Personality Development Cell signed an MOU with MIE (Make India Employable) and conducted personality development programmes to groom the students. These programmes indeed chisel the personality of students and they are ready to face the world with confidence.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

- The college offers a vast array of Add on Courses in varied fields like Cosmetology, Communication Skills, Web Designing, Fashion Designing, Office Management, Interior Decoration, T.V. and Video Production, Computer Applications etc. These courses facilitate twinning/dual degree. These courses are open to students of all streams alongwith regular degree.
- Some students of Commerce are pursuing Chartered Accountancy Course and course for Company Secretary along with B.Com Course.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Since the college is affiliated to Guru Nanak Dev University it is bound to follow the curriculum designed by the university.

- The students of Arts and Humanities have diverse options in Languages, Social Sciences, Fine Arts, Economics, Mathematics and a wide variety of practical subjects. They have the option to choose from a list of 18 subjects. Students opting for BA have to study English and Punjabi as compulsory subjects. Only students from other States can opt for Basic Punjabi/Punjab History and Culture. Subject combinations for BA are listed in the Prospectus. A student has to select three elective subjects.
- For all other courses in Commerce, Fashion Designing and Sciences the subjects listed by the University for a Particular Course are available.
- The college offers an array of Add on Courses in various skill oriented subjects. These courses add to their skills and increase their potential for employability.

Skill Development Programmes:

- While framing the syllabi for various courses due weightage is given by the University to skill development of the learners. There is ample scope of skill development as introduction to computer is included as a subject in most of the courses at UG level. Significant technological innovations have been adopted. Use of smart class rooms has been initiated. Students can use the Browsing Centre in the library and Computer laboratories for enrichment of their learning resources.
- Desktop computers and internet facility available in many departments namely Computer science, Commerce, English, Fashion Designing, Fine Arts, Cosmetology and many more facilitate the students in making use of ICT optimally.
- Personality development courses and soft skills development programmes are conducted regularly.
- The college offers 11 Add on Courses related to various skills oriented fields. The list of courses has already been included.
- Organizing workshops and seminars and exhibitions on issues related to the curriculum is a regular feature. Such skill development programmes are indeed helpful to the students for honing their skills. Details about workshops and seminars organized by the institution are included in departmental profiles.

Academic mobility

A wide range of courses is offered in the college but choice based credit system has not yet been introduced by the university. Credit transfer and accumulation facility is also not available.

Time Frame Mobility

Students unable to complete an academic programme due to various reasons, viz, financial constraints, medical emergencies or adverse family circumstances can resume their course within the stipulated period of time provided by the University in case they are able to justify this gap. This time frame mobility facilitates the student's progress to higher studies.

Horizontal Mobility

Students have the facility to change their elective subjects even after admission within a stipulated period of time with due permission of subject change committee.

Students from all streams can opt for Add on Courses being offered in the institution.

Vertical Mobility

Within and across progrmames/courses students from Arts, Science & Commerce stream can opt for Post Graduate Diploma in Computer Application (PGDCA), P.G. Diploma in Cosmetology can also be pursued by students from all streams. Students of BCA, B.Sc. (Computer Science) and B.A with Computer science as elective subject can pursue M.Sc. (IT). Students who have passed B.A with Home Science or B.Sc. Fashion Designing or P.G. Diploma in Fashion Designing can join M.Sc. Fashion Designing and Merchandising.

Enrichment Courses

The college offers 11 Add on Courses along with the regular courses offered by the university. These courses are available for students of all streams.

- Foundation course in human rights has been introduced to educate students about their rights and duties.
- For further enrichment of the learning experience of the students, they are encouraged to design some projects and presentations which help them understand the concepts and fundamentals included in the theory work in a better way.
- Guest lectures, seminars, educational tours are regularly organized to update and enrich their realm of knowledge.

- All the courses offered in the streams of Arts, Commerce, IT and Science are open ended courses and students have no problem in proceeding for higher studies.
- Personality development programmes are regularly conducted to ensure students enrichment. Department of Sports remains very active and motivates the students to take part in various games like rope skipping, aerobics, gymnastics, table tennis, judo, hulla hoop and many more.

Progression to Higher Studies

The courses offered in the institution include both Undergraduate and Postgraduate courses. At present Five Postgraduate Courses namely M.Sc. IT, M.Com, M.Sc. (Fashion Designing and Merchandising), M.Sc. (Computer Science) and MBEIT are being offered to facilitate the progression of learners to higher studies. Students of B.Sc. Fashion Designing can move to M.Sc. Fashion Designing and Merchandising. Similarly students of BCA and B.Sc. Computer Science get admission in M.Sc. (I.T). For students of B.Com., there is option of being admitted to M.Com. Five Postgraduate Diploma Courses namely PGDCA, P.G. Diploma in Office Management and Secretarial Practices, P.G. Diploma in Fashion Designing, P.G. Diploma in Cosmetology and P.G. Diploma in Dress Designing and Tailoring are also offered to the students. Students prefer to stay back and pursue post graduation in the same college after completing their graduation.

Improved potential for employability

While introducing new courses it is ensured that it leads to improvement in potential for `1employment. In the last five years 14 new courses have been introduced. The job avenues of various courses being offered are enlisted in the Prospectus to give a clear view to the learners for making a right choice of the course they wish to join.

- Skill Development programmes conducted by Placement Cell and Personality Development Cell are aimed at improving potential for employability.
- Eleven Add on Courses in vocational subjects being offered to the students further improve their potential for employability.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes, the college offers seventeen self financed progammes. The list follows

List of Self Financed Programmes:

- MBEIT (M.A Business Economics & Information Technology)
- M.Sc. (Computer Science)
- M.Sc. (Information Technology)
- M.Sc. (Fashion Designing & Merchandising)
- M.Com
- Post Graduate Diploma in Computer Applications
- Post Graduate Diploma in Garment Construction & Fashion Designing
- Post Graduate Diploma in Cosmetology
- BCA
- B.Sc. (Economics) Part I, II, III
- B.Sc. (computer Science)
- B.Sc. (Non-Medical)
- B.Sc. (Fashion Designing) Part I, II, III
- BBA
- B.Com (Professional)
- U.G Diploma in Stitching and Tailoring
- Diploma in Computer Applications

Regarding admission and curriculum the guidelines given by the university are followed. Fee structure is also recommended by the university. However, the fee structure is designed in such a way that it is conducive both for the meritorious and students of economically weaker sections. They are given some concessions. Regarding teachers qualification and salary, the guidelines given by UGC are followed. Students are also given the option of making part payment incase they have any financial constraints.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

- The college offers several additional skill oriented programmes with an aim to impart industry oriented education and improve the learner's potential for employment. The add-on courses offered in the college focus on skill development of the learners.

- Computer has been included as a subject in many courses at UG level as per university guidelines.
- Personality Development programmes are conducted regularly by the placement cell of the college in collaboration with Personality Development Cell. It organizes workshops, mock interviews, training programmes and visits by professionals to prepare the students for the selection process. Job fairs/Campus Interviews are also organized by this cell and a good number of students are placed every year in reputed companies & industries.
- Students are motivated to prepare projects and power-point presentations. Such assignments are really useful for the learners and give them an edge in seeking regional and global employment. It no doubt boosts their confidence.
- There are societies functioning in the college on departmental level. These societies make it a point to hold guest lectures by experts and learned persons. Seminars, Workshops and educational tours are also organized. Such little steps towards skill development of the students certainly go a long way.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

The University does not provide for flexibility of combining the conventional face to face and distance mode of education for students. No courses in distance mode of education are offered in the institution.

1.3 CURRICULUM ENRICHMENT

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college aims at providing quality and value based education that improves the potential for employability of the learners. Effective teaching and academic excellence are the unique and exclusive features of our institution. The institution has the distinction of having a sustained record of excellence in academics. Every year a good number of students bag top positions in the university exams and more than 150 students are placed in the merit lists of various courses.

- Course contents as provided by the university are good enough to lay sound theoretical foundation for the specific subjects. But to further supplement it the college takes initiatives to ensure that the academic programmes and institution's goals are integrated.

- Apart from the usual curriculum delivery the college aims at promoting the inculcation of moral values. Emphasis is laid on all rounded and healthy development of the girls by inculcating in them confidence, independence, and leadership qualities and self respect. Havan Yajna is performed in the beginning of the session. Students take part in Saraswati Pujan before filling their admission forms. Every function begins with a bhajan or shabad and ends with national anthem.
- Subject societies functioning in the college regularly organize workshops and activities to provide exposure to students. While preparing students for the challenges on the professional front, good care is taken that they never lose sight of their moral values, professional ethics and the strong roots of their cultural heritage. Various subject societies arrange lectures, workshops, seminars, industrial visits and group discussions to train the young minds.
- NSS units, NCC units, Youth Club and Central Association remain active throughout the year and involve the students in activities like blood donation camps, Pulse Polio Camps, Social Awareness against various evils, Inter College competitions, participation in Youth Festivals, Celebration of important days and festivals.
- Go Green Club, a self financing club functioning in the college keeps the go green message alive and going. To instill love and concern for environment, Go Green Club, is actively functioning in the college. Environmental studies have already been introduced by the university in all undergraduate courses.
- Morning Assembly is held every Monday. It provides a platform to students and teachers to express their thoughts on social and moral issues. The National song ‘Vande Matram' and National Anthem are chanted by both students and faculty. This assembly is also a means of communication with the students regarding policy matters, important information and above all a time to discuss issues concerning meaningful matters of life and living.
- Celebration of special days like Independence Day, Republic Day, Teacher's Day, Voter's Day, Lohri, Teej, and Deepawali is a great impetus for the students to make their contribution to the cause of cultural awareness and national development.
- Some NGOs like Pahal and Red Cross are also in touch with the institution and these units actively participate in blood donation camps, tree plantation and charity programmes. Such activities are undertaken to sensitize the students about cross cutting issues.

- Efforts are made for improving the potential for employability of the learners. New courses relevant to regional and global employment markets are introduced after considering the feedback of students, alumni and need assessment.
- In the previous years, 14 new courses have been introduced. 11 Add on Courses which are vocational and Job Oriented are available to the learners. These courses certainly promote the use of ICT and are helpful in preparing the students for the booming ICT industry.
- Placement Cell of the college makes an endeavor to get students placed in reputed multinationals, government jobs, NGO's and private sector. They are given counseling for employment opportunities and even for self employment. The cell invites companies to hold on campus interviews.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

- There is little scope to modify the syllabus designed by the university. However, the suggestions for modification can be communicated to the university through the Principal and members of faculty who attend the meetings of various university bodies. Feedback obtained from students, alumni and other stakeholders is analysed and after discussions in meetings at college level, the suggestions are forwarded to the concerned departments of the university like Academic Council, Boards of Studies, Faculty of Language and Faculty of Sciences.
- For further enrichment of the curriculum and to ensure that it caters to the needs of the dynamic employment market the college takes the following initiatives:
- Adding more career oriented and skill development programmes like Add on Courses which can be pursued alongwith the regular courses.
- Alongwith theoretical knowledge due weightage is given to the practical work. Students make projects and power point presentations related to their syllabi.
- Programmes for personality development and soft skills development are regularly conducted by the Placement Cell and Department of English.

- Technological advancements and innovations in educational transactions have been adopted. The college has five Smart Classrooms which are used by various departments to enrich the learning experience of the students.
- Optimal use of ICT (Information and Communication Technology) is ensured. Many departments have been provided computers with internet facility and latest softwares.
- Provision for a rich and well equipped library with latest books and journals to enable the students to update their knowledge as per the needs of the changing market trends.
- Regular upgradation of Infrastructure and apparatus in all existing laboratories
- Making efforts for effective organization of the curriculum like preparing academic calendar and ensuring its compliance, unitized syllabus and holding mid semester exams and holding departmental meetings to review and gauge students performance.
- Ensuring that the curriculum caters to the needs of the dynamic employment market the college conducts skill development programmes at various levels.
- Continuous efforts by Placement Cell and Personality Development Cell to conduct seminars, workshops and personality development programmes.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution makes sincere efforts to integrate cross cutting change issues like Gender sensitization, climate change, environmental education, human rights, ICT etc. into the curriculum.

- **Environmental studies** have been introduced as a compulsory subject at graduation level by the university. Apart from it Go Green Club remains active and involves the students directly into its activities. This is a self financing club and gives the students awareness about their social responsibility the threat posed by pollution, global warming and role of trees in life of human beings.
- **Awareness and education about human rights** has always been our major concern. A step in this direction has been taken by department of political science. It has started foundation course in human rights from the session 2011-12. The department keeps organizing students activities to accelerate the awareness campaign for human rights. Celebrating Voter's Day is a regular feature. The institution was indeed instrumental in getting its young voters enrolled and put in efforts under

the guidance of the district authorities to submit registration forms and get voter cards for the new voters. Student ambassadors were given the duty to streamline the process of getting voter cards made.

- All subject societies, Youth Club, Central Association, NSS, NCC are busy throughout the year in organizing seminars, workshops, departmental activities to sensitize the students about all the cross cutting issues. A detail of such activities conducted in the previous two sessions is being included here:

Session 2014-15	
Celebration of World Pupulation Day (11.7.14)	NSS
Celebration of Sadhbhawna Divas (20.8.14)	NSS
Celebration of Literacy Day (8.9.14)	NSS
Slogan Making on blood donation (29.10.14)	NSS
Celebration of Aids Day (1.12.14)	NSS
Celebration of Youth Day (13.1.15)	NSS
Visit to Prayas on Diwali (27.10.14)	Red Cross Unit
Van Mahaotsav (20.8.14)	Red Cross Unit
Yoga for Stress Relief (6.10.14)	Red Cross Unit
Visit to Orphnage on Lohri (13.1.15)	Red Cross Unit
Run for Unity of Nation (31.10.14)	NCC
Visit to Pingalwara	NCC
Celebration of National Martyr's Day (30.9.15)	Youth Club
Celebration of National Girl Child Day (Beti Bachao) 22.1.15	Youth Club
Visit to PIMS for Health Awareness (5.2.15)	Department of Home Science
Quiz on Teachings of Swami Vivekanand (24.2.15)	Vivekanand Studies Centre
Basant Celebration (24.1.15)	Department of Home Science and Youth Club
A seminar on Police Community Service and Free Legal Aid	Department of Political Science
A lecture on Yoga & Meditation (7.10.14)	Faculty Development Cell

Session 2013-2014	
Activity	**Organized by**
Debate on 'Beti Bachoo' (29.9.13)	Central Association
Poster making and slogan writing on Female Foeticide (25.7.13)	Youth Club
Presented Patriotic Group Dance on Independence Day (15.8.13)	Youth Club & Department of Dance
Celebrated Sadhbhawna Divas (20.8.13)	NSS Units
Celebrated International Senior Citizen Day (10.10.13)	NCC
Lecture on Traffic Rules by ADC Police	NSS
Blood Donation Camp (29.10.2013)	NSS
Celebrated Diwali with Less Fortunate Ones(3.10.2013)	Red Cross & PRAYAS
Celebrated Youth Day and Participated in District Rally (29.9.13)	Vivekanand Studies Centre
Essay writing on Teachings of Vivekanand (7.11.13)	Vivekanand Studies Centre
Lecture on Relevance of Teachings of Vivekanand by Dr. Shashi Kant Uppal (13.11.13)	Vivekanand Studies Centre
Trip to Virasat-e-Khalsa (4.8.13)	Department of Maths
Celebration of Hindi Divas	Department of Hindi
Poster Making Competition on Save Girl Child (25.7.13)	Department of Fine Arts
Participation in World Wetland Day	PSCPT Chandigarh
Celebrating NCC Foundation Day, students took pledge to fight against social evils (26.11.13)	NCC
Poster Making Competition on 'Save Water'	Department of English
Chart Making Competition on 'Save Environment' (20.9.13)	Red Cross Society
Lecture on 'Importance of Green Colour in our Life' (7.11.13)	Go Green Club

Such activities focusing on cross cutting issues are conducted every year with great zeal and enthusiasm and help the students in becoming law abiding citizens and better human beings who can contribute to national development and shoulder their social responsibilities.

ICT

The importance of ICT is recognized globally and our institution also lays great emphasis on it.It has been included in curriculum and administrative procedures.

- The college offers introduction to computer as a subject at UG level as per university guidelines.
- Both students and faculty are encouraged to make use of computers and internet.
- Add on courses in Web Designing, Computer Applications (Data Care Mgt.) and Computer Aided Accountancy and many more are being offered to the students to improve their potential for employment.
- Department of Computer Science is running the Computer related courses like BCA, B.Sc. Computer Science, PGDCA and M.Sc. (Computer Science) and M.Sc. (Information Technology). There is a great demand of these courses.
- Computers with internet facility are made available in all major departments to motivate staff and students to use ICT in an effective way.
- The browsing centre in the library is also available to the faculty and students to enrich their e-learning resources. INFLIBNET facility is provided to access e journals.
- Students are encouraged to make projects and power point presentations which enable them to make effective use of ICT.
- Department of TV and Video Production has been recently added. It has a well equipped laboratory that gives hands on training to the students. Students make a video recording of all functions in the college.
- The college can boast of having 5 smart classrooms and auditorium with State of the Art facilities. CCTV cameras have been installed at the key points in the college. LEDs have been installed for the students that display activities of the college. Documentaries on social issues are also displayed to ensure the participation of the young minds in cultural awareness and national development.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- Moral and ethical values
- Employable and life skills
- Better career options
- Community orientation

Various values added/enrichment programmes are offered to ensure holistic development of students. NCC units, NSS units, Youth Red Cross, Placement Cell and Personality Development Cell organize activities all through the year to impart moral values and community orientation.

- **Central Association** is the Apex Body of the students. The main aim of the Central Association is to instill among the students values of discipline, team spirit, honesty, humanity, responsibility, duty consciousness and commitment.
- Our college **Youth Welfare Club** is affiliated to the Directorate of Youth Services, Govt. of Punjab. Youth Welfare Club of the college aims at bringing out the latent talent of the budding artists and debaters and provides exposure to the students for the all round development of their personalities. Our students of Youth club participate in various inter college competitions and youth festival organized by GNDU, Amritsar which instills confidence in them. Students are guided by the expert teachers to prepare for Quiz, Elocution, Declamation, Debate, Music, Dance, Flower Arrangement, Rangoli, Poster Making, Collage Making etc.
- Under the banner ‘Not Me But You', our four **N.S.S Units** are working effeciently. NSS aims at motivating students to do selfless service towards humanity.
- In order to instill discipline and patriotic fervor in the Youth, the college has an **NCC platoon** which gives military training to the students. Our NCC Cadets participate in various camps, expeditions and training programmes organized by NCC (Head Quarters).
- The college publishes its **Magazine ‘Govind'** annually. Students and members of the staff contribute articles to it. The Magazine has seven sections viz. English, Sanskrit, Punjabi, Hindi, Home Science, Fine Arts and Commerce & Technology and has a student editor for each section.
- **Guru Nanak Studies** Centre is functioning successfully in the college. It holds seminars and guest lectures to promote teachings of Guru Nanak Dev JI. This centre strives to provide insight into the contemporary socio-economic scenario.

- **Vivekanad Studies Centre** has also been established recently. This unit conducts lectures, competitions and many other activities to highlight the teachings of Vivekanand. 'Surya Namaskar' was performed on a mass level. Students participated in District Rally to celebrate youth day.
- All **important festivals** and days like Diwali, Lohri, Independence Day, Teacher's Day, and Voter's Day etc are celebrated with great enthusiasm by various departments and clubs.
- For **improving employable and life skills** and to give **better career options**, the college keeps introducing new courses based on the feedback collected from different sources and as per the demands of the dynamic market. In the last five years **14 new courses** have been introduced. Most of these courses are job oriented and give them better career options.
- **Placement Cell** of the college makes endeavors to get students placed in reputed multinationals, government jobs, NGO's and private sector. Personality development and grooming courses are organized for the students. The Cell assures support to the visiting companies at every stage of the placement process to facilitate them in conducting on campus interviews.

Community Orientation Programmes:

NCC, NSS, Red Cross Society and other subject's societies are actively involved in conducting community orientation progammes with an aim to inculcate the spirit of performing civic duties and to sensitize the young learners about their duties towards the society. The following activities are regularly undertaken

- Blood Donation Camps
- Visit to Pingalwaras for donation
- Spending time with elderly in old age homes
- Celebrating festivals with less fortunate ones
- Awareness drive against female foeticide, beti bachoo, save water etc by organizing lectures, poster making, slogan writing contest and awareness drive against AIDS by Red Cross Society.
- Participation in rallies against social evils.
- Donations for victims of flood, earthquake and other natural calamities.
- Arranging medical camps.
- Participation in Pulse Polio Drive.
- Tree Plantation by NSS and Go Green Club.
- Celebration of special days and events like Independence Day, Republic Day, Teacher's Day, Voter's Day, Teej, Lohri, Diwali, Basant Panchmi etc.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- Feedback from stakeholders is of great importance to us as it propels the institution on the path of development, growth and success.
- Suggestion boxes have been installed at various points in the college.
- Feedback from the stakeholders is an important stimulus for the institution to start new courses, improving teaching methods and organizing workshops and lectures that help the learners in every possible way.
- Based on the feedback collected from stakeholders proposals were sent to the UGC for starting new courses.
- Now 11 Add on Courses are being offered in the college. Five smart classrooms have been set up for the optimal use of ICT. Upgradation of the existing infrastructure has been initiated after analyzing the feedback from stakeholders.
- Recently a proposal to start a multidisciplinary course M.A. (Business Economics and Information Technology) has been approved by UGC. The course has been started in the session 2014-15. Such innovations can only be executed with the feedback collected from stakeholders, Alumni, parents, peers and from industry and related fields.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The institution has developed a well planned system to monitor and evaluate the quality of its enrichment programmes. The following steps are included in this plan:

- Ensuring the compliance of all notifications and decisions.
- Conducting review meetings of planning form, advisory committee and concerned department to discuss the effective compliance of the plans and to discuss the problems faced in execution if any.
- Motivating the faculty and the students in every possible way. The motto of the college ‘Do Your Job Well' is a great motivation for all.
- Efforts are put in to create a healthy and student friendly atmosphere that facilitiates and promotes maximum output by the faculty and the learners.

The IQAC of the institution is actively involved in planning and monitoring its quality assurance programmes.

1.4 FEEDBACK SYSTEM

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Syllabus for all the courses is formulated and designed by the university. Various university bodies like Senate, Syndicate Academic Council, Boards of Studies, and Faculty of Languages contribute in their own way. A good number of faculty members of our institution hold membership of these bodies. Meetings of these bodies are held regularly. Our faculty members on the panel of these bodies do not hesitate in giving their suggestions in these meetings. While doing so they take feedback and suggestions given in the departmental meetings by other members of the department and stakeholders' feedback and suggestions given by our Alumni.

However, in many cases the curriculum has been designed by the college faculty and approved and finalized by the University and UGC with some modifications. The college offers 11 Add on Courses and the syllabus for the same has been designed by the concerned departments. Recently a postgraduate course Masters in Business Economics and Information Technology has been introduced. This is an innovative course and the syllabus was framed jointly by Department of Economics, Commerce and Computer Science

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

- Yes, there is a well established system to obtain feedback from students and stakeholders. Student representatives are members of certain bodies like Central Association, Youth Club and Subject Societies. They convey their feedback and suggestions to their incharges which are forwarded to the authorities in the meetings of Planning Forum, Advisory Committee and other departmental meetings. These suggestions concerning the curriculum are further forwarded to the university in the meetings of Boards of Studies and Faculty of Languages who are instrumental in the design and development of curriculum.

- For curriculum enrichment programmes this feedback of stakeholders is considered while preparing a schedule of the enrichment programmes for the next session.
- For introducing changes/new programmes feedback from stakeholders is a big stimulus. It propels the institution to expand its horizons by introducing new programmes on the demand of stakeholders including students, alumni, parents, peers from industry and relevant fields.
- Feedback received from all above said sources is internally analyzed and used for curriculum enrichment and introducing changes/new programmes
- A committee of senior teachers, Innovation Committee and Advisory Committee analyzes the feedback and points out if there is a need of curriculum enrichment or starting a new programme. There after it consults experts from various universities and colleges and chalks out a blue print which is sent to the college Academic Council for consideration. After framing the syllabus it is forwarded to university and UGC for consideration. After getting a nod from both university and UGC the course is initiated.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

The institution aims at building a class of intellectually and globally competent skilled human resource to contribute to national development in every possible way. For achieving its goals and objectives the college has been continuously making efforts to expand its horizons by adding new job oriented courses to meet the demands of the dynamic environment. In the previous years **14 new courses/programmes** have been introduced. The detailed list follows:

Title of Course	Session
B.Sc. (Fashion Designing) BBA BA Hons. in Sanskrit Add on Course in Interior Decoration	2008-09
Add on Course in Computer Aided Accountancy Add on Course in T.V and Video Production	2009-10
M.Sc. (Fashion Designing and Merchandising) M.Com Add on Course in Web Designing	2010-11

Title of Course	Session
M.Sc. (Information Technology) B.Sc. (Non Medical)	2011-12
Foundation Course in Human Rights	2012-13
Add on Course in Leather Technology	2013-14
(MBEIT) Masters in Business Economics and Information Technology	2014-15

- Besides these 14 courses, the addition of two subjects namely Cosmetology and Quantitative Techniques has been made in B.A. and B.Sc. respectively.
- Two research centres have also been established post accreditation.
- **Guru Nanak Studies Centre** has been set up under the Epoch making social thinkers of India scheme sponsored by UGC.
- **Vivekanand Studies centre** has also been set up under the above mentioned scheme. Both these centres arrange lectures, hold seminars and conduct activities that are instrumental in promoting teachings of the great thinkers.
- **The rationale** for introducing these new courses is the institution's commitment and dedication to the cause of women literacy that will certainly lead to women empowerment. For starting these new courses the feedback from stakeholders is, no doubt, a great stimulating factor. We are thankful to UGC and the University in giving support and sanction for introducing new courses and programmes.

CRITERION – II

TEACHING, LEARNING & EVALUATION

2.1. STUDENT ENROLMENT AND PROFILE

2.1.1. How does the college ensure publicity and transparency in the admission process?

The institution has been adopting planned and detailed steps for the admission since its inception. Proper emphasis is laid on publicity mechanism and maintaining transparency in the admission process.

1. **PUBLICITY:** The College ensures wide publicity of the admission process in an intended manner. Information about the courses being offered and admission dates is notified to the prospective students through various means.

a) **Prospectus:** The College Prospectus contains detailed information about variety of courses available, eligibility criteria, faculty profile, student support services, fee structure etc. along with admission form. It is provided to the students aspiring for admission at the time of admission.

b) **Institutional Website and Canvassing Campaign:** The institution has a website that provides detailed information about the various courses offered in the College. The college maintains public contacts through website and telephone numbers. The College contacts the Principals of nearby schools as well as the schools of adjoining villages. After having procured the lists from the feeder schools, a committee of members personally visits these schools to conduct canvassing.

c) **Advertisement in Print and Electronic Media:** Admission notice is published in leading local, regional and national daily newspapers. The information regarding admission is also provided on the local cable network in the form of tickertape during prime time.

d) **Pamphlets and Banners/Hoardings:** Pamphlets containing information about courses and free coaching classes during summer vacations are distributed in the vicinity in newspapers through hawkers. Banners and hoardings are also installed at prime places, college gate and buses run by the institution.

e) **College Magazine and Newsletter:** Details about achievements of the students and campus activities are included in the College Magazine ‘GOVIND’and Newsletter ‘SUNSHINE SD’. It also contributes to publicity mechanism.

f) **Educational Fairs:** The College also participates in educational fairs to give career counselling to the students and attract them to this prestigious institution.

TRANSPARENCY

For ensuring transparency in the admission process a well devised mechanism is being adopted. The institute follows all the rules and regulations laid down by the University.The College prospectus includes all these rules, eligibility conditions for each course, admission dates and fee structure.

- All information regarding admission or change in admission dates or criteria notified by the university is displayed on the notice boards and students are informed well in time.
- Counselling committee facilitates the students at the time of admission. It guides them to make an appropriate choice of stream/subjects according to their aptitude, interest and aspirations. The detail about the job avenues of each course is also included in the prospectus.
- Examination section gives complete information about the eligibility of each course and caters to the queries of the students for verification of their eligibility.
- Proper record of the students is maintained during and after the admission process. This record is accessible to both the faculty and the administrative staff.

2.1.2 Explain in detail the criteria adopted and process at the time of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

ADMISSION PROCESS

The College offers multiple Post Graduate, Under Graduate, UGC Granted Career Oriented Add on Courses (Under dual degree scheme) and Diploma courses in diverse streams to which a mix of students having excellent academic record as well as weak learners from disadvantaged sections of the society are admitted.

- Admissions are made strictly according to the directives and conditions laid down by the University.
- College prospectus, containing the admission form and details of admission rules, is available at the Reception/Administrative Office and queries about admission process are met on the spot by the office and Counselling Committee.

- The Counselling Committee guides the students in making the right choice of the course they wish to pursue. For this purpose, their interests and eligibility according to the conditions laid down in prospectus are given utmost consideration.
- Students seeking admission in various courses on the basis of their achievements in academics, sports and extracurricular activities are given due weightage and are offered scholarships, freeship and financial aid.
- The eligibility conditions are thoroughly verified.
- Personal interaction with Admission/Screening Committee and finally with the Principal is a part of the admission process. Admission committee checks the admission form thoroughly and the screening committee further scrutinizes the form and checks the eligibility. Finally the student is admitted after having a final nod from the Principal.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the City/District

For all the courses, the college strictly adheres to the university norms. Admissions are granted on the basis of marks in the qualifying examination. The cut-off percentage is somewhat relaxed for the students from deprived sections so as to involve them in the stream of higher education. Besides this excellence in extra-curricular and sports activities is also given due weightage, as per university guidelines. Top scorers in various courses are offered freeship and concessions.

Programme	Entry Level Competencies
UG Level	
B.A. Semester I	35%
B.Com Semester I	40%
B.Com (Prof) Semester I	40%
B.Sc (Eco) Semester I	40%
B.Sc. (Comp. Sc.) Semester I	40%
B.Sc (Non-Med) Semester I	40%
B.Sc (F.D.) Semester I	45%

Programme	Entry Level Competencies
B.C.A Semester I	40%
B.B.ASemester I	40%
PG Level	
M.Com Semester I	50%
M.Sc (Comp. Sc.) Semester I	50%
M.Sc (I.T.) Semester I	50%
M.Sc (Fashion Designing & Merchandising) Semester I	45%
MBEIT Semester I	50%
PGDCA Semester I	45%
PG Diploma in Cosmetology Semester I	45%
PG Diploma in Garment Construction and F.D. Semester I	45%

Usually all Colleges in the City /District under Guru Nanak Dev University follow the norms laid down by the university regarding eligibility and minimum percentage for admission to all the programmes offered to the learners.

2.1.4 Is there a mechanism in the institution to review the admission process and students profiles annually? If 'Yes', what is the outcome of such an effort, and how it has contributed to the improvement of the processes?

In the present dynamic and challenging scenario of education, it is very essential that one must review the admission process and student profile after the admission process is over. Meetings are conducted at various levels to analyse the student strength, their academic background and economic status from the statistical data obtained.

- After having discussed the issues at length with the concerned committees and departments, decisions are taken to make further improvements in the admission process. Directions are issued by the Principal to take extra measures to improve the student strength and student profile.
- These measures include intensifying the canvassing campaign, publicity mechanism, interaction with the students and collecting their feedback to introduce more courses.

- Departments having lesser number of students are motivated to make efforts to popularise their subjects. On the other hand the demand for additional units is made to the University for the Courses which are more in demand.
- New subjects and courses are regularly added to facilitate the students to opt for the courses of their choice. In the previous years as many as **14 new courses** have been added.
- It is ensured that the admission process is hassle free and students are given the option to change the stream/subjects within a stipulated period of time.
- The **outcome** of reviewing the admission process and student profile annually has been very encouraging. We have been successful in attracting students from all sections of the society. Top scorers in various courses are given freeship while students with outstanding achievements in sports and extra-curricular activities are also given scholarships and financial aid. There has been significant rise in student's strengths in popular courses like B.Com Professional, M.Com, M.Sc. (FD), M.Sc. IT and many more. With the addition of new and innovative courses the college profile has also been strengthened. **The college now offers five postgraduate courses, fifteen undergraduate courses, three post graduate diplomas, two undergraduate diplomas, eleven skill oriented Add on Courses and also a foundation course in Human Rights.**

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/ reflect the National Commitment to diversity and inclusion.

* **SC/ST/OBC**
* **Women**
* **Differently-Abled**
* **Economically Weaker Sections of the Society**
* **Minority Community**
* **Sports Personnel**
* **Others**

The institution is dedicated to make contribution to its national commitment to diversity and inclusion. Concerted efforts are made to increase and improve access for all categories of students.

(a) SC/ST/OBC

- The college ensures social equity and concern for students belonging to SC and ST categories and strategies adopted by the government are implemented.
- There is a provision of Punjab Government Scholarship named **Ashirwad** for SC/ST students at the time of admission.
- The college provides fee concession and endowment benefits to these students.
- The College extends the facilities of Book Bank to these students.

(b) Women

We are one of the most reputed women colleges of the city, engaged tirelessly in educating females and bringing them into the economic and social mainstream and making them responsible citizens while channelizing their talents and energies in their chosen fields. There is a provision of scholarship for single girl child under the UGC scheme.

(c) Differently Abled

- The institution allows the differently abled students to have admission to the courses of their choice.These students are motivated at every stage in the institution.
- The faculty is sensitized to the needs of differently-abled students during classrooms proceedings.
- The college ensures that all their classes are held on the ground floor only.

(d) Economically Weaker Sections of the Society

- The college caters to the academic needs of students belonging to middle and economically weaker sections of the society.
- The state and central government give scholarships to the poor and deserving students to promote the enrollment of students in higher education and promote the standard of education.
- There is a provision of liberal concessions in fee structure for economically weaker sections of the society and the facility of payment in instalments is also provided to the students of this section.

(e) Minority Community

Every possible help is offered to the students belonging to the minority community. There is a provision of Punjab Government Scholarship for them at the time of admission. Besides liberal financial assistance, fee concession is also provided to these students.

(f) Sports Personnel

Due weightage is given to the students for their excellence in sports activities at state or national level. The College offers them liberal concessions at the time of admission and gives scholarship during the session. Special coaching is arranged for these students so that they can cope up with the syllabus well in time.

(g) Others

- Concessions and scholarships are given to the students excelling in extra-curricular activities.
- Stipends are given to the children of political sufferers and riot affected victims of 1984 under the provision of government policies.
- Government, university, military stipends/ scholarships as per rules are given.
- Liberal scholarships are also given by various charitable trusts and individual donors.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends i.e. reasons for increase/decrease and actions initiated for improvement

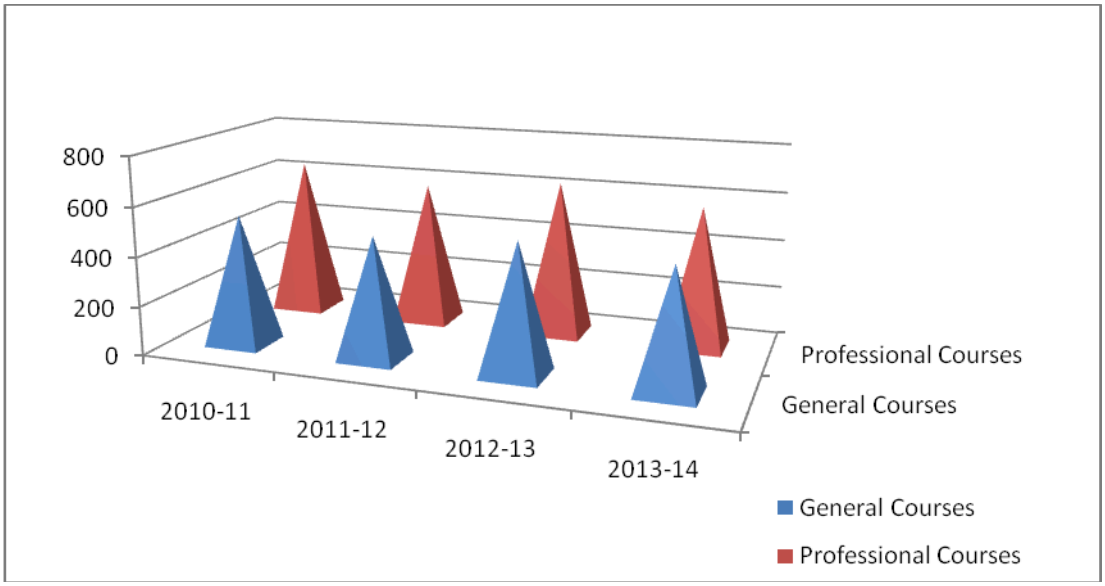
Programmes	Number of Applications				Number of students admitted				Demand Ratio
	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14	
B.A.	356	304	302	272	356	304	302	272	1:1
B.Sc. (Eco.)	48	52	44	61	48	52	44	61	1:1
B.Sc.(C.Sc.)	25	36	43	33	25	36	43	33	1:1
B.Sc. (Non-Med.)	-	08	38	45	-	08	38	45	1:1
B.Sc.(F.D.)	102	94	98	77	102	94	98	77	1:1
BBA	41	25	30	34	41	25	30	34	1:1

Programmes	Number of Applications				Number of students admitted				Demand Ratio
	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14	
B.Com.	103	92	103	89	103	92	103	89	1:1
B.Com.(Prof.)	263	245	294	287	263	245	294	287	1:1
B.C.A.	239	223	208	168	239	223	208	168	1:1
M.Com.	34	55	60	80	34	55	60	80	1:1
M.SC.(F.D.)	34	47	36	41	34	47	36	41	1:1
M.Sc.(C.Sc.)	47	20	22	14	47	20	22	14	1:1
M.A.(Pbi.)	29	32	29	14	29	32	29	14	1:1
M.SC.(I.T.)	-	13	27	35	-	13	27	35	1:1
Value added Certificate Courses									
Internet Application	23	39	58	01	23	39	58	01	1:1
Web Designing	-	29	88	53	-	29	88	47	1:1
Computer Application	-	-	22	03	-	-	22	03	1:1
Computer Aided Accountancy	21	25	56	46	21	25	56	46	1:1
Interior Decoration	03	02	02	03	03	02	02	03	1:1
Cosmetology	14	20	39	44	14	20	39	44	1:1
Leather Processing Technology	-	-	-	12	-	-	-	12	
TV & Video Production	04	05	04	09	04	05	04	09	1:1
Communication Skills	01	-	-	08	01	-	-	08	1:1
FD	15	12	-	11	15	12	-	11	1:1

Programmes	Number of Applications				Number of students admitted				Demand Ratio
	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14	
Office Mgt. and Secretarial Practices Grade I	03	18	20	09	03	18	20	09	1:1
Value Added Diploma Courses									
Internet Application	10	07	-	01	10	07	-	01	1:1
Web Designing	-	-	-	01	-	-	-	01	1:1
Computer Application	-	-	-	01	-	-	-	01	1:1
Computer Aided Accountancy	09	11	12	07	09	11	12	07	1:1
FD	01	-	-	-	01	-	-	-	1:1
Office Mgt. and Secretary Practices Grade II	-	-	02	05	-	-	02	05	1:1
Value Added Advanced Diploma Courses									
Internet Application	10	05	03	07	10	05	03	07	1:1
Computer Aided Accountancy	-	06	11	12	-	06	11	12	1:1
P.G. Diplomas									
PGDCA	41	07	18	11	41	07	18	11	1:1
Office Mgt.	-	03	-	-	-	03	-	-	1:1
Fashion Designing	10	04	05	05	10	04	05	05	1:1
Cosmetology	09	04	13	03	09	04	13	03	1:1

Programmes	Number of Applications				Number of students admitted				Demand Ratio
	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14	
UG Diplomas									
Stitching & Tailoring	06	06	05	05	06	06	05	05	1:1
DCA	-	08	-	05	-	08	-	05	1:1
Others									
Foundation Course in Human Rights	-	-	-	43	-	-	-	43	-

CHART DISPLAYING CHANGING TRENDS IN STUDENTS PROFILE



- **The changing trends** in the student profile indicate that in the present scenario the professional courses in Commerce, Fashion Designing and Computer Science are more in demand, students are inclined towards job oriented courses.
- **Initiatives to expand the horizons of learning** have always been taken by the institution. As per the demand of the changing dynamic employment market and the feedback gathered from all stakeholders, the college has introduced 14 new skill oriented and innovative courses. The college offers a good number of job oriented and professional courses.

2.2 CATERING TO DIVERSE NEEDS OF STUDENTS

2.2.1 How does the institution cater to the needs of differently abled students and ensure adherence to government policies in this regard?

The college stands committed to facilitate the differently abled students.The faculty, the library staff and other allied staff, are well aware of their needs.

- Apart from granting fee concession, the college makes sure that the classes of differently abled students are held at the ground floor only for easy accessibility of services rendered.
- The students having functional and vision disability are provided with writers during examinations. They are also given extra time (half an hour) in the mid semester and final examination.
- Financial assistance is also provided to such students to motivate them.

2.2.2 Does the Institution assess the students' needs in terms of knowledge and skills before the Commencement of the Programme? If 'Yes', give details on the process.

The College is well aware of the needs of the students and makes its assessment on the basis of their score in the previous examination.

- A team of Faculty members personally visits the schools of the adjoining areas to interact with the students to create awareness concerning courses available in the institution and motivates them to join the College.
- Students' knowledge, skills, aptitude, etc. are evaluated by the Admission and Counselling Committee during the admission process and they are guided to opt for the programme accordingly.
- The Principal also assesses the knowledge base and needs of the students through personal interview.
- Free pre-coaching classes for students are organized so that the students get information about the streams they want to opt for. Also, it bridges the knowledge gap of the students (if there is any) and helps them to cope up with the course they have chosen.
- Besides, lecturers interact with the students regularly to help them with their diverse needs and challenges.

2.2.3 What are strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge /Remedial) Add-On/ Enrichment Courses, etc.

- Free pre-coaching classes are held before admission for the students to bridge the knowledge gap and make them comfortable with the course they have opted for.
- Students' knowledge and skills are assessed through oral and written class tests. If a student finds that she is not able to cope up with a particular subject or combination special attention and coaching is given to the young learner.
- The teachers give a helping hand to educationally disadvantaged students to bridge their knowledge gap. Individual attention is given to them to remove their difficulties.
- The teachers provide special help to players, N.C.C. cadets and the students participating in extra-curricular activities.
- Students are encouraged to study simpler books and material related to various subjects is provided to them.
- They are inspired to perform better by creating a healthy competition among them.
- Enrichment Courses like personality development programmes are also conducted to groom students' personality and to motivate them for an innovative and creative mindset.

There are many crash courses as well as Add-On courses to help the students get along comfortably with their chosen stream. The college offers eleven Add on Courses related to vocational fields. Students can opt for any one of these skill oriented Add on courses.

2.2.4 How does the college sensitize its staff and students on issues such as Gender inclusion environment etc?

The institution is committed to make dedicated efforts to put in its share in national development. Initiatives are taken to sensitize the students on cross cutting issues so that they come out as better human beings and good citizens of the nation.

Gender Inclusion

- The Institute being a pioneer **Women's College** in the region sensitizes its staff and students on issues such as gender inclusion by organising lectures and seminars on Women Empowerment.

- **Seminar** on 'Role of Women in Information Technology Today and Tomorrow' was organised by Department of Computer Science.
- **Women's Day** is celebrated by teachers and students wherein faculty members share and deliver lectures on female foeticide, their experiences and knowledge on saving the girl child and other women related issues.
- **Co-curricular Activities** like Essay writing competitions, Debates, Declamation and Paper Presentation Competitions are organised regularly to bring up the contemporary women issues and infuse opinion-making skills in the students.
- **Lectures** are organised to educate students about legal rights of women, women safety and role of women in the society.
- **Marches** are arranged to protest against harassment of women and violence against women.
- **Free Training to Rural Women** regarding pickle making, skin care treatment, stitching and tailoring, tie and dye, etc is imparted during NSS Camps to make them self-employed.
- Students are prepared for **Self-Defence** by the Sports department by giving them training in Judo and Karate.
- Lecturers regularly take up burning social and women issues for thorough **Class Room Discussions** to spread awareness among pupils.
- **Women Health** is given due attention by organising various events like Yoga camps, Free Health Checkup camps and Lectures by expert doctors on prevention of various diseases.

Environment

- **Go Green club** has been started with a view to create awareness regarding environmental protection.
- **Van Mahautsav** is celebrated by the NSS and the Red Cross Units of the college by under taking sapling plantation in and off the campus.
- **Various activities**, such as, Poster Making Competitions, Awareness Ads, Skits, etc. on Environmental Degradation are conducted by different subject societies of the institute.
- **EVS:** College offers the subject of Environment Studies (EVS) as a compulsory subject in one level of the Undergraduate Programmes to make the students aware about environmental issues.

Besides this, programmes like blood donation camps and other community orientation programmes are conducted regularly. All these initiatives develop a sense of accountability in both the staff and students.

2.2.5 How does the institution identify and respond to special educational/ learning needs of advanced learners?

The institution has made its mark in the University for its Academic Excellence. Top scorers in the district find it their first choice. Every year we admit many students scoring above 90% marks in their previous exams. These advanced learners are given freeship by the authorities. The faculty constantly works towards recognising and polishing them and providing them the required support and rewards to keep them motivated to perform better and better.

- Such students are recognised by the concerned teachers through class interactions, tests, terminal exams, etc.
- Various departmental meetings are convened by the Principal to identify advanced learners. Personal care and attention is given to these students for removal of their difficulties.
- Advanced learners are encouraged to study extra reference books and study material to enhance their knowledge. Special tests and extra home assignments are given to these students
- Students are guided to consult university papers of previous three years to know the pattern of the question papers.
- Students who are scoring high in most of the subjects and are weak in a particular subject are identified. Individual attention is given to them to improve upon the same. Teachers keep full track of such students.
- Students bagging top ranks in the midsemester examinations are given incentives in the form of medals, shields, book prizes, certificates etc at the Annual Prize Distribution Function.
- Felicitation Function is also organized in the beginning of the session to honour students securing top positions and merit positions in the University.
- Photographs of toppers and merit holders are published in the Prospectus, Newsletter ‘Sunshine SD’ and the College Magazine ‘Govind’. These are also put up on the notice board.
- Financial aid is provided to them through Student’s Aid Fund and Scholarships. Meritorious and needy students are granted financial aid by various philanthropist bodies and individual donors.

- Books are issued to meritorious students from the library for the whole session.
- Top students are motivated to take part in Quiz Competitions, Group Discussions, Seminars and Paper Presentations.Thus they are inspired to perform better by creating a healthy competition among them.
- Further, such learners are motivated for higher seats of learning and top most career options. A number of motivational lectures are organized to channelize their potential towards accomplishing higher goals in their lives.

2.2.6 How does the institute collect, analyse and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economical weaker sections etc.)?

India, being a land of diversity has big gaps in the structure of its society. A large section of the society is under privileged. For contributing to National Development it is indeed imperative to conduct academic audit to identify the students from the disadvantaged sections of society, physically challenged students and slow learners and take initiatives to redress their issues to bring them in the main stream of education.

- The college has a very efficient evaluation and examination system.
- Dropouts and slow learners are identified after the mid semester exams.
- Regular track of their attendance is kept to identify the dropout cases.
- For each programme there is a committee to keep check on absenteism.
- Shortage of attendance is regularly reported in the office and timely action is taken.

Measures

Slow Learners:

- Parents /Guardians are given intimation about the results and shortage of lectures of their wards and they are requested to meet the concerned faculty who suggest methods of improvisation. Feedback from the parents is given due importance.
- The morale of the slow learners is boosted by counselling and continuous interaction. They are also given extra learning materials and solved question papers so as to improve themselves.

- Special periodic tests for slow learners are conducted to enable them to perform better in final examination.
- Peer learning is encouraged by creating groups in the class. This creates an atmosphere of healthy competition among them.
- Daily assignments are given to them and are checked thoroughly by the concerned lecturer.
- These students are given simpler books and study material to improve their understanding.
- Special tests are conducted for weak students.

Disadvantaged / Economically Weaker Sections:

- There is a provision of Punjab Government Scholarship for them.
- Financial assistance and need cum merit based fee concession is also given.
- Free books are arranged for such students.

Dropout Cases

Special attention is provided to the dropout cases. Efforts are made to diagnose the reasons behind every case. Psychological, socio-psychological, financial or all other issues are redressed accordingly.

2.3 TEACHING -LEARNING EXPERIENCE

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic, Calendar, Teaching plan, Evaluation, blue print etc.)

The planning of teaching, learning and evaluation Schedules is done in the beginning of the session. Meetings of Advisory Council and Planning Forum are conducted to discuss the schedule and a blueprint of the same is prepared.

Teaching Plan

- As the college is affiliated to GNDU, Amritsar, it has to adhere to the academic calendar issued by the university. The calendar notifies the admission dates, examination schedule and schedule of holidays. The calendar is published in the Prospectus and students' Identity card. A reminder of details of this information is also given in the classes and morning assembly from time to time.

- Workloads of the departments are prepared and classes are allocated to the faculty members as per their areas of expertise.
- Time table committee prepares the timetable. Syllabus for the current semester is downloaded from the university website and demand for books is given to the librarian.
- Teachers prepare their teaching plan keeping in mind abilities and learning needs of their students**.** Proper division of the syllabus is done. The implementation of this teaching plan is ensured and departmental meetings are held regularly to monitor the progress of the departments.
- The teaching plan is constantly revised as the lecturers identify slow and advanced learners and adjust their pace accordingly.
- Extra classes are also held during Autumn/Winter Break and on Sundays for conducting tests or to help weak students. Sufficient time period is allocated for revision of the syllabus.

Evaluation Plan

- Class tests and Mid semester exams are conducted. Date sheet is displayed on the Notice board well in time.
- Announcement regarding examinations, methods of examinations and other general information is also given in the Morning Assembly and in classes.
- Students are given checked answer sheets of mid semester examinations which helps them identify their weak points and they are guided to improve their performance.
- Re-exam of participants of Youth Club and Sports with proper date sheet is conducted.
- Students who excel academically are awarded annually in the Prize Distribution Function, before their final exams to motivate them to work harder.

2.3.2 How does IQAC contribute to improve teaching learning process?

IQAC constantly works to improve teaching learning process by taking the following initiatives.

- Providing the development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution.
- Monitoring promotion, implementation and continuous improvement of the curriculum of various classes.

- Bringing new and innovative co-curricular and extra-curricular activities to improve the overall personality of the students.
- Working towards enhancement of the learners' knowledge and capacity.
- Introducing new job oriented courses as per changing trends in education. Organizing lectures, seminars and workshops on various cross cutting issues.
- Modernizing and upgrading infrastructure and equipments and organizing training for the same.
- Introducing advanced teaching aids to facilitate the teaching learning process, thereby enhancing students' understanding and participation level.
- Improving the procedure of teacher's evaluation to elevate the institutional quality at academic level.
- Facilitating research activities and organising various faculty development programmes.

2.3.3 How is learning made more student- centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students.

The college has made conscious efforts to make the learning process more students centric. Various support structures and systems are in place for the teachers to inculcate skill based learning in the students.

- Lecture method of teaching is supplemented with Guest lectures, Seminars, Audio and Video Aids such as Slides, Overhead projectors, Video CDs, Audio CDs, Models, Charts, etc.
- The teachers use interactive boards with interactive panels, Visualizers, Projectors and Mimeo-Pad in Smart Class Rooms. PowerPoint Presentation transparencies are used with the help of Multi-Media Projectors. All these methods promote interactive learning.
- Industrial Visits and Educational Tours to different places are arranged by different departments to enhance the learner's knowledge. Students are also given exposure to actual workplaces such as banks, Public and private concerns and various institutions and establishments.
- Students are encouraged to consult journals and competition magazines.
- Along with theory portion, due emphasis is given to practical training. Students of professional courses are given hands on training and they attend workshops. Students undertake internship as per the requirement of their course.
- E-learning is also promoted among students. They are guided and motivated to download E-material related to their subjects.

- Debates, Declamations, Quiz Competitions, Paper Presentations are conducted to promote independent learning and imbibe competitive skills.
- Students participate in exhibitions, fashion shows and fairs. It helps to inculcate an innovative outlook and enhances their skill base.
- Group Discussions are organised to encourage collaborative learning. Students are assigned projects and assignments where they need to acquire skills to work with other fellow students.
- Various societies and clubs conduct activities to develop the spirit of collaborative efforts towards contemporary issues.

2.3.4 How does the institution nurture critical thinking, Creativity and scientific temper among the students to transform them into Life-long learners and innovators?

The college arranges academic discourses, sports and extra curricular activities to foster critical thinking, creativity and scientific temper among the students. Efforts are made by the faculty to inculcate in them the qualities, values and skills that would last a life time.

Critical Thinking: In order to promote critical thinking among the students a very vital role is played by the **Central Association.** It is an Apex body of the students. Two elected members from each class are enrolled as members of this body. The main aim of the Central Association is to promote critical thinking, values of responsibility and commitment. Students execute, control and manage various student related and other activities of the college. It gives them an opportunity to use their judgement and human resource. The college has about a dozen other subject societies also where students holding executive posts get an opportunity to conduct various events.

Creativity: The College makes concerted efforts to promote creativity among the students. College Youth Welfare Club conducts various competitions to bring out the latent talent of the students and provides exposure to them to display their creativity. Students participate in various Inter College Competitions and Youth Festival organized by Guru Nanak Dev University. Bundles of prizes won by our students bear a testimony to their creativity.

Go Green Club and Department of Fine Arts took to reviving the great grand art of 70's, i.e., **Graffiti**. The students painted the outer wall of the department and displayed their creativity. Students also prepare

PowerPoint presentations on social issues and charts and other material related to special events and display them on key points in the college

College Magazine **'Govind'** is published every year. It provides a platform to the students to pour out their creativity via writing and editing. Students contribute their creative writings to different sections of the magazine.

Wall magazine is maintained by various departments and is again a useful platform for students to showcase their creativity.

Activities organized by various clubs and subject societies include **celebration of special days** like Teej, Lohri, Independence Day, Teachers Day, Diwali, Basant Panchmi etc. Such activities give exposure to students and promote their creativity.

Scientific Temper: To develop scientific temper among the students, the faculty engages them in practical sessions, hands on training and workshops. Students are encouraged to make optimal use of ICT. Preparing PowerPoint presentations is a routine with students from professional courses. Probing questions are asked in the classes and brain storming sessions are a means of inculcating scientific temper in the students.

2.3.5 What are the technologies and facilities available and used by the Faculty for effective teaching? e.g. –Virtual Laboratories, e-learning –resources from National Programmes on Technology Enhanced learning (NPTEL) and National Mission on Education through information and communication technology (NME-ICT), Open Educational Resources, Mobile education etc?

The institute promotes the optimal use of ICT with its modern tools and innovations for enhancement of its teaching learning process. Faculty members use various ICT facilities and technologies to make their teaching methods effective.

- The faculty makes use of ICT and audio visual aids in the classrooms. It helps the students understand the concepts in a better way.
- The institution has provided five smart class rooms with ultra modern techniques of teaching which makes teaching and learning more effective.

- Computers with internet facility are made available to all major departments to facilitate the faculty to include ICT in its pedagogical tools. The teaching departments have well equipped laboratories with 162 computers, latest softwares, printers and scanners. Students are encouraged to make projects and PowerPoint presentations to enrich their learning experience. Slides and transparencies are prepared by both faculty and the students.
- Department of English uses audio visual aids available in the language laboratory while teaching phonetics. For courses in communication skills the faculty makes use of the ICT to teach the students right pronunciation and fluency in spoken English. Students are made to watch the plays prescribed in their curriculum on the projectors to have a better understanding.
- Access to learning is facilitated to the students through ICT, E-learning resources and downloaded study material.It is indeed very effective in enriching teaching learning process.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended Learning, Expert Lectures, Seminars, Workshops etc ?

In order to expose the students to advanced level of knowledge and skills the college takes the following initiatives.

- The college conducts lectures and seminars by experts on various topics. The faculty members and students are encouraged to participate in these seminars.
- The institution encourages the teachers to attend Faculty Development Programmes organised by it from time to time.
- The faculty members attend Refresher courses and Orientation courses to refresh their knowledge and intellect.
- The College Library has subscribed to various Research Journals on different subjects. In addition to this the books and encyclopaedias purchased by library are a rich source of knowledge upgradation.
- Keeping in mind the advancements in ICT, the college has moved ahead of its peers by including it in its teaching tools. Students of Post graduate courses are encouraged to use these facilities and for that purpose computerised laboratories have been attached to these departments.
- Educational tours are also organised by the college every year.
- For effective blended learning the faculty does not limit itself to lectures on theory portion only. They engage the students in practical sessions, group discussions and inter class competitions.

2.3.7 Detail (Process and the Number of Students benefitted) on the academic, personal and psycho-social support and guidance services (Professional/Counselling /Mentoring /Academic Advise) provided to students.

Academic Support Services: The College supports the students by providing academic counselling at the time of admission. The counselling committee guides the students to make the choice of subjects/ streams as per their aptitude, and aspirations. The information about admission dates, eligibility conditions and other documentation is included in the prospectus and is also displayed on the notice boards to make the admission process hassle free.

- The students are informed about their timetable, syllabus, list of books and teaching plan in the beginning of the session. During the session advanced learners, slow learners and dropouts are identified well in time and they are provided study material and counselling services as per their requirement.
- Students are facilitated to use ICT and E-Learning material in the well equipped and computerized laboratories of their respective departments.
- Top scorers are given freeship and there is a provision for scholarship and financial aid. Book Bank Facility can be used by the students to get free books for the whole session.
- Students participating in the sports and extra curriculur activities are given extra coaching by the faculty to compensate for the loss of their learning and special tests are conducted to facilitate them.

Professional Counselling and Mentoring: To facilitate the students with professional counselling and mentoring, Personality Development Cell and Placement Cell remain active throughout the year. The cells also organise lectures, workshops, personality development programmes and campus interviews. The detail of these activities has already been included earlier.

Guidance Services: A student friendly and healthy atmosphere prevalent in the college encourages the students to share their problems with the teachers. Incharges of Central Association also attend to the problems of the students and redress the issues Students can even share their problems with their mentors, Head girl, Vice head girl and other executive members of Central Association. Department of Psychology also gives personal counselling to the students and helps them in finding a solution to their social, psychological and personal problems. It also conducts seminars and workshops on handling examination stress.

2.3.8 Provide details of Innovative teaching approach /methods adopted by the faculty during last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Innovative teaching approaches and methods are adopted by the faculty to make the teaching learning more effective. The institution makes constant efforts to encourage faculty to adopt the innovative approaches by conducting faculty development programmes.

- The faculty uses ICT including computer, internet and audio visual aids for enrichment of knowledge and learning experience. Various softwares are being used by the departments for effective curriculum delivery.
- The faculty makes optimal use of Smart Class Rooms which are equipped with digital Interactive boards, Interactive panels, visualisers, projectors and mimeopads.The faculty also uses Power Point Presentation transparencies while delivering lectures.
- The faculty makes efforts to complement the academic system with practical skills. Due weightage is given to the practical portion of the syllabi and students are engaged in practical sessions.
- Hands on work experience are integrated into academic agenda in almost all practical subjects. Students of Home Science, Fashion Designing, Commerce, Fine Arts and many more departments are given hands on training and are given exposure to workshops and on field training. To mention a few cases, the students of commerce are given training in Tally; Computer aided Accountancy, filing income tax and wealth tax returns. Students of Fashion Designing visit Industrial Houses to get first hand experience of the manufacturing and designing process.
- Students are given assignments on case studies, small projects, preparing slides and transparencies and preparing project reports. These activities give them a comprehensive understanding of the topics.
- E-Collage presentation, Extempore, Ad-mad shows and many more competitions are organised for students to enhance their knowledge on latest issues.
- Guest lectures by subject experts and eminent scholars are arranged and students are taken out for educational tours. Such initiatives prove effective for knowledge upgradation.
- Departments of languages provide the learners with the facility to watch enactments of various plays before reading the text. This helps them have a better understanding of the text.

- To supplement the classroom knowledge students are taken for visits to places of historical and cultural importance like Anandpur Sahib, Jalianwala Bagh, Viras-te-Khalsa, Rangla Punjab etc. to get a better overview of their rich culture and historical events.
- Students are involved in group discussions, inter- class quiz competitions, essay writing contests, paper presentation and mock vivas. It enriches their learning experience and they exploit their knowledge reservoir.

2.3.9 How are the Library resources used to augment the teaching learning process?

The institution has a centralised library which caters to the needs of the students and the staff. The Library staff is student and teacher friendly and helps them to make the best use of the resources. It keeps the faculty and the students updated regarding its latest acquisitions. The library provides the following services:

- The library has a rich collection of **36741books** on various subjects such as languages, social sciences, commerce, computer science, life sciences, general knowledge and other relevant areas. The library has also subscribed to **90 journals** and magazines and **23 newspapers**. The range of subjects and books reflects our institution's ever-growing zest for newer areas of study and research.
- Students are encouraged to make use of the library card provided to them.This enables them to get the books issued from the library. Regular Readers in the library are awarded shields and certificates at the Annual Prize Distribution Function.
- Internet Connection in the Library also provides opportunity for students and faculty to make use of materials and information available on different sites. It broadens the resource for their study materials.
- The college library has subscribed to the N-list scheme of INFLIBNET. Under this programme, members login for accessing the E-resources.
- A Book Bank functions in the college and provides books to the underprivileged students. The Book Bank is managed by a committee of teachers and library volunteers.
- Old question papers of final exams in all the subjects are made available to the students.Both advanced learners and slow learners can use these papers for revising their course content and get an overview of the style of question paper.
- Regular upgradation of software and other ICT facilities is also ensured.

- The Library provides Xerox facility to its readers. This enables them to get the required and non-issuable reading material xeroxed at very nominal rates.
- The browsing centre in the library facilitates the students to access e-learning content and download study material by using search engines.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes' elaborate on the Challenges encountered and the institutional approaches to overcome these.

- The college follows the Semester system.
- At the end of each session, Heads of the Departments submit workload for their respective faculty. At the beginning of the session, the syllabus for the semester is suitably divided. Planning for completing it within the planned time frame and calendar is done well in time.
- The institute takes care that the college activities and functions are planned in such a way that they do not hamper the classes.
- Heads of Departments monitor periodic review of the syllabus to keep pace with the University Calendar and examination schedules.
- The teachers manage to deliver their responsibilities successfully by engaging special classes as per requirement.
- Inter departmental adjustments are made in the time table. If a teacher finds it difficult to complete the syllabus in a particular subject for certain reasons, other subjects' teachers can be requested to pool in some teaching time for that particular subject.
- Using their initiative the faculty makes adjustments in teaching time devoted to particular topic in a subject. Lengthy topics can be summed up or written notes can be passed on to speed up the process. This gives them more time for revision of important topics.
- Provision is kept for discussion on other related topics, extra material, university papers and revision work. Care is taken that syllabi is covered and revised thoroughly in each term.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

Quality of teaching learning is monitored and evaluated thoroughly by the institution by adopting the following mechanism:

- Departmental meeting are held to monitor and evaluate the quality of teaching learning.
- Regular tests are conducted in classes to identify advanced and slow learners. They are then guided as per their needs. Advanced learners are advised to consult extra-study material while weaker ones are asked to consult simpler books. Their performance is regularly discussed in departmental meetings and remedial steps are taken well in time.
- Every effort is made by the teachers to finish the syllabus within stipulated timeframe. Extra classes are held on Sundays, Autumn/Winter Vacations, etc. so that appropriate time is devoted to revision.
- Lists of lecture shortages are also prepared. Students and their parents are then informed of the same. It is compulsory to attend 75% of the lectures. Strict action is taken against irregular students and fines and penalties are imposed on them to improve their attendance in the class.
- Two Mid-Semester examinations are also conducted so that the students and teachers get aware of the performance and plan necessary improvements before the final exams. Teachers collect answer sheets on the day of the exam and discuss performance of the students on the very first day the class is held after the examinations are over.
- Results are prepared by the faculty at the end of each term and are submitted in the office. These are then discussed with the Principal. Co-ordination is made between various departments and if a student is found weak in a particular subject, the concerned lecturers are told to pay individual attention to improve the same.
- Self Appraisal performas are filled by the faculty members at the end of each session.

This extra effort on the part of the Principal, teachers and students proves very effective. Students secure top positions in University and a large number of merit positions are won in University examinations. It also improves the over all pass percentage of the college.

2.4 TEACHER QUALITY

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in Planning and management (recruitment and retention) of its human resources (qualified and competent teachers) to meet the changing requirements of the curriculum.

Yes, the college has a sanction facthe required number of qualified and competent teachers to handle all the programmes. The college has sanctioned faculty strength of 38 full time and 3 part time teachers but due to the ban of recruitment imposed by the State Government only 22 posts have been filled. There are 11 permanent (Unaided) and 8 contracutcal faculty members and 40 teachers have been appointed on adhoc basis. The college has 81 teachers on rolls at present.

Faculty Profile of the College

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	–	–	–	–	–	–	–
Ph.D	–	–	–	3	–	5	8
M.Phil.	–	–	–	11	–	4	15
PG	–	–	–	4	–	6	10
Contractual Teachers							
Ph.D	–	–	–	–	–	2	2
M.Phil.	–	–	–	–	–	2	2
PG	–	–	–	–	–	4	4
Temporary Teachers							
Ph.D	–	–	–	–	–	–	–
M.Phil	–	–	–	–	–	3	3
PG	–	–	–	–	–	31	31
Part-time Teachers							
Ph.D	–	–	–	–	–	–	–
M.Phil	–	–	–	–	–	–	–
PG	–	–	–	–	–	–	–
Others	–	–	–	–	1	5	6

The college always strives to recruit and retain teachers who are competent, experienced and experts in their respective fields of study. The need for faculty recruitment is continuously assessed well in advance before the commencement of the semester. Subject wise and faculty wise workload is prepared by Heads of all Departments at the end of session. A systematic process of recruitment fills the gap.

Recruitment Process of Regular/Contractual Faculty

Regular teachers are appointed through a duly constituted Selection Committee as per DPI (C) Chandigarh /GNDU /U.G.C. norms.

The selection process is as follows:

- The vacancy is advertised in the leading newspapers as per norms laid down by DPI(C) Chandigarh /GNDU /UGC.
- Candidates apply on prescribed forms available in the office.
- Merit list is prepared according to prescribed norms.
- Interview is conducted by the Selection Committee and selections are made on the basis of merit. The eligible and most competent candidates are selected.
- After giving them the appointment letters, their approval is sought from the University and DPI (C) Chandigarh.
- New teaching posts are created when new courses /subjects are introduced in the college. In recent years, new teaching posts have been created in Departments of Computer Science, Economics, Chemistry and Commerce Departments. Guru Nanak Dev University has granted permission to appoint these lecturers on contractual basis and new faculty for these courses has been appointed.

Recruitment process of Adhoc Faculty

Recruitment of Adhoc Faculty is done by Selection Committee consisting of Chairperson of the Governing Body or his /her nominee**,** the Principal of the College, and the Head of Department as Subject Expert.

Interviews are generally conducted in the last week of May or the first week of June so that the best candidates are available for selection.

Retention of the Faculty

- To retain the faculty, they are paid salaries according to the grades specified by GNDU/UGC. Those who are employed on adhoc basis or contractual basis are offered competitive pay scales and assurance of job.
- The faculty is also provided other facilities like Medical Leave, Casual Leave, etc.

- They are also granted study leave if they wish to upgrade their qualification by pursuing M.Phil. Or Ph.D.
- Above all, the congenial work culture of the institution is a strong factor for the retention of the faculty. It is worth mentioning that faculty is paid their salary on the first day of every month.

2.4.2 How does the institution cope with the growing demand /scarcity of qualified senior faculty to teach new Programmes /Modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

With the growing needs and requirements of effective and efficient working personnel, like any other institution, our institution also feels the need to recruit such professionals to teach new/ innovative programmes. Required number of posts is duly advertised in leading and local newspapers and the eligible candidates are called for interviews. Very judicious and practical approach is followed while recruiting professionals as it is a matter of the future of the young learners and the college takes it as a huge responsibility over its shoulders to impartially select nothing less than meritorious and highly qualified professionals as lecturers. However, the institution has never faced any problem in finding suitable candidates for recruitment. Perhaps it is due to the work culture and better pay scales that candidates are keen to get a job in this premier institute.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

The college administration believes that one word with contribution of faculty members towards institution, faculty's initiatives for self growth should also be prioritised. The institution never fails to provide unflinching support and co-operation to every faculty member and also provides congenial and flexible atmosphere for unrestrained individualistic growth.

To encourage the staff to participate in Refresher courses and Workshops, teachers are given duty leave and other benefits to upgrade their knowledge. During last three years, many of our teachers have participated in a number of State level, National and International Level Seminars and Workshops. All these teacher centric facilities attract the best faculty from adjoining areas.

a) Nomination to Staff Development Programmes

Academic Staff Development Programmes	2011-12	2012-13	2013-14	2014-15
Refresher Courses	2	7	1	2
HRD Programmes	-	**Principal Dr. Kiran Arora** Presented a paper in the Department of Geneder Studies of **Central European University, Budapest Hungary.**	**Principal Dr. Kiran Arora** presented **a** paper in **International Conference** on 'Global Leadership, Learning and Research' held in Nova South Eastern University, **Orlando USA** **Principal Dr. Kiran** Arora presented a paper in **International Conference** organized by Knowledge Village Conference Centre**, Dubai**	**-**
Orientation Programmes	–	–	–	–
Staff training conducted by the university	–	–	3	–
Staff training conducted by other institutions	1	–	2	–
Summer/Winter Schools, Workshops etc	10	5	7	4

44 faculty members attended staff development programmes.

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

The following initiatives have been taken to empower and enable use of various tools and technologies for improved teaching learning:

	Faculty Training Programmes
Teaching Learning Methods / Approaches	• Two day workshop was organized by PG department of Computer Science & IT on "Oracle**"**. • Industrial visit to **"**Ludhiana Stock Exchange**"** by PG Department of Commerce and Management on 5.11.12 • Seminar on "Advance Tally" by PG Department of Commerce and Management on 25.10.13. • 7 day workshop on "Stock Market Operations" by PG Department of Commerce and Management from 20.02.14 to 26.02.14. • In-house training of teachers in the use of ICT Tools**.** • An Industrial Visit to Leather Complex Jalandhar was organized by the department of Chemistry. • Industrial Visit to Verka Milk Plant, Mohali by PG Department of Economics on 15th Feb, 2015. • Indian Classical Fusion Band -A Musical Concert by renowned vocalist Mrs Sunanda Sharma (Classical Vocal singer) & Jai Shankar (An Indian Norwegian Percussionist) & Frode Haltli by the Deptt. of Music Vocal & Instrument on 12th Jan' 2015 • One day workshop on Stencil cutting for Rangoli and Fabric Ornamentation was organized by P.G Deptt of Fashion Designing • Educational trip to Panjab Universty, Chandigarh on 22.05.2015 by the Department of Computer Science
Handling New Curriculum	• Departmental meetings are conducted for planning and allocating the semester wise workload and syllabi to be accomplished in stipulated period. • A UGC granted innovation course Master in Business, Economics and IT has been introduced in collaboration of three departments (Commerce, Economics and IT) in session 2014-15. Its curriculum has been fully designed and framed by the faculty members of the respective departments and same has been approved and implemented by GNDU. • A community page 'I. Tech Group' is created on Facebook to make the data available to students anywhere, at anytime related to curriculum and departmental activities. • A class wise mailing group of students has been created to provide information by the faculty members.
Content/Knowledge management	• Workshop on "Weaving of fabric on loom" for the faculty of PG department of Fashion Designing by Mr. Dinesh of B.B.K D.A.V college on 15, Sep. 2010 • Seminar on Textile processing by Mr. A.K Chaudhary of Textile department, NIT Jalandhar on 01, Aug.2009.

	Faculty Training Programmes
	• Workshop on using latest software of CAD, organized for the PG department of Fashion Designing by Mr. Ram Mohan Expert Engineer from TNG Company Bangalore, on 15, Dec, 2010. • Workshop for the faculty of PG department of Fashion Designing by Usha Company on 08, Feb. 2014 • Workshop on "Virtual Techniques" for the faculty of PG department of Fashion Designing by Fashion Designer Navneet Kaur on 30, July 2010. • Workshop on "Marketing of Garments" for the faculty of PG Department of Fashion Designing by Jyoti Bhatia on 23, Jan 2010. • Workshop on "Skin Treatment" for the faculty of Department of Cosmetology by Mr. Sunny Chhabra on 23,Aug.2014. • "Product Training" for the faculty of Department of Cosmetology by Mr. Rajat Chhabra, Skin Specialist on 20, Oct.2014. • 15 days workshop on Personality Development & Communication Skills by PG Department of Commerce & Management (6th Feb 2015 onwards. • Personality Development Program in collaboration with Dream Weavers Pvt.Ltd. by P.G Deptt of Computer Sc.& IT • Lecture on Career in Banking by PG Department of Commerce & Management on 20th March 2015
Selection development and use of enrichment materials	• Training for use of internet and to prepare power point presentations by computer department. • Two workshops on XBRL (E-Reporting) by PG Department of Commerce & Management on 31st Jan 2015 & 19th March 2015.
Audio/ Visual Aids /Multimedia	• Training programmes are organized by PG Department of Computer Science and IT from time to time for use of Computer aided techniques, Smart boards and Digital Visualisers. • Faculty Development Programme on Interactive Communication Patterns for teaching through Smart Boards by PG Department of Computer Sc.& IT
OER's **(Open Educational Resources)**	• Teachers frequently make use of Internet Applications to work on browsers and various Search Engines to deliver efficient learning. e-learning resources are made available to the learners.
Teaching Learning material development, selection and use	• Workshop organized by PG Department of Computer Science and IT for Teaching and Non-teaching staff on 'Ms-Office'. • Workshop on "Statistical Package for Social Sciences (SPSS) was organized on 11, Nov., 2014.

	Faculty Training Programmes
	• Workshop on Tally ERP9 Software on 21.08.12 • 6 days workshop on **"**E-filing of IT Returns and Wealth Tax Returns" on 20.10.14 to 26.10.14 • Industrial Training & Project classes in collaboration with NIIT, Jal by PG Department of Computer Sc.& IT

c) Percentage of Faculty

- Invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies.
- Participated in external Workshops/Seminars/ Conferences recognized by National/International/ professional bodies
- Presented papers in Workshops/Seminars/Conferences conducted or recognized by professional agencies

Percentage of faculty	2010-11	2011-12	2012-13	2013-14	2014-15
Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies	1.16	1.16	2.41	4.65	4.545
Participated in external Workshops / Seminars / Conferences recognized by National / International / professional bodies	29.07	34.88	42.16	32.55	45.45
Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies	18.60	23.25	18.07	17.44	38.63

The details are included in profiles of the departments.

2.4.4 What policies/systems are in place to recharge teachers? (Eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

College administration strongly believes in creating a strong research culture in the institution and strives to enhance the professional development of faculty in a multiple ways.

- Different departments organize UGC/ICSSR Sponsored Seminars and guest lectures on current and burning issues, exhibitions and fashion shows. Resource persons of repute in their respective fields are invited to deliver lectures.
- The College administration is always keen to grant duty leave to the teachers to attend Refresher Courses/General Orientation Courses organized by various universities/Academic Staff College and training workshops, seminars/conferences organized by National and International Bodies.
- The Faculty members also participate in discussions on TV, write articles for newspapers and write books to share their intellect with people at large for social upliftment.
- The College also provides facility of study leave for pursuing M.Phil and Ph.D in various subjects. Adjustments are made in their time table and they are also exempted from other extension activities of the college.
- Faculty members are motivated to apply for minor/major research projects. They are guided to avail the grant for the same. Seed money is provided for the research projects. Teachers also attend training courses in connection with NCC, NSS and Youth Leadership Camps.

2.4.5 Give the number of faculty who received awards/recognitions at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Learning is an ongoing process and all the teachers of our college are ongoing learners. Their approach is progressive. The college has the distinct position and a name in Northern India for its faculty comprising of outstanding scholars whose elucidation has been well acknowledged and recognized. Meritorious excellence of the teachers has been given due reward and honour. A quick glance at awards and recognitions of post accreditation period is enlisted below.

a) Awards Received by the Faculty

Dr. (Mrs.) Kiran Arora (Principal)

- Bharat Shiksha Rattan Award by Global Achievers Foundation(2004-05)
- Rajiv Gandhi Education Excellence Award by Indian Solidarity Council
- Golden Educationists of India Award by National and International Compendium

- Best Educationist Award. (2004-05)
- Vidya Rattan Award.
- Global Education leadership Award.
- Glory of Education excellence Award.
- Best Citizen of India Award
- 'Mother Teresa Sad Bhavana Award' by International Institute of Education and Management for outstanding achievements and remarkable Role in the field of Education
- International Diploma in Educational Leadership by Society for Education and Economic Development.

Mrs. Sarla Bhardwaj (Head, Department of Sanskrit)

(Retired on March 2012)

- Late Harbans Lal Sahni Award for Service in Vadic Sahit by Vadic Sanskrit Kander Hisar (Una) (2008-09)

Mrs. Sashi Kanta Rampal (Head, Department of Fine Arts)

- Honoured by Sant Namdev Kashtriya (Tank) Sabha society every year since 2002.
- Honoured by Deputy Commisioner of Jalandhar on the 2nd to 4th Anniversary of Virsa Vihar by District Cultural and Literary Society, Jalandhar (2012-2014).
- Honoured at Carnival organized by Innocent Heart School from (2012-2013)

Mrs. Sudesh Sehgal (Head, Department of Home Science)

- Best Teacher Award by Saheed Memorial Society (Regd.) Ludhiana
- Guest of honour by Sant Baba Bhag Singh Educational complex, khila Jalandhar (padaiana).

Mrs. Alka Sharma (Head, P.G. Department of Commerce and Management)

- Best Teacher Award by CT Group of Institution

Mrs. Renu Tandon (Assistant Professor, P.G. Department of Commerce and Management)

- Best Teacher Award by CT Group of Institution

Lt. (Mrs.) Priya Mahajan (Assistant Professor, P.G. Department of Commerce and Management)

- Director General's Plaque of Honour by Brigadier K. Anand Rao (commanding officer, NCC training academy Gwalior)for standing First in the order of Merit in Pre-Commission Course (NCC) held at NCC Officer Training Academy, Gwalior

Ms. Pooja Sonik (Assistant Professor, Department of Mathematics)

- Young Scientist Award given by Balbir Singh Centre for Sciences, Lyallpur Khalsa College, Jalandhar for paper titled ‘Application of t-test in Measuring Effectiveness of Specific Orthopedic Treatment' presented at UGC Sponsored Two Day National Workshop on Sparse Statistics, Otpimization and Mechanism Learning.

Ms. Geetanjali Arora (Assistant Professor, Department of Mathematics)

- Invited by Government of India to Witness Republic Day Parade 2013 Rajpath. She is one of the distinguished hundred meritorious students from all over India selected for this honour. She was also awarded a Certificate for the same by Government of India.

Ms. Seema Chadha (Assistant Professor, Department of Music)

- Honoured by DAV Institution, Bombay for Background Singing, in International World Theater Day celebration.
- Honoured by Bhartiya Nritya Sangeet Kala Kendra on 8 march 2014 on International Women Day.

Ms. Tripta Handa (Head, Department of Political Science)

- Guest of Honour and Chaired the Technical Session of National Level Seminar on NRI and Legal Remedies held at St. Soldiers Law College, Jalandhar on 2-3rd March 2012.
- Guest of Honour and Chaired the Technical Session for National Seminar on Women and the Law held at St. Soldiers Law College, Jalandhar on 27 March, 2014

Mr. Surinder (T.V. and Video Production)

- President Award of 1971 Census Bronze Medal.
- Received Best Teacher Award by CT group Institution, Amritsar.

b) Recognitions received by Faculty from Reputed Professional bodies and agencies Nationally and Internationally.

It is a matter of pride and honour for the Institution that the faculty holds prestigious positions in University's National Bodies/Association and other Professional bodies. The list of faculty members who are the members of various University Bodies and other Professional bodies has already been included in the evaluative reports of departments.

Dr. (Mrs.) Kiran Arora (Principal)

- Member, International Institute of Education and Management Delhi
- Executive Member, Association of Indian College Principals (AICP)
- Member Society for Education and Economic Development (SEED) New Delhi
- Member, Academic Council GNDU
- Vice President of Sports Committee of GNDU
- Zonal Vice President of AICP All India College Principals Association
- Member, Youth Welfare Advisory Committee GNDU
- Member, Inspection Committee for New Courses in the Colleges of GNDU
- Member, Expert Committee for Evaluation of Fresh Autonomous Status to University College of Engineering, Hyderabad
- Chaired the Academic Session in an International Conference IC2CE 2014 in Dubai
- Appointed as a judge for Punjab technical university Inter Zonal Youth Festival 2013
- Chaired the Acedemic Session in International conference organized by Ramgarhia college of Education, Phagwara on 3rd-4th March 2015.
- Chaired the session in National Seminar on the Role of Governance, Leadership & Management organized by SDAM College, Dinanagar on 24th November 2014

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

It is very wisely said that the biggest room is the room for improvement and teachers also need constructive criticism. It helps them to remove their misgivings and find a scope for improving their efficiency and

performance. As such there is no formal mechanism to evaluate the performance of the teachers but the institution indirectly recognizes the erudition, methodology, teaching style, interaction level and pedagogic skills of the teachers in various ways.

Evaluation of teachers by the students

- The class representatives discuss the problem faced by students in learning process with the faculty member. The Heads of Departments make required efforts to redress the issues.
- Students are asked to drop their complaints if any, in the suggestion box and suitable corrective measures are taken for the redressal of their grievances at the earliest.
- Students convey their feeling of gratitude and respect for their respected teachers on Teachers Day, Valedictory function and other suitable occasions.

Evaluation of teachers by external peers

- Organizational qualities of the teachers are evaluated informally by the external peers in the form of dignitaries and guest faculty who visit the college during seminars, workshops, conferences. They convey their observations to the institutional head after interacting with the teachers.
- Academic skills of the teachers are recognized by external peers at the time of their participation as paper presenters, resource persons in national and international conferences and seminars.
- Inspirational and motivational traits of the teachers are given acknowledgement not only within the walls of the classroom but have a lasting impact that affects the students throughout their lives. They remain in touch with their teachers after achieving their targeted goals. They pay respects to the teachers on all occasions through social media and website of the college.

2.5 EVALUATION PROCESS AND REFORMS

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation process?

The institution takes multiple measures to ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation process:

- Detailed information regarding evaluation process is communicated to the students at the beginning of the academic session through College Prospectus, Student's Identity Card and reminders of details of this information is given in classes from time to time.
- Announcements regarding Mid Semester Examinations and other general information are also made in the Morning Assembly and in classes.
- Notices regarding such information are regularly posted on the notice boards.
- Meetings of planning forum are convened by the Principal to inform the heads of various departments to plan and allocate their semester wise work load.
- Students are shown checked answer sheets of internal examinations which makes everything clear to them regarding their performance.
- Parents/Guardians are informed about the performance of their wards.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution?

In order to keep pace with the dynamic changing scenario, the necessary modifications must be initiated and implemented in the evaluation system.

Evaluation Reforms Initiated by the university

Major constructive steps have been taken by the university to modify the evaluation system.

- Semester System has been introduced at all levels for all courses and streams in place of Annual System from session 2012-2013. It has already been initiated in all PG classes.
- The menace of copying has been curbed with the swapping of Invigilation Staff in Semester Examination.
- Answer sheets are marked in evaluation centres set up by the University.
- Transparency is ensured by displaying the results of all programmes on University Website.
- Earlier a student was required to get at least 25% marks in aggregate in one house examination and 75% attendance was compulsory to qualify for the final examination according to University norms. But in semester system, condition to get 25% marks has been relaxed while the condition of 75% attendance is still applicable.
- From the session 2012-13, OMR answer sheets have been introduced.

Evaluation Reforms initiated by the institution

The college has developed a well framed internal System of teaching, higher learning and evaluation. Constructive steps are being taken to modify the evaluation system after taking stock of its effectiveness in the previous years.

Following reforms have been initiated recently in the evaluation system

- Two semester examinations of three hours duration in each subject along with the practical examination and Viva Voce are conducted in the month of October and April respectively.
- Previously there used to be two sessions, Viz, Morning and Evening in each Terminal Examination, but since 2010-11, the examinations are being conducted in a single session to avoid the wastage of time and resources.
- Academic standing of the students is monitored and assessed through these examinations. Top, average and below average students are categorized on the basis of their performance by their teachers.
- Special attention, extra coaching and guidance is given to the top and meritorious students and efforts are made to improve the performance of the students lagging behind.
- Weak students are identified and teachers keep full track of such students. This improves their overall performance in the examination. Special class tests and assignments help them improve their performance.
- Flexibility in examination schedule is provided to students participating in sports, extra curricular activities and in cases of emergency.
- Parents/Guardians are given intimation about the performance of their wards. Parents-teacher meeting is organized in cases where parents can also give their input for improving the performance of their wards.
- The collective and strenuous efforts made by the Principal and members of the faculty result in improvement of learning skills of the students. It enables them to perform better in university examinations and to bring laurels for their institution.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The institution ensures effective implementation of the evaluation reforms of the university and those initiated by the institution on its own. The examination committee works efficiently under the guidance of the Principal.

- All the instructions issued by the university via email or website are notified well in time to the stakeholders. Eligibility rules, Examination schedule and other instructions given by the university are adhered to.
- The Faculty members perform duties as suprintedent and supervisors according to the duties allotted to them. They also contribute in marking the answersheets at the evaluation centres set up by the university.
- The examination committee prepares its calendar for conducting mid semester exams and class tests, prepares the date sheet and ensures smooth conduct of these exams by allocating duties to the faculty. Question papers for these exams are also set on university pattern.
- The examination committee further ensures that the award lists and lists for lecture shortage are submitted in time so that the information to the guardians can be sent well in time.
- The internal assessment is dispatched to the university in time and care is taken that all the rules and regulations are followed properly.
- Departmental meetings are conducted to ensure and co-ordinate the identification of advanced learners and slow leaners.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

Students' achievements on the academic front are measured through both formative and summative evaluation approaches.

Formative Evaluation approach: Formative approach involves measuring the students' learning through verbal skills, group discussions, seminars and power-point presentations. Special class tests are held for the top students and slow learners. For Internal Assessment, class tests and home assignments are given due weightage.

Summative Evaluation approach: Summative evaluation is done during mid-semester exams held in the month of October and April.

- The University Semester Examination is the final summative assessment. The results of the summative assessment are analysed in the meetings so that remedial steps can be taken.
- Students appear in competitive examinations conducted by various agencies at district, state and national level.
- Assessment of the students is also made on basis of projects and seminars conducted in the class

Positive impact on the system

- The college is known for its Academic Excellence in Northern India.
- The college bags a good number of top positions and many merit positions in University examinations every year.
- The college pass percentage in all the classes always exceeds that of the University and in a majority of programmes it is 100%.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.).

The parameters such as academic performance, class attendance, participation in co-curricular activities, behavioural aspects etc. are fixed and are followed by the teachers to evaluate and give the assessment. To ensure rigor and transparency in the internal assessment, the college keeps record of projects assessed internally for two years for any re-evaluation if ever sought. Students participating in certain co-curricular activities or sports are given special chance to appear in mid semester exams so as to give them their due weightage in internal assessment.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The core values specified by NAAC have been adopted as graduate attributes. The institute envisions building a class of intellectually, morally and globally competent skilled human resource well equipped to

face the challenges of the dynamic environment. Keeping in mind the changes and consequent shift in value system, the institution strives to inculcate five core values specified by NAAC.

- **Contributing to National Development:**

The college is playing an integral role in human resource development and capacity building of students, to cater to the needs of the economy, society and the country as a whole, thereby contributing to the development of the nation. By serving the cause of social justice, ensuring equity and increasing access to higher education, the college is contributing to National Development. Independence Day, Voters Day, Republic Day and other festivals are celebrated with great enthusiasm by various Departments and Clubs to foster the spirit of patriotism in the students. Many community development programmes are organized by NCC, NSS, Youth Red Cross and other subject societies with an aim to inculcate the spirit of performing civic duties and to sensitize the young learners about their duties towards the society and nation.

- **Fostering Global Competencies among students:**

With liberalization and globalization of economic activities the need to develop skilled human resource is imperative. The college always strives to prepare its students to achieve core competencies, to face the global requirements successfully. The college adopts innovative, creative and entrepreneurial approach to ensure skill development amongst the students. Youth welfare club of the college aims at bringing out the latent talent of the budding artists and provides exposure to the students for all round development of their personalities. Placement Cell provides career counseling and helps in the placement of the students. It organizes job-fairs/ campus interviews in collaboration with various industries and companies. It also organizes workshops, mock interviews, training programmes and visits by professionals to prepare the students for the selection process.

- **Inculcating a Value System among students:**

The college shoulders the responsibility of inculcating a strong value system amongst the students.The college ensures that the students imbibe appropriate values commensurate with social, cultural, economic and environmental realities.

- **Promoting the use of technology:**

Young learners must be well prepared to face the challenges of the dynamic environment. The institution is making its best efforts to create competitive academic environment by continuous enrichment of teaching

and learning, through the medium of information and communication technology (ICT) and other technological advancemens. In academics whole emphasis has shifted from the traditional concept of writing and learning to building up a strong human resource that can cater to the changing needs of the modern world.The college has five smart class rooms. Students are taught through multimedia content related to their syllabus. IT infrastructure is augmented on a regular basis. Departments have their laboratories with computers, internet facilty and required software.

- **Quest for excellence**:

The institution envisions the pursuit of the academic advancement and quest for excellence in the field of higher education. The college motto **"Do your job well"** helps us to excel and transform our learning and knowledge into skills in the service of women empowerment and humanity. Transversing the path of excellence, the institution has displayed significant milestones in achievement of its goals and mission. Whether it is academic front or extra-curricular front, the college is excelling in all the fields. The College is known for its academic excellence. A good number of student's bag top positions and many students are placed in university merit list every year. Competitive spirit is inculcated among the students through quiz competitions, group discussions, debates, essay writing competitions, PowerPoint presentations, and class seminars. Students bag prizes in various items in Youth Festival every year.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Evaluation Grievance Redressal Mechanism in the College

The college ensures full transparency in the process of evaluation. Marked Answer sheets are shown to the students so that they can analyse their mistakes and weaknesses and improve upon their performance in annual examination. If students have any complaint regarding the evaluation method, discrepancy in totaling of marks, unmarked questions, there is provision for re-evaluation and re- totaling. Unmarked questions are checked on the spot.

University Evaluation Grievance Redressal Mechanism in the University

At university level also if the students are not satisfied with their score they can apply for re-evaluation of their answer sheets within 15 days of the declaration of the final results. The university sends these answer

sheets to some other examiners for rechecking. The university takes strict action against the examiner if it finds any lapse in the evaluation process. Students are given a chance to re-appear if their score is below 35% but above 20%in any subject. The University also gives special chance for examination to the candidate who missed their papers due to some emergency.

2.6 STUDENT PERFORMANCE AND LEARNING OUTCOMES

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the college has clearly stated learning outcomes mentioned in Vision, Mission and Objectives statement of the college, i.e., Empowerment and Enlightenment of Women through quality and value-based education aimed at fostering informed global minds. The institution envisions the pursuit of the academic advancement and the excellence in the field of Higher Education. Embodying a macro vision on a micro base, the institute envisions building a class of intellectually, morally and globally competent skilled human resource well equipped to face the challenges of the dynamic environment. The college motto '**Do Your Job Well'** helps us to excel and transform learning and knowledge into skills in the service of women empowerment and humanity. Inculcation of the five core values specified by NAAC is fully ensured.

Students are made aware of these learning outcomes with the help of resources like College Prospectus, College Magazine 'Govind', Bi- Annual Newsletter Sunshine SD, Institutional website, Annual Report of the college, Educational fairs and Alumni Meet.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ programme? Provide an analysis of the students results/ achievements (Programme / course wise for last four year) and explain the differences if any and patterns of achievement across the programmes/ courses offered.

(a) Mode of Monitoring and Communication of Performance and Progress of Students

- The college monitors overall performance of students through Mid-Semester Examinations. Result statement and shortages of lectures are sent to Parents/ Guardians so that they remain in touch with the performance of their wards. Whenever necessary, Guardians are also asked to meet the Principal and the concerned teachers personally.

- Results pro forma are prepared after the declaration of the results of Semester Examinations. Comparison of pass percentages of the college subject wise and program wise with that of university is indicated.
- Monitoring in class is done through oral and written tests and group discussions. Difficulties of the students are removed so that comprehensive preparation is assured.
- Students are encouraged to excel academically and in extra curricular activities with incentives like medals, certificates, book prizes and shields at Annual Prize Distribution Function. Good academic record is also one of the main considerations for selection of office-bearers of different associations.
- The Principal convenes meetings of various departments to identify top students on the basis of Class Performance and Semester Examination. If a student shows excellent performance in most of the subjects but lags behind in a particular subject, efforts are made by individual teachers for their improvement. Students are given extra material and home assignments according to their capabilities. These extra efforts on the part of Principal, Teachers and Students are very effective and help students in securing top and merit positions in the University.

(b) Analysis of Results of Students

The college has got a distinct position in Guru Nanak Dev University and also a name in Northern India for its academic excellence which is the result of extreme duty consciousness and sincere hard work of the faculty and students of college. Due to effective teaching, learning and evaluation methods, the college has been winning top positions in various university examinations. A quick glance at the results of last four years highlighting the factual illustration of top and merit positions and the comparative analysis of the college pass percentage with university pass percentage is as follows.

Year 2010-2011

S.No.	Class	College pass%	University pass %	Merits
1.	B.A. I	74.57	30.87	1st, 5th, 7th in Uni. & 8 merit positions
2.	B.A. II	96.90	63.99	8th in Uni. & 4 Merit Positions
3.	B.A. III	100	71.60	10th in Uni. & 15 Merit Positions

S.No.	Class	College pass%	University pass %	Merits
4.	B.Sc. (Eco) I	81.81	48.92	2 Merit Positions
5.	B.Sc. (Eco) II	100	76.70	-
6.	B.Sc. (Eco) III	100	73.51	4th & 5th in Univ.
7.	B.Sc. (Comp.Sc.) I	100	48.92	-
8.	B.Sc. (Comp.Sc.) II	100	76.70	-
9.	B.Sc. (Comp.Sc.) III	90	73.51	-
10.	B.Com. I	88.57	46.80	-
11.	B.Com. II	85.71	58.56	-
12.	B.Com. III	95.83	77.63	-
13.	B.Com. (Prof.) I	96.90	70.67	2 Merit Positions
14.	B.Com. (Prof.) II	93.42	83.32	-
15.	B.Com. (Prof.) III	100	92.33	-
16.	B.Sc. (FD) I	97.43	46.98	2nd in Univ.
17.	B.Sc. (FD) II	100	91.43	1st in Univ.
18.	B.Sc. (FD) III	100	93.51	1st, 2nd in Univ & 21 Merit Positions
19.	B.C.A. I	76.47	41.49	-
20.	B.C.A. II	93.05	76.53	-
21.	B.C.A. III	100	90.66	-
22.	B.B.A. I	40.00	28.24	6th In Univ.
23.	B.B.A. II	100	75.60	-
24.	B.B.A. III	100	93.11	-
25.	M.A. (Punjabi) I	83.33	77.91	-
26.	M.A. (Punjabi) II	100	75.52	-
27.	M.Sc. (C.Sc.) Sem I	100	-	-
28.	M.Sc. (C.Sc.) Sem II	100	-	-
29.	M.Sc. (C.Sc.) II	97.05	80.69	-

S.No.	Class	College pass%	University pass %	Merits
30.	M.Com. I	100	-	1st, 5th in Univ.
31.	M.Sc. (FD) I	100	91.00	2nd in Univ.
32.	PGDCA	100	-	3 Distinctions
33.	P.G. Dip. in FD	100	-	9 Distinctions
34.	P.G. Dip. in Cosmetology	100	-	7 Distinctions
35.	Dip. in Stitching & Tailoring	100	-	5 Distinctions

Year 2011-2012

S.No.	Classes	College pass%	University pass %	Merits
1.	B.A. I	70.52	53.68	8th, 10th in Univ& 1 Merit Positions
2.	B.A. II	97.59	80.63	2nd, 5th in Univ & 7 Merit Positions
3.	B.A. III	99.05	75.64	4th in Univ & 6 Merit Positions
4.	B.Sc. (Eco) I	94.11	51.11	-
5.	B.Sc. (Eco) II	100	86.04	1 Merit Position
6.	B.Sc. (Eco) III	100	80.79	10th in Univ
7.	B.Sc. (Comp.Sc.) I	100	51.11	-
8.	B.Sc. (Comp.Sc.) II	100	86.04	-
9.	B.Sc. (Comp.Sc.) III	100	80.79	-
10.	B.Com. I	100	65.09	2 Merit Positions
11.	B.Com. II	100	80.40	-
12.	B.Com. III	96.29	87.76	-
13.	B.Com. (Prof.) I	95.45	71.81	2 Merit Positions
14.	B.Com. (Prof.) II	100	82.95	2th, 9th, 10th in Univ & 1 Merit Position
15.	B.Com. (Prof.) III	100	94.18	1st, 5th in Univ & 1 Merit Position
16.	B.Sc. (FD) I	89.28	65.13	-

S.No.	Classes	College pass%	University pass %	Merits
17.	B.Sc. (FD) II	100	90.27	1st in Univ
18.	B.Sc. (FD) III	100	95.96	1st, 2nd in Univ & 16 Distinctions
19.	B.Sc. (Non-Med.) I	100	51.11	1 Merit Position
20.	B.C.A. I	77.14	41.08	3 Merit Positions
21.	B.C.A. II	100	78.97	3rd, 7th in Univ & 4 Merit Positions
22.	B.C.A. III	100	96.06	
23.	B.B.A. I	70	60.56	-
24.	B.B.A. II	100	89.94	-
25.	B.B.A. III	100	90.65	-
26.	M.A. (Punjabi) Semester I	100	-	-
27.	M.A. (Punjabi) Semester II	100	67.73	1 Merit Position
28.	M.A. (Punjabi) Annual II	94.11	73.47	-
29.	M.Com. Semester I	100	-	4th in Univ
30.	M.Com. Semester II	100	85.62	4th in Univ
31.	M.Com. Annual II	100	-	2nd in Uni &10 Distinctions
32.	M.Sc. (FD) Semester I	100	-	2nd & Br. 2nd in Univ
33.	M.Sc. (FD) Semester II	100	98.66	2nd in Univ
34.	M.Sc. (FD) Annual II	100	95.83	1st in Univ & 23 Distinctions
35.	M.Sc. (C.Sc.) Semester I	100	-	-
36.	M.Sc. (C.Sc.) Semester II	100	-	5th in Univ
37.	M.Sc. (C.Sc.) Semester III	100	-	-
38.	M.Sc. (C.Sc.) Semester IV	100	-	2 Distinctions
39.	M.Sc. IT Semester I	100	-	-
40.	M.Sc. IT Semester II	100	-	-
41.	PGDCA	100	-	2 Distinctions
42.	P.G. Dip. in Cosmetology	100	-	2 Distinctions

S.No.	Classes	College pass%	University pass %	Merits
43.	P.G. Dip. in FD	100	-	3 Distinctions
44.	P.G. Dip in Office Mgt. & Sec. Practices	100	-	-
45.	U.G. Dip in Stitching & Tailoring	100	-	4 Distinctions

Year 2012-2013

S.No.	Class	College pass%	University pass %	Merits
1.	B.A. Semester I	100	29.57	-
2.	B.A. Semester II	96	48.77	6 Merit Positions
3.	B.A. Annual II	96.82	72.46	6 Merit Positions
4.	B.A. Annual III	98.87	69.89	1st, 6th, 7th in Univ & 6 Merit Positions
5.	B.Sc.(Eco) Semester I	100	49.03	-
6.	B.Sc. (Eco) Semester II	100	60.53	-
7.	B.Sc. (Eco.) Annual II	78.57	83.79	9th in Univ.
8.	B.Sc. (Eco.) Annual III	100	85.53	-
9.	B.Sc. (Non-Med) Semester I	100	49.03	-
10.	B.Sc. (Non-Med) Semester II	100	60.53	-
11.	B.Sc. (Non-Med) Annual II	100	83.79	-
12.	B.Com. Semester I	100	55.18	9th in Univ & 2 Merit Positions
13.	B.Com. Semester II	100	67.72	2nd, 4th in Univ & 3 Merit Positions
	B.Com. Annual II	92	47.50	-
14.	B.Com. Annual III	100	91.68	-
15.	B.Com. (Prof.) Semester I	100	65.54	7th in Univ
16.	B.Com. (Prof.) Semester II	98.24	77.71	1st in Univ & 4 Merit Positions

S.No.	Class	College pass%	University pass %	Merits
17.	B.Com. (Prof.) Annual II	97.80	78.95	1 Merit Position
18.	B.Com. (Prof.) Annual III	100	91.47	4th, 6th in Univ & 3 Merit Positions
19.	B.C.A. Semester I	100	39.72	2 Merit Positions
20.	B.C.A. Semester II	98.57	45.40	-
21.	B.C.A. Annual II	100	82.24	2 Merit Positions
22.	B.C.A. Annual III	100	92.34	2nd in Uni & 4 Merit Positions
23.	B.Sc. (C.Sc.) Semester I	100	49.03	-
24.	B.Sc. (C.Sc.) Semester II	100	60.53	-
25.	B.Sc. (C.Sc.) Annual II	100	83.79	-
26.	B.Sc. (C.Sc.) Annual II	100	85.53	-
27.	B.B.A. Semester I	100	48.02	-
28.	B.B.A. Semester II	100	77.45	-
29.	B.B.A. Annual II	100	85.70	-
30.	B.B.A. Annual III	100	90.37	-
31.	B.Sc. (FD) Semester I	100	44.44	-
32.	B.Sc. (FD) Semester II	100	62.16	-
33.	B.Sc. (FD) Annual II	100	98.73	-
34.	B.Sc. (FD) Annual III	100	99.07	1st in Univ & 27 Distinctions.
35.	M.Com. Semester I	100	78.55	1st, 3rd, 8th, & 10th in Univ & 1 merit
36.	M.Com Semester II	100	91.67	2nd, 3rd, 4th& 10th in Univ
37.	M.Com. Semester III	100	87.53	6th, 7th, 9th in Univ
38.	M.Com. Semester IV	100	87.63	10 Distinctions
39.	M.Sc. (FD) Semester I	100	84.28	3rd in Univ
40.	M.Sc. (FD) Semester II	100	98.63	-
41.	M.Sc. (FD) Semester III	100	91.72	4th in Univ
42.	M.Sc. (FD) Semester IV	100	-	1st in Univ & 15 Distinctions
43.	M.Sc. (C.Sc) Semester I	100	-	-

S.No.	Class	College pass%	University pass %	Merits
44.	M.Sc. (C.Sc.) Semester II	100	78.08	-
45.	M.Sc. (C.Sc.) Semester III	100	-	7th in Univ
46.	M.Sc. (C.Sc.) Semester IV	100	-	1 Distinctions
47.	M.Sc. IT Sem I	100	-	5th in Univ
48.	M.Sc. IT Sem II	100	-	4th in Univ
49.	M.Sc. IT Semester III	100	-	7th in Univ.
50.	M.Sc. IT Semester IV	100	-	2 Distinctions
51.	M.A. (Punjabi) Semester I	100	63.26	-
52.	M.A. (Punjabi) Semester II	93.75	68.53	-
53.	M.A. (Punjabi) Semester III	100	80.20	-
54.	M.A. (Punjabi) Semester IV	100	61.67	-
55.	PGDCA Annual	93.75	-	3rd, 7th in Univ & 2 Distinctions
56.	P.G. Dip. in Cosmetology	100	88.18	9 Distinctions
57.	P.G. Dip. in Garment Construction & FD Annual	100	-	-
58.	U.G. Dip in Stitching & Tailoring	100	-	1st, 3rd in Univ & 1 Distinction

Year 2013-2014

S.No.	Class	College pass%	University pass %	Merits
1.	B.A. Semester I	100	-	-
2.	B.A. Semester II	100	-	7 Merit Positions
3.	B.A. Semester III	100	-	-
4.	B.A. Semester IV	100	64.74	2 Merit Positions
5.	B.A. Annual III	96.87	68.95	2nd in Univ & 2 Merit Positions
6.	B.Sc. (Eco.) Semester I	100	-	-
7.	B.Sc. (Eco.) Semester II	100	-	-

S.No.	Class	College pass%	University pass %	Merits
8.	B.Sc. (Eco.) Semester III	100	-	-
9.	B.Sc. (Eco.) Semester IV	100	64.50	-
10.	B.Sc. (Eco.) Annual III	90.90	84.59	-
11.	B.Sc. (C.Sc.) Semester I	100	-	-
12.	B.Sc. (C.Sc.) Semester II	100	-	-
13.	B.Sc. (C.Sc.) Semester III	100	-	
14.	B.Sc. (C.Sc.) Semester IV	100	64.50	-
15.	B.Sc. (C.Sc.) Annual III	100	84.59	-
16.	B.Sc. (Non-Med) sem I	100	-	-
17.	B.Sc. (Non-Med) Semester II	88.88	-	-
18.	B.Sc. (Non-Med) Sem II	100	-	-
19.	B.Sc. (Non-Med) Sem III	100	64.50	-
20.	B.Sc (N.M.) Annual III	100	84.59	-
21.	B.Sc. (FD) Semester I	100	-	2nd & 3rd in Univ
22.	B.Sc. (FD) Semester II	100	59.45	1st in Univ
23.	B.Sc. (FD) Semester III	100	91.18	2nd in Univ & 19 Distinctions
24.	B.Sc. (FD) Semester IV	100	94.92	1st in Univ
25.	B.Sc. (F.D.) Annual III	100	98.69	-
26.	B.Com. Semester I	100	59.18	-
27.	B.Com. Semester II	100	60.58	-
28.	B.Com. Semester III	100	65.24	1 Merit Position
29.	B.Com. Semester IV	100	79.37	6th in Univ & 1 Merit Position
30.	B.Com. Annual III	100	93.60	-
31.	B.Com. (Prof.) I	100	69.77	8th & 9th in Univ & 1 Merit Position
32.	B.Com. (Prof.) II	100	74.15	2 Merit Position

S.No.	Class	College pass%	University pass %	Merits
33.	B.Com. (Prof.) III	100	63.47	1st, 3rd & 7th in Univ & 4 merit positions
34.	B.Com. (Prof.) IV	100	87.78	1st, 3rd & 6 in Univ.
35.	B.Com. (Prof.) Annual III	100	89.31	-
36.	B.B.A. Semester I	100	38.07	-
37.	B.B.A. Semester II	100	62.46	-
38.	B.B.A. Semester III	100	66.31	-
39.	B.B.A. Semester IV	100	79.09	-
40.	B.B.A. Annual III	100	96.59	-
41.	B.C.A. Semester I	100	34.81	9th in Univ. & 1 Merit Position
42.	B.C.A. Semester II	100	42.05	3rd in Univ. & 1 Merit Position
43.	B.C.A. Semester III	100	49.82	3rd in Univ
44.	B.C.A Semester IV	100	76.81	8th & 2 Merit Positions
45.	B.C.A. Annual III	100	92.07	-
46.	M.Com. Semester I	100	74	-
47.	M.Com. Semester II	100	91.94	-
48.	M.Com. Semester III	100	96.32	1st, 6th, 9th in Univ
49.	M.Com. Semester IV	100	86.94	1st, 3rd, 5th, 8th & 28 Distinctions
50.	M.Sc. (FD) Semester I	100	-	-
51.	M.Sc. (FD) Semester II	100	94.12	-
52.	M.Sc. (FD) Semester III	100	-	-
53.	M.Sc. (FD) Semester IV	100	87.25	12 Distinctions
54.	M.Sc. (C.Sc.) Semester I	100	76.92	-
55.	M.Sc. (C.Sc.) Semester II	100	87.85	-
56.	M.Sc. (C.Sc.) Semester III	100	93.65.	-
57.	M.Sc. (C.Sc.) Semester IV	100	75.36	1 Distinction
58.	M.Sc. IT Semester I	100	72.29	-

S.No.	Class	College pass%	University pass %	Merits
59.	M.Sc. IT Semester II	100	80.12	-
60.	M.Sc. IT Semester III	100	87.92	-
61.	M.Sc. IT Semester IV	100	76.75	2nd in Univ & 3 Distinctions
62.	M.A. (Punjabi) Semester III	100	68.12	-
63.	M.A. (Punjabi) Semester IV	100	61.24	-
64.	PGDCA Semester I	100	61.40	-
65.	PGDCA Semester II	100	62.09	2 Distinctions
66.	P.G. Dip. in Cosmetology Semester I	100	-	-
67.	P.G. Dip. in Cosmetology Semester II	100	93.81	1 Distinction
68.	P.G. Dip. in Garment Construction & FD Sem I	100	-	-
69.	P.G. Dip. in Garment Construction & FD Sem II	100	82.57	4 Distinctions
70.	U.G. Dip in Stitching & Tailoring Sem I	100	-	-
71.	U.G. Dip in Stitching & Tailoring Sem II	100	-	3rd in Univ

These tables clearly depict the fact that our students bagged coveted positions in the university merit list. Pass percentage of our college in all the programmes is much higher that of the university. In many classes the pass percentage of our college is 100%.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

Various strategies are adopted and structured in order to achieve the desired learning outcomes.

- Teachers plan their unitized syllabi in each semester. Care is taken that syllabi is covered and revised thoroughly in each term.

- Lecture method of teaching is supplemented with Guest Lectures, Seminars, Group discussions, Power Point Presentations, Quiz Competitions, Debates, and Declamations etc.
- Resource Persons of repute give lectures to students to update their knowledge and help them comprehend various concepts.
- Various departments arrange industrial visits and educational tours to different places to educate students and to enhance their knowledge. Students are also given exposure to actual workplaces such as banks, government and private offices and various institutions and establishments.
- Exhibitions and fairs are arranged to enable students to display their work and to explore innovative ideas.
- Internet and INFLIBNET connections in the library also provide opportunity for students and faculty to make use of materials and information available on different sites. It supplements the resources for their study materials.
- The Performance of the students in their respective subjects is ascertained on the basis of their marks, scored in mid- Semester Examinations.

All these approaches help to create a supportive and a positive learning environment in the college.

2.6.4 What are the measures/ initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The institution ensures that new and innovative courses being offered are in compliance with the current requirements of the globalized world by introducing various interdisciplinary courses of study. Multiple measures have been adopted to enhance social and economic relevance of the courses.

- NCC, NSS, Red Cross unit and other subject societies are actively involved in conducting Community Orientation Programmes with an aim to inculcate the spirit of performing civic duties and to sensitise the young learners about their duties towards the society.
- Awareness and education about Human Rights has always been our major concern. A step in this direction has been taken by the Department of Political Science. It has started a Foundation Course

in Human Rights from the session 2011-12. The department keeps organizing students' activities to accelerate the awareness campaign for Human Rights.

- Guru Nanak Studies Centre and Vivekanand Studies Centre have also been established recently. These centres strive to provide insight into the contemporary Socio- Economic Scenario.
- For improving the employable and life skills and to give better career options, the college keeps introducing new courses based on the feedback collected from different sources and as per the demands of the dynamic market. In the last five years **14 New Courses** have been introduced. Most of these courses are Job Oriented and give better career options to the students.
- Placement cell of the college makes endeavours to get students placed in reputed Multinationals, Government jobs, NGO's and Private sector. Personality development and grooming Courses are organised for the students.
- The Institution has embedded many innovative steps and strategies to enrich curriculum courses and pedagogical skills. Observing the need of the market and changing global scenario and to meet the latest requirements of the trade, industry and business, a new innovative course Masters in Business Economics and Information Technology was designed and introduced in 2014-15. Eleven Add-on Courses covering various vocational subjects are being offered to the learners to hone their skills and enrich their knowledge.
- Today, Fashion Designing has evolved as a full-fledged industry engaged in creating innovative garments. B.Sc in Fashion Designing, M.Sc in Fashion Designing and Merchandising and P.G. Diplomas and Diplomas in Textile Designing, Fashion Designing, Dress Designing and tailoring have been introduced to provide extensive knowledge and skills in designing and merchandising.
- Courses in TV and Video Production, Cosmetology and Leather Processing Technology having practical utility, have been introduced to increase the potential for employability for the students.
- The College Faculty instils research aptitude in the students by giving them minor projects. Students of Commerce and Computer Science departments are assigned such projects. Students of Post graduate courses also contribute research papers in journals.

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

Examination Committee regulates and collects the data of the two mid semester examinations. After every mid semester examination, staff meetings and departmental meetings are held to analyze the students'

performance. After that, Students are divided into different categories according to their performance in examination and their attendance in the class. Generally students are categorized as slow, average and advanced learners. In order to improve the performance of the students of different categories, efforts are made by the faculty in different ways;

- Holding special coaching classes for the average students and slow learners.
- Providing question banks and discussion of university question papers for advanced learners.
- Advanced learners are encouraged and motivated to read reference books and journals to know the latest developments.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The college is a premiere institution in the field of education and aims to increase the employability quotient of the students. It strives to make its students creative, strategic and critical thinkers with highly developed problem solving skills. Students are trained to communicate effectively and exhibit a positive work attitude in order to achieve successful outcomes.The college monitors and ensure the attainment of learning outcome through the following initiatives:

- Academic standing of the students is monitored and ensured through class performance, internal tests and semester examination. Regularity and Punctuality are checked and the students are advised to improve by way of corrective and reformative actions.
- The college is not only known for its academic excellence but also for its highly competent, hardworking and meritorious faculty. The Faculty is best suited to determine the educational outcomes of their academic program and activities. The institution and faculty use evaluation/ assessment as an indicator for monitoring student performance. The Faculty members duly motivate the students and give them personalized attention.
- In order to expose the students to advanced level of knowledge and skills, seminars, guest lectures, workshops, industrial visits and educational trips are organised by different departments regularly. The college also arranges different awareness programmes on women literacy, environment, health, save water, spiritual development and yoga, disaster management through NSS, NCC, Red Cross Unit and Go Green Club.

2.6.7 Does the Institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'Yes' provide details on the process and cite a few examples.

Yes the institution and individual teachers use assessment/ evaluation as an indicator for evaluating student performance. As educators are held responsible for student performance, the college always finds various ways to channelize the potential and energies of the students in the right and proper direction. The teachers continuously track the progress of the students. Students are awarded medals, shields and certificates at Prize Distribution Function, while extra classes are taken to enhance the performance of slow learners.

Any other Highlights

The college has a distinct position in G.N.D.U and also a name in Northern India for its academic excellence which is the result of extreme duty conscionsness and sincere hard work of the faculty and students of our college. Due to effective teaching, learning and evaluation methods, the college has been winning top positions in various university examinations.

A quick glance at the top positions of last four years is as follows:-

2010-2011

Class	Name	Position
B.Sc. (FD) I	Daljit Kaur	I in Univ.
B.Sc. (FD) II	Prabhjot Kaur	I in Univ.
M.A. (Punjabi) I	Ishwinder Kaur	I in Univ.
M.Sc. (C.Sc.) I	Ashima Gabha	I in Univ.
P.G. Dip. in FD II	Nisha Arora	I in Univ.
P.G. Dip in Off. Mgt. & Sec Practices	Kavita Rani	I in Univ.
B.Sc. (FD) II	Madhuri Pushkarna	II in Univ.
B.Sc. (Eco) II	Ruchika Jain	III in Univ.

2011-12

Class	Name	Position
B.A. I	Avtar Kaur	I in Univ.
B.Sc. (FD) II	Daljit Kaur	I in Univ.
B.Sc. (FD) III	Prabhjot Kaur	I in Univ.
B.Com. (Prof) II	Himani Bawa	I in Univ.
B.C.A. I	Harleen Kaur	I in Univ.
B.C.A. II	Gagandeep Kaur	I in Univ.
M.Com. I	Ketki Mehra	I in Univ.
M.Sc. (C.Sc.) II	Ashima Gabha	I in Univ.
M.Sc. (C.Sc.) Sem I	Manjeet	I in Univ.
B.A. (Eng. Hons.) III	Mamta	I in Univ.
B.Sc. (FD) I	Chitwan Khullar	II in Univ.
B.Sc. (FD) III	Madhuri Pushkarna	II in Univ.
M.Sc. (FD) I	Tanisha	II in Univ.
B.A. (Punjabi Hons) III	Alka Kumari	II in Univ.
B.A. (Sanskrit Hons) III	Meenu Taneja	II in Univ.
B.A. (Hindi Hons) III	Sakshi Ohri	III in Univ.
B.Com. (Prof) II	Kirti Kundra	III in Univ.

2012-13

Class	Name	Position
M.Sc. (FD) II	Tanisha	I in Univ.
B.Com (Prof) III	Himani Bawa	I in Univ.
B.Sc. (FD) III	Daljit Kaur	I in Univ.
B.Sc. (FD) II	Chitwan Khullar	I in Univ.
P.G. Dip. in Office Mgt. & Sec. Practices	Pooja Bali	I in Univ.
B.A. (Pbi. Hons.) III	Priya	I in Univ.
M.Sc. (FD) 1st Sem.	Madhuri Pushkarna	II in Univ.
M.Sc. (FD) 1st Sem.	Prabhjot Kaur	II in Univ.
M.Com. II	Ketki Mehra	II in Univ.

Class	Name	Position
B.A. (Pbi. Hons.) III	Shivali	II in Univ.
B.Sc. (FD) III	Gurjeet Kaur	II in Univ.
B.A. II	Avtar Kaur	II in Univ.
B.Com. (Prof.) II	Yogita Gaur	II in Univ.
M.Sc. (FD) II Sem	Prabhjot Kaur	II in Univ.
B.C.A. II	Pallavi Nanda	III in Univ.

2013-14

Class	Name	Position
M.Com. Sem I	Himani Bawa	I in Univ.
M.Sc. (FD) Sem IV	Prabhjot Kaur	I in Univ.
B.A. III	Avtar Kaur	I in Univ.
B.Sc. (FD) III	Chitwan Khullar	I in Univ.
B.Com. (Prof) Sem II	Kamini	I in Univ.
B.A. (Pbi. Hons) Sem III	Jaskiranjit Kaur	I in Univ.
B.Com. (Hons) III	Sunanda	I in Univ.
U.G. Dip. in Stitching & Tailoring	Rajvir Kaur	I in Univ.
M.Com. Sem II	Himani Bawa	II in Univ.
B.C.A. III	Harleen Kaur	II in Univ.
B.Com. Sem II	Itinder Kaur	II in Univ.
B.A. (Punjabi Hons) III	Reetu Kauldhar	II in Univ.
M.Com. Sem I	Kirti Kundra	III in Univ.
M.Com. Sem II	Manpreet Kaur	III in Univ.
M.Sc. (FD) Sem I	Gurjeet Kaur	III in Univ.
PGDCA	Harpreet Kaur	III in Univ.
U.G. Dip. in Stitching & Tailoring	Kamaljeet Kaur	III in Univ.

CRITERION – III

RESEARCH, CONSULTANCY AND EXTENSION

3.1 PROMOTION OF RESEARCH

3.1.1 Does the institution have recognized research centers of the affiliating University or any other agency/organization?

The college runs two research centres. It has Guru Nanak Studies Centre allotted by UGC under Epoch Making Social Thinkers of India Scheme to promote research on teachings of Guru Nanak Dev Ji. In Session 2012-13, UGC also allotted Vivekananda Studies Centre to the college under the same scheme. The faculty members are actively engaged in pursuing research activities.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

To monitor and address the issues of research, the Principal holds regular meetings with members of IQAC and various heads of the departments. The objective of such meetings is to inspire and guide the faculty for research and to update their knowledge regarding various fellowships and facilitate them in applying for the same.

Recommendations

- To encourage Faculty Members to apply for Minor and Major Research Projects.
- To motivate faculty members to pursue higher studies like M-Phil, Ph.D.
- To motivate the departments to conduct national level seminars, workshops, inter-departmental seminars on current and vibrant issues and publish research journals.
- To inspire faculty members and the students of Post Graduate classes to participate in Seminars, Conferences, and Workshops and to publish research work.
- To add more research Journals in the Library and to seek collaborations with industries and signing MOU with them so as to give good exposure to the students.

Impact of Recommendations of Research Committee.

- Members of faculty are motivated to take up research projects. At present 2 minor research projects are going on and 9 faculty members have applied to UGC for Minor Research Projects.
- 6 faculty members have applied to UGC for Major research projects.
- The faculty members actively participate in national and international seminars and conferences.
- An overview of engagement of faculty in research Post Accreditation :

Seminars organized	Research Journals published	Research Papers published	Books published
22+1*	19+1**	405	46

* A UGC Sponsored National Seminar will be organized by Vivekanand Study Centre in the month of August.
** A Research Journals will be released by Vivekanand Study Centre during National Seminar.
*** Three peer reviewed Journals are in pipeline.

- P.G. Department of Commerce and Management, P.G. Department of Fashion Designing and P.G. Department of Computer Science have entered in to collaboration with industries/ Professional Institutions/Training Institutes. Students keep visiting industries from time to time to have practical exposure of the critical concepts taught.
- During service 14 faculty members completed their M.Phil and 7 faculty members completed their Ph.D. Two faculty members from Department of Chemistry and 1 faculty member from the Department of Punjabi are persuing Ph.D.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

To facilitate smooth progress and implementation of Research Schemes, the college provides full support to researchers in -

- Availing grants and funds from UGC
- Providing monetary help to faculty till grant is not released by UGC
- Reducing teaching load and flexible time table
- Granting duty leave for going in field to collect data

- Sanctioning purchase of books in concerned areas
- Providing support in terms of technology and information need such as internet facility, computer printer facility, library facility and INFLIBNET facility.
- Providing appropriate support in the form of time, space, equipment in a timely and prompt fashion.
- Establishing linkage with industry and corporate sector.
- Facilitating timely auditing and submission of utilization certificates to the funding authorities.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

To develop scientific temper and research aptitude among students, the following efforts have been made by the college.

1. Students are motivated to take up research projects which help in creating mindset for inquiry and also inculcate an analytical aptitude and scientific temperament. Students of M.Com analyze data by using SPSS software. Students of PGDCA and BCA Part II take up short projects which they can complete in one month and students of BCA III take up major projects of 300 marks.
2. As a part of developing the aptitude for research, students are always encouraged to participate in various seminars and workshops organized by college as well as by other institutions and present their research papers.
3. Various departments of the college also organize seminars, workshops and training programmes to create awareness among students as well as to get an opportunity to meet with the expertise of guest faculty.
4. To create the zeal among students, the college has procured latest equipments, updated the library facility and subscribed to journals and INFLIBNET facility.
5. In the modern hi-tech and cyber world, computer and internet access is a necessity. Keeping this in mind, a leased line internet connection has been provided in the campus. Internet facility through two towers of Dreamtel, one Airtel connection, one BSNL connection and data cards is also provided. Free access has been provided to students to cater to their information need.
6. 5 new Smart Class Rooms have been added in the infrastructure to train the students to work in challenging environment, where everyone requires instant information. These rooms are equipped with various facilities like interactive boards, projectors, PC's (Dell), mimeopads, interactive penals and visualizers.

7. Library is equipped with PCs and internet facility so that students can search their notes. All the books in the library are updated by library software. Photocopy machine is also provided in the library to facilitate the students.
8. Journals, Magazines and Books of National and International level are available in the college library for the use of students.
9. PG students have Research Methodology as a subject in their curriculum. For their guidance, distinguished persons of related area are invited regularly.
10. Softwares required for various professional courses are available in departments of Commerce, Computer science and Fashion Designing.The detailed list has been given in criterion IV under IT Infrastructure.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

The institution always encourages its faculty members to pursue research. As a result 14 faculty members have completed their M.Phil and 7 faculty members completed their Ph.D degree while in service.

1. Faculty members are actively engaged in research projects funded by UGC and other agencies.

Research Projects (Completed)

Name and Designation of Investigator	Title of the Project
Dr. (Mrs.) Kiran Arora (Principal) PCM S.D. College for Women	The Use of Myths in Raja Rao's Fiction
Mrs. Sudesh Sehgal Department of Home Science	Changing Food Pattern-Fast Food/Junk Food/Street Food Processed Food and their effects on Nutritional Status of Adolescent Girls
Ms. Sonam Grover Department of Mathematics	Intuitionistic Fuzzy Compactness and Connectedness on Intuitionistic Fuzzy Topological Space (IFTS)
Dr. (Mrs.) Surinder Saini Department of Punjabi	Japuji Sahib EK Adhiyan
Dr. (Mrs.) Gurdeep Kaur Department of Punjabi	Encyclopedia of the Sikh literature volume II English Translation of 'Gurshabad Ratnakar Mohan kosh' by Bhai Kahan Singh Nabha, Punjabi University Patiala

Research Projects (Ongoing)

Name and Designation of Investigator	Title of Project
Dr. (Mrs.) Gurdeep Kaur Department of Punjabi	Monograph on Narinder Pal Singh's life and Writing
Dr. (Mrs.) Gurdeep Kaur Department of Punjabi	Monograph on Amrita Pritam's life and Writing

2. Proposals submitted for Minor projects

S.No.	Name of Faculty and Department	Title of Minor Research Project
1.	Mrs. Alka Sharma (Commerce Department)	Growth and Impediments in Leather Industry of Punjab and Suggestible Measures having Bearing PAN India
2.	Mrs. Renu Tandon (Commerce Department)	Awareness of RTI Amongst People
3.	Mrs. Rajni Kapoor (Commerce Department)	Awareness amongst students about Consumer Rights: A Case Study
4.	Mrs. Priya Mahajan (Commerce Department)	Quality of Work Life: A comparative Analysis of Public Sector Bank Employees and Private Sector Bank Employees
5.	Mrs. Surinder Kaur Narula (Punjabi Department)	Natak Ate Rang Manch (Problems of Immigrants)
6.	Dr. Mrs. Sukhvir Kaur (Punjabi Department)	Punjabi Sahit Vich Kisani Jindgi De Sankat Da Santap. (Ajoki Punjabi Kahani De Videsh Sandharbh Vich)
7.	Ms. Shivani Dutta (Computer Department)	Metrics in Software Test Planning and Test Design Processes
8.	Ms. Bharti Arora (Computer Department)	A proposed ‘Data Mining Information System For Banking Sector Via ‘Open Source Software' to solve Data Breach Problem.
9.	Mrs. Sunita Bhalla (Fashion Designing Department)	Designing and Development of Versatile Fashionable and Functional Clothing For Special Children (with Physical Disabilities) of Age Group (8-12 Yrs)

3. Proposals submitted for Major projects

Name of faculty	Title of major research projects.
Dr. Neena Mittal	Bhomandlikaran ke Daur ke Hindi ke Mahila katha karo ka Parisathitikiya Nari Vimarshatmak Adhyan.
Dr. Sunita Sharma	Bhartiya Sufi Parampara or Punjab Ke Sufi Sant.
Dr. Surinder Saini	Alop Ho Rahi Punjabi Sabhyacharak Shabdawali
Dr. Harkamal	Feminism in Diaspora Punjabi literature
Dr. Sukhbir Kaur	Punjabi di kisani Ate Santaap
Dr. Sugandhi	'Nayak Bhedas '(Nrity Kala ke Sandharabh me)

4. Publications by faculty

The faculty members are actively engaged in research activities and in the previous years **405 papers** have been published in research journals and the faculty have produced **46 books**.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

The institution has been organizing Seminars/Training programme at National Level and Departmental level, in order to build research culture amongst the staff and students. The details are as under:-

Seminars/Workshops at National Level during Post Accreditation Period

Session	Title of Seminar/Workshop	Organized by
2008-09	'Women Today and Tomorrow'	Fine Arts Department
2010-11	Madh Kalin Punjabi Sahit Rupakar: Adhunik Pransargikta	P.G. Dept.of Punjabi
	Role of Women in IT-Today and Tomorrow	P.G. Dept. Of Computer Science
	Human Values in Sanskrit Literature	Dept. of Sanskrit
	Global Slow Down-Challenges and Opportunities for India	P. G. Dept. of Commerce and Management

Session	Title of Seminar/Workshop	Organized by
	Problems and Opportunities Facing Education in Punjab in the Present Scenario	Dept. of History
	Indo-US Nuclear Deal	Dept. of Political Science
	Transformation of Philosophical Political, Social Traditions and Guru Nanak Dev Ji	Guru Nanak Studies Centre
	Achieving Quality and Excellence in Institutions of Higher Education-Challenges and Solutions	Internal Quality Assurance Cell
2011-12	Social Networking Sites Boon or Bane	P.G. Dept. of Computer Science
	Women of Punjab in Freedom Struggle of India	Dept. of History
	Human Rights in the Present Socio Economic Political Scenario	Dept. of Political Science
	Second Generation Reforms in India-Implementation, Challenges and Quest for the Third'	Dept. of Economics
	Guru Nanak Dev Ji: Apostle of Global Peace and Harmony	Guru Nanak Study Centre
2012-13	Religions Motifs in Folk Art	Dept. of Fine Arts
	Shingar Ras and Bhakti Ras in Kahtak	Dept. of Music
2013-14	Revitalization of Industrial Development in Punjab -An Aspiration	Dept. of Economics
2014-15	Application of Advanced Mathematics to Business Management and Financial Sectors and Emerging Areas of Research.	Dept. of Mathematics
	Library Automation Planning & Implementation	Library
	Surface Ornamentation of Garments	P.G Dept. of Fashion Designing
	Human Rights/Environmental Rights, Rights To Health	Dept. of Political Science
	Voice & Vision of Women Writers in Indian English Literature	Dept. of English
	Wireless & Mobile Communication Networks	P. G. Dept. of Computer Science & IT

Seminars/Workshops/Training Programmes held at Departmental Level

Session 2011-12	
Lecture on Scope of Indian Courses in New Zeland	P.G. Dept. of Commerce and Management
Guest lecture on Personality Development	Dept. of Sanskrit
Lecture on Media Communication and Folklore	P.G. Dept. of Punjabi
Lecture on Symptoms and Remedies of Dengue Fever	NSS Unit
Lecture on the Life and Books of Amrita Pritam	P.G. Dept. of Punjabi
Lecture on Role of Students in the welfare of Society	NSS Unit
Lecture on Kagaj te Canvas of Amrita Pritam	P.G. Dept. of Punjabi
Lecture on Importance of Yoga	NSS Unit
Workshop on Different Techniques of Resist Printing, Block and Screen Printing and Tie-Dye	Dept. of Home Science
Lecture on Food Hygiene and Food Poisoning	Dept. of Home Science
Lecture on Credit Mitigants and Decisions	P.G. Dept. of Commerce and Management
Workshop on Statistical Package on Social Sciences (SPSS)	P.G. Dept. of Commerce and Management
Lecture on Symptoms and Remedies of Cancer	NSS Unit
Workshop on Cartooning and Life Sketching	Dept. of Fine Arts
Lecture on 'Women Human Rights/Fundamental Rights	Dept. of Political Science
Workshop on Knitting Machine	P.G. Dept. of Fashion Designing
Lecture on Symptoms and Remedies of Dangue disease in Co-ordination of Civil Hospital	NSS Unit
Lecture on Symptoms and Remedies of Cancer in Co-ordination of Civil Hospital	NSS Unit
Lecture of Role of students in the Welfare of Society	NSS Unit

Lecture on Importance of Blood Donation	NSS Unit
Motivational Lecture on 'Job Opportunities For Girls in Army'	NCC Unit
Workshop on Group Discussion and Career Guidance Programme by Career Icon, a Unit of Dream Weavers	Placement Cell
Session 2012-13	
Seminar on 'Stress free Life Through Meditation'	Central Association
Seminar on Cancer Awareness	Dept. of Political Science
Lecture on Women Human Rights i.e. Right to Life	Dept. of Political Science
Seminar on Tally and other softwares in the field of Accounting	P.G. Dept. of Commerce and Management
Five days Workshop on 'Yoga and Meditation' in collaboration with Art of Living	P.G. Dept. of Commerce and Management
Seminar on Importance of Yoga and Reki in Life	P.G. Dept. of Commerce and Management
Group Discussion on topic 'Women should be Treated the Same as Men.	Dept. of English
Workshop on Installation of Windows and other Softwares	P.G. Dept. of Computer Science
Seminar on 'Hindi Prompting Indian Culture	P.G. Dept. of Computer Science
Lecture on Role of Yoga in Human Life	Under Faculty Development Programme
Workshop on Calligraphy	Dept. of Fine Arts
Workshop on Gas Safety	Dept. of Home Science in collaboration with Indian Oil
Workshop on Screen Painting	Dept. of Fine Arts.
Lecture on diseases like Dengue and Malaria and ways to be protected from them	Red Cross Unit
Lecture on 'Chomaski De Bhashai Sanklap'	P.G. Dept. of Punjabi
Fashion Show 'Adviteeya'	P.G. Dept. of Fashion Designing

Demonstration on Latest Models of Fashion Maker i.e. Stitch Craft Automatic Embroidery Machine and Stitch Magic to students	P.G. Dept. of Fashion Designing
Session 2013-14	
Guest lecture on the relevance of teachings of Swami Vivekanand in the present era.	Swami Vivekanand Studies Centre.
Guest lecture on 'Career Guidance for Specialized Graduates'.	Dept. of Mathematics
Guest lecture on 'Application of Mathematics'	Dept. of Mathematics
Guest lecture on 'Techniques to Solve Higher Mathematics Problems'	Dept. of Mathematics
Guest lecture on 'Pleasing Personality'	P.G. Dept. of Economics
Guest lecture on 'Pre Menstrual Syndrone'	Dept. of Home Science
Guest lecture on 'Structure of Skin and Skin types'	Dept. of Home Science
Workshop on various techniques of painting with acrylic and metallic colours on different types of fabrics.	Dept. of Home Science
Seminar on Advance Tally in collaboration with NIIT	P.G. Dept. of Commerce and Management
7 days workshop on Stock Market Operations	P.G. Dept. of Commerce and Management
Introductory coaching classes for preparation of civil services	P.G. Dept. of Commerce and Management
One day workshop on water colour demonstration	Dept. of Fine Arts
Workshop on making a graffiti	Dept. of Fine Arts
Demonstration on life drawing and portrait	Dept. of Fine Arts
Workshop on landscape	Dept. of Fine Arts
Motivational lecture to promote communal harmony and feeling of brotherhood.	NSS unit
Lecture on traffic rules to bring social awareness among students.	NSS unit

Lecture on ‘Aids and its treatment in collaboration with Red Ribbon Express.	Red Cross unit
Seminar on the topic ‘Career Opportunities'	Placement cell
6 days workshop on Personality Development	Placement cell
Lecture on Marketing and Designing of Garments.	P.G. Dept. of Fashion Designing
Lecture on Virtual Techniques on Computer Aided Designing	P.G. Dept. of Fashion Designing
Two days workshop on ‘Weaving on Basic Handloom'	P.G. Dept. of Fashion Designing
3 days workshop on Pattern Designing System and Garment Designing System on Computer.	P.G. Dept. of Fashion Designing
Lecture on ‘Kagaz te Canvas de Much Sarokar'	Dept. of Punjabi
Lecture on Gurmat de Sidhant	Dept. of Punjabi
2014-15	
Guest Lecture on Globalization & Indian Economy: Its Impact and Implications	Jointly by P.G Deptt. of Commerce & Mgt and P.G Dept. of Economics
Industrial Trip to Verka Milk Plant	P.G. Dept. of Economics
15 days workshop on Personality Development & Communication Skills	P.G. Dept. of Commerce & Mgt
Two workshops on XBRL (E-Reporting)	P.G. Dept. of Commerce & Mgt
Lecture on Career in Banking	P.G. Dept. of Commerce & Mgt
Industrial Visit to Leather Complex, Jalandhar	Dept. of Chemistry
Indian Classical Fusion Band -A musical concert by renowned vocalist Mrs Sunanda Sharma (Classical Vocal singer) & Jai Shankar(An Indian Norwegran Percussionist) & Frode Haltli	Dept. of Music Vocal & Instrument
One day workshop on Stencil cutting for Rangoli and Fabric Ornamentation	P.G. Dept. of Fashion Designing
Workshop on Hardware	P.G. Dept. of Computer Sc. & IT

Personality Development Program in collaboration with Dream Weavers Pvt. Ltd.	P.G. Dept. of Computer Sc. & IT
Industrial Training & Project classes in collaboration with NIIT, Jal.	P.G. Dept. of Computer Sc. & IT
Mock Interview session in collaboration with Dream Weavers Pvt. Ltd. to improve interview skills of students.	P.G. Dept. of Computer Sc. & IT
Lecture on Teaching and relevance of Thoughts of Swami Vivekanand	Swami Vivekanand Studies Center
Faculty development programme on Interactive Communication Patterns for teaching through Smart Boards	P.G. Dept of Computer Sc. & IT
Dental Care camp	NSS and Red Cross Unit
Lecture on AIDS Awareness and its pervention	Red Cross Unit
Lecture cum Demonstration on Meditation And Yoga	Under Faculty Development Programme by College
Lecture on Skin Problems & Treatment	Red Cross Unit
Lecture on "How to stop Eve Teasing" by Deputy Commissioner of Police IPS Naveen Singla	Dept. of Political Science
Lecture on Right To Education and Equal Opportunities for all in Collaboration with Human Rights Forum.	Dept. of Political Science
"Beti Bacchao, Beti Padao" Mega Rally to celebrate National Girl Child day.	College Level
'Run for Unity' to celebrate 139th Birth Anniversary of Sardar Vallabh Bhai Patel	NCC & NSS Dept.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

Following is the detail along with research areas and expertise of the different faculty members**.**

Name of department	Area of Specialization
English	American Drama, Indian Fiction, Jacobean Drama, Teaching of English as Foreign Language
Punjabi	Punjabi Poetry, Folk Lore, Sufi Kav, Punjabi Novel, Prose
Mathematics	Real Analysis, Advance Calculus, Linear Algebra, Statistics, Mechanics, Geometry, Differential Equations, Discrete Mathematics, Complex Analysis
Commerce	Accounting and Finance, Human Resource Management Taxation, Marketing, Operation Research, Banking
Economics	Research Methodology, Theory of Statistics, Micro Economics Macro Economics, Quantitative Techniques
Computer Science	Data structure and Advance Data Structure, Programming in C Image Processing, Networks, C++, Theory of Computation(TOC) Database Management System(DBMS), Microprocessor and Electronics
Physics	Nuclear Physics, Electronics, Particle Physics, Quantum Physics, Optics
Chemistry	Spectroscopy, Nano Chemistry, Organic Chemistry
Political Science	Indian Foreign Policy, Punjab Politics
Fashion designing	Clothing and Textile, Fashion Designing, Merchandising Design Management
Psychology	Clinical Psychology
Hindi	Novel, Dakhani Hindi
Sanskrit	Grammer and Linguistic, Literature
Fine Arts	Landscape, Composition Life Portrait, Landscape Life Drawing
Music	Classical Vocal, Classical Instrumental
Home science	Food and Nutrition, Child Development
History	Punjab History
TV and Video production	TV and Video production, Film

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

National Seminars, Workshops and Lectures are conducted with an aim to invite eminent personalities to the college for motivating faculty and students to imbibe and enhance their knowledge. The departments keep on inviting academicians, industry experts and researchers from reputed institutions to interact with the students of both UG and PG level. The resource persons are provided TA/DA and honorarium for visiting the campus.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The Institution grants duty leave to faculty for participating and presenting papers at National and International conferences. Faculty members who are pursuing research work are permitted to take leave as per UGC norms. The institution provides them help in research work in the form of flexible time table, reduced work load and sharing of their work load with other faculty members of the department, internet facility and INFLIBNET facility. During non-teaching days, relaxation is given to them from examination duties and other responsibilities. The active involvement in research during their leave revamps the academic strength of the faculty members and it directly improves the academic quality of students in the campus on their return.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness / advocating / transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The institution always encourages the departments to conduct seminars, workshops and training programmes for creating awareness among students about latest research. The awareness about latest research available at institution level and university level is shared with the faculty, students and persons from all walks of life by conducting National Seminars, Publication of Research Journals. During post accreditation period **19 Research Journals** have been published. **3 Peer Reviewed Journals** are in pipeline. To promote development in learning and research the college has organized as many as 22 national seminars in post accreditation period. One UGC Sponsored National Seminar is going to be held in the month of August. The students and faculty attend seminars and workshops to upgrade their knowledge.

3.2 RESOURCE MOBILIZATION FOR RESEARCH

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college receives grant from UGC exclusively for Research, Seminars, Workshops, and Minor Research Projects. Over and above the grant, the expenditure is borne by the college from its own resources for infrastructure, learning resources, expenses on inviting eminent scholars, INFLIBNET and internet facility to faculty and students and publication of Research Journals. The college has spent following amount on research publication and purchase of laptops for faculty.

Session	Expenditure on Research
2010-11	1,61,164
2011-12	2,47,203
2012-13	54250
2013-14	84419

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

Yes the college has provision to provide seed money to the faculty for research activities. The faculty undertaking Minor Research Projects has been sanctioned a handsome grant by UGC and the same has been well utilized.

3.2.3 What are the financial provisions made available to support student research projects by students?

Small Research projects are undertaken by students of Computer, Commerce and Management, and Fashion Designing as part of their curriculum. There is no need to provide any financial support to the students for such research projects. However the college provides full support to the students doing project work through library service, INFLIBNET, printing, scanning and internet facilities and required softwares.

3.2.4 How do the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The institute has been conducting basic degree program and in these degree programme there is no provision for research work. However for the inculcation of research aptitude in the students, institute takes several initiatives like organizing inter-disciplinary seminars on current and burning issues. The institution has published 19 research journals and faculty members from all departments have contributed articles in these journals. Recently an Inter-disciplinary Post Graduate Course 'Master of Business, Economics and Information Technology (MBEIT) has been introduced. The syllabi of this course has been jointly designed by PG Department of Commerce and Management, Department of Economics and PG Department of Computer Science.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

To create zeal among the students and faculty towards research, the college has procured latest equipments, updated the library facilities and subscribed to journals. The available research facilities such as general library, INFLIBNET, internet connectivity, Softwares like SPSS, Tally ERP 9, computing facilities and electronic equipments are used on a shared basis by the students and faculty members. Each department has required infrastructure and instruments for basic research work. Internet connectivity has also been provided in many departments to help them review their academic and research programmes. The institution makes every possible effort to ensure that the students should be facilitated to use the equipments, books, journals and magazines beyond the college timings and also during summer/winter vacations.

- Besides this Periodic updating and upgradation of the scientific equipment is made. Training is provided to lab attendants and students in the efficient handling of laboratory equipment in science labs.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution has received following grants from UGC for setting up laboratories

Web Designing lab = Rs. 10, 00,000

Computer Aided Accountancy Lab = Rs. 5, 00,000

Leather Processing Technology Lab = Rs. 10, 00,000

Master of Business Economics and Information Technology Lab = Rs. 55, 00,000

We have also received Rs. 3, 00,000 from Councellor Development Fund for the purchase of computers.The institution has not received any grant from industry. However serious efforts are underway for seeking funds from industry and other agencies.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

The college provides full support to the Principal Investigator to secure funds from UGC and to implement the research scheme within the time framework. The college provides full administrative support for the preparation and submission of utilization certificate to UGC and auditing of research funds. The college has given an undertaking to the UGC that in case expenditure incurred by the research faculty is more than the sanctioned amount, then the institute will bear the expenditure from its own resources.

Details of on going and Completed Minor Research Projects.

Title of the project	Name of the funding agency	Total grant		Total grant received till date
		Sanctioned	Received	
The Use of Myths in Raja Rao's Fiction	UGC	1,40,000	1,15,000	1,15,000
Changing Food Pattern- Fast Food/Junk Food/Street Food, Processed Food and their effect on Nutritional Status of Adolescent Girls	UGC	1,90,000	1,40,000	1,40,000
Intuitionistic Fuzzy Compactness and Connectedness on Intuitionsitic Fuzzy Topological Space (IFTS)	UGC	1,00,000	65,000	65,000

Title of the project	Name of the funding agency	Total grant		Total grant received till date
		Sanctioned	Received	
Encyclopedia of the Sikh literature volume 2 English Translation of 'Gurshabad Ratnakar Mohan kosh' by Bhai Kahan Singh Nabha, Punjabi University Patiala	Dept. of Punjabi Development, Punjabi Univ. Patiala	Self Financed		
Japuji Sahib Ek Adhiyan	Guru Nanak Studies Centre	Financed Under EPOCH Making Social Thinkers Of India Scheme		
Monograph on Narinder Pal Singh's life and writing (Ongoing)	Dept. of Punjabi Literary Studies, Punjabi Univ. Patiala	Expenditure of Publication will be borne by the University.		
Monograph on Amrita Pritam's life and writings. (Ongoing)	"	"		

3.3 RESEARCH FACILITIES

3.3.1 What are the research facilities available to the students and research scholars within the campus?

As mentioned earlier, each department has relevant infrastructure and instruments for basic research work. All the main departments are provided with a computer and internet facility. Major facilities available in the campus for students and research scholars are: -

a) **5 smart class rooms** with various facilities like Interactive Boards, Projectors, PC's (DELL), Mimiopad, Integrative Penals.

b) College library has a **browsing centre** with desktop computers, printers, and reprography and internet facility for students as well as faculty members.

c) College library has also introduced **INFLIBNET** facility to get information on recent development from all over the world.

d) Well equipped laboratories of **Science courses** like Physics, Chemistry, Biology and Computer Sciences, B.Sc. (Fashion Designing) etc.

e) **Accounting lab** in Commerce Department with necessary softwares for research like SPSS.

f) Digital **language lab** in English Department to improve Communication Skills.

g) 7 **Computer labs** with internet facility and a Computer Center. Spacious computer lab for MBEIT course is under construction and likely to completed in the month of May.

h) 8 Fashion Designing Labs with Softwares for project work like Garment CAD System (TNG Technologies), Rich Peace Garment CAD Software and Garment CAD System (Fashion CAD).

i) The library is kept open from 9 am to 4 pm on all working days and summer vacations.

j) Books, Journals & Magazines of National and International repute are available in the college library for the use of students and researchers.

k) One conference room (With AC) and a spacious AC auditorium are available in the college to organize national seminars/workshops. The auditorium is equipped with multimedia projectors and other facilities for conducting successful events.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The Management takes active interest in the infrastructural needs of the college and offers liberal funds whenever the needs arise. The Management procures new equipments as per requirement i.e as and when the student strength increases or a new course is added. Moreover the strategy of the institution is to encourage more faculty members to pursue Ph.D. work, to apply for financial assistance to UGC and other funding agencies in the form of major and minor research projects in emerging areas which would help to improve the existing knowledge and infrastructure.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years

We have received a grant from UGC for Rs. 10, 00,000, Rs. 5, 00,000 and Rs.10, 00,000 for setting up of a web designing lab, computer aided accounting lab and leather processing technology respectively.

Infrastructure available in these labs in used by the staff and Post Graduate students for undertaking their projects. We have also received Rs. 3, 00,000 from Councellor Development Fund for the purchase of computers.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The institute has entered into collaborations with some Companies, Industries and Professional Bodies to train students from Commerce and Fashion Designing departments and various other departments. Students visit these industrial houses and companies on a regular basis.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

Facilities available in library specifically beneficial for researchers are as follows:-

1. College library is fully computerized and the process is updated regularly.
2. The library has a rich collection of 36,741 books. It has also subscribed to 90 journals/ magazines and 23 newspapers.
3. The College has joined the National Library and Information Services Infrastructure for Scholarly Content (INFLIBNET N-LIST) programmes. It facilitates desktop access to high quality e-resources to students and researchers.
4. The library is equipped with computers, Internet facility, Leased line connection, Reprography, Computer and CD Writing facility.
5. College library also has a browsing centre with desktop computers and internet facility for students as well as faculty members.
6. Various services are provided in the library namely, Cataloguing, Periodicals Content pages delivery, publisher's catalogues, clippings from Newspapers and Journals, special reference section, display material and display of notices and other invitations.

3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

Efforts are being made to have collaborative research facilities in the college campus as per the curriculum of GNDU. The following infrastructure exists in the college which is utilized effectively by the faculty and students from time to time:

Laboratories for Physics, Chemistry and Biology, 7 Computer Labs, Accounting Lab, English Language Lab, 8 specialised laboratories for Department of Fashion Designing, Home Science Labs, 1 lab for MBEIT, Digital library, 5 Smart Class Rooms, Fully Air Conditioned Auditorium and Conference room.

3.4 RESEARCH PUBLICATIONS AND AWARDS

3.4.1 Highlight the major research achievements of the staff and students in terms of

- **Patents obtained and filled (process and product)**
- **Original research contributing to product improvement**
- **Research studies or surveys benefiting the community or improving the services**
- **Research inputs contributing to new initiatives and social development**

Mrs. Sudesh Sehgal, Head Department of Home Science has completed minor research project granted by UGC on the topic "Changing Food Patterns- Fast Food/ Junk Food/ Processed Food and their effect on Nutritional Status of Adolescent Girls". This study was undertaken to investigate changes in the food consumption pattern and its effect on nutritional profile of adolescent girls. The basic purpose of this study was to find out what efforts should be made to promote healthy practices during adolescence and to protect this age group from nutritional deficiency diseases. It is essential to teach children and adolescents to make wise food choices.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Yes, the institution has published 19 Research Journals. The details of the composition of the Editorial Board and the publication policy are given below:

Publication Policies

1. Only original and unpublished work is sought.
2. Final paper submission must accompany a certificate by the author (s) that the paper is an original piece of work and has neither been published nor submitted for publication elsewhere.
3. Selected papers of high quality especially empirical papers are considered for publication in edited journals. Late submissions and non registered entries are not considered for publication.

Composition of Editorial Boards

S.No.	Name of Research Journal	ISBN	Composition of Editorial Board
1.	RWITTT-2010		MS. Shivani Dutta MS. Esha Arora MS. Monika Sharma MS. Manisha Malhotra
2.	WEBTROVERT-2011	0-978819-227096	Ms. Bharti Arora Ms. Sandhya Ms. Seema
3.	ALMANAC-2011	978-93-50173-14-5	Mrs. Alka Sharma Mrs. Renu Rai Mrs. Kusum Midha Mrs. Anu Bhatia Ms. Isha Aggarwal
4.	ECONOMIC SURGE-2011	978-81-92270- 70-8	Mrs. Sangita Sharma Mrs. Neera Seth Mrs. Anita Dhawan Mrs. Sarabjit Aneja Mrs. Ujla Dada Joshi Mrs. Alka Sharma Ms. Shalini Bibra Ms. Nidhi Datta Ms. Divya Budhia

S.No.	Name of Research Journal	ISBN	Composition of Editorial Board
5.	REFLECTION-2012	978-81-92200-00-2	Mrs. Anita Dhawan Mrs. Ujla Dada Joshi, Mrs. Alka Sharma Ms. Shivani Dutta
6.	ALMANAC-2012	978-81-70721-36-9	Mrs. Alka Sharma Mrs. Renu Rai Mrs. Priya Mahajan Mrs. Anu Bhaita Ms. Isha Aggarwal
7.	FIEFDOM-2012	978-81-92270-95-1	Mrs. Kawaljeet Kaur
8.	SACHIAR-2012	978-93-82413-16-5	Dr. Mrs. Gurdeep Kaur Dr. Mrs. Surinder Saini Dr. Mrs. Kulwir Kaur
9.	NRITYA GUNJAN	978-93-82413-26-4	Dr. Mrs. Sugandhi Bhandari
10.	SAHITDHARA-2013	978-93-82413-44-8	Members of Deptt. of Punjabi
11	AGILE PRACTICES	978-93-83084- 02-9	Mrs. Shivani Sharma Mrs. Sandhya Kumar Mrs. Seema Ms. Daminderdeep Kaur
12	ULTRA MODERN PRESAGE	978-93-83084-05-0	Mrs. Sunita Bhalla Mrs. Sudesh Sehgal and Members of Dept. of Fashion Designing.
13	ECONOMIC SURGE -2014	978-93-83084-06-7	Ms. Shalini Bibra Ms. Nidhi Dutta Mrs. Divya Budhiya Gupta
14	MATHEMATICAL ASCENT	978-93-83084-11-1	Ms. Pooja Sonik Ms. Shruti Ms. Manisha

S.No.	Name of Research Journal	ISBN	Composition of Editorial Board
15	THE DIGITAL ARCHIVE	978-81-92932-29-3	Mrs.Samapat Trivedi Mrs. Shashi Rampal Mrs. Ujla Dada Joshi Mrs. Alka Sharma Mrs. Amarjyoti
16	MOSAIC (SURFACE ORNAMENTATION OF GARMENTS)	978-93-83084-13-5	Mrs. Sunita Bhalla Mrs. Suman Sirpal Ms. Manjinder Kaur Ms. Manjit Mrs. Jaspreet Kaur Ms. Simpy Kataria Ms. Renu Ms. Navdeep Kaur
17	REFLECTION-2015(HUMAN RIGHTS/ENVIRONMENTAL RIGHT, RIGHT TO HEALTH	978-93-83084-14-2	Mrs. Tripta Handa Mrs. Geeta Kahol
18	ACADEMIA	ISBN 9-789383-084159	Mrs. Anita Dhawan Mrs. Usha Shahi Mrs. Sarbjeet Aneja Mrs. Suman Sirpal Mrs. Ujla Dada Joshi
19	GIZMOTICS		Mrs. Jaspreet Kaur Mrs. Sandhya Ms. Bharti Ms. Simpy

3.4.3 Give details of publications by the faculty and students:

Faculty members have contributed 405 papers in Research Journals published by various institutions/research bodies. The Principal has also contributed 21 articles in research journals.

a) Papers published by faculty in peer reviewed journals. (National and International)

S.No.	Name of Faculty / Department	Title of the Paper	Journal
1	Dr. (Mrs.) Kiran Arora/ Principal	Examination Reforms	University News Vol 50, ISSN-0566-2257
		Human Resource Information System	Holy Grace Academy of Management Studies, Kerala
		Social Networking Sites: 21st CenturyWayof Communication	WEBTROVERT 2011 ISBN 0-978819-227096
		Inflation in India: Developing Trends	ALMANAC 2012 ISBN 978-81-7072-136-9
		Role of Punjabi Women in National Movement	Fiefdom 2012 ISBN 978-81-922709-5-1
		Economic Reforms How Good: How Far?	Economic Surge 2011 ISBN 978-81-922707-0-8
		Tradition of Guru Shishya Parampara	Nritya Gunjan ISBN 978-93-824132-6-4
		Guru Nanak Dev Ji and His Message for Humanity	Sachiar ISBN 978-93-82413-16-5
		Higher Education Reforms in India: Prospects and Challenges	College News published by All India College Principal Association
		Indian Higher Education: Global Challenges and Local Issues	Quality Journal of Higher Education College News AICP, Oct 2011
		Globalization & Its Imapct on Enviornment	Assam University ,Silchar

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Human Rights	Reflection 2012 ISBN 978-81-922000-0-2
		Women in I.T	The North Pole
		Globalization and the Empowerment of Women	The North Pole
2.	Mrs. Anita Dhawan/ English	'Theme of Alienation in the Play Death of A Salesman	The Oracle International Journal of English Literature and Language, Vol I, Issue I, pp. 72-74, ISSN 2319-5673
3.	Mrs. Ujla Dada Joshi/ English	'Vittoria Corombona-The White Devil	The Oracle International Journal of English Literature and Language, Vol I, Issue I, pp. 62-64, ISSN 2319-5673
		Financial Sector Reforms in India	Economic Surge 2011 ISBN-978-81-922-707-0-8
		Social Networking Sites: Boon or Bane	WEBSTROVERT-2011 ISBN No 0-978819-227096
		Human Rights and Women's Right	REFLECTION-2011 ISBN- 978-81-922000-02
		Role of Subhadra Joshi Datta in India's National Movement	FIEFDOM 2012 ISBN -978-81-922709-5-1
		'All Life is Dance'	NRITYA GUNJAN ISBN 978-938-2413264
4.	Mrs. Devinder Johal/ Punjabi	Gurbani Adhyan Vidhi'	Sachyar 2012 ISBN No.978-93-82413-16-5
		Punjabi Sahit Rupakaar Desh te Disha	Sahitdhara 2013 ISBN No.978-93-82413-44-8
5.	Mrs. Surinder Kaur Narula/ Punjabi	'Absurdwad Ate King Mirza Te Sapera	Rang Sang Lari No 5, Edited by Dr. Surjit Singh Sethi
		'Nanak Singh Da Adh Khidhya Phul' Alochnatmak Adhyan	Punjabi Sikhia Sandesh, Jan-March 2010, Punjabi Aacdemy,Delhi Govt.
		Dr. Harcharan Singh de Natak' Shobha-Shakti-Azad	Punjabi Sikhia Sandesh April-June 2010

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Bharat Di Suchet Nari-Alochnatmak Adhyan	Punjabi Academy Delhi Govt.
		'Principal Sujan Singh de Khani Kulfi da Alochnatmak Adhyan.	Punjabi Sikhia Sandesh April-June 2011 Punjabi Academy Delhi Govt.
		'Gurcharan Singh De Sakhshiyat' based on Natak 'Sukhi Base Maskinia'	Ran Sang Lari No 8 Edited by Dr. Jagdish Garg
		'Guru Nanak Bani Vich AdarshakManukh de Sakhshiyat''	Sachyar 2012 ISBN 978-93-82413-16-5
		'Aulakh de Natakan Vich Aurat; Desh Ate Disha	Sahitdhara-2013 ISBN 978-93-82413-44-8
6.	Dr. (Mrs.) Gurdeep Kaur / Punjabi	'Mohan Bhandari di Kahani Kabutar: Shakti Te lachari Da Antar Sanwad, Path te Parsang	Khoj Patrika Vol. 72 March 2010 Literary Studies, Punjabi University, Patiala ISBN.978-81-302-0138-2
		'Kartar Singh Duggal di Kahani Para mera, Ik Adhiyan'	Sahitdhara 2013 ISBN 978-93-82413-44-8
7.	Dr. (Mrs.) Tajinder Kaur / Punjabi	Guru Nanak Bani te Samkali Sabhyachar Upper Parbhav	Sachyar 2012 ISBN 978-93-82413-16-5
		Punjabi Sabhyachar Vich Gehneya Vich Aa Reha Parvartan	Sahitdhara 2013 ISBN 978-93-82413-44-8
8.	Dr. (Mrs.) Surinder Saini/ Punjabi	Incredible Raj Kumari Amrit Kaur	Fiefdom 2012 ISBN.978-81-922709-5-1
		Guru Nanak Bani Vich Sachyar	Sachyar 2012 ISBN.978-93-82413-16-5
		Takhat Lahore Ek Adhyan	Sahitdhara 2013 ISBN.978-93-82413-44-8
9.	Dr. (Mrs.) Harkamal Kaur/ Punjabi	Punjabi Baramah Parmpara de Antargat Baramah Tukhari	Sachiar 2012 ISBN No 978-93-82413-16-5

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Punjabi Lok Nach	Naritya Gunjan ISBN 978-938-2413264
		Punjabi Lekh kaavan Da: Kuch Prabhav	Sahitdhara 2013 ISBN 978-93-82413-44-8
		Fashion Frenzy	Ultra Modern Presage 2013 ISBN 978-93-830840-5-0
10.	Dr. (Mrs.) Sukhvir Shergil/ Punjabi	Kargil	Dr. Baldev Singh Daliwal De Khani Virtant-Yatharat Te Kamna Da Samvand Lokgeet Prakashan, Chandigarh 2011 ISBN 978-93-501755-1-4
		Guru Nanak Dev Ji Manvata de Masiha	Sachiar 2012 ISBN No978-93-82413-16-5
		Dr. Mitha Singh Sekhon da Kahani Sangraih Rohi da Jaund, da katha vastu Parak: Ek Adhyan	Sahitdhara- 2013 ISBN.978-93-82413-44-8
11.	Dr. (Mrs.) Neena Mittal/ Hindi	Yug Sarjak Va Manavata Ke Sanrakshak:Guru Nanak Dev ji	Sachiar 2012 ISBN.978-93-82413-16-5
12.	Dr. (Mrs.) Sunita Sharma/ Hindi	Shingar Ras Aur Bahkti Ras Me Kathak	Nritya Gunjan ISBN 978-93-824132-6-4
		Guru Nanak Dev Ji Ka Vyaktitwa	Sachiar 2012 ISBN 978-93-82413-16-5
13.	Mrs. Alka Sharma/ Commerce	Re-inventing Role of Women in Corporate World	RWITT 2010
		Global Slow Down and Challenges to Indian Economy	ALMANAC -2011 ISBN 978-93-5017-314-5
		Third Eye Reforms	Economics Surge 2011 ISBN No.978-81-922-707-0-8

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Risk Analysis Techniques and Its Impact on Investment Decision	Conference proceedings Contemporary Innovative Practices in Management ISBN 978-93-83084-0-05
		Corporate Governance and Disclosure Practices in India	Conference Proceedings Corporate Growth in India: Challenges and Opportunities
		Violence-Violation of Human Rights	Reflection-2012 ISBN 978-81-922000-02
		Role of Women in Freedom Movement of India	Fiefdom ISBN 978-81-922709-5-1
		Human Trafficking: Violation of Human Rights	Human Rights Issues and Perspectives Edited Book ISBN No978-93-81832-96-7
		The State of MSME: Impediment to Growth in the Present Scenario	MSME: Opportunities and Challenges 2012 Edited Book ISBN 978-93-80144-55-9
		Inflationary Tendencies In India and Its Impact on Growth	ALMANAC II 2012 ISBN 978-81-7072-136-9
		Guru Nanak Concept of God	Sachiar 2012 ISBN 978-93-82413-16-5
		Visual Merchandising : Relevance and Challenges	Ultra Modern Presage ISBN – 978-93-83084-05-0
14.	Mrs. Rajni Kapoor/ Commerce	Burgeoning Middle Class- An Engine For Democratic Reform	ALMANAC 2011 ISBN 978-93-5017-314-5
		Unfinished Agenda of Second Generation Reforms- Need for Ideating Third Generation Reforms	Economic Surge 2011 ISBN 978-81-922-707-0-8
		RBI's Response to Inflation	ALMANAC II 2012 ISBN 978-81-7072-136-9

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		HRM: Challenges in a Globalised Set Up	Transcending Barriers in International Business ISBN 978-93-81212-20-2
		Challenges of Punjab Industry – Some Myths and Some Facts	Economic Surge 2014 ISBN – 978-93-83084-06-7
15.	Mrs. Renu Tandon/ Commerce	Burgeoning Middle Class- An Engine For Democratic Reform	ALMANAC 2011 ISBN 978-93-5017-314-5
		Unfinished Agenda of Second Generation Reforms- Need for Ideating Third Generation Reforms	Economic Surge 2011 ISBN 978-81-922-707-0-8
		RBI's Response to Inflation	ALMANAC II 2012 ISBN 978-81-7072-136-9
		PFC – Plan for Everyone	Economic Surge 2014 ISBN – 978-93-83084-06-7
16.	Mrs. Priya Mahajan/ Commerce	Empowering Women Through Digital Technology	RWITT 2010
		Elongated Global Slow Down: A Challenge to Indian Economy	ALMANAC 2011 ISBN 978-93-5017-314-5
		Role of Social Networking in Business: Current Trends and Future Growth	WEBTROVERT 2011 ISBN 0-978819-227096
		Impact of Economic Reforms on Social Sector in India: A Critical Appraisal	Economic Surge 2011 ISBN No978-81-922-707-0-08
		Inflation Vis a Vis Inflation Expectations	ALMANAC 2012 ISBN 978-81-7072-136-9
		MSME's In India: Development and Challengs	MSME: Opportunities and Challenges 2012Edited Book ISBN 978-93-80144-55-9

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Women's Human Rights In India: A Review	Human Rights Issues and Perspectives Edited Book ISBN 978-93-81832-96-7
		Micro Finance- A Sustainable Tool for Poverty Alleviation	Conference proceedings Contemporary Innovative Practices in Management ISBN 978-93-83084-00-5
		FDI in Retailing- More Heat than Light	Conference Proceedings Corporate Growth in India: Challenges and Opportunities 2012
		Problems and Prospects of Agro Processing Industry of Punjab	Economic Surge 2014 ISBN -978-93-83084-06-7
17.	Dr. (Mrs.) Kuljeet Kaur / Commerce	Testing the consistency in Rating Methodology: A Study of Rating Agencies in India	International Journal of Financial Management Vol I, Issue III, July 2011 ISSN-2229-5682
		Credit Rating Variability: A Study of Rating by Various Agencies	MERI Journal of Management and IT Vol 4, No2, Oct 2010 ISSN-0974-2093
		Investors Satisfaction and Credit Rating	Indian Journal of Accounting Vol. XLI (1) Dec. 2010 ISSN-0972-1479
		Satisfaction level Regarding Credit Rating Among Individual Investors: A Study	ABHIGYAN,Vol XXIX No.2 July-Sep 2011 ISSN-0970-2385
		Role of Social Networking in Business: Current Trends and Future Growth	WEBTROVERT 2011 ISBN 0-978819-227096
		Impact of Economic Reforms on Social Sector in India: A Critical Appraisal	Economic Surge 2011 ISBN 978-81-922707-0-8
		Inflation Vis a Vis Inflation Expectations	ALMANAC 2012 ISBN 978-81-7072-136-9

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		MSME's In India: Development and Challenges	MSME's Opportunities and Challenges 2012 Edited Book ISBN 978-93-80144-55-9
		Women's Human Rights In India: A Review	Human Rights Issues and Perspective Edited Book ISBN 978-93-81832-96-7
		Credit Rating in India: A Study of Rating Methodology of Rating Agencies	Global Journal of Management and Business, Research Vol II, Issue 12, December 2011 ISSN-0975-5853
		Micro Finance and SHG Bank Linkage	Conference proceedings Contemporary innovative Practices in Management ISBN -93-83084-00-5
		Corporate Governance and Disclosure Practices in India	Conference Proceedings Corporate Growth in India: Challenges and Opportunities 2012
		Industrial Sector in Punjab : A SWOT Analysis	Economic Surge 2014 ISBN -978-93-83084-06-7
18.	Ms. Nishu Sharma/ Commerce	Indian Policy Response to Global Slow Down	ALMANAC 2011 ISBN 978-93-5017-314-5
		Reforms in Indian Money Market	Economic Surge2011 ISBN -81-922707-0-8
		Inflationary Trends in India and Its Impact.	ALMANAC 2012 ISBN 978-81-7072-136-9
		Micro Finance Hurdles on the Way	Conference proceedings Contemporary Innovative Practices in Management ISBN 978-93-83084-00-5
		HR Competence: The Root of Corporate Growth	Conference Proceedings Corporate Growth in India Challenges and Opportunities 2012
19.	Ms. Shikha Commerce	The Wind Ward and leeward side of Social Networking	WBTROVERT 2011 ISBN 0978819-227096

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		High Cost and Borrowing: How It Plagues India	Economic Surge2011 ISBN 978-81-922-7070-8
		Pivotal Role of MEME's In Indian Economy	MSME's Opportunities and Challenges 2012 Edited Book ISBN 978-93-80144-55-9
		Micro Finance and SHG Bank Linkage	Conference proceedings Contemporary Innovative Practices in Management ISBN 978-93-83084-00-5
		Corporate Governance and Disclosure Practices in India	Conference Proceedings Corporate Growth in India: Challenges and Opportunities
		Industrial Sector in Punjab : A SWOT Analysis	Economic Surge 2014 ISBN -978-93-83084-06-7
20.	Mrs. Anu Bhatia / Commerce	Global Slow Down In India- An Opportunity In Disguise	ALMANAC 2011 ISBN 978-93-5017-314-5
		Role of Women in IT	RWITT 2010
		Agriculture Reforms- A Need of Hour	Economic Surge2011 ISBN 978-81-922707-0-8
21.	Ms. Ruchi Malhotra/Commerce	Empowering Women Through Digital Technology	RWITT 2010
		Elongated Global Slow Down: A Challenge to Indian Economy	ALMANAC 2011 ISBN 978-93-5017-314-5
		The Windward and leeward side of Social Networking	WEBTROVERT 2011 ISBN 0978819-227096
		High Cost of Borrowing: How it Plagues India	Economic Surge2011 ISBN 978-81-922707-0-8
22.	Ms. Isha Aggarwal/ Commerce	Re-Inventing Role of Women in Corporate World	RWITT 2010
		Elongated Global Slow Down: A Challenge to Indian Economy	ALMANAC 2011 ISBN 978-93-5017-314-5

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Third Eye Reforms	Economic Surge2011 ISBN 978-81-922707-0-8
		Role of Women in the Freedom Movement of India	Fiefdom 2012 ISBN 978-81-922709-5-1
		Violence -Violation of Human Rights	Reflection 2012 ISBN 978-81-922000-02
23.	Ms. Jasinder Pal Kaur / Commerce	Reforms in India Money Market	Economic Surge2011 ISBN 978-81-922707-0-8
		The State of MSME: Impediments to Growth in the Present Scenario	MSME's Opportunities and Challenges 2012 Edited Book ISBN 978-93-80144-55-9
		Human Trafficking: Violation of Human Rights	Human Rights Issues and Perspectives Edited Book ISBN 978-93-81832-96-7
24.	Mrs. Tanisha/ Commerce	The Social Media Evolution	WEBTROVERT 2011 ISBN No0978819-227096
25.	Ms. Jasleen/ Commerce	Micro Finance- A Sustainable Tool for Poverty Alleviation	Contemporary Innovative Practices in Management ISBN 978-93-83084-00-5
		FDI in Retailing More Heat than Light	Conference Proceedings Corporate Growth in India: Challenges and Opportunities 2012
26.	Mrs. Rashim/ Commerce	Risk Analysis Techniques and Its Impact on Growth	Contemporary Innovative Practices in Management ISBN 978-93-83084-00-5
		Importance of Indian Film Music	Nritya Gunjan ISBN 978-938-2413264
27.	Ms. Shakun / Commerce	Managing Corporate Change	Conference Proceedings Corporate Growth in India Challenges and Opportunities 2012

S.No.	Name of Faculty / Department	Title of the Paper	Journal
28.	Mrs. Sangita Sharma/ Economics	Second Generation Reforms in India Implementation, Challenges and Quest for the Third	Economic Surge2011 ISBN 978-81-922707-0-8
		Agricultural Prices: A cause of Inflationary Spirial	ALMANAC 2012 ISBN 978-81-7072-136-9
		India is Wasting its Demographic Dividend	Eco New, Vol I ISBN 978-81-926536-0-0
		Revitalization of Industrial Development in Punjab-An Aspiration	Economic Surge-2014 ISBN-978-93-83084067
29.	Ms. Shalini Bibra / Economics	The Role of FDI for Sustainable Development	ALMANAC 2011 ISBN-978-93-5017-314-5
		Disinvestment-Inevitable for the Second Ties and Economic Reforms	Economic Surge2011 ISBN 978-81-922707-0-8
		Inflation Targeting the Design of Monetary Policy in India	ALMANAC 2012 ISBN 978-81-7072-136-9
		Challenges and Perspective of Industrial Strategy of Punjab	Economic Surge-2014 ISBN-978-93-83084067
30.	Ms. Nidhi Datta/ Economics	Preparedness of Indian Economy for Sustainable Growth	ALMANAC2011 ISBN 978-93-5017-314-5
		Indian Tourism: Policies, Challenges and Prospects in the Reformed Era	Economic Surge2011 ISBN 978-81-922707-0-8
		Prise Rise and Control Measure- AAM ADMI's PERSPECTIVE	ALMANAC 2012 ISBN 978-81-7072-136-9
		Export Performance of Sports Goods Industry of Jalandhar	Economic Surge-2014 ISBN-978-93-83084067

S.No.	Name of Faculty / Department	Title of the Paper	Journal
31.	Ms. Divya Budhia/ Economics	Global Recession and Indian Economy	ALMANAC 2011 ISBN 978-93-5017-314-5
		Third Tier of Governance: A Key Instrument For Success of Economic Reforms	Economic Surge2011 ISBN 978-81-922707-0-8
		Need for Financial Inclusion and State of Microfinance in India	Dev Samaj Journal of Humanities and Social Sciences Vol II, April 2012 ISSN 2250-043X
		Municipal Bonds: Vital For Urban Future	Edited Book of Abstract
		India is Wasting Its Demographic Dividend	Eco New, Vol I ISBN 978-81-926536-0-0
		Reforming the Government Securities Market	ALMAANC-2012 Vol.11 ISBN 978-81-7092-136-9
		Export Performance of Sports Goods Industry of Jalandhar	Economic Surge-2014 ISBN: 978-93-83084067
32.	Mrs. Kawaljeet Kaur/ History	Gandhi Ji on Communalism	Aadhar, Hindu College, Kapurthala
		Human Values in Sanskrit Literature	Sanskrit Sahitya Mein Manviya Mulya Edited Book ISBN978-81-923015-0-1
		Women's of Punjab in Freedom Struggle of India	Fiefdom 2012 ISBN 978-81-922709-5-1
		Development of Dance in Mugal Era	Nritya Gunjan ISBN 978-93-82413-26-4
		Guru Nanak Dev Ji's Message to Humanity	Sachiar ISBN 978-93-82413-16-5
		Mahatma Gandhi Apostle of Non-Violence	Gandhiyan Principle of Non violence and Global Terrorism ISBN 978-93-80144-86-3

S.No.	Name of Faculty / Department	Title of the Paper	Journal
33	Dr. (Mrs.) Neelam Gupta/ Sanskrit	Paninyastadhyayam Varnitam dhvanipari Vartanasya arthaparivarta nasya eha sambandhah	Abstract published in 44th All India Oriental Conference Kurukshetra University, Kurukshetra
		Manavadhikar Vedic Chintan	Abstract published in 45th All India Oriental Conference Rashtriya Sanskrit Vidyapeeth, Tirupati
		Human Rights- Vedic Study and Its Significance in Present Scenario	Reflection 2012 ISBN 978-81-922000-0-2
		Bhartrihari ke Neetishatakam mein varnit manviya mulya	Sanskrit Sahitya Mein Manviya Mulya Edited Book Punjab Sahitya Academy Jalandhar ISBN 978-81-923015-0-1
		Indira Gandhi charitam mein prakriti chitrana	46th All India Oriental Conference, Srinagar 2012
		Vedon mein varnita parivarik jewan	Vedon mein loka jeewan ka adarsha: Vartmaana Yuga ke liye aalok stombha,S.L. Bawa DAV College, Batala March 2013
		Vedon mein nari ke adhikar	Sumangli Vol III No. 1 Shri Lal Bahaur Rashtriya Sanskrit Vidyapeeth March 2013 ISSN-2229-6336
34.	Mrs. Sushma Sharma / Sanskrit	Shlokas in Sanskrit in Praise of Guru Nanak	Sachiar ISBN 978-93-82413-16-5
		Niti Kathan Vich Uberdhey Akhan	Sahitdhara ISBN 978-93-82413-44-8
		A Study on Punjab's Banking Industry	Economic Surge- 2014 ISBN-978-93-83084-06-7
35.	Mrs. Sarla Bhardwaj/ Sanskrit	Upnishdan Mein Siksha Ka Swaroop	Abstract Published in 45th All India Oriental Conference Rashtriya Sanskrit Vidyapeeth, Triupti

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Geeta Mein Manviya Mulya Karam	Sanskrit Sahitya Mein Manviya Mulya Edited Book Punjab Sahitya Academy Jalandhar ISBN 978-81-923015-0-1
36.	Dr. (Mrs.) Kulwir Kaur/ Philosophy	Manviya Mulyon Ki Poshak Bhartiya Darshnik Parampra	Sanskrit Sahitya Mein Manviya Mulya Edited Book ISBN 978-81-923015-0-1
		Aadarsh Samaj Ke Praneta: Guru Nanak Dev Ji	Sachiar ISBN 978-93-82413-16-5
37.	Mrs. Sudesh Sehgal/ Home Science	Eradicating Hunger and Malnutrition- Human Right's Adequate Food	Reflection 2012 ISBN 978-81-922000-92
		Means of gaining creative inspiration with special reference to fashion industry.	Ultra Modern Presage ISBN 978-93-830840-5-0
		Changing Food patterns and Anemia in Adolescent Girls	Published in conference proceedings
38.	Ms. Shivani Dutta/ Computer Science	Women: Exploring the World Through IT	RWITT 2010
		Social Media: An Evolution or Revaluation in Communication Media	WEBTROVERT 2011 ISBN No 0-978819-227096
		Guru Nanak Dev JI: Divine Guidance to Mankind in Present Age	Sachyar ISBN 978-93-82413-16-5
		Agile Practices: Technique to Improve Software Quality	Agile Practices ISBN 978-93-830840-2-9
		Energy Conservation: Power life issues in MANET	National conference on Engineering Applications. ISBN No. 1-58113-253-0
		Technology with most impact on our social life	Societal Impact of computers
39.	Ms. Bharti Arora / Computer Science	The Lioness Roar in IT	RWITT 2010
		Social Networks in the	WEBTROVERT 2011

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Database: Using Graph Database	ISBN No 0-978819-227096
		Dance with Computer Technology	Nritya Gunjan ISBN No 978-938-22113264
		Software Development Process in Software Engineering	National conference on Engineering Applications ISBN No. 1-58113-253-0
		Technology with most impact on our social life	Societal Impact of computers
40.	Mrs. Ravinder Kaur Computer Science	Work Life Balance of Women Employees	RWITT2010
		How Social Networking Can Impact on Your Job/Workplace	WEBTROVERT2011 ISBN No0-978819-227096
		Human Rights in Child Labour	Reflection 2012 ISBN No978-81-922000-02
		Third Wave in Computing-Ubiquitous Computing	Emerging Trends in Computer Technology ISBN No978-81-92-1380-6-0
		Agile Practices: Software Validation techniques next generation testing	Agile Practices ISBN 978-93-830840-2-9
		Net Transformation-Robotics	Latest Merging Technologies ISBN No978-81-922709-3-7
		Computer Aided Design Applications in the Fashion Industry	Journal “Ultra Modern Presage ISBN 978-93-830840-5-0
41	Mrs. Jaspreet Kaur Computer Science	A Distributed Object Model and Fault tolerance issues related with CORBA	National conference on Engineering Applications. ISBN No. 1-58113-253-0
		Ad hoc Mobile Communication-Its Types and Protocols	National conference on Engineering Applications.ISBN No. 1-58113-253-0

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Trends in Virtual Private Networks and Its future	National conference on Engineering Applications. ISBN No. 1-58113-253-0
42	Ms. Shveta Chadda/ Computer Science	Energy Conservation: Power life issues in MANET	National conference on Engineering Applications ISBN No. 1-58113-253-0
		Enhanced fuzzy Adapted distance based non-linear interpolation Technique for zooming greyscale images	International Journal of Computer Science and Tech. Vol. 3 issue 1"with ISSN No. 2229-4333 Page 566-571
		A Survey of image denoising filters	International Journal of Computer Science and Tech. Vol. 3 issue 1" with ISSN.2229-4333 Page 505-507
		Zooming Techniques for digital Images: A survey"	International Journal of Computer Science and Tech. Vol. 3 issue 1" with ISSN 2229-4333 Page 519-523
		Review on shadow detection and Removal Techniques/Algorithms	International Journal of Computer Science and Tech. Vol. 3 issue 1" ISSN No. 2229-4333 Page 536-541
43.	Mrs. Monika / Computer Science Sharma	National Policy-Empowering Women in IT	RWITT 2010
		Indian Economy Strong amid Global Recession	ALMANAC 2011 ISBN No978-93-5017-314-5
		Why do Teenagers Flock to Social Networking Sites- The Influence of Networked Publics in Teenage Social Life	WEBTROVERT 2011 ISBN 0-978819-227096
		Role of Technology in Enhancing the quality of high education	ICRT-2012 Role of Technology in enhancing the quality of higher education
44.	Mrs. Sandhya Kumar/ Computer Science	Women in Corporate World in India-Balancing Work and Family Life	RWITT2010
		Indian Economy Strong Amid Global Recession	ALMANAC 2011 ISBN No978-93-5017-314-5

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Social Networking Safe Guarding or Virusing	WEBTROVERT2011 ISBN No0-978819-227096
		Robotics	Latest Merging Technologies ISBN No978-81-922709-3-7
		Human Rights in Child Labour	Reflection 2012 ISBN No978-81-922000-02
		Third Wave in Computing-Ubiquitous Computing	Emerging Trends in Computer Technology ISBN No978-81-92-1380-6-0
		Agile Testing Software Validation Technique Next Generation Testing	Agile Practices ISBN 978-93-830840-2-9
		Neuro Fuzzy System: A combination of artificial neuro network and fuzzy logic	National conference on Engineering Applications ISBN No. 1-58113-253-0
45.	Ms. Laddi Rattan / Computer Science	The Lioness Roar in IT	RWITT 2010
		How Social Networks Can Impact Your Job/Networking in Workplace	WEBTROVERT2011 ISBN No 0-978819-227096
		Agile Testing Methodology	Agile Practices ISBN 978-93-830840-2-9
46.	Ms. Gurpreet Kaur/ Computer Science	The Lioness Roar in IT	RWITT 2010
		How Social Networking can Impact on your Job/Workplace	WEBTROVERT 2011 ISBN No 0-978819-227096
		Guru Shishya Bond is India's Gift to World	Nritya Gunjan ISBN No 978-938-2413264
		Agile Practices	Latest IT Trends
47.	Ms. Daminder deep Kaur / Computer Science	Guru Shishya Bond is India's Gift to World	Nritya Gunjan ISBN No 978-938-2413264
		Agile Vs Waterfall Model	Agile Practices ISBN 978-93-830840-2-9

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Neuro Fuzzy System: A combination of artificial neuro network and fuzzy logic	National conference on Engineering Applications ISBN No. 1-58113-253-0
		Computer Aided Design Applications In the Fashion Industry	Journal "Ultra Modern Presage"ISBN 978-93-830840-5-0
48.	Ms. Suhani Nagpal / Computer Science	Improved Apriori Algorithm using Logarithmic decoding and Pruning	IJERA International Journal of Engineering Research and Application Vol 2 Issue 3 ISSN 2248-9622
		Guru Shishya Parampara	Nritya Gunjan ISBN No 978-938-2413264
		Agile Practices and Software Development	Agile Practices ISBN 978-93-830840-2-9
49.	Ms. Ashima Madaan/ Computer Science	Social Networks in the database: Using Graph Database	WEBTROVERT2011 ISBN No 0-978819-227096
50.	Mrs. Kajal Palta/ Computer Science	Social Networking Issues	WEBTROVERT2011 ISBN No 0-978819-227096
		Wireless Sensor Network	Emerging Trends in Computer Technology ISBN No 978-81-92-1380-6-0
		Parallel Computing	Latest Merging Technologies ISBN No 978-81-922709-3-7
51	Ms. Nitasha Chodha/ Computer Science	Social Networking Sacrifice Productivity	WEBTROVERT2011 ISBN No 0-978819-227096
		Parallel computing	Latest Merging Technologies ISBN No 978-81-922709-3-7
		Wireless Sensor Network	National Seminar on "Emerging Trends in Computer Industry" ISBN No. 978-81-92-1380-6-0

S.No.	Name of Faculty / Department	Title of the Paper	Journal
52	Ms. Swati Sood/ Computer Science	Social Networking Issues	WEBTROVERT2011 ISBN No 0978819-227096
		Parallel Computing	Latest Merging Technologies ISBN No 978-81-922709-3-7
53.	Ms. Kavita / Computer Science	How Social Networks can Impact Your Job/Networking in Workplace	WEBTROVERT2011 ISBN No 0-978819-227096
		Agile Testing Methodology	Agile Practices ISBN 978-93-830840-2-9
54.	Ms. Shaweta Sharma/ Computer Science	Agile Testing	Agile Practices ISBN 978-93-830840-2-9
55.	Ms. Simpy Kataria / Computer Science	Agile Model Driven Development	Agile Practices ISBN 978-93-830840-2-9
		"Survey of fault Tolerant Techniques for heterogeneous Mobile Distributed System "	International Journal of Engineering Research and Technology(IJERT)
		Ad hoc Mobile Communication-Its Types and Protocols	National conference on Engineering Applications. ISBN No. 1-58113-253-0
		Trends in Virtual Private Networks and Its future	National conference on Engineering Applications. ISBN No. 1-58113-253-0
		A Distributed Object Model and Fault tolerance issues related with CORBA	National conference on Engineering Applications ISBN No. 1-58113-253-0
56	Ashima Gabba/ Computer Science	Agile testing Methodology	Agile Practices ISBN 978-93-830840-2-9
57.	Ms. Seema Singh / Computer Science	Guru Shishya The Relationship Beyond Classroom	Nritya Gunjan ISBN No 978-93-82413-26-4
		Agile Development Tools in Journal	Agile Practices ISBN 978-93-830840-2-9

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Hacking techniques in wired networking	Published in journal released in workshop on networking and security
58	Navjeet Kaur/ Computer Science	Ad hoc Mobile Communication-Its Types and Protocols	National conference on Engineering Applications. ISBN No. 1-58113-253-0
		Trends in Virtual Private Networks and Its future	National conference on Engineering Applications. ISBN No. 1-58113-253-0
		A Distributed Object Model and Fault tolerance issues related with CORBA	National conference on Engineering Applications. ISBN No. 1-58113-253-0
		New Fuzzy Logic base filter for reducing noises from images	International Journal of Computer Science and Tech. Vol. 3 issue 2" with ISSN No. 2229-4333 Page 322-326
		A Survey of image denoising filters	International Journal of Computer Science and Tech. Vol. 3 issue 1" with ISSN No. 2229-4333 Page 505-507
		Zooming Techniques for digital Images: A survey" in Journal	International Journal of Computer Science and Tech. Vol. 3 issue 1" with ISSN No. 2229-4333 Page 519-523
		Review on shadow detection and Removal Techniques/Algorithms	International Journal of Computer Science and Tech. Vol. 3 issue 1" ISSN No. 2229-4333 Page 536-541
59	Mrs Urvashi Pathania/ Computer Science	Visulaization Tools of Data Structures Algorithms-A Survey	International Journal of Advanced Research in Computer Science and Software Engineering, volume -4, issue-2 on Feb, 2014
		Visualization Tool for Tree and Graph Algorithms with Audio Comments	IJSWS, Issue 8, Volume 1, on Mar-May, 2014
60	Mrs Payal Gupta/ Computer Science	Agile Vs Waterfall Model	Agile Practices ISBN 978-93-830840-2-9
61	Ms. Nitika Passi/ Computer Science	Concept of Learning and Its Activity	National conference on Engineering Applications. ISBN No. 1-58113-253-0

S.No.	Name of Faculty / Department	Title of the Paper	Journal
62	Ms.Gurpreet Kaur/ Computer Science	Software Development Process in Software Engineering	National conference on Engineering Applications. ISBN No. 1-58113-253-0
		Concept of Learning and Its Activity	National conference on Engineering Applications. ISBN No. 1-58113-253-0
63	Mrs. Tripta Handa / Political Science	Punjabi Women in the Indian Freedom Struggle	Fiefdom 2012 ISBN No 978-81-922709-5-1
		Human Rights Education in India	Reflection 2012 ISBN 978-81-92000-0-2
		Religion: A Characteristic of Indian Folk Dance	Nritya Gunjan ISBN No 978-93-82413-26-4
		Punjab's Good Governance-Regarding Industrial Development	Economic Surge- 2014 978-93-83084067
		The Key Challenges Faced by NRI's Abroad	Seminar proceedings issued by St. Soldier Law College, Jalandhar dated March' 2013
64	Mrs. Geeta Kahol/ Political Science	Universal Declaration of Human Rights	Reflection 2012 ISBN No 978-81-922000-02
		Rani Jinda: A Terror to the British Government	Fiefdom 2012 ISBN No 978-81-922709-5-1
		High Interest Rates and Its Impact on Manufacturing Sector	ALMANAC 2012 ISBN No 978-81-7072-136-9
		Guru Nanak: Concept of God	Sachyar 2012 ISBN No 978-93-82413-16-5
		'Industrial Policy 13- A stumulus to Industrial growth of Punjab state	Economic Surge-2014' ISBN No.978-81-922707-0-8.
65	Mrs. Neera Seth/ Maths	Economic Reforms in India-Need for Attention Towards Social Sector	Economic Surge 2011 ISBN No 978-81-922707-0-8

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		High Interest Rates and Impact on Manufacturing Sector	ALMANAC II 2012 ISBN No 978-81-7072-136-9
		Specific Use of Mathematics in Specialized Medical Treatment	Conference proceedings Advanced Mathematics: Its Implication in Modern Era
		Advantages and Challenges of Industry of Punjab'	'Economic Surge-2014' ISBN-978-9-38308-406-
66.	Mrs. Anita / Maths	Pharmacy Educators and E-Professionalism	WEBTROVERT2011 ISBN No 978-81-9227-09-06
		Economic Reforms in India-Need for Attention Towards Social Sector	Economic Surge ISBN No 978-81-922707-0-8
67	Ms. Pooja Sonik/ Maths	High Interest Rates and Impact on Manufacturing Sector	ALMANAC 2012 ISBN No 978-81-7072-136-9
		Specific use of Mathematics in Specialized Medical Treatment	Conference Proceedings Advanced Mathematics: Its implication in Modern Era
68	Ms. Tapsi/ Economics	Economic Reforms: Need for attention Towards Industrial Sector in Punjab	Economic Surge Vol. II ISBN 978-93-83084-06-7
69	Ms. Manisha/ Maths	'Application of Operation Research in Industry'	Conference proceedings 'Advanced Mathematics : Its Implications in Modern Era'
70	Mrs. Shashi Rampal/ Fine Arts	Folk Art of Orissa	Nritya Gunjan ISBN No978-93-82413-26-4
		Six Limbs of Ajanta Paintings	44th All India Oriental Conference Kurukshetra University, Kurukshetra
		Kala Ka Shiksha aur Dainik Jeewan Main Mahatavta	45th AIOC at Triupati Summaries of Paper
		Calligraphy as an Art Trend	'An Artist An Emerging Trend' ISBN No.978-93-5104-928-9

S.No.	Name of Faculty / Department	Title of the Paper	Journal
		Print Making Techniques	Ultra Modern Presage ISBN No978-93-830840-5-0
71	Ms. Preety Bala/ Fine Arts	Folk Art of Orissa	Nritya Gunjan ISBN No978-93-82413-26-4
		Calligraphy as an Art Trend	'An Artist An Emerging Trend' ISBN No.978-93-5104-928-9
72.	Mrs. Sugandhi Bhandari/ Dance	Kathak Adheen Sufiyana Nritya	Nritya Gunjan ISBN No978-93-82413-26-4
73	Ms. Tripti/ Music	Sangeet Me Bhakti Ras Aur Shingar Ras	Nritya Gunjan ISBN No978-93-82413-26-4
74.	Mrs. Sunita Bhalla / Fashion Designing	Textile Dyes and Their Effects on Human Health	'Living on the Edge' by Society For Environment and Conservation
		Development of Smart and Interactive Fabric	' Ultra Modern Presage' ISBN No978-93-830840-5-0
		Sustainability Textile Processing	'Progressive Route towards Higher Education'
75.	Ms. Monika/ Fashion Designing	Advanced Technology in Fashion	Ultra Modern Presage ISBN 978-93-830840-5-0
76	Ms. Manjinder Fashion Designing	'Craze of Fashion'	Ultra Modern Presage ISBN 978-93-830840-5-0
77.	Ms. Pallavi/ Fashion Designing	Need of Trend Forecaster in Fashion Industry	Ultra Modern Presage ISBN 978-93-830840-5-0
78.	Mrs. Nisha Arora/ Fashion Designing	Smart and Techno Textile	Ultra Modern Presage ISBN 978-93-830840-5-0
79.	Ms. Harpreet Kaur/ Fashion Designing	'Nanotechnology in Fashion'	Ultra Modern Presage ISBN 978-93-830840-5-0
80.	Mrs. Inderjot Kaur/ Fashion Designing	Textile and Fashion	Ultra Modern Presage ISBN 978-93-830840-5-0
		'The Glimpes of Jamdani'	Ultra Modern Presage ISBN 978-93-830840-5-0

S.No.	Name of Faculty / Department	Title of the Paper	Journal
81	Ms. Manjit/ Fashion Designing	'Textile Printing and Embroidery'	Ultra Modern Presage ISBN 978-93-830840-5-0
		'The Craze of Fashion	Ultra Modern Presage ISBN 978-93-830840-5-0
82	Ms. PrabhjotKaur/ Fashion Designing	'Fashion'	Ultra Modern Presage ISBN 978-93-830840-5-0
		'Birth of Fashion'	Ultra Modern Presage ISBN 978-93-830840-5-0
83	Ms. NavdeepKaur/ Fashion Designing	'Art and Design	Ultra Modern Presage ISBN 978-93-830840-5-0
84	Ms. Renu/ Fashion Designing	'Fashion Cycle'	Ultra Modern Presage ISBN 978-93-830840-5-0
85	Ms. Nishi Thakur/ Fashion Designing	'Fashion Show'	Ultra Modern Presage ISBN 978-93-830840-5-0
86	Mrs. Harwinder/ Commerce	Visual Merchandising: Relevance & Changes	Ultra Modern Presage ISBN 978-93-830840-5-0
87	Ms. Inderjit Kaur/ Commerce	Talent Management	Conference Proceedings Contemporary Innovation Practices in Management ISBN 978-93-83084-00-5
88	Mrs. Anuradha Chowdhary / Chemistry	Role of ERP in Industrial Growth and Punjab	Economic Surge ISBN No 978-81-922707-0-8

Publication by Faculty in 2014-15

S.No.	Name of Faculty	Title of the Paper	Journal
1	Dr. (Mrs.) Kiran Arora (Principal)	Future Classrooms	College News Quarterly Journal of Higher Education No 51-52 Oct-March2015
		15th National Conference Report from The window of Khalsa College	College News Quarterly Journal of Higher Education No 49-50 April to Sept 2014

S.No.	Name of Faculty	Title of the Paper	Journal
		Library Automation	The Digital Archive ISBN 978-81-92932-29-3
		Violence Against Women	Reflection 2015 ISBN 978-93-83084-14-2
		Indian Embroidery-Pride of Nation	Mosaic ISBN 978-93-83084-13-5
		Semester System	College News Quarterly Journal of Higher Education
		Changing image of women in Indian Writing	Academia ISBN 9-789383-084159
2	Mrs. Anita Dhawan English	Voice and Vision of Women Writers in Indian English Literature	Academia ISBN 9-789383-084159
3	Mrs. Usha Shahi English	Let Eco-Humanism be the Directive Principle of New Socio-Political Order	Reflection-2015 ISBN 978-93-83084-14-2
		Tracing the Voice in that Long Silence	Academia ISBN 9-789383-084159
4	Mrs. Sarbjeet Aneja English	Changing Image of Women in Indian Writings in English	Academia ISBN 9-789383-084159
5	Mrs. Ujla Dada Joshi English	Clean and Clear Environment	Reflection-2015 ISBN 978-93-83084-14-2
		Nectar In A Sieve-A Novel of Rural India	Academia ISBN 9-789383-084159
6	Mrs. Suman Sirpal English	Anita Desia: An Existential Approach	Academia ISBN 9-789383-084159
7	Mrs. Sangita Sharma Economics	Demand Forecasting: An Essential Ingredients of Corporate Planning	Mathematical Ascent ISBN: 978-93-83084-11-1
		Role Of Women Writers in Restoring the Glory of Women	Academia ISBN 9-789383-084159

S.No.	Name of Faculty	Title of the Paper	Journal
8	Ms. Shalini Bibra Economics	Enhancing the Applications of Statistics in Finance	Mathematical Ascent ISBN: 978-93-83084-11-1
9	Ms. Tapsi Economics	The Problem of Library Automation	The Digital Archive ISBN :978-81-92932-29-3
10	Mrs. Alka Sharma Commerce	Application of Linear Programming In Managerial Decision Making	Mathematical Ascent ISBN: 978-93-83084-11-1
		Financial Sector Reforms :An Insight	Journal in Press KMV Jalandhar
11	Mrs. Rajni Kapoor Commerce	Applications of Operations Research with Special Reference to Replacement Models.	Reflection-2015 ISBN 978-93-83084-14-2
		Human Rights with Special Reference to Women Rights in India	Reflection-2015 ISBN 978-93-83084-14-2
12	Mrs. Renu Tandon Commerce	Cost Volume Profit Analysis (Alternate Term For Break Even Analysis)	Mathematical Ascent ISBN: 978-93-83084-11-1
		Role of Mutual Funds In Financial Inclusion	Journal in Press KMV Jalandhar
		Plastic Pollution-Cancer In Nature	Reflection-2015 ISBN 978-93-83084-14-2
13	Mrs. Priya Mahajan Commerce	Mathematical Tools for Beginners in The Stock Market	Mathematical Ascent ISBN: 978-93-83084-11-1
		Changing Image of Women in Indian Women Writings in English: An Overview	Academia ISBN 9-789383-084159
		GST:A Paradigm shift In the Arena Of Indirect Taxation	Journal in Press KMV Jalandhar
14	Ms. Priya Bakshi Commerce	PERT & CPM : A Tool For Project Management	Mathematical Ascent ISBN: 978-93-83084-11-1

S.No.	Name of Faculty	Title of the Paper	Journal
15	Ms. Kirti Commerce	Application of Linear Programming In Managerial Decision Making	Mathematical Ascent ISBN: 978-93-83084-11-1
16	Ms. Manpreet Commerce	Critical Path Method A Catalyst In Project Scheduling	Mathematical Ascent ISBN: 978-93-83084-11-1
		Innovation in Indian Banking Sector	Journal in Press KMV Jalandhar
17	Ms. Aarti Commerce	Application of mathematical model in Portfolios Management	Mathematical Ascent ISBN: 978-93-83084-11-1
18	Ms. Sakshi Anand Commerce	Simulation -A tool for Quality and Productivity	Mathematical Ascent ISBN: 978-93-83084-11-1
19	Ms. Heena Commerce	Innovation in Banking Sector	Journal in Press KMV Jalandhar
20	Ms. Paramjeet Kaur Psychology	Library Automation: Boon or Bane	The Digital Archive ISBN :978-81-92932-29-3
21	Ms. Deepti Physics	Air Pollution: Causes, Effects and Control Measures	Reflection 2015 ISBN : 978-93-83084-14-2
22	Mrs. Manmeet Home Science	Smocking	Mosaic ISBN:978-93-83084-13-5
		Eco-Friendly Socio -Political Environment	Reflection 2015 ISBN : 978-93-83084-14-2
23	Mrs. Sunita Bhalla Fashion Designing	Modern and creative Ornamentation	Mosaic ISBN:978-93-83084-13-5
		Batik Printing	Mosaic ISBN:978-93-83084-13-5
		Magic & Metallic Fibres (The Telling way Of Adorning Fabrics)	Mosaic ISBN:978-93-83084-13-5
		Trimming & Embellishments	Mosaic ISBN:978-93-83084-13-5

S.No.	Name of Faculty	Title of the Paper	Journal
24	Ms. Manjinder Kaur Fashion Designing	Batik Printing	Mosaic ISBN:978-93-83084-13-5
25	Ms. Manjit Fashion Designing	The Glorious Art of the Punjab	Mosaic ISBN:978-93-83084-13-5
26	Ms. Prabhjot Fashion Designing	Magic of Metallic Fibres (The Telling way Of Adorning Fabrics)	Mosaic ISBN:978-93-83084-13-5
27	Ms. Navdeep Kaur Fashion Designing	Needle Work as a Surface Ornamentation Tool	Mosaic ISBN:978-93-83084-13-5
28	Ms. Renu Fashion Designing	Trimming & Embellishments	Mosaic ISBN:978-93-83084-13-5
29	Mrs. Neera Seth Maths	Application of Advance Mathematics to Business Management & Financial Sectors & Emerging Areas of Research	Mathematical Ascent ISBN: 978-93-83084-11-1
30	Ms. Pooja Sonik Maths	Demand Forecasting: An Essential Ingredients of Corporate Planning	Mathematical Ascent ISBN: 978-93-83084-11-1
31	Ms. Shruti Maths	Application of Estimation Theory in Business Statics	Mathematical Ascent ISBN: 978-93-83084-11-1
32	Ms. Manisha Maths	Stochastic Differential Equation Exists Uniquely as a Tool in Financial Sector.	Mathematical Ascent ISBN: 978-93-83084-11-1
33	Mrs. Jaspreet Kaur Computer Science	A Efficient Algorithm for Accurate Computation of Pseudo Zernike moments	Mathematical Ascent ISBN: 978-93-83084-11-1
		Relevance Ontologies in Academic Digital Libraries	The Digital Archive ISBN :978-81-92932-29-3
		Digital Preservation: Long Term Access	The Digital Archive ISBN :978-81-92932-29-3
34	Mrs. Shveta Jagotta Computer Science	Interpolation & Time Series Analysis in Excel	Mathematical Ascent ISBN: 978-93-83084-11-1

S.No.	Name of Faculty	Title of the Paper	Journal
		Library Challenges & Remedies	The Digital Archive ISBN :978-81-92932-29-3
35	Ms. Bharti Arora Computer Science	A Efficient Algorithm for Accurate Computation of Pseudo Zernike moments	Mathematical Ascent ISBN: 978-93-83084-11-1
		Relevance Ontologies in Academic Digital Libraries	The Digital Archive ISBN :978-81-92932-29-3
		Digital Preservation: Long Term Access	The Digital Archive ISBN :978-81-92932-29-3
36	Mrs. Ravinder Computer Science	An Impact of E-Resources in Library Management	The Digital Archive ISBN :978-81-92932-29-3
37	Mrs. Sandhya Kumar Computer Science	Cloud Computing: An Impact on Library Services	The Digital Archive ISBN :978-81-92932-29-3
38	Ms. Daminderdeep Kaur/ Computer Science	An Impact of E-Resources in Library Management	The Digital Archive ISBN :978-81-92932-29-3
39	Ms. Simpy/ Computer Science	Library Automation: Need, Application, Challenges And Problems	The Digital Archive ISBN :978-81-92932-29-3
		Digital Repositions and Preservation Responsibilities, Need and Architecture for Reliable Digital Repositories	The Digital Archive ISBN :978-81-92932-29-3
40	Mrs. Payal Gupta/ Computer Science	Cloud Computing: An Impact on Library Services	The Digital Archive ISBN :978-81-92932-29-3
41	Urvashi Pathania /Computer Science	Surface Ornamentation - Indian Traditional Embroideries	Mosaic ISBN :978-93-83084-13-5
42	Mrs. Tripta Handa/Political Science	Healthy Environment is a basic Human Right	Reflection 2015 ISBN : 978-93-83084-14-2
43	Mrs. Geeta Kahol/Political	Surface Ornamentation with Fancy Yarns	Mosaic ISBN :978-93-83084-13-5

S.No.	Name of Faculty	Title of the Paper	Journal
	Science	Library Automation : Challenges and Problems	The Digital Archive ISBN :978-81-92932-29-3
		Vocational Education	Conference Proceedings Striving For Excellence in Institution of Higher Education ISBN
		Feminism & Some Indian Women Writers	Academia ISBN 9-789383-084159
44	Mrs. Davinder Johal/Punjabi	Adhyatam de Vicholgi Da-Paradigm Swami Dayanand	Doaba College Journal In Press
45	Mrs. Surinder Narula /Punjabi	Media te Samkali Smaj	Journal in Press (Guru Nanak Dev University College Jalandhar)
		Nari -Sohaj Shahtas (Gurcharn Kaur Kochar de Kanta Vich)	In Press Post Graduate Govt. College Chandigarh
		Swami Dayanand as a Social Reformer	Journal in Press Doaba College Jalandhar
		Right To Health Shoul be a Human Right or not?	Reflection 2015 ISBN : 978-93-83084-14-2
		Guru Nanak Bani Vich Aararshak Manukh Da Sanklap	Journal In Press Sant Premsar Khalsa College Begowal
46	Mrs. Tejinder Kaur /Punjabi	Nari Sarokar - Pal Kaur de Kav Sandarb Vich	Sri Guru Har Rai Sahib College Chabewal, Hoshiarpur
		Reflection on the Ideas of Mahatma Gandhi	Journal in Press R.K Arya College Nawanshehar
		Maharishi Swami Dayanand Arya Samaj de Sansthapak	Journal In press Doaba College Jalandhar
		Clean & clear Environment	Reflection 2015 ISBN : 978-93-83084-14-2
		Pehli Jung -Dooja Gadar te Bharti Mansikta	Journal in press Punjabi University Patiala

S.No.	Name of Faculty	Title of the Paper	Journal
		Guru Nanak Bani da Samkali Sabhiachar te Parbhav	Journal in press Sant Premsar Khalsa College Begowal
		Contribution of women in Indian English Writing	Academia ISBN 9-789383-084159
47	Mrs. Sushma Sharma / Sanskrit	Swami Dayanand ke Dawara Samj ka Purnirman	Journal in press Doaba College Jalandhar
48	Dr. Sunita Sharma/Hindi	Savtantarta Purav Patarkarita Ka Itihas	Magazine Kashaf –December 2014
49	Mrs. Sugandhi Bhandari/Dance	Tradition, Creativity & Innovation in Indian Classical Music-Instrumental	Journal in press H.M.V Jalandhar
50	Mrs. Vandana/Music	Tradition, Creativity & Innovation in Indian Classical Music-Instrumental	Journal in press H.M.V Jalandhar
51	Ms.Nidhi	Role of women writers in Restoring the glory of women.	Academia ISBN 9-789383-084159

Papers published by students in Research Journals

Sr. No.	Name of Student/Class	Title of Paper	Journal
1.	Ms. Gaganpreet Kaur/ M.Com II (Annual)	High Interest Rates and Impact on Manufacturing Sector	ALMANAC II 2011 ISBN 978-93-5017-314-5
2.	Ms. Ketki Mehra/ M.Com II	RBI's Response to Inflation	ALMANAC II 2011 ISBN 978-93-5017-314-5
3.	Ms.Ankita Mithra/ MScIII sem	Waterfall Model Vs Agile Model	Agile Practices ISBN 978-93-830840-2-9
4.	Ms Madhuri/ MSc II Year	Kashmiri Shawls	Ultra Modern Presage ISBN 978-93-830840-5-0
5.	Ms. Harpreet Kaur/ MSc II Year	Chemical Finishes Special Reference To Fashion	Ultra Modern Presage ISBN 978-93-830840-5-0
6.	Ms. Ankita Sodhi/ M.Sc. II Year	The Significance of Fashion trend Forecasting in Design Development	Ultra Modern Presage ISBN 978-93-830840-5-0

Sr. No.	Name of Student/Class	Title of Paper	Journal
7.	Ms. Pallavi Kapoor/ M.Sc. II Year	Fashion Creativity	Ultra Modern Presage ISBN 978-93-830840-5-0
8.	Ms. Kimsi/ M.Sc.II Year	The Color Textile	Ultra Modern Presage ISBN 978-93-830840-5-0
9.	Ms. Sonia/ M.Sc. II Year	Magic with Colors -Tie and Dye	Ultra Modern Presage ISBN 978-93-830840-5-0
10.	Ms. Renu/ M.Sc. II Year	Fashion Cycle	Ultra Modern Presage ISBN 978-93-830840-5-0
11.	Ms. Arvinder Kaur/ M.Sc. II Year	Fashion Market Marketing Enviornment	Ultra Modern Presage ISBN 978-93-830840-5-0
12.	Ms.Gurjeet Kaur /M.Sc. II Year	Fashion Origin	Ultra Modern Presage ISBN 978-93-830840-5-0
13.	Ms.Amandeep Kaur/ M.Sc. II Year	Fashion For Forecasting	Ultra Modern Presage ISBN 978-93-830840-5-0
14.	Ms. Pallavi Kapoor	Drawn Thread Work	Mosaic ISBN No:978-93-83084-13-5

A good number of faculty members have written books and these are published by reputed publishers

Books with ISBN/ISSN with details of Publishers

Books with ISBN

Sr. No.	Name of faculty	Books	Publishers
1.	Dr Kiran Arora	Kaleidoscope-A Book of Short Stories ISBN 978-93-84407-02-5	Aastha Prakashan
2.	Mrs Alka Sharma	Commercial Law and Labour Law ISBN 978-93-272-2621-8	Kalyani Publishers
		Industrial And Labor Law ISBN 978-93-272-2652-0	Kalyani Publishers
		Production and Operation Management ISBN 978-93-272-1564-9	Kalyani Publishers

Sr. No.	Name of faculty	Books	Publishers
		Operation Management ISBN 979-81-272-7064-4	Kalyani Publishers
		Mercantile Law ISBN 978-93-272-2149-7	Kalyani Publishers
		Chapter edited in Book 'Contemporary Issues in Leadership and Management' ISBN 978-81-89463-82-3	Kalyani Publishers
3.	Mrs Renu Tandon	Financial Accounting ISBN 978-93-272-2125-1	Kalyani Publishers
		Advanced Accounting ISBN 978-93-272-2688-1	Kalyani Publishers
		Business Accounting ISBN 93-272-1494-9	Kalyani Publishers
		Business Accounting KPPF 4659	Kalyani Publishers
4.	Mrs Priya Mahajan	Production and Operation Management ISBN 978-93-272-1564-9	Kalyani Publishers
		Indirect Tax Laws (Regular) ISBN 978-93-272-4375-8	Kalyani Publishers
		Indirect Tax Laws (Professional) ISBN 978-93-272-3735-1	Kalyani Publishers
5.	Mrs. Ruchi Malhotra	Operations Management ISBN 978-81-272-7064-4	Kalyani Publishers
6.	Mrs Isha Aggarwal	Operations Management ISBN 978-81-272-7064-4	Kalyani Publishers
7.	Mrs Sarla Bhardwaj	Upnishad, Anna Se Aananda ki Aur ISBN 978-81-923015-0-1	Punjab Hindi Sahitya Academy Jal
8.	Mrs Sangita Sharma	Indian Economy ISBN978-93-5058-387-6	V.K Global Publications Pvt. Ltd

Sr. No.	Name of faculty	Books	Publishers
9.	Dr. (Mrs) Harkamal	Parvasi Nari Novalan Karan di Nari Chetna ISBN 81-8299-061-8	Acree Publishers 2006 New Delhi
		Ajit kaur da Novel:Ek Adyan ISBN 81-7142-374-4	Lokgeet publishers, Chandigarh
10.	Dr. (Mrs) Neena Mittal	Liyantar and Bhasantar of a book "Heer - Varis Shah-Samay aur path (In Press)	Adhar Prakashan anchkula
11.	Mrs Sudesh Sehgal	A Text book of Home Science for SSC I (Approved by PSEB)	AP publishers
		A Text book of Home Science for SSC I (Approved by PSEB)	AP publishers
		A Text Book of Home Science for B.A-I	AP publishers
		A Text Book of Home Science for B.A-II	AP publishers
		A Text Book of Home Science for B.A-III	AP publishers
		"Dhupe Sabjiya Sukaaon"	PAU Ludhiana
12.	Ms. Shivani Dutta	E-Commerce ISBN. 978-81-921971-0-4	G.N Publications
		Introduction to Computers and Information Technology ISBN. 978-81-921971-1-1	G.N Publications
		Programming in C ISBN 978-81-921971-6-6	G.N Publications
13.	Ms. Bharti Arora	Internet Applications and Scripting languages	Sanmati publications
		E-Commerce and its Applications	Sanmati Publications
		Programming In C	Sanmati Publications
14.	Ms. Ravinder Kaur	A text book of Computer Science for 10+1	Sanmati publications
		Computer Applications for Business	Sanmati publications
15.	Ms. Monika Sharma	A Text Book of Computer Science for 10+1(Approved by PSEB) ISBN 978-81-907333-9-7	Shree Publications

Sr. No.	Name of faculty	Books	Publishers
		Interview Preparation Book	Shree Publications
		Computer Awareness for Competitive Exams ISBN 978-81-907333-8-0	Shree Publications
16.	Ms. Kajal Palta	Data Mining and Warehousing	Kalyani Publications
17.	Mrs Anita	Discrete Mathematics ISBN 978-81-7072-129-1	ABS Publications
		Mathematical Foundation for Computer Science	ABS Publications (in press)
18.	Mrs Rajni Kapoor	Financial Management ISBN 978-93-272-5019-0	Kalyani Publications
19.	Dr(Mrs)Sunita Sharma	Lipiyantar of book'Dakini Kavi'Gavasi krit Maina Satwanti ISBN 978-81-906864-7-1	Vibor Prakashan
		Hindi Sahitya ka Itihas	Bharwa Di Hatti
20.	Dr Tejinder Kaur	Madh Kali Kav Vich Birha ISBN 978-93-84717-13-1	Sahibdeep Publications
		Khwaja Kavi Gulam Farid ISBN 978-93-84717-12-4	Sahibdeep Publications
21.	Department of Home Science	Beat the Heat:Magical Thirst Quencher	Singh Computers

3.4.4 Provide details (if any) of

a) Awards Received by the Faculty

Dr. (Mrs.) Kiran Arora (Principal)

- Bharat Shiksha Rattan Award by Global Achievers Foundation(2004-05)
- Rajiv Gandhi Education Excellence Award by Indian Solidarity Council
- Golden Educationists of India Award by National and International Compendium
- Best Educationist Award. (2004-05)
- Vidya Rattan award
- Global Education leadership award

- Glory of Education Excellence award
- Best Citizen of India award
- Mother Teresa Sad Bhavana Award by International Institute of Education and Management for outstanding achievements and remarkable Role in the field of Education
- International Diploma in Educational Leadership by Society For Education and Economic Development

Mrs. Sarla Bhardwaj (Head, Department of Sanskrit)

(Retired on March 2012)

- Late Harbans Lal Sahni Award for Service in Vadic Sahit by Vadic Sanskrit Kander Hisar (Una) (2008-09)

Mrs. Sashi Kanta Rampal (Head, Department of Fine Arts)

- Honoured by Sant Namdev Kashtriya (Tank) Sabha society every year since 2002.
- Honoured by Deputy Commisioner of Jalandhar on the 2nd to 4th Anniversary of Virsa Vihar by District Cultural and Literary Society, Jalandhar (2012-2015).
- Honoured at Carnival organized by Innocent Heart School from (2012-2013)
- Honoured at a Group Art Exhibition Art Fest 2015 organised by Noor Divine Foundation on 15 March 2015 at Ludhiana.

Mrs. Sudesh Sehgal (Head, Department of Home Science)

- Best Teacher Award by Saheed Memorial Society (Regd.) Ludhiana
- Guest of honour by Sant Baba Bhag Singh Educational Complex, Khila Jalanadhar (padaiana).

Mrs. Alka Sharma (Head, P.G. Department of Commerce and Management)

- Best Teacher Award by CT Group of Institution

Mrs. Renu Tandon (Assistant Professor, P.G. Department of Commerce and Management)

- Best Teacher Award by CT Group of Institution

Lt. (Mrs.) Priya Mahajan (Assistant Professor, P.G. Department of Commerce and Management)

- Director General's Plaque of Honour by Brigadior K. Anand Rao (Commanding Officer, NCC Training Academy Gwalior)for standing First in the order of Merit in Pre-Commission Course (NCC) held at NCC Officer Training Academy, Gwalior

Ms. Pooja Sonik (Assistant Professor, Department of Mathematics)

- Young Scientist Award given by Balbir Singh Centre for Sciences, Lyallpur Khalsa College, Jalandhar for paper titled 'Application of t-test in Measuring Effectiveness of Specific Orthopedic Treatment' presented at UGC Sponsored Two Day National Workshop on Sparse Statistics, Otpimization and Mechanism Learning.

Ms. Geetanjali Arora (Assistant Professor, Department of Mathematics)

- Invited by Government of India to Witness Republic Day Parade 2013 Rajpath. She is one of the distinguished hundred meritorious students from all over India selected for this honour. She was also awarded a Certificate for the same by Government of India.

Ms. Seema Chadha (Assistant Professor, Department of Music)

- Honoured by DAV Institution, Bombay for Background Singing, on International World Theater Day celebration.
- Honoured by Bhartiya Nritya Sangeet Kala Kendra on 8 march 2014 on International Women's Day.

Ms. Tripta Handa (Head, Department of Political Science)

- Guest of Honour and Chaired the Technical Session of National Level Seminar on NRI and Legal Remedies held at St. Soldiers Law College, Jalandhar on 2-3rd March 2012.
- Guest of Honour and Chaired the Technical Session for National Seminar on Women and the Law held at St. Soldiers Law College, Jalandhar on 27 March, 2014

Mr.Surinder (Department of T.V and Video Production)

- President's Award of 1971 Census Bronze Medal.
- Received Best Teacher Award by CT group of Institutions, Amritsar.

b) Recognitions received by Faculty from Reputed Professional bodies and agencies Nationally and Internationally.

It is a matter of pride and honour for the Institution that the faculty holds prestigious positions in University Bodies/ National Bodies/Association and other Professional bodies. The list of faculty members who are the members of various University Bodies and other Professional bodies has been included in Departmental Profiles

3.5 CONSULTANCY

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college has collaborations with industries, companies and other professional bodies for getting assistance in placements as well as training of the students. Placement cell of the college remains busy throughout the year in organizing workshops for career development and arranging campus interviews. Placement Cell has signed MOU with MIE (Make India Employable). MIE conducts Personality Development Programmes, Group Discussions and Aptitude test for preparing students for different job interviews. Placement cell keeps on inviting companies like WIPRO, IBM (Daksh), HDFC Bank to conduct campus interview for outgoing students. Placement cell also takes the students to the job fairs where different companies come to select the students according to their requirements. There are regular industrial visits and internship training for students of M.Sc. (FD), M.Sc. (IT). Experts from industry and corporate sectors are invited as resource persons in seminars, workshops and conferences for establishing institute industry interface.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution always motivates the staff to provide consultancy services as per their intellect and expertise in different areas. For this the institution provides full support to faculty members by permitting them to use infrastructure and other facilities of the college for rendering such services. Faculty members from departments like Commerce, Psychology, Home Science, Fashion Designing, Computer Science and IT, Mathematics, and Economics have been prompted to extend consultancy services in their field. The

expertise available in the college is publicized through the college website, prospectus, college magazine 'Govind', students of the institution, parents and by word of mouth, by organizing exhibitions, workshops, demonstrations and extensive lectures from time to time.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

As mentioned earlier, the institution encourages the staff to provide consultancy by allowing the staff to use the infrastructure and other facilities of the institution free of cost. The college gives recognition and appreciation to staff members engaged in rendering consultancy services.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

- Faculty members are frequently consulted by GNDU for framing and upgrading the curriculum. The syllabi of various Add On courses, Post Graduate Diploma in Office Management, Master of Business Economics and Information Technology have been designed by our faculty.
- Our faculty members very frequently act as paper setters for theory exams as well as external examiners for practical subjects not only in GNDU, but also in Punjab University and Punjab Technical University.
- Many members of faculty are invited as subject experts on the interview boards.
- Faculty member of Fine Arts Department, Fashion Designing, Home Science, Dance and Music Departments are often called upon to act as judges in various events organized by colleges of GNDU and other universities.
- At the time of admission, Guidance and Counseling Cell guides the students in selecting the appropriate stream on the basis of their aptitude, interest and future potential.
- Placement Cell of the college in collaboration with the Guidance and Counseling cell gives career guidance to the students and gives them information about the scope and job avenues offered by the various subjects.
- The Department of Home Science provides consultancy services on areas like Nutrition and Dietetics, Food Preservation, Baking, Interior Decoration, Meal Planning, Diet counseling, Household Preservation of locally grown fruits and vegetables, Aesthetics in Clothing, Child Care,

Dress Designing. Hygiene and sanitation. The Department also organizes exhibitions and workshops to teach making of Soft Toys, Printing, Tie and Dye etc.

- The Department of English provides consultancy to the students in improving their language proficiency, speaking skills, personality development and also gives consultancy to the students for participating in various activities, especially, debate, declamation, poetical recitation, quiz and fancy dress competitions.
- Departments of Commerce, Economics, Mathematics, Computer Science, and Fashion Designing provide free pre-coaching classes for the new entrants so that they get a peep into the streams offered before opting for them.
- Department of Commerce provides following consultancy services
  - — Coaching to CA students pursuing IPCC Programme.
  - — Coaching to CS students undergoing CS Executive and Professional Programme
  - — Guidance to Post Graduate students for UGC-NET Exam
  - — Career counseling to outgoing students
- Department of Psychology gives personal counselling to the students and helps them in finding a solution to their emotional and personal problems.
- Grievance Redressal Cell provides prompt and adequate redressal of grievances.

All these services have been rendered voluntarily and on philanthropic basis.

Revenue generated from consultancy services provided by Department of Computer Science

Programme	Session	No. of Students	Income Generated (Rs.)
Software development	2014-15	58 UG Students	2,60,00
	2014-15	20 PG Students	14,000
	2013-14	42	1,89,000
	2012-13	30	1,35,000
Personality Development	2014-15	154	41,350
	2014-15	85	25,600
	2012-13	70	35,000

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The revenue generated through consultancy is used to give financial assistance to the deserving and the needy students.

3.6 EXTENSION ACTIVITIES AND INSTITUTIONAL SOCIAL RESPONSIBILITY (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college aims at providing quality and value-based education. The college motto ‘Do Your Job well' highlights its noble mission. Apart from the usual academic curriculum, the college promotes the inculcation of moral values, the spirit of self-reliance, self control and discipline in the students. Emphasis is laid on the all round healthy development of the girls. To make them responsible and law-abiding citizens, the NSS and NCC units play an active role. Blood donation camps, Pulse polio-camps, Tree plantation, Traffic awareness programmes, celebration of special days like World Peace Day, Human Rights Day, World Aids Day are some of the activities aimed at promoting social awareness and nationalism. The Central Association and Youth Club of the college give a fillip to discipline, self reliance and self control. Regular Lectures and discourses are organized by the college to instill and strengthen moral values among the students. To inculcate civic responsibilities and a strict sense of discipline among the students and to make them good citizens, the college encourages students to participate in Yoga and Meditation classes and camps, Medical camps, Youth Welfare camps, Youth Leadership Camps, NSS Camps and NCC Camps. Students are encouraged to participate in patriotic functions held at Desh Bhagat Yadgar Hall, Jalandhar and to participate in all the National functions like Independence Day Celebrations and Republic Day Celebrations and functions organized in the memory of great martyrs and patriots of our Motherland. In order to bring smiles on the faces of deprived people, NSS and NCC volunteers go to Old Age Homes/Pinglaghar/Orphanage houses and spend quality time with the inmates and distribute gifts etc. Staff and students make liberal contributions in the form of money and clothes in case of natural calamities like floods, famines, earthquakes and Tsunami. All these activities lead to the holistic development of the students.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college has deputed senior faculty members for community network and to convince and attract students to get involved in various social programs/activities which promote citizenship roles. At the time of admission, students are motivated by Counselling Cell to join various extension activities like NCC, NSS, Youth Club, Red Cross unit. Proper enrollment is done in NCC units. Before enrollment, motivational lectures are arranged so as to motivate maximum number of students to join these activities. Whenever students are involved in any social programmes or activities, the incharges of the respective units track the involvement of the students. The attendance of the students in these activities is taken without failure. The students, who actively participate in these extension activities throughout the year, are awarded certificates and medals at the Annual Prize Distribution Function so as to encourage other students to come forward and participate in community network programmes.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Feedback from stakeholders is of great importance for the college as it propels the institution on the path of development, growth and success. The institution always solicits the views of the stakeholders like students, parents, and alumni, faculty members on the overall performance and quality of the institution. The feedback received from them on different programmes undertaken by the college provides adequate input for the assessment of performance and quality of the institution.

Students

- The Central Association is an apex body of students. Each year elections are held. One student from each class is nominated as representative. She interacts with the students regarding their needs/grievances and reports the same to the respective teacher. Further the class teacher takes initiative in discussing the same with the Principal and concerned HOD.
- Suggestions given by the students through the suggestion boxes are properly attended to and action is taken as per requirement.
- Students have the freedom to approach the Principal during working hours without prior appointment.

Parents

- Parents are well informed about the performance and attendance of their ward.
- Parent teacher meeting is organized in whatever cases it is necessary and suitable measures are adopted for improving of performance of students.
- Parents are cordially invited to the college functions. They are encouraged to associate themselves with the development and social activities of the college.
- Suggestions from parents for improvement are always welcomed.
- Parents are allowed to meet the Principal and the teachers on any working day during the college timings to make any enquiry about their ward.

Staff

- Regular staff meetings are conducted to discuss important issues regarding academics / administration / cultural events & sports issues.
- Decisions for smooth working of the institution are taken after discussions in various meetings.

Alumni

- Healthy and informal relations are maintained with the members of the Alumni Association. They visit the college and extend their help, support and cooperation. Their suggestions for further improvement are always welcome.
- They meet regularly and also participate in various functions of the college.
- Members of Alumni Association also contribute articles to college magazine 'Govind' and Alumanac through this platform they express their views about their Alma-mater.

Members of the Managing Committee always welcome the suggestions that are put forward by the stakeholders.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Every academic year the schedule of extension and outreach programmes is planned and executed by the incharges of different cells like NSS, NCC, Youth Club, Red Cross Unit and Go-Green Club. The college

with the help of many voluntary organizations and NGOs like PAHAL, Rotary Club organizes outreach programmes. The expenditure for the extension activities is borne by the organizations like NCC group, NGOs but the expenditure over and above is reimbursed by college. In the past five years, the following amount was spent on extension activities conducted by college.

Session	NSS		NCC		Red Cross	
	Receipts	Expenditure	Receipts	Expenditure	Receipts	Expenditure
2009-10	–	11560	7020	7020	–	–
2010-11	1,12,000	1,10,000	8478	8478	–	–
2011-12	1,13,465	1,12,838	3558	3558	–	–
2012-13	–	8344	5982	5982	8160	12510
2013-14	–	25875	9666	9666	2500	3815
2014-15	–	34844	9370	9370	–	20416

Major Extension and Outreach Programmes

NCC Activities Session (2013-14)

Date/Year	Level	Activity/Name of Camp	Venue	No of cadets who attended camp	Achievements
June 2013	District	Inter Group cadets firing competition	Kapurthala	2	U/o Payal Sharma won Gold Medal for Best shooter in team and won silver Medal in Snap Shooting and cash prize worth Rs.500
5 June2013 to 12 June 2013	National	All India Girls Trekking expedition camp	Puprolla	2	---
24 June2013 to 5 July 2013	District	Military Hospital Attachment Camp	Jalandhar Cantt	8	

Date/Year	Level	Activity/Name of Camp	Venue	No of cadets who attended camp	Achievements
26 June to 5 July 2013	State	Basic Thal Sainik Camp	Kapurthala	9	U/O Payal Sharma received Gold Medal for being Best Commanding Officer U/o Isha Puri- Ist in Singing II nd in Cross Country
5 July to 12 July 2013	State	Para basic selection Camp	Amritsar	2	
5 Sept to 16 Sept 2013	State	Advance Leadership Camp	Malout	1	Shivani won 2 Gold Medals for Camp senior and participation in social service. Sheena won Gold Medal for Directorate Senior. Devika and Nancy won Gold Medals in Group Dance.
26 Nov 2013	College	Pledge taking Ceremony	College	40	Cadets took pledge against evil practices of dowry and female feticide
28 Dec to 6 Jan 2014	College	Annual Training Camp	Ropar	35	1st prize in Best Word of Command -cadet Manpreet kaur 1st prize in Best Turnout –Cadet, Gagandeep. 1st prize in Group Dance,1st prize in Solo Dance-cadet Shivani Sharma 2nd prize in Solo Song 2nd prize in Squad Drills

NCC Activities Session (2014-15)

Date/Year	Level	Activity/Name of Camp	Venue	No of cadets who attended camp	Achievements
18 June to 29 June 2014	National	National Integration Camp	Amritsar	4	Senior U/o Gayatri appointed as Camp Senior & awarded Gold Medal
23 June to 3rd July 2014	District	Military Hospital Attachment Camp	Military Hospital Jalandhar Cantt	4	–
1 July to 10 July 2014	State	Basic Leadership Camp	Malout Academy	4	CPL Enayat won Gold Medal in Sports (Tug of War)
1 August to 10 August 2014	District	Annual Training Camp	Jalandhar Cantt	12	Cadet Bablee Jha II prize in Declamation II prize in Dance Cadet Rashmi Karn got Gold Medal for Blood Donation
27 Oct to 9 Nov 2014	National	Special National Integration Camp	Jaisalmer (Rajasthan)	4	
31 Oct 2014	College	Celebrated 139th Birth Anniversary of Sardar Vallabh Bhai Patel	College	50	NCC Cadets took oath and ran for the unity of Nation
19 Nov 2014	College	Visit to Pinglagarh-A Home for Homeless	College	40	
4 Jan to 15 Jan 2015	National	National Integration Camp	Gadak Karnatka	2	

Session	No. of Cadets who Passed 'B' Certificate Exam	No. of Cadets who Passed 'C' Certificate Exam
2010-11	04	14
2011-12	32	04
2012-13	19	11
2013-14	03	14
2014-15	15	3

Extension activities organized by NSS

Session (2013-14)

Date	Activities
20 Aug'13	Celebrated 'Sadbhawana Diwas'
20 Sep'13	Celebrated Van Mahostav Day
1 Oct'13	Celebrated International Senior Citizens Day. Miss Inderjeet Nandan, famous writer and recipient of Sankiriti Award gave success mantra to students.
30'oct'13	Distribution of sweets, diyas for needy ones in collaboration with Danik Bhaskar Group
29th Oct'13	Motivational lecture by Professor Lakhbir Singh, President PEHAL (NGO)
1st Nov'13	Lecture on traffic rules by Sh.Mohinder Singh (ADC) Police department.

Session (2014-15)

Date	Activities
11 July	Celebrated World Population Day
20 August	Celebrated Sadbhawna Diwas
8 September	Celebrated Literacy Day & NSS Volunteers taught the illiterate persons to write their name
24 September	Organized a Dental Care Camp in the college campus. A team of four Doctors gave information about diseases and remedial measures related to dental care to students and teachers.
12 November	Lecture on 'Brain Stroke' by Dr. Sandeep Goel from Nasa Neuro Care and Trauma Centre.
1 December	Lecture on AIDS Awareness and its preventive measures
9 March	Organized Blood Donation camp with the help of Civil Hospital, Jalandhar. 70 students donated blood.

Youth Red Cross-- Session (2013-14)

Date	Activities
24 Aug'13	Lecture on AIDS AWARENESS through audio visual aids in collaboration with Red Ribbon Express.
20 Sept 2013	Organized a Chart Competition on the topic 'Saving our Environment".
29 Oct'13	Organized Blood Donation Camp.70 students donated blood in the camp.
30 Oct 2013	Visited 'Prayas' and Celebrated Diwali with the less fortunate.

Session (2014-15)

Date	Activities
31 July	Lecture on AIDS Awareness in collaboration with Pushpa Gujral Science City
21 Oct	Celebrated Deepawali with the immates of 'Prayas'
24 Sept	Organized Free Dental Care Camp in College
20 Aug	Celebrated Van Mahotsav Day
7 Oct	Organized Skin Care Camp. Lecture was delivered by Dr. Mona Vasu on "Skin Problems & Ways to Cure them".
6 Oct	Lecture cum Demonstration on Yoga by Sh. Shevtank Anand
16&17 Dec	In collaboration with Red Cross Society organized 'Spark' and gave career guidance to students of different schools.
13 Jan	Celebrated Lohri with immates of Guru Nanak Orphanage and distributed sweets.
9 March	Organized Blood Donation camp with the help of Civil Hospital, Jalandhar. 70 students donated blood.

These activities make our students more oriented towards society, develop their personality and make them responsible citizens. By working together with other individuals, students learn to negotiate, communicate, and manage conflict and lead others. They are exposed to the problems faced by the masses in general and are sensitized to crucial social issues, which prepare them to meet future challenges of life in a more constructive way. It also helps in developing their all round personality and helps them to become good leaders. (Activities of only last two sessions have been included for paucity of space.The detailed record will be made available to the Peer team during its visit.)

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college is aware of the fact that extension activities are essential for all round development of the personality of the students. At the time of admission, the incharges of NCC, NSS, Red Cross Unit and Youth Club apprise students of the benefits and scope of the extension activities. The information regarding all the clubs and committees and extension activities is disseminated through prospectus so as to facilitate students in their choice of activity. To promote the participation of students in extension activities like NCC/NSS/Red Cross Unit, students are enrolled in these units in the beginning of year and their records are maintained by the incharges.

To motivate students to participate in extension activities the following measures are taken:

- Students are given extra facilities and incentives in the form of medals, certificates, scholarships and fee concessions.
- The students are also informed about the additional marks/credit given to them for their service in NSS and marks in clearing ‘B' and ‘C' certificate exams in NCC for getting admission to several courses.
- The college fully supports the cadets who go for camps. They are not levied any fine and their lectures are condoned. Extra classes are arranged for them to help them complete their syllabus.
- College transport is made available to the cadets whenever required.

Faculty members are encouraged to attend Seminars/Refresher/Orientation/Training Courses/Conferences and Workshops. Faculty who show significant contribution in extension activities are felicitated in the annual functions of the college. College administration grants duty leave to the faculty to participate in these activities. This encourages them to participate enthusiastically in extension activities.

The achievements of faculty and students are acclaimed and highlighted in the assembly, college publications and local newspapers, thus promoting their participation. Special incentives and concessions are given to the outstanding performers.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society.

The college takes sincere initiatives to support students of ST, SC, Minorities and OBC Sections of the society.

- State Social affirmative schemes introduced by the government for the upliftment of higher education to under privileged communities, are sincerely implemented by the institution.
- Students belonging to lower income group are given liberal fee concessions and free book bank facility.
- Scholarships are given to children of riot-affected families and needy families.
- Extra care and facilities are given to differently abled students.
- NCC and NSS units organize visits to Pinglaghar, Orphanage, Old Age Homes so as to create spirit of selfless service among the students through works of charity. By celebrating festivals like Diwali and New Year, by raising funds for the inmates of these homes, distributing clothes, sweets and eatables on special days, our students bring a ray of light in the lives of the disadvantaged.
- NCC cadets and NSS volunteers regularly assist the government organizations in various activities like Pulse Polio Drive and Traffic Rules awareness etc.
- College NCC, NSS and Red Cross Unit regularly organize Blood Donation Camps and other community orientation programmes. The details have already been included in extension activities conducted by these units in pt. (3.6.4).

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Objectives

The college aims at providing quality and value based education. Effective teaching and academic excellence are the unique and exclusive features of our institution. Apart from the usual academic curriculum, the college aims at promoting the inculcation of moral values, the spirit of self reliance, self-control and discipline in students. Emphasis is laid on all round healthy development of the girls by inculcating in them confidence, independence and leadership qualities.

Outcomes

- The Motto of NSS ‘Not Me But You' inculcates the feelings of service in the hearts of students. Projects of Social Welfare undertaken by NSS Volunteers make them aware of social problems. Working honestly and sincerely for a noble cause is their motto.
- The values of co-operation, humility, tolerance and sacrifice are instilled in the young hearts by making them participate in the Community Orientation Programmes.
- The spirit of selfless service is inculcated through works of charity like visits of NSS and NCC students to Pingalwaras to distribute food and clothing and giving monetary help to the inmates of Pingalawaraand and old age homes.
- To make the students responsible and law abiding citizens, the NSS and NCC play an active role. Blood Donation Camps, Pulse Polio Camps, Tree Plantations and social awareness about AIDS, Cancer are some of the activities organized by NSS and NCC units of our college.
- To instill love and concern for environment, the college has established a ‘Go Green Club- Prakriti’.
- The Central Association of the college emphasizes the values of discipline, self reliance and control.

Besides this, the college takes care of moral aspects of students and inculcates love for simple living and high thinking. On every Monday Morning Assembly is held. Inspiring thoughts are delivered by a lecturer and a student during each morning assembly. Extension programmes organised by the institution make the students competent to face social problems and also to become good citizens. Students participating in such activities are better equipped to understand social problems and they would become more confident in life.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Give detail on the initiatives of the institution that encourage community participation in its activities.

The institution ensures the involvement of the community in various activities like Blood donation camp, Tree plantation, Health related programmes like Yoga, AIDS Awareness, through NCC and NSS progammes. When the NSS unit organizes its activities in nearby villages like Partappur, Kalyanpur or Gakhlan local villagers are initially consulted and the youth of the villages gets involved in all the NSS activities.Blood Donation Camp is held in collaboration with Red Cross Society and Civil Hospital, Jalandhar and Road Safety Programmes are organised in association with the Traffic Police. The institution

maintains a good rapport with political and social activisits and organizations, and assures their involvement in the programme undertaken by the college. Intellectuals and Representatives from Local bodies are invited to attend the college functions and to give lectures on social issues and personality development.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college has maintained healthy relationship with other institutions of the locality for working on extension activities. Extension activities are arranged in association with organizations like PAHAL, Red Cross Unit, Lion's Club, Rotary Club, Traffic Police, and Civil Hospital etc. NSS Unit organizes Tree Plantation; seminars on AIDS Awareness, Traffic Rules and Disaster Management in Collaboration with an NGO PAHAL.Blood Donation Camps are organized in collaboration with Civil Hospital and Red Cross unit. Besides this, activities are arranged in collaboration with NGOs like Lions Club, Rotary Club, Manav Sahyog, Punjab Kesari, and Dainik Bhaskar. These social organizations also give scholarships, books and monetary assistance to the meritorious and needy students. Our students also assist the Government organizations in various activities like Pulse Polio Drive, Traffic Rule awareness and helping the voters to get their voter cards made.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

NCC Cadets of the college bring laurels to the institution by winning prizes during camps like Army Attachment Camp, National Integration Camp, Trekking Camp, Mountaineering Expeditions etc. The NSS volunteers attend the adventure and trekking camp and also participate in the Pulse Polio Immunization programmes. We have been felicitated by the Panchayats of villages visited by our NSS volunteers during a seven day camps. The institution has also received appreciation letters from Deputy Commissioner as well as from NCC Group for participation in extension activities. On the day of world Blood Donors Day 2013 the NSS unit of the college received an appreciation award from NGO PAHAL and Civil Hospital, Jalandhar for organizing blood donation camps.

Awards won by Students

Some of the awards won by our students are listed below:

- NCC cadet U/O Meena Kumari scaled Rudugayara Peak and was awarded Gold Medal by Directorate General NCC.
- U/O Priyanka and U/o Gurpreet won Shara Scholarship worth Rs. 12,000/- each.
- Sgt Avneet, Sapna and Rajneet got Cadet Welfare Scholarship worth Rs. 5,000/- each.
- U/O Shaveta Vaid scaled Lam Khaga Peak in Uttarkashi Garhwal. She was one of the 20 students selected from all over the country.
- U/O Suman was awarded Best NCC Cadet of Year 2010.
- U/O Shaveta Vaid won prize in North Zone Marksmanship Shooting Camp.
- U/O Payal Sharma won 2 Gold Medals in Shooter competition at Adampur. She got another Gold Medal for Best Firer in the team.
- Senior U/O Shivani Sharma got 2 Gold Medals for being Overall Camp Senior and for Social Service in Advance Leadership Camp.
- U/O Sheena Sharma got Gold Medal for being Directorate Senior and U/O Devika and Nancy won Gold Medal in Group Dance.
- U/O Pooja Thakur, Shilpa and Amandeep were inducted in NCC Troupe for Republic Day Parade in New Delhi.
- Ms. Sakshi was declared Best Camper in Hiking and Trekking Camp (2009-10).
- Ms. Pallavi was declared Best Camper in Hiking and Trekking Camp for three consecutive years (2011-12 to 2013-14).
- The college team was declared Best Disciplined Team in Hiking and Trekking Camp (2012-13 and 2013-14).
- Ms. Avtar Kaur performed on the Main Stage in Semi Vocal Classical competition in Hari Vallabh Sangeet Sammelan and got special prize. She also got 1st prize in Classical Vocal and 2nd prize in Non-Percussion.
- Ms. Jyotica Tangri won National Level Music competition organized by Sur Sangam Kala Manch, New Delhi. She also performed on Main Stage in Hari Vallabh Sangeet Samelean and was honoured by the organizing committee.

- Ms. Jyotica got selected in semi finals of 'Entertainment Ke Liye Khuch Bhi Karega' a TV Show of National Fame.

3.7 COLLABORATION

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The institution consistently strives for collaborations and interactions with institutes and industry. The IQAC cell plans yearly for linkages and collaborations which are fruitful for the institution and the students. The institution has developed many collaborations and linkages with industry, professional institutions, academic bodies and NGOs. The Post Graduate department of Commerce and Management has entered in to collaboration with NIIT, Leather Industry and Institute of Banking School in order to make the students employable soon after the course completion. The Post Graduate Department of Fashion Designing has also developed linkages with textile industries. Students of Fashion Designing keep on visiting these industries for training, internship and industrial visits. The placement cell has developed linkages with companies, like IBM Dakash, WIPRO, and INFOSYS for conducting placement drives. These companies visit the institution for the placements.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

The details of linkages / MoUs/collaborations established by the college with institutions of national importance/other universities/ industries/Corporates are as under:

PG Department of Commerce and Management

I. Institute of Banking School, Jalandhar
II. NIIT
III. Leather Industry, Jalandhar
IV. Engineering and Export Promotion Council, Regional Office Jalandhar

V. Chartered Accountants

VI. Career Solution Services (CSS) HUB, Jalandhar

PG Department of Fashion Designing

VII. NITRA (Ludhiana)

VIII. Sportking (Ludhiana)

IX. NEVA(Ludhiana)

X. Duke (Ludhiana)

XI. Knitwear (Ludhiana)

XII. Samunder(Ludhiana)

PG Department of Computer Science

XIII. NIIT Jalandhar

XIV. Macbrain Tutorials Pvt Ltd.

XV. Dream Weavers Pvt Ltd.

Linkages with organizations helping in Competitive Exam Preparations and Placements

The institution has linkage with NIIT (Jalandhar) and IBS (Institute of Banking School) that help the students of all streams to compete in various examinations of ‘B' and ‘C' category of All India Central and State Jobs.

Linkages with Academic Bodies

The institution has linkages with academic bodies like Guru Nanak Chair, ICSSR, ICFAI (Jalandhar Chapter). Various seminars are being held since 2010 to propagate the teachings of great Sikh Gurus and Sikh Heritage. ICSSR has been instrumental in holding seminars and workshops in the campus relating to various problems faced by the state of Punjab in Higher Education Scenario and Role of Punjabi women in Freedom struggle of India. ICFAI has been organizing seminars on Career Progarmmes for Commerce students on scope of Commerce after post graduation.

Linkages with NGOs

The institution is associated with Rotary Club, Lions Club, Red Cross, PAHAL and other NGOs and they work together while exploring the areas of mutual interest wherein the deserving students seek financial help and exposure to social cause.

Placement Cell

The placement cell of the college has signed an MOU with MIE (Make India Employable). MIE conducts Personality Development Programmes and Aptitude Test so as to prepare students for job interviews. They also organize workshops on Communication Skills and Interview Techniques so as to enable students to become successful professionals.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Departments keep on organizing Seminars/Workshops on vibrant issues. Faculty members also attend seminars and present papers in the seminars organized by various academic bodies including affiliated colleges and universities. Interaction with eminent personalities from various reputed universities and industries is very useful for creating better academic facilities for both the staff and the students. The Placement Cell keeps on inviting companies like IBM (Daksh), Infosys, WIPRO, Reliance Insurance, HDFC Bank to conduct campus interviews for outgoing students. The cell assures support to the visiting companies at every stage of the placement process by making the college infrastructure available to them. Labs are being upgraded with latest equipments, computers etc. The placement gets a boost by such interactions. The college has also upgraded its information source with the introduction of INFLIBNET facility.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The following are the resource persons /eminent personalities /scientists contributed to National and International Conference/Seminars/Workshops organized by the college.

Event /Date	Resource Persons
UGC Sponsored National Seminar on 'Madhkalin Punjabi Sahit Rupakar Adhunik Pransangikta' (Sept 3,2010)	• Dr. S.P. Singh (Ex Vice-Chancellor, Guru Nanak Dev University, Amritsar) • Prof. (Dr.) Jagbir Singh (Head, Punjabi Department, Delhi University) • Prof. (Dr.) Ravinder Singh (Guru Gobind Singh College, Delhi) • Prof. (Dr.) Dharam Singh (Punjabi Adhiyaan School, GNDU)
UGC Sponsored National Seminar on 'Role of Women in IT, Today and Tomorrow' (Oct. 12, 2010)	• Dr. Rajnish Arora (Vice-Chancellor Punjab Technical University, Jalandhar) • Mr. Narayan Singh (Joint Secretary, UGC) • Dr. Hardeep Singh (Head, Department of Computer Science, GNDU, Amritsar) • Dr. Lalit Sen Sharma (Department of Computer Science, Jammu University, Jammu) • Dr. Afshar Alam (Head, Department of Computer Science, Jania Hamdard University, New Delhi) • Prof. Rajesh Kochhar (Head, Department of Computer Science, DAVIET, Jalandhar) • Dr. Vikram Singh (Department of Computer Science, Chowdhry Devi Lal University, Sirsa) • Dr. A.K. Kalia (Department of Computer Science, H.P University, Shimla)
UGC Sponsored National Seminar on 'Human Values in Sanskrit Literature' (Oct. 30,2010)	• Dr. Surinder Singh (Ex. Vice-Chancellor, Mhatma Gandhi Kashi Vidyapeeth, Varanasi) • Dr. Abidi (Head, English Department, Lucknow University, Lucknow) • Dr. Brij Bihari Chaube (Ex-President V.V. Sanskrit Bharti Anusheelan Sansthan, Punjab University, Sadhu Aashram Hoshiarpur) • Dr. Dalbir Singh (Head, Department of Sanskrit, GNDU, Amritsar)
	• Dr. Shiv Charan Shukal (Principal, Madan Mohan Malviya Mahavidalaya, Kala Kankat Partapgarh (Barli) • Dr. Lekhram Sharma (Ex-Head, Sanskrit Department, GNDU, Amritsar)

Event /Date	Resource Persons
	• Dr. Renu Bala (Ex-Head, Sanskrit Department GNDU, Amritsar)
UGC Sponsored National Seminar on 'Global Slow Down-Challenges and Opportunities for India' (Jan. 29, 2011)	• Dr. Balwinder Singh (Head, Department of Commerce and Business Management, Guru Nanak Dev University) • Dr. Lakhwinder Singh (Reader, Department of Commerce and Business Management GNDU, Amritsar) • Dr. Sanket Vij (Dean, Faculty of Commerce and Management Studies Mahila Vishwavidyalya, Khanpeerkalan, Sonepat) • Dr. Ravinder Vinayak (Prof. MDU Rohtak, General Secretary All India Commerce Association) • Mr. P.K. Sharma (Deputy General Manager, Punjab National Bank) • Mr. Manish Sabharwal (SBI Funds Management Private Limited)
ICSSR Sponsored National Seminar on 'Problems and Opportunities Facing Education in Punjab in the Present Scenario' (Feb 21, 2011)	• Mr. Davinder Nath Sharma (Vice President Arya Pratinidhi Sabha (Punjab) • Sh. Ashwani Sharma, (Ex-Principal, Doaba College Jalandhar, General Manager MBD Group of Industries) • Mr. M.S. Hundal (Dean, College Development Council, GNDU, Amritsar • Prof. (Dr.) Harish Sharma (Department of History, GNDU, Amritsar) • Prof. (Dr.) Radha Sharma (Dean, Social Sciences, Department of History, GNDU Amritsar)
Two Days NACC Sponsored National Seminar on "Achieving Quality and Excellence in Institutions of Higher Education-Challenges and Solutions" (March 11 & 12th 2011)	• Dr. V.K. Tiwari (Fellow and Dean, Faculty of Languages, Punjab University, Chandigarh • Dr. K.K. Bajaj (Former Dean, College Development Council, H.P.University Shimla • Dr. R.R. Bawa (Director, Amritsar College of Engineering, Amritsar • Dr. Deshbandhu, Principal S.D. College, Ambala • Dr. Vinod Shahi, Principal G.G.S. College, Jandiala • Dr. SBS. Mishra, Director NIIT, Jalandhar • Dr. Inderjit Singh, Registrar, GNDU

Event /Date	Resource Persons
UGC Sponsored National Seminar on "Indo-US Nuclear Deal" (March 15, 2011)	• Dr. Balbir Kaur (Pro-Vice Chancellor BPS Mahila Vishwavidyalaya Khanpur Kalan, Haryana) • Dr. R.S. Yadav (Chairman and Head, Department of Political Science, Kurukshetra University, Kurukshetra • Dr. Kuldip Singh (Head, Department of Political Science, GNDU Amritsar, Director, South Central Asian Studies, GNDU, Amritsar) • Dr. (Mrs.) Usha Kapoor (Principal, Reader in Public Administration, Regional Campus, GNDU, Jalandhar) • Dr. Gurnam Singh (Department of Political Science, GNDU Amritsar)
	• Dr. R.S. Chauhan (Department of Political Science, Himachal University, H.P) • Dr. Rajesh Kumar (School of Social Sciences, GNDU, Amritsar) • Dr. Emanual Nahar (Department of Political Science (USOL), Panjab University, Chandigarh • Dr. (Mrs.) Paramjit Gill (Department of Political Science, Punjabi University, Patiala
National Seminar on 'Transformation of Philosophical, Political, Social Tradition and Guru Nanak Dev Ji' (March 16, 2011)	• Dr. S.P. Singh (Former Vice-Chancellor, GNDU) • Dr. Balbir Kaur (Pro-Vice Chancellor, BPS Mahila Vishwavidyalya Khanpur Khala, Haryana) • Prof. (Dr.) Balwant Singh Dhillon (Guru Nanak Dev Studies Centre GNDU, Amritsar • Dr. Jagbir Singh (Retired Professor Delhi University, New Delhi) • Dr. H.S. Bedi (Professor, Deptt. Of Hindi, GNDU, Amritsar) • Dr.Baldev Singh Cheema (Deptt of Punjabi,Punjabi University, Patiala) • Mrs. Nirmal Pandhi (Director Cum Principal,S.D.Arya Mahila College, Dinanagar)
UGC Sponsored National Seminar on 'Social Networking Sites-Boon or Bane' (March 17, 2011)	• Dr. A.L Sangal (Registrar, NIT, Jalandhar) • Dr. Maninder Singh (Head, Department of Computer Science and Engineering Thapar University) • Dr. Amarjeet Singh (Department of Computer Science, H.P. University, Shimla)

Event /Date	Resource Persons
	• Dr. Kamlesh Dutta (Head, Department of Computer Science and Engineering NIIT, Hamirpur, Himachal Pardesh) • Mr. Rajesh Kochhar (Department of Computer Science and IT, DAV Institute of Engineering and Technology, Jalandhar • Dr. Shuchita Upadhyaya Bhasin (Department of Computer Science and Applications Kurukshetra University, Haryana) • Mr. C.L. Kochhar, (Regional Director, DAV CMC, DAVIET, Jalandhar) • Dr. K.P. Singh (Registrar, NIMS University, Jaipur)
UGC Sponsored National Seminar on 'Second Generation Reforms in India- Implementation, Challenges and Quest for the Thrid' (Nov. 12, 2011)	• Prof. K.Enoch (Ex. Vice Chancellor, SV University, Tirupati) • Prof.Sanjeev Gupta Deptt of Management (NIIT Jalandhar) • Prof. R.L. Bhat (Department of Economics, Central University of Jammu) • Prof. V.N. Attari (Department of Economics, Kurukeshtra University) • Prof. Rishi Raj Sharma (Dept. of Economics, Regional Campus G.N.D.U., Amritsar)
	• Prof, Satish Verma (Director, Staff Academic College, G.N.D.U., Amritsar) • Dr. Amarjit Singh Dua (Director General Education Delhi Sikh Gurudwara Management Committee, New Delhi)
National Seminar on 'Guru Nanak Dev Ji: Apostle of Global Peace and Harmony' (Dec. 6, 2011)	• Dr. Amritpal Kaur, (Department of Punjabi Literary Studies, Punjabi University, Patiala) • Dr. R.K. Chauhan (Vice-Chancellor, The Global Open University, Nagaland) • Dr. S.P. Singh (Former Vice-Chancellor, of GNDU, Amritsar) • Mrs. Nirmal Pandhi (S.D. Arya Mahila College, Dinanager Pathankot) • Sh. Naryan Singh (Former Joint Secretary, UGC) • Dr. R.P. Bhardwaj (OSD, Punjab Technical University, Kapurthala) • Dr. Shashi Bala (Department of Guru Nanak Dev Studies, GNDU, Amritsar) • Dr. Kuljit Shellie (Former Dean of Arts Faculty and Head of Punjabi Department, Delhi University, New Delhi

Event /Date	Resource Persons
UGC Sponsored National Seminar on 'Human Rights in the Present Socio-Economic Political Scenario' (Jan 25, 2012)	• Mr. Swatanter Murghi (Vice-Chancellor, Gurukul Kangri University, Haridwar) • Prof. (Dr.) R.S. Yadav (Chairman and Head, Department of Political Science, Kurukshetra University, Kurukshetra • Dr. B. Venkatramni (Formerly Scientific Officer and Head Analytical Chemistry Division, Bhabha Atomic Research Centre, Mumbai) • Prof. (Dr.) Pam Rajput (Director Women's Resource and Advocacy Centre Syndicate Member, Chandigarh) • Prof. (Dr.) D.R. Chaudhary (Former Chairman, Haryana Public Service Commission, Rohtak, Haryana) • Prof. (Dr.) Swaranjit Kaur (Co-ordinator, Centre for Human Rights and Duties, Panjab University, Chandigarh) • Dr. Subash Sharma (Head, Department of Law, St. Soldier College of Law, Jalandhar) • Sh. A.K. Sharma (Retired District Session Judge) • Prof. (Dr.) Vinay Kapoor Mehra (Department of Law, GNDU, Amritsar)
ICSSR Sponsored National Seminar on 'Women of Punjab in Freedom Struggle of India' (March 10, 2012)	• Dr. C.K. Gosh (Director, NCIDE, Indira Gandhi National Open University, New Delhi) • Prof. (Dr.) Rajiv Lochan (Chairman Department of History, Panjab University Chandigarh) • Prof. (Dr.) Harish Sharma (Department of History, GNDU, Amritsar) • Lt. Col. (Retd.) J.S. Garcha (Sr. Vice President, National Martyrs Memorial Committee, Jalandhar) • Lt.Col. (Retd.) Manmohan Singh (Deputy Director, Sainik Welfare Jalandhar)
UGC Sponsored Two Day National Painting Workshop on 'Religious Motifs in Folk Art' (March19 & 20, 2012)	• Mrs. Uma Bhardwaj (Director, Arni School of Technology, Arni University, Indore, HP) • Dr. Kamna Aggarwal (Director, GDPA Fasteners, Jalandhar) • Sh. Priyank Bharti (IAS, Deputy Commissioner, Jalandhar) • Dr. Rajesh Yadhuwanshi (Director General Manager, Punjab National Bank, Jalandhar) • Prof. (Dr.) Alok Bhawsar (Head, Department of Drawing and Painting, M.L.B Govt. College, Bhopal)

Event /Date	Resource Persons
	• Dr. Ram Parsad Singh (Head, Department of Fine Arts, J.B Jain College Saharanpur, UP) • Dr. Harnam Singh Rathore (AP Institute of Mass Communication and Media Technology, Kurukshetra University) • Sh. Vijay Sharma (Artist at Bhuri Singh, Museum Chamba Himachal Pradesh) • Dr. Jaspal (AP Govt.College, Hoshiarpur) • Sh. Monu Kumar (Kangra, Miniature Paintings) • Sh. Sushil Kumar (Kangra, Miniature Paintings)
UGC Sponsored National Dance Workshop on 'Shingar Ras and Bhakti Ras in Kathak' (Feb 8 & 9 2013)	• Mrs. Alaknanda Dayal (Deputy Commissioner, Kapurthala) • Mrs. Purinama Beri (Joint Managing Director, Leader Valves, Jalandhar) • Sh. Chunni Lal Bhagat (Local Government, Medical Education and Research Minister) • Dr.B.Venkataramni (Former Scientific Officer, Head, Analytical Atomic Centre, Bombay). • Prof. (Dr.) Jaswinder Kaur (Department of Dance, PGGCD, Chandigarh) • Pt. Sushil Jain (A renowned Tabla Player, belongs to Prestigious Punjab Gharana of Tabla) • Guru Rajindra Gangani (Senior Guru, Kathak Kender, New Delhi) • Guru Harish Gangani (Exponents of Jaipur Gharana) • Dr. Rashmi Nanda (Head, Department of Dance, PGGCD, Chandigarh)
UGC Sponsored National seminar on 'Revitalization of Industrial Development in Punjab -An Aspiration' (March 27, 2014)	• Dr.R.S.Bawa (Vice Chancellor,Chandigarh University Gharaun, Mohali) • Dr Sharanjit Singh Dhillon (Registrar Examination GNDU Amritsar) • Dr Manoj Kumar Sharma (Professor, University Business School Panjab University, Chandigarh) • Dr.R.P.Bhardwaj, Director, Punjab Technical University, Kapurthala.

Event /Date	Resource Persons
UGC Sponsored National Seminar on 'Application of Advance Mathematics to Business Management and Financial Sectors and Emerging Areas of Research' (Sept. 27, 2014)	• Dr. T.D Narang (Emeritus Fellow UGC Mathematics Department, GNDU Amritsar) • Dr. Pammy Manchanda (Department of Mathematics, GNDU Amritsar) • Dr. Loveleen Grover (Associate Professor and Head, Department of Mathematics, GNDU Amritsar • Dr. Madhu Jain (Associate Professor Mathematics Department, Indian Institute of Technology, Roorkee) • Dr. J.N Sharma (Mathematics Department, National Institute of Technology, Hamirpur Himachal Pradesh) • Ms Noore Zahra (Assistant Prof. Sharda University, Noida)
UGC Sponsored National Seminar on 'Library Automation Planning and Implementation' (Feb.4, 2015)	• Dr. Sistla Rama Devi Pani (Editor, University News, Delhi) • Dr. H.S Chopra (University Librarian, Guru Nanak Dev University, Amritsar) • Dr. A.L.Sangal (Principal, DAVIET, Jalandhar) • Mr. Parveen Khurana (Director, American Centre, Central State Library, Chandigarh) • Mr. Jagtar Singh (Prof. & Head, Deptt. of Library & Information Science, Punjabi University, Patiala) • Mr. Raj Kumar (Deptt. of Library, A.C. Joshi Library, Panjab University, Chandigarh) • Dr. Gurmej Singh Mann (Deptt. of Library, Guru Nanak National College, Nakodar) • Mr. Balesh Kumar (Deptt. of Library, S.D College (Lahore), Ambala Cantt).
UGC sponsored Two Day National Seminar on 'Surface Ornamentation of Garments' (Feb.27-28, 2015)	• Dr. Mrs. Renu Bhardwaj (Controller Examination Guru Nanak Dev University, Amritsar) • Dr. Rita Kant (Associate Professor, University Institute of Fashion Technology, Panjab University, Chandigarh) • Professor Naresh (Director Regional Professional Training Institute, Amritsar) • Dr. Sumeet Grewal (Associate Professor In Clothing and Textile, PAU, Ludhiana) • Ms. Clavdine Totto (HOD, Fashion Designing International Institute of Fashion Design, Ambala)

Event /Date	Resource Persons
	• Dr. Poonam Aggarwal (Academic Head, NIFT, Mohali, Chandigarh) • Dr. Vinay Midha (Associate Professor in Textile Technology, National Institute of Technology, Jalandhar) • Dr. Monica Sikka (Associate professor In Textile Technology, National Institute of Technology, Jalandhar) • Dr. Mohit Jain (Managing Director, S.P Garments, Ludhiana)
UGC Sponsored Two Day National Seminar on 'Human Rights / Environmental Right, Right To Health' (March.13-14,2015)	• Dr. (Prof.) Rakesh Mahajan (Dean, College Development Council, Guru Nanak Dev University, Amritsar) • Dr. (Prof.) Subash Brahmbhatt (Principal, H.K Arts College, Ahmadabad) • Dr. V.K Tewari (Former Principal, D.A.V College, Jalandhar) • Prof. Mrinmoy Bhattacharya (Former General Secretary, WFTU FISE, Former General Secretary AIFUCTO, Former Prof. of Economics, Swami Rama Krishna Mission Vidya Mandir (A Premire College of West Bengal) • Dr. (Prof.) Satish Verma, (Dean, Faculty of Languages, Director (Youth Welfare), Punjabi University, Patiala. • Dr. Swranjit Kaur (Co-ordinator Centre for Human Rights & Duties, Chandigarh) • Dr.Vijay Mehta (Associate Professor Arni University, Karthgarh(HP)) • Mr. Saikat Banerjee (Assistant Professor, Dr. K.N. Modi University, Jaipur) • Dr. Archana Dutta (MD (Radiation Oncology) PIMS, Jalandhar) • Dr. Subash Sharma (Principal, St. Soldier Law College, Jalandhar) • Dr. Alka Vij (Principal, Pandit Mohan Lal S.D.College for Girls, Fategarh Churian, Gurdaspur) • Ms.Gursharan Kaur (Assistant Professor, Khalsa College for Women, Ludhiana)
UGC Sponsored National Seminar on 'Voice and Vision of Women Writers in Indian English Literature'	• Dr. S.K. Bhatia (Former Director, Academic Staff College GNDU, Amritsar) • Dr. Jyoti Patil (Principal & Head, Deptt of English Renuka College, Besa Nagpur)

Event /Date	Resource Persons
(April.4,2015)	• Dr. Tajinder Kaur (Professor, Deptt of English, Punjabi University of Patiala). • Dr. V.K. Tiwari (Former Principal, D.A.V College, Jalandhar) • Dr. Ghanshiam Sharma (Formerly Professor of English and Director, GNDU Regional Campus, Jalandhar) • Dr. Vijay Mehta (Professor & Head, Deptt Of English, Amritsar University Indora (HP) • Dr. Jai Singh (Professor, Deptt Of English, Hyderabad).
UGC Sponsored National Seminar on 'Wireless & Mobile Communication Networks' (April.4,2015)	• Dr. Sistla Rama Devi Pani(Editor, University News & Head of Research Division, Association Of Indian Universities, New Delhi) • Dr. Kawaljeet Singh Chowdhary (Director, University Computer Centre, Punjabi University, Patiala) • Dr. Rajinder Nath (Professor & Chairman, Dept. of Computer Science & App., Kurukshetra University, Haryana) • Dr. Rakesh Mohan Sharma (Principal, Shaheed Ram Singh Pathania Memorial, GNDU College, Niari, PO Bhatwan, Tehsil Dharkalan, Distt. Pathankot) • Dr. Maninder Singh (Associate Prof. and Head, Dept of Comp. Science and engineering, Thapar University, Patiala • Dr. Mamta Sareen, Associate Prof. and Head, Dept of Comp. Science, Kirorimal College, Delhi University • Dr. Hardeep Singh, Professor, Dept of Computer Science, GNDU, Amritsar, Punjab • Dr. Nirmal Pandhi, Principal, S.D. Arya College, Dinanagar

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a) Curriculum development/enrichment

- The teaching fraternity of the institution has been nominated as members of various academic bodies of GNDU, Coordinators of Various UGC Schemes and Life-members of All Indian Commerce Associations. The linkages with these bodies help in designing and redesigning the curriculums as per the needs of the time.

- The linkages provide an opportunity to the students as well as the faculty members to update their knowledge and broaden their vision in current areas of interest.
- The linkages help in modifying the existing curriculum.

b) Internship

Students of B.Sc. Fashion Designing and M.Sc. Fashion Designing do their internship of 1½ month in the linked industries. Many get job offers in these industries after successfully completing their training.

c) On the job training

Students of Commerce and Economics are absorbed by banks and Insurance companies.

d) Faculty exchange and development

The institution invites reputed speakers for addressing various issues of relevance. This collaboration helps the faculty in their overall development and to upgrade themselves as per the changing needs of the society and Nation.

e) Research

The institution encourages the faculty members to apply for Major and Minor Research Projects and ensures their participation in International and National Conferences and Publications. The college allows the faculty members to utilize the infrastructure available. INFLIBNET facility, Internet facility has been provided to faculty and students to help them in their research work.

f) Extension

The linkage between NGO's, Red Cross Society, Civil Hospital, Local Bodies and other such organizations facilitates the diversification of extension activities for the betterment of the society. Extension activities develop sense of responsibility amongst students. Through the vast range of extension activities provided by it the college has been able to inculcate a spirit of service in the faculty as well as the students

g) Student Placement

Due to linkages with the industries and various companies, students get maximum placement opportunities in their final year. Many students have been placed through campus interviews over the last five years in

various I.T Companies like IBM Daksh, Infosys, HDFC Bank, WIPRO, Banks, Media Houses and Industries.

h) Introduction of new courses

Keeping in mind the changing requirements of the modern scenario, innovative cell of the college encourages innovation in curriculum design. In the last few years 14 new courses have been introduced. An innovative and multifacutly course MBEIT was introduced in the session 2014-15.

The college has also introduced 11 UGC granted job oriented Add on courses.

h) Publication

The college faculty has published a number of books single authored or in collaboration with their colleagues in other colleges.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages /collaborations.

The college has always been striving to keep pace with the ever changing global scenario and the best possible facilities are made available to the students in order to make them successful professionals, intelligent executives and perfect human beings. The Placement Cell initiates and implements the activities required for collaborations. Besides this, National Conferences are organized to provide a platform for healthy exchange of ideas. Luminaries from across the country are invited to share their views on issues of global significance. Industry academia interface is promoted through industrial visits, interactions with business experts and training programmes.

Any other highlights

Best Practices in Research, Extension and Consultancy

- Publication of 20 Research Journals & 3 peer reviewed journals is in pipeline.
- INFLIBINET facility in the library for promoting research
- Availability of softwares helpful in research like (SPSS) software packages for Statistical Analysis.
- Broad based and leased line availability of Internet Connection both for faculty and students.
- Constant upgradation of library with respect to research material.

- Organization of 23 National level seminars in previous years.
- 9 faculty members have applied for minor research project and 6 faculty members have applied for major research projects.
- Publication of 46 books and 405 articles/papers by faculty members.
- Collaboration and Tie ups with industries, professional bodies for industrial visits, training, internship as well as placement of students
- Introduction of Job Oriented courses increase the employability quotient of students.
- A wide range of extension activities to provide quality and value based education.

CRITERION – IV

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 PHYSICAL FACILITIES

Situated right in the heart of the city, only a few yards away from Jalandhar Railway Station, PCM S.D. College for Women, a multi faculty institution was founded in 1973. The college has made rapid progress and developed into a big educational centre of higher learning. The college which started with a very humble building has been regularly augmenting its building and infrastructure. The college has **three blocks** - Main Block, IT Block and Collegiate School Block and Brahamkund Playground.

The infrastructural details of the campus include Principal's Office, Administrative Block, Examination Branch, Reception Counter, 3 Libraries, Auditorium with state of the Art facilities, 5 Smart class rooms, 67 class rooms, Music and Dance block, Commerce Block, IT Block, Multi-purpose Yoga Hall, 2 Fine Arts Studios, 3 Home Science Laboratories, 8 Fashion Designing Laboratories, Language Laboratory, Cosmetology Laboratory, Laboratories for Psychology and Office Management and Secretarial Practices, 7 laboratories for Computer courses,1 laboratory for the course MBEIT,1 Computer Centre, T.V and Video Production Studio, Gymnasium, Health Care Centre, 3 Separate Cafeterias, Common rooms, special places for Personality Development Cell, Placement Cell, IQAC, NSS, NCC, Youth Club, Central Association and Youth Red Cross, 2 Book Shops, Store rooms, a fleet of buses, Underground parking place, 3 Generators, Electricity Panel and residential quarters for peons.

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- It is a constant practice of the college to keep augmenting its infrastructure in order to enhance the effectiveness of teaching learning process and to provide maximum learning opportunities to the students.
- In the previous years post accreditation 14 new courses have been introduced. Keeping in mind the requirements of these courses and departments, the policies are framed to make strategic and cost effective additions/modifications to the existing infrastructure. The proposal for the new projects is first discussed in the college Advisory Committee headed by the Principal and then it is forwarded to

the Managing Committee. After getting approval of the Managing Committee, various committees are constituted to execute the task.

- The institution applies to UGC for various grants and even seeks funds from MP and MLA quota. We are indeed thankful to UGC for giving sanctioning liberal grants for starting new innovative and inter-disciplinary courses and setting up laboratories for these courses. There is also provision of getting general grant from the UGC. These grants enable the institution to augment its infrastructure. The Managing Committee has also been very supportive in initiating and executing enhancement of infrastructure.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities- classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research etc.

(i) **Spaces for curriculum Transaction**

For conducting effective curriculum transaction, the college has **separate blocks** for different faculties- Arts, Commerce and IT. **67 spacious class rooms** with proper ventilation and comfortable furniture are available in the campus.

- **2 Seminar Halls** and an **Auditorium** with state of art facilities for organizing guest lectures and seminars, **3 well stocked Libraries and one browsing centre** are also available in the college.

(ii) **Technology enabled learning facilities** are provided in the college to enhance the effectiveness of teaching learning process.

- The college has **34 laboratories** for various departments.

List of Laboratories

- **8 Computer laboratories** including Project lab, Programming and MS-Office lab, Internet lab. Database and Linux lab and **one computer centre.**
- **8 Fashion Designing laboratories** including Fashion illustration lab, Garment Construction labs, Pattern Making and Draping lab, Designing lab and Textile Printing lab.

- **3 Home science laboratories** including Food and Nutrition lab, Clothing and Textile lab and Home Management lab.

  - T.V. & Video Production Studio
  - 1 Dance Studio and 2 Music Rooms
  - 2 Fine Arts Studio
  - 1 Computer Aided Accountancy Laboratory
  - 1 Language Laboratory
  - 1 Laboratory for the course MBEIT
  - Separate laboratories for Physics, Chemistry, Biology, Psychology, Office Management and Secretarial Practices and Cosmetology.

(iii) **Specialized facilities and equipment for teaching, learning and research**

- All the laboratories listed above are fully equipped with latest specialized facilities as per the demands of the particular subjects to enhance the teaching learning process.
- **Computer labs** have modern computing methods and access to electronic marvels that serve as invaluable teaching aids. The college has **162 computers** in various departments. Free access to computers and internet is offered to the students.
- **Fashion Designing labs** have a sufficient number of gadgets like Fashion makers, dummies, stitching tables, printing tables, photographic screening tables, knitting machines, looms, computers, printers and latest softwares used for fashion designing and pattern making.
- **Music rooms and Dance studio** have an array of musical instruments and other accessories required to chisel the talent of the students.
- Air conditioned **T.V. and Video production studio** has dark blue curtains to be used as cyclorama behind the sets and also used for the chrome keying. It has two T.V sets, two programme sets, two computers, one Handicam (Sony), one Production Panel Table, one Sun gun light (1000 wats) and two Reflectors.
- **All other laboratories** for various subjects have also been provided the required equipment, gadgets and tools.
- **5 smart class rooms** have been set up in the college campus. Interactive learning resources available in these smart class rooms can be used by all departments to enhance the effectiveness of teaching learning activities.

b) Extra- curricular activities- sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc.

Extra-curricular activities impart meaningful dimensions to student's personality and help in fulfilling the desired purpose of education and learning. The institution not only encourages the students to actively participate in such activities, but also takes care to provide all physical facilities and infrastructure required to undertake these activities.

Sports: Department of Physical Education maintains and runs Physical Education Centre efficiently and provides facilities to students to participate in both indoor and outdoor games. There is a separate section for indoor games in the Sports centre. It also houses a gymnasium with modern equipments for upkeep of health of sportspersons. A spacious multi-purpose Yoga Hall has been constructed recently for yoga sessions, gymnastics, aerobics and table tennis. Health Care Centre is also housed in the Sports department. Players use Brahamkund Playgrounds for practice of outdoor games. Players even go to stadiums provided by the district authorities and practice under the guidance of expert coaches. Transport facility is also provided by the college.

Auditorium: A Hi-tech, centrally airconditioned, acoustically treated auditorium fitted with the latest audio-visual facilities has been set up to conduct intellectual pursuits and quests, celebrations, seminars, guest lectures, spectacular shows and events. It has a capacity of about 200 seats and can be used by various associations, societies and clubs to conduct co-curricular activities and extension activities.

NSS Centre: 4 NSS units actively operating under the banner 'Not Me But You' have been provided a working space in the NSS centre. The infrastructure of this centre includes, a meeting room, a store room for utensils and other material. The volunteers are given transport facility by the college. For boarding and lodging during camp days the college campus is used. Blood donation camps and other activities are conducted in the auditorium.

NCC Centre: NCC unit of the college has enrolled 55 cadets, NCC centre has a spacious room with an indoor firing range in it. The centre has a stacking area for uniforms and other materials.

Cultural activities Centre: Youth club of the college operates from its self contained space provided to it. This room has storage units for material and equipments required for various cultural events. For conducting

cultural activities, seminar halls, auditorium and the open stage can be used. Reherarsals for various items can be carried out in the college campus after the study hours.

Communication Skills Development Centres: For developing and polishing the communication skills of the students, the College has a well equipped Language Lab and Personality Development Centre.

Yoga: The College has a spacious yoga hall with a good number of mats and audio video system for practicing yoga and conducting other activities like yoga camps and faculty development programmes in yoga.

Health and Hygiene: The College takes special care of health and hygiene of the students. Health care centre is housed in the Department of Physical Education. A sick room with the first-aid facilities is available for the students. The library staff also helps the sick students by giving required medicine, first-aid services and other required material. For other serious problems, the services of two neighbourhood doctors, Dr. D.V. Arora and Dr. Raghubir Singh are readiy available.

Toilets and Safe Drinking Water:

- Toilets are provided to the students on all three floors and efforts are made to keep them neat and clean.
- Health care camps and lectures on health related issues are regularly conducted.
- There is provision of R.O. purified drinking water at various palces on all three floors.
- Cleanliness committee has been constituted which makes a regular audit of the cleanliness in the campus and takes remedial steps.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed / augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

Since its establishment in 1974, the College has been making efforts to augment its infrastructure to keep pace with its academic growth and achievements. Strategic efforts are made for the augmentation of the available infrastructure to ensure that it is in line with its academic growth and is optimally utilized. Apart

from undertaking the renovation of the existing infrastructure, the college has upgraded the laboratories and added additional instruments and equipments in the laboratories. IT infrastructure has been augmented with the addition of computers, CCTV cameras, LCDs, Biometric Attendance System and improved internet connectivity. The details of the initiatives taken for augmentation and the amount spent for it are given below:

The detail of the amount spent during last five years and the detail of augmentation of infrastructure is given in the tables given below:

Year	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15
Amount (Rs.)	567662	3882181	4764971	15657929	3738018	3431497

2009-10	Gymnasium,	Furniture	2 Computer labs	Automation of college
2010-11	New class rooms	Latest computers	Upgradation of website in latest technology	
2011-12	Newly renovated Staff Room, Newly constructed, Principal office, Newly constructed Administrative office	One seminar hall, Four sided wall of college playgrounds	Upgradation of labs with latest computers and projectors	Upgradation of Fashion Designing Labs
2012-13	Renovated Auditorium and added 5 smart class rooms	Biometric attendance system	AC in Staff Room of IT Block CCTV surveillance in campus	Bulk SMS Serivce
2013-14	Yoga Hall	Common Room for students	Upgradation of automated library system	
2014-15	Renovated stage, Renovated washrooms of staff room	Dedicated server	Networking in all labs,Construction of lab for MBEIT	Upgradation of computers labs and licensed softwares

Optimum Utilization of Infrastructure

The newly built physical infrastructure as well as existing infrastructure is furnished with furniture and required equipments to facilitate teaching and research and efforts are made for its optimal utilization.

- The college provides its campus/premises for social activities like, Art of Living Camps, Yoga Camps and other local tournaments and for conducting exams of Banks, Insurance Companies, University and Staff Selection Commission on Sundays and other holidays.
- The District Administration also uses the college premises during M.P/ M.L.A/ Local Bodies elections also and for preparing voter cards, setting up voting booths and preparing aadhar cards.
- The College premises are also used for holding NTT and CTT classes in the evening. The infrastructure is also used for conducting hobby classes during holidays and summer vacations.
- Some short term computer courses, personality development programmes, coaching classes for the various entrance exams and some job oriented programs are also conducted by various departments.
- To ensure optimum utilization of its infrastructural facilities, the library remains open from 9 am to 4 pm.
- 5 smart classrooms, auditorium, seminar halls and learning resources are shared by all departments to ensure their optimum utilization.

Future Plan for expansion of physical infrastructure:

In the near future, the college plans to make the following additions to the existing facilities:

- One Seminar Hall
- Hostel Facility
- Placement and Counseling Cell in IT-Block
- One computer lab for MBEIT
- Faculty Study Room in IT-Block
- Wi-Fi Campus for all three blocks
- Biometric Attendance System in all blocks of the campus
- Public Address System
- Automated admission, Fee and Payroll System
- E- Notice Boards
- Online Attendance System of students
- 2 LEDs for common room and the third block
- More computers and smart rooms

Master Plan of the college is enclosed in Annexure-V.

4.1.4 How does the institution ensure that the infrastructural facilities meet the requirements of students with physical disabilities?

The institute ensures that infrastructural facilities meet the requirements of the students with physical disabilities. For differently-abled students, it is ensured that they don't have any physical obstruction. The institution is committed to accommodate them on the ground-floor**.** Library facility is provided to them. The needs of the physically challenged students are fulfilled by the supporting staff. The college is also planning to construct a ramp in the near future.

4.1.5 Give details on the residential facility and various provisions available within them.

Hostel Facility: The College plans to provide this facility in the near future. The managing committee is making sincere efforts to procure land for constructing the hostel building. Meanwhile the students from outside areas reside in paying guest accomodations available in the neighbourhood of the institution. Since the college is situated in the heart of the city, such accommodations are easily available in the houses adjoining the college campus.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Health care services are provided by the Department of Physical Education in the medical room attached to it. First aid facility is available to all students.The library staff also helps the students in case of emergency and provides first aid. For other serious problems two neighbourhood doctors visit the institution and provide their services.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Common Facilities:

- **IQAC**: IQAC room remains the hub of the activity. The infrastructure in the IQAC includes a computer, a printer, and copier cum scanner and storage units to maintain the records.

- **Grievance Redressal Unit**: This unit works in coordination with Central Association of the college and it has its own self contained spaces in the respective departments.
- **Placement Cell and Personality Development Cell**: Both these cells operate from the room marked for Personality Development Cell. The room is equipped with a projector and computer system to facilitate personality development programmes. Placement cell uses the auditorium for conducting on campus interviews and for organizing lectures and workshops.
- **Recreational facilities for staff and students**: The College takes care to provide recreational facilities to the students. Infrastructural provisions for this cause include a fully equipped gymnasium, common rooms, and facilities for indoor games, tennis, and a yoga hall, Cosmetology lab to provide beauty treatment and services and arranging educational trips.
- **Internet connection, laptops, LCDs**: Internet connection is readily available in all blocks. The details of these services are included in IT infrastructure. Computers have been provided to all major departments. Laptops are also issued to various departments and cells as per their requirement. LCDs have been installed in the visitor's room and corridors. All college activities and documentaries on social issues are displayed regularly.
- **CCTV Cameras**: 44 CCTV Cameras have been installed at key positions in the college to ensure security of students and staff and to monitor day to day working in various laboratories and offices.
- **Fire extinguishers, generators and water coolers with purifiers** have been made available in the campus.The college has three generators in all three blocks.
- **Canteen**: Separate canteens are functioning in all blocks of the college and a strict watch is kept on the quality control and hygiene by the Canteen Committees.
- **Book bank:** The college library provides this service to facilitate the needy and deserving students.
- **Auditorium:** There is provision of a hi-tech, air conditioned and well equipped auditorium. It is used by all departments to hold functions, seminars, workshops and other activities.
- **Toilets and Safe drinking water**: The institute takes care that all students have an access to neat and clean toilets. This provision is available on all three floors. Regular supply of safe drinking water is ensured. Any complaint regarding these issues is redressed at the earliest.

Last but not the least the above mentioned facilities available in the college are accessible to all. It is said that joint responsibility is no man's responsibility. Hence concerted efforts are made for maintenance of these common facilities.

4.2 LIBRARY AS A LEARNING RESOURCE

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student / user friendly?

The institution has separate libraries for all three blocks. The library has a rich collection of 36741 books on various subjects such as Languages, Social sciences, Commerce, Computer science, Life sciences, General knowledge and other related areas. The library has also subscribed to 90 journals and magazines and 23 newspapers.

The library has an Advisory committee comprising the following members:

- Mrs. Sampat Trivedi (Librarian)
- Mrs. Shashi Rampal (Head,Dept. of Fine Arts)
- Mr. Vijay Sharma (Office Supdt.)
- Mrs. Amarjyoti (Assistant Librarian)

The committee takes following initiatives to make the library, student / user friendly:

- Proper allocation of the budget is ensured and new titles are added every year in consultation with the concerned departments.
- The information regarding new arrivals is also given through the college notice board.
- The new titles are displayed on the display boards at the entrance of the library.
- The library staff keeps the faculty and the students updated regarding its latest acquisitions.
- A Book Bank has been functioning in the college. It provides books to the needy and deserving students. The Book Bank is managed by a committee of teachers and library volunteers. Text books are issued to the students for the whole session. The faculty and students are encouraged to donate books to the Book Bank.
- Old question papers of final exams in all the subjects are made available to the students.
- It ensures the availability of latest syllabi in the library.
- The browsing centre provides access to e-learning resources.
- Regular upgradation of softwares and other ICT facilities is ensured.

- The library staff is student and teacher friendly and helps them to make the best use of the resources.
- It takes remedial actions towards grievances expressed by the faculty and students.

4.2.2 Provide details of the following:

- **Total area of the library** (in sq Mts.): 300.22 sq.mts
- **Total Seating capacity**: 160
- **Working hours**: Library staff remains available in the library from 9 am to 4 pm on all working days. The timing is same even for examination days and vacations. The Library remains closed on all gazetted holidays.
- **Layout of the library**

➢ **Information section** where information regarding new arrivals is displayed.
➢ **Reprography section** where photostat facility is provided.
➢ **Periodical section** where a good number of latest magazines are displayed.
➢ **Circulation section** facilitates issue and return of books and reading materials.
➢ **Technical section** includes classification, cataloging and maintenance of books.
➢ **Browsing section** is a resource centre for the staff and students to surf internet and download material as and when required.
➢ **Text book section** contains text books as per the syllabi.
➢ **Stacking area** where books for each subjects are kept in separate almirahs.
➢ **Reference books** are kept separately and are accessible to all.
➢ **Reading zones** for both undergraduate and postgraduate students.
➢ **Property Counter** where students can drop their bags safely.

We also have one library in the IT Block and another in Collegiate school building which function in complete co-ordination with the main library.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e resources during the last four years.

The college has a very efficient and well devised mechanism to ensure the purchase of text books. The Principal of the college issues a notice and requisitions for books are invited from all the heads of departments. Every department of the college is asked to submit the lists of books, magazines and journals to be purchased as per the requirement of the new syllabi and current needs of the students. The lists are forwarded to the librarian and approved books are procured well in time. The amount spent on procuring new books and journals during the last four years is as under:

Library holding	Year 2010-2011		Year 2011-2012		Year 2012-2013		Year 2013-2014		Year 2014-2015
	Number	Cost	Number	Cost	Number	Cost	Number	Cost	Number
Text books	557	403758	404	237550	455	157398	192	61947	163
Reference Books	214	47675	104	21269	33	23259	20	4446	33
Journals/ Periodicals	516	59858	516	53554	564	64801	576	87780	672
e-resources									
Newspaper	168	17400	240	21960	276	24252	264	29963	276

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- **OPAC**
  Online Public Access of the library catalogue is available on college intranet.
- **Electronic Resource Management to search articles in multiple databases**
  The college library subscribes to the N-List scheme of INFLIBNET.
- **Federated searching tools to search articles in multiple databases** NIL
- **Library Website**
  The college website www.pcmsdcollegeonline.com gives information about the library.

- **In-house/ remote access to e-publications**
  There is In-house/ remote access to e-publications through INFLIBNET.
- **Library automation** NIL
- **Total number of computers for public access** 03
- **Total numbers of printers for public access** 01
- **Internet band width/ speed** 1mbps
- **Institutional Repository** NIL
- **Content management system for e-learning** NIL
- **Participation in Resource sharing networks/ consortia (like INFLIBNET)**
- Library shares its collection with IT Block. There is participation in INFLIBNET which enables the students and staff to access valuable e-resources and download study material from websites falling under UGC-INFLIBNET digital library consortium.

4.2.5 Provide details on the following items:

- **Average number of walk-ins**
  100-150 number of students visit the library per day.
- **Average number of books issued, returned**
  40-50 books are issued per day and 15 books are returned per day by students.
- **Ratio of library books to students enrolled**
  3 books are issued per student for 14 days
- **Average number of books added during last three years**
  An average 403 books have been added per year.
- **Average number of login to OPAC**
  30-40 students visit the library to use OPAC
- **Average number of login to e-resources**
  30-40 users login to e-resources including teachers and students.
- **Average number of e-resources downloaded/ printed**
  On average 10 e-resources are downloaded/ printed daily.
- **Number of information literacy trainings organized**

In order to engage the readers in various intellectual activities the college organizes Book exhibhitions as per the requirements of users and the directions of members of the library committee. The college is going to organize a national seminar on 'Library Automation: Planning and Implementation'.

- **Details of "Weeding out" of books and other materials**

  We store such books in the store room.

4.2.6 Give details of the specialized services provided by the library

- **Manuscripts** NIL
- **Reference**

  The library staff is student and teacher friendly and facilitates them to make the best use of the resources. The librarian provides personalized reference service to the readers.
- **Reprography**

  The Library provides Xerox facility to its readers. This enables them to get the required and non-issuable reading material Xeroxed at very nominal rates.
- **ILL (Inter Library loan Service)** NIL
- **Information deployment and notification (Information Deployment and Notification)** NIL
- **Download**

  Syllabus, E-mail data, search material from internet
- **Printing**

  The downloaded information from e-resources is printed.
- **Reading list/ Bibliography compilation** NIL
- **In-house/ remote access to e-resources**

  Under N-List programme of INFLIBNET members login for accessing the e-resources.
- **User Orientation and awareness**

  With the start of every new session students are acquainted with layout of the library. The library staff guides them about using the services and e-resources provided by library.
- **Assistance in searching Databases**

  Library staff is available to assist its readers in browsing the databases.

- **INFLIBNET/ IUC facilities**

  The college library subscribes to the N-list scheme of INFLIBNET.

- **Bar coding:** Entire collection is bar coded.

  Book bank: It provides books to the needy and deserving students. The Book Bank is managed by a committee of teachers and library volunteers. Books are issued to the needy students for the whole session. Both the faculty and students donate books to the book bank.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff provides the following support services to the faculty and the students.

- Reprographic facility
- Internet facility
- Support in e-learning, computer operation
- Needy students get books issued for the whole session/ semester
- In-house binding facility
- Assistance in accessing e-resources
- The library staff is always ready to assist students and staff in locating books
- Book Bank facility for needy and deserving students
- Maintaining the peaceful and academic environment

4.2.8 What are the special facilities offered by the library to the visually/ physically challenged persons? Give details.

The library staff helps such students in every possible way. The physically challenged students are given top priority while issuing the books. These students with special needs are also guided and helped by their class fellows. However, no visually impaired student has got admitted this year.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the library to collect feedback from users? How is the feedback analysed and used for further improvements of the library services?)

Yes, the library gets the oral feedback from its users in the form of complaints, suggestions and recommendations. The library committee analyses these complaints and suggestions and forwards them to the Principal for appropriate action. On the basis of this feedback significant improvements have been made in the previous years.

4.3 IT INFRASTRUCTURE

4.3.1 Give details of the computing facilities available (hardware and software) in the institution

- Number of computers with Configuration (provide actual number with exact configuration of each available system)

1. Computers

For various teaching departments

Name of the Department	Quantity
Computer Department Lab- I	23
Computer Department Lab- II	21
Computer Department Lab- III	18
Computer Department Lab- IV	11
Computer Department Lab- V	11
Computer Department Lab- VI (Project Lab)	17
Collegiate School Lab-VII(for +1 & +2)	15
Computer Centre	14
Fine Arts Department	01
Fashion Designing Lab	16
Other laboratories	17
Total Computers	**162**

For Administrative Offices

Department	Quantity
Accounts Office	4
General Office	3
Library	4
Youth Welfare Club	1
Principal's Office	1
Superintendent's Office	1
Auditorium	1
Total Computers	**15**

Configuration of some latest Machines:

- **Dell**

Processor: Core2 Duo, RAM: 2GB, Hard Disk: 320 GB

Processor: i3, RAM: 2GB, Hard Disk: 320 GB

Processor: i3, RAM: 2GB, Hard Disk: 500 GB

Processor: dual core, RAM: 2GB, Hard Disk: 160 GB

Processor: Core2 Duo, RAM: 1GB, Hard Disk: 160 GB

Processor: dual core, RAM: 1 GB, Hard Disk: 160 GB

Processor: core2 Duo, RAM: 2 GB, Hard Disk: 320 GB

Processor: Pentium(R), RAM: 2 GB, Hard Disk: 500 GB

Processor: CORE DUO, RAM: 1GB, Hard Disk: 500 GB

- **HCL**

Processor: P4, RAM: 512MB, Hard Disk: 160 GB

- **LG**

Processor: P4, RAM: 256 MB, Hard Disk: 40 GB

Processor: P4, RAM: 512 MB, Hard Disk: 160 GB

Processor: dual core, RAM: 128 MB, Hard Disk: 80 GB

- **Compaq**

Processor: Dual core, RAM: 2 GB, Hard Disk: 320 GB

- **Others**

Processor: Pentium(R), RAM: 512MB, Hard Disk: 160 GB

Processor: Pentium(R), RAM: 1 GB, Hard Disk: 160 GB

Processor: P4, RAM: 512 MB, Hard Disk: 160 GB

2. Laptops

S. No.	Department	Configuration	Quantity
1	Computer Department	Dell Inspiron, i3 Processor, 6 GB RAM, 500 HD	1
2	Auditorium	Dell Inspiron, i3 Processor, 6 GB RAM, 500 HD	1
3	Principal's office	Sony VAIO, i7 Processor, 4 GB RAM, 500 GB HD	1
4	Publication Department	Compaq, Pentium Processor, 2 GB Ram, 320 HD	1
5	MRP	Dell Inspiron, i3 Processor, 6 GB RAM, 500 GB HD	3
Total Laptops = 7			

3. Printers

S. No.	Department	Model no.	Quantity
1	Computer	ML-1610 series	1
2	Commerce	HP Laserjet 1020 plus	1
3	Fashion Designing	HP Laserjet cp1025 color	1
4	Accounts office	HP Laserjet cp1020 HP Laserjet cp1018	2
5	General Office	Laserjet M1213nf MFP HP Laserjet cp1025	2
6	Library	HP Laserjet 1020	1
Total printers = 8			

4. Scanners

S. No.	Department	Quantity
1.	Computer HP Scanjet G2410	1
2.	General office HP Scanjet G2410	1
Total Scanners = 2		

5. Teaching Aids Hardware:

Projectors

S. No.	Department	Model No.	Quantity
1	Computer Labs	Dell 1210S Toshiba TLP-S40	4 1
2	Computer Smart Class	Dell 1210S	1
3	FD Smart Class	Dell 1210S	1
4	Auditorium	Dell 1210S	1
5	Commerce Smart Class	Dell 1210S	1
6	Mathematics Smart Class	Dell 1210S	1
7	Personality development room	Dell 1210S	1
8	Science Smart Class	Dell 1210S	1
9	Committee Room	Dell 1210S	
Total projectors = 13			

Interactive Smart Class Room Items:

S. No.	Department	Items	Quantity
1	Computer	Interactive board	5
2	Commerce	Interactive panel	5
3	Fashion Designing	Visualizer	5
4	Maths	Projector	5
5	School	Stylus	5
		Mimeo pad	2
		Mimeo pad Pen	2
Total Smart Class Rooms = 5			

6. Dedicated Server :1

(IBM Server X3300M4)

Specifications:

Part No: 7382ILA

IBM System X3300 M4 Server

Intel Xeon E5 2407 (Quad Core) 2.2 GHz 10Mb cache

1 x 8 GB 1066 MHz RAM

1 X 300 GB SAS Drive Hot Swappable

SAS Card inbuilt

Multi Burner Optical drive

RAID 0-1 In-built (SR M1115 card)

Eight-port SAS/SATA with RAID controller.

- **Computer-student ratio:**

Number of Computer Systems in the teaching department : 162

No. of students using computers who are studying

Computers as a part of their curriculum : 516

Computer student ratio : 1:3.2

- **Stand alone facility :** 7
- **LAN Facility :** Available
- **Wifi Facility :** Available
- **Licensed Softwares**

- WinSL 8.1 SNGL OLP NL Acdmc Legalization GetGenuine
- WinPro 8.1 SNGL Upgrd OLP NL Acdmc
- OfficeStd 2013 SNGL OLP NL Acdmc
- WinSvrStd 2012
- Sql Server
- Antivirus
- Visual studio 2013
- SPSS
- Tally

- **Number of nodes/ computers with Internet facility:** 170
- **Others:**

Online UPS	1
Offline UPS	131
CCTV Cameras	44
DVR	1
LCD	5

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The Institution has computer and internet facility for both the faculty and the students in the following offices and laboratories:

- **10 computer laboratories** equipped with PCs of latest configuration in departments of Computer Science, Fashion Designing and Commerce.
- There are total **177 computers** in the college and **170** computers have high speed Internet facility.
- The Principal's office, the Administrative Block and many other departments of the college have the facility of internet.
- To provide wireless connectivity, the college provides facility of **WIFI, laptops as well as Tablets**.
- The college has 3 **Computerized Libraries**. The browsing centre in the library gives access to e-learning material.
- 2 Data cards (Tata Photon) are provided for off campus internet connectivity.
- All labs are inter connected using latest D-Link CAT 6 wires, and latest switches.

Internet Connection:

Students and faculty members can enrich their knowledge and can get the latest information of the whole world by using high speed Internet leased line connection. The details are given below:-

- Dreamtel (Leased Line, 2 Mbps), (2:1 dedicated) in IT block for all computer Labs.
- Dreamtel (Leased Line, 1Mbps), (1:1 dedicated) in Main block Computer Labs of various departments (Video production, Fashion designing, Commerce, Computers, Office Management) and office use.
- Airtel (1 Mbps, Broadband,) in Main block for office use and high speed Internet **Leased Line Connection of 3Mbps** is available in the college for faculty and students.
- BSNL (512 Kbps, Broadband) in collegiate school for computer lab and office use.
- 8 Static IP addresses, MRTG Graph and Unlimited data usage.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institute makes dedicated efforts for infrastructural upgradation. Every year, the college ensures that IT facilities are augmented and upgraded as per the requirements, by purchasing new hardware as well as software for different departments/offices/cells. The institution plans to upgrade the IT infrastructure and associate facilities to fulfill the requirements of the students either due to increase in strength or modification in the syllabi and to resolve the compatibility issues due to rapid changes in the IT sector within a short period of time, PG Department of Computer Science and IT keeps replacing the non functional parts with new parts from time to time.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

There is flexibility in annual budget allocation for procurement, upgradation and maintenance of the computers and their accessories. Due to increase in strength of students studying Computer science, frequent changes in the curriculum and rapid development in the field of IT sector, the college has added **104 new computers** with latest configuration, **5 printers, 12 projectors, 3 projector screens, 5 LCDs, 7 Laptops, 44 CCTV Cameras, 2 scanners, 1 Biometric machine, 3 Photostate machines, 1 Server (IBMX3300M4)** with latest configuration. Latest **networking in computer labs**, High speed **leased line internet connection and** Smart class room equipments (such as **5** Interactive Boards, **5** Interactive panels, **5** visualizers, **5** Stylus, **2** Memio Pads)have also been provided. For maintenance and upkeep of the computers and other IT infrastructure, the institution has fulltime lab attendants, who manage the whole campus area networking and handle the troubleshooting of computer systems and other accessories. When the warranty period of the items is over, the college maintains the equipments on its own. In case of major hardware problems, the college takes the services of hardware engineers from the market.

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The institution facilitates extensive use of ICT resources including development and use of computer-aided teaching/ learning materials to its staff and students.

- Many departments of the institution have Smart class rooms having various ICT facilities. There is provision of adequate computer facility for the faculty. Faculty members are also provided with **internet browsing facility** on each computer for preparation of teaching/learning materials in their respective departments.
- **Well equipped computer Labs** with latest computers, projectors and printers in the college are accessible to both the faculty and the students.
- The college also has **seminar halls equipped with latest equipments**.
- Internet facility and e-library is thrown open to the faculty members for accessing learning resources.
- Internet connectivity is available in the entire institution through wired and wireless connectivity. For internet, the college is using **3 Mbps leased line facility** in all the computers installed in various labs and departments as well as in offices and the library.
- Use of technology has become very vital in imparting quality based education. **For encouraging ICT** based teaching and learning, the **college also organizes training sessions on the use of Smart class rooms.**
- The computer faculty is always available for any need based assistance in the use of ICT.

In addition to the above mentioned facilities, the college also provides the following facilities:

CCTV: College labs and all key points are under CCTV surveillance. Online monitoring of campus is also supported through static IP addresses.

Website: pcmsdcollegeonline.com: Dynamic website gives information about the college, various departments, their achievements and events. It has been developed in PHP technology and is maintained by the faculty members.

Bulk SMS Service: This service is used to provide important information about results, admissions and college events to the management, faculty and parents of students. (URL: http:/103.27.87.89.Profile Id: 1177)

Email ID of the college: pcmsdcollege@yahoo.com

Every department has its own e-mail id for departmental purposes and research.

Biometric Machine: A Biometric Machine is installed in the main block. It helps in automation of attendance of the employees and can help in tracking the in and out time of employees and total work duration.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms / learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Thrust is given to ICT (Information and Communication Technology) enabled teaching-learning process to make it effective and more student centric. Various **ICT enabled facilities and smart class rooms** are provided. All major departments have been provided computers of latest configuration with High speed 24 hours leased line internet facility. The college has been conducting **Workshops for the faculty on the use of computers**. Training sessions on the use of Internet as a learning resource are also organized. **Well-equipped computer Labs, Smart class rooms, LCDs, Projectors, printers, scanners** are available to facilitate computer aided teaching and to enrich the teaching learning experience. The students and faculty members have also been provided with WIFI connection as well as wired connectivity so that they can access online material for teaching/learning. **OPAC *(*Online Public Access of the library catalogue)** is available on college intranet. The college **library subscribes to** the N-list scheme of **INFLIBNET.** There is participation of library in **INFLIBNET** which enables the students and staff to access valuable e-resources and download study material from websites falling under UGC-INFLIBNET digital library consortium.

4.3.7. Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No, the institution does not avail the National Knowledge Network connectivity directly or through the affiliating university.

Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The institution has made adequate arrangements for the maintenance and upkeep of the college infrastructure. The management ensures that sufficient funds are allocated for the maintenance and upkeep

of the infrastructural facilities. Regular meetings of various bodies/committees are conducted to plan and monitor the projects to be taken up in a session. Based on need assessment, proper allocation of budget is made for procuring equipment, furniture, and computers and for undertaking the renovation of existing infrastructure.

Details of budget allocated and utilized during the last four years.

Expenditure Heads	2010-11	2011-12	2012-13	2013-14	2014-15
Building	542251	1686937	1290187	1824316	26,23,500
Furniture	317799	251335	424693	155484	191285
Equipment	1160818	244043	1287222	1151100	8,49,714
Computers	326014	2243378	1448501	529887	3,09,666
Vehicle	1196974	-	-	-	
Others (including Acs, Water Coolers, Photostat Machine, Generator etc.)	599463	339278	103825	162767	6,49,890

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

For maintenance and upkeep of the infrastructure, facilities and equipment of the college various committees have been constituted. Some of the committees formed for this purpose are:

- General Cleanliness Committee
- Canteen Committee
- Bus Service Committee
- Campus Beautification Committee
- Maintenance Committees for all laboratories

The College also uses the expertise of the architects and interior decorators for the campus upkeep.

The heads of various departments maintain property and stock register. Annual stock taking is conducted at departmental level and the report is submitted to the Principal.

- The college has appointed security guards to keep a constant vigil on the college infrastructure. CCTV cameras have been installed at all key positions. Residential facility is also provided to the security guards and other class IV employess to ensure safety, security and cleanliness of the campus at all hours.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Annual maintenance and repair of the infrastructure is undertaken by the college in a systematic manner. Day to day maintenance is carried out by the staff appointed for cleaning and maintenance of the laboratories. The computers, electronic devices and other equipment are maintained and repaired through the funds available in the institution. We have a team of qualified technical staff for maintaining computers and networking facilities. The college has tie ups with the service providers who make periodic visits for the upkeep of instruments.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The college has specified places for the sensitive equipments like electricity generators, water purifiers, chemicals and scientific instruments.The college have set up its Electricity Panel with proper arrangements for handling voltage fluctuations and efficient handling of electricity supply.There is overhead water tank with submersible water pump for regular supply of water. The laboratory staff keeps a strict vigil regarding the maintenance and upkeep of the scientific instruments and Chemicals. Their repair, replacement and upkeep is fully undertaken by them. Similarly, the college electrician and the supporting staff are available for the upkeep of electrical equipments and their maintenance. The institution has a tie up with the company from which the RO purifiers were bought and the institution pays AMC to the firm for the regular and routine check up and upkeep of the purifiers.

Any other relevant information regarding infrastructure and learning resources with the college would like to include.

Transport

The college has four buses that ferry the students on all working days. Transport facility is also provided to students for participating in co-curricular activities, extension activities and sports activities.

Public Address System

The college has its public address system for conducting Morning Assembly. It is also used for making important announcements.

Rest Rooms

There are separate rest rooms for the staff and students in the campus. These are cleaned and maintained by the attendants in charge of this area. Toilets are available for students on all floors and their cleanliness is ensured. The washrooms for the faculty have been renovated recently.

Vehicle Parking

The institute has parking facility in every block for students and staff. It comprises four wheeler parking, two wheeler parking, college bus parking and open parking for visitors also.

Telephone

Telephone facility is also available for students inside the campus at the reception. Students can make use of it in case of emergency.

Water Harvesting System

Rain Water Harvesting Technique is successfully implemented in the college. It has been done to lift the depleting underground water level of the earth. We have three water tanks to store water. One is attached to the Corporation well and the other two are attached to our own tube wells. Sensors are installed to check the overflow of water tanks. Regular cleaning of all the water tanks is undertaken by the experts. The plumber regularly checks all the pipes and thus there is no possibility of leakage. All water coolers are equipped with water purifying Aqua Guards

CRITERION – V

STUDENT SUPPORT AND PROGRESSION

5.1 STUDENT MENTORING AND SUPPORT

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes, the institution publishes its Prospectus annually. Updated Information of the College is made available through Prospectus, College Website and News Letter.

- The prospectus highlights the profile of the college and information about various departments. It contains information about vision and mission statement, a detailed list of various courses/programmes of study offered, other regulations and eligibility conditions along with syllabi of these programmes and the fees structure. It also contains information about scholarships and fee concessions available to the students. The objectives and goals of the newly introduced certificate/diploma courses are clearly stated. The list of faculty members is updated annually. Information about student support services conducive to student's progression like Library, Health Care Centre, Youth Club, Central Association, NSS, NCC, College Bus Service, Alumni Association, Placement Cell etc is available in the Prospectus. The prospectus is made available to the students at the beginning of the academic year during the time of admission.
- The college website www.pcmsdcollegeonline.com has all the relevant information/guidelines to provide necessary assistance to the students.
- The Newsletter '**SD SUNSHINE**' disseminates information regarding infrastructural additions, positions in the university and achievements of Sports, NCC, Red Cross and Youth Welfare Department. Activities of the various clubs, committees and different departments are also highlighted. Various Annual Events of the College are also covered. Placements of the outgoing students are also focused on.
- The college also publishes its magazine 'GOVIND' annually which provides information on the highlights of the session.
- Brochures for announcing new courses, hobby classes and short term courses are also circulated.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The college since its inception has the practice of providing liberal fee concessions based on both merit and socio-economic status of the students. There is a provision for concession in fee structure for economically weaker students and the facility of payment in installments is also provided on merit cum need basis.

Various Categories of Concessions

(a) Freeship is given to students securing 90% or more marks.
(b) Only Tuition fee is charged from students securing more than 85%.
(c) Fee concession for distinguished performance in extramural activities.
(d) Fee concession for distinguished performance in sports.
(e) Fee concession for handicapped students.
(f) Sister concession.
(g) Fee concession for children of College employees.

Detail of Institutional Scholarships/Freeships

Session	No of beneficiaries	Amount
2010-11	326	Rs 7,63,965/-
2011-12	349	Rs 7,21,410/-
2012-13	379	Rs 10,36,745/-
2013-14	308	Rs 6,14,620/-
2014-15	305	Rs 11,46,000/-

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

The college caters to the academic needs of girls belonging to middle and economically weaker sections of society as well as adjoining rural areas. The State and Central Government give scholarships to the poor and deserving students to promote the enrolment of students in higher education. Other non-government

organizations and the Management of the college also provide financial assistance to the students. State Government gives Scholarship to the poor and deserving students to promote the standard of education. The students receive financial aid under the following schemes.

1) National Merit Scholarship Scheme.
2) State Government Merit Scholarship Scheme.
3) Scholarships to the students of Hindi in Non-Hindi speaking areas.
4) Scholarships to the children of the teachers.
5) Scholarships to the children of riot-affected families of 1984.
6) Educational grant to the children of the Army Personnel.
7) Scholarships to the students belonging to scheduled caste, backward classes and minority groups.
8) Scholarship for Single Girl Child under UGC Scheme.
9) Rashtriya Sanskrit Sansthan, deemed university under HRD Ministery gives scholarships to promote Sanskrit language
10) Scholarships for the students from various charitable trusts

Government Scholarships

Session	**2011-12**		**2012-13**		**2013-14**		**2014-15**	
Nature of Scholarship	**No. of Students**	**Amount**	**No. of Students**	**Amount**	**No. of students**	**Amount**	**No. of students**	**Amount**
Scheduled Castes	58	xxx	84	xxx	128	xxx	60	xxx
Scheduled Classes	13	xxx	15	xxx	35	xxx	11	xxx
Minority Group	57	xxx	75	xxx	06	xxx	13	xxx

*** Amount is deposited in the individual accounts of the students by the Welfare Department.

Non-Governmental Scholarships

Session	2011-12		2012-13		2013-14		2014-15	
Manav Sehyog Society	06	24000	10	40000	12	48000	10	50000
Sita Ram Jindal Foundation Trust	04	12000	06	18000	04	15000		
Lions Club	15	15000	20	20000	15	15000	15	30000
Hari Singh Estate Educational Charitable Trust	02	5000	02	6000	1	3000		
Nishkam Seva Bharti	10	15000	10	15000	10	10500	11	16500
FC Sondhi Charitable Trust							25	&&&
Rashtriya Sanskrit Sansthan							17	&&&
Hari Om Dharamarth Trust							02	&&&
Financial Aid from the College								
Sports		158665		17500		1500		
Deserving & Merit Students		721410		1036745		961900		
Any other Donors Scholarships								
Ms.Chhaya, Advocate				20000		20000		
Mrs.Parveen Malik				10448		9156		
C.M Markanda		956 (Intt. on FDR)		956 (Intt. on FDR)		956 (Intt. on FDR)		
Mrs. Ruby D/o Sh. V.K Kapoor		956 (Intt. on FDR)		956 (Intt. on FDR)		956 (Intt. on FDR)		
Prem Eye Hospital		956 (Intt. on FDR)		956 (Intt. on FDR)		956 (Intt. on FDR)		

&&& Amount yet to be sanctioned.

5.1.4 What are the specific support services/facilities available for students from SC/ST, OBC and economically weaker sections?

- Students with physical disabilities
- Overseas students
- Students to participate in various competitions/National and International
- Medical assistance to students: health centre, health insurance etc.
- Organizing coaching classes for competitive exams
- Skill development (spoken English, computer literacy, etc.,)
- Support for "slow learners".
- Exposures of students to other institutions of higher learning/ corporate/business houses etc.
- Publication of student magazines

The college is committed to support students in their pursuit of academic excellence and development of human resource potential for the attainment of gainful employment.

✓ **Students from SC/ST, OBC and economically weaker sections**

The College identifies SC/ST and OBC students during the process of admission and maintains a detailed record of the same. State Government provides Scholarships to the students belonging to Scheduled castes, Backward Classes and Scheduled Tribes. Apart from these concessions by the University, the College offers liberal concessions to assist these students.

✓ **Students with physical disabilities**

The institution provides a healthy and friendly atmosphere for students with physical disabilities. The college ensures that the infrastructural facilities meet the needs of students with physical disabilities. There is a provision in the time table of the college to accommodate them on the ground floor. They are given due consideration in the class-room seating arrangement and other services. There is a proposal for ramp facility to be constructed to facilitate the students with special needs.

✓ **Overseas students**

Overseas students receive full support for orientation in the college environment. They are provided special counseling to help them overcome all barriers of language and other disparities. Teachers are generally more considerate to overseas students and give special assistance to accommodate them.

✓ **Students to participate in various competitions/National and International**

The college nurtures a healthy competitive spirit among the students by encouraging them to participate in sports, co-curricular and extra-curricular activities at both National and International level. This is done through incentives by way of adequate facilities, financial aid, prizes, shields and awards to students winning distinction at University, State and National Level in sports and cultural activities. For polishing and honing their innate talent, the incharges of various items guide them and professional coaches are also arranged as and when required. Such students also qualify for financial assistance and extra coaching to compensate them for the loss in learning process caused by their absence in the regular classes. The college provides sports uniform, sports kit and special diet to players during practice and actual matches.

✓ **Medical assistance to students: health centre, health insurance etc.**

Health care centre is housed in the indoor sports complex of the college. Medical aid is immediately provided to all needy students. There is also arrangement for giving first aid to the students. All students are covered under a health insurance scheme. Dr. D.V. Arora and Dr. Raghubir Singh, neighborhood doctors are easily available on call to attend to emergency cases.

✓ **Organizing coaching classes for competitive exams**

The College holds coaching classes for students to facilitate their entry into services. The institution has linkages with NIIT (Jalandhar) and IBS (Institute of Banking Service) that help the students of all streams to compete in various examinations of 'B' and 'C' category of All India Central and State jobs.

✓ **Skill development (spoken English, computer literacy, etc.,)**

The institution has the required infrastructure to promote skill development of the learners. Classes in spoken English and Communication Skills are held regularly to hone the speaking skills of the students. The Language Laboratory cum Personality Development Cell gives exposure to students to develop their competencies. The college promotes the use of technology in teaching and learning. Almost all the faculty members and about sixty percent of the students are computer literate. The habit of internet surfing by an increasing number of students is an indication of good computer savvy environment of the college. Add on courses in Web-Designing, Internet Application and Computer Applications (data care management) give practical knowledge to the students. Computers with internet connectivity have been provided to various

departments of the college. The college library provides free internet facility to all the students. All departments lay stress on practical training and foster skill development of the students.

✓ **Support for "slow learners"**

Identifying slow learners and providing them special support and mentoring is among the good practices of this institution. Special and concerted efforts are made at departmental level to tailor and mentor slow learners through extra coaching, special tests and notes to enable them to overcome their difficulties and develop their learning ability. Youth Club instills confidence and perseverance among students to achieve their goals.

✓ **Exposures of students to other institution of higher learning/ corporate/business house etc.**

- The Post Graduate students of Commerce, Computer Science and Fashion Designing keep visiting Industry from time to time to have practical exposure of the critical concepts taught to them as per the demand of the curriculum. The students are required to undergo practical training of four weeks and prepare a project report which is submitted to the university as a part of their syllabi.
- Students of undergraduate classes are also taken for industrial visits as and when required. Students of TV and Video Production are taken for visits to Doordarshan Kendra, other T.V Channels, and private production houses for providing useful consultancy and guidance to the students about T.V and Video production, video editing, news reading and news writing.
- Students also undertake projects and assignments related to industry. Students of B.Com (Professional) and Office Management and Secretarial Practices undertake summer training of 6-8 weeks in different organizations and prepare reports every year. Students of PGDCA and BCA II take up short projects related to industry.
- The institution has linkages with NIIT (Jalandhar) and IBS, Institute of Banking Services that help the students of all streams to compete in various examinations of 'B' and 'C' category of All India, Central and State Jobs.
- Placement Cell of the college keeps in touch with the representatives of the industry and facilitates the students in undertaking projects, assignments and training. Placement cell also invites companies for conducting on campus interviews. A large number of students are placed every year with several companies like IBM Daksh, WIPRO, HDFC Bank, Poise Tech and CRYO Bank.

- Department of Cosmetology organizes workshops in collaboration with other companies of beauty industry like Avon and Oriflame to provide knowledge about the latest products used for makeup. The department organised seminars and lectures in collaboration with Orane and VLCC on skin and hair related problems. Visits to beauty salons provide knowledge about the subject. Such visits give exposure to students regarding manufacturing process and help our students to develop entrepreneurial skills.

✓ **Publication of student magazines**

- The college magazine 'Govind' is published annually. Members of Staff and students contribute articles in English, Punjabi, Hindi and Sanskrit. The magazine also has a Home-Science,a Fine Arts, a Commerce and a Technology section. There is a Student Editor for each section. The magazine provides opportunity to the students to showcase their creativity and literary talent. It also advocates students to be participants in editing and publishing of articles/reports. Students are awarded prizes for the best contribution to the magazine.
- Wall magazine is also a good platform for students to display their creativity.
- The college also plans to take out an e-journal.
- Students of Post Graduate Courses contribute research papers to research journals.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Innovations in curriculum design help to meet the changing requirements of the modern dynamic scenario. Introduction of new, innovative and job-oriented courses at both UG and PG level is the first step to facilitate entrepreneurial skills among the students. Vocational Certificate Courses in various fields are introduced. They equip the students with vocational skills that help them in setting up their own units.

The institute has a Placement Cell of its own. Over the years, scores of students have been successful in securing good jobs, and Workshops are organised for career development, personality development, communication skills and Interview techniques. MIE (Making India Employable) of Gurgaon in association with Placement Cell conducts such workshops and seminars.

Skill based training programmes at departmental level are conducive to the growth of entrepreneurial skills. The training modules are designed to equip the outgoing students with necessary skills. The focus is on following skills- leadership skills, communication skills, management skills, marketing skills, public speaking and team building skills.

Hands on experience are provided to the learners in various fields. Students of Commerce are given training to file Income Tax Returns and other Tax returns online. Students of Home Science and Computer Science are also given practical training in workshops and training sessions.

The college encourages and develops entrepreneurship skills among the students by organizing exhibitions, arranging fashion shows in collaborations with export houses, organizing industrial trainings for students and event management of various functions in the college.

IMPACT

Impact of the efforts put in by the institution for developing entrepreneurial skills of the learners is visible in the success story of our alumni. Our students have been employed in both private and public sector. Among well placed alumni of our college are College Principals, School Principals, Officers in Indian Revenue Services, Chartered Accountants, Journalists, etc. Our students have also set up their boutiques and schools. A good number of students are placed in multi-national companies in campus selection. Students have even got admission in prestigious institutions in India and abroad.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- Additional academic support, flexibility in examinations
- Special dietary requirements, sports uniform and /materials
- Any other

The institution provides motivation and encouragement to students to participate in sports and co-curricular activities through its student friendly environment.

The following incentives are given to students to promote participation in sports:

- Fee concession.
- Stipends to University, National and International players.
- Refreshment and sports kit to all players. Students participating in different games are given-special coaching and guidance for their exams to compensate them for their loss due to absence from classes during their training schedule and matches.
- Sports incharge acts as a mentor, counsellor and guide for the students.

To promote participation of students in extra-curricular activities, following steps are taken by the institution:

- Special incentives are given to promote students participation in extra-curricular activities such as Quiz Competition, Mime, Fancy Dress, Debate, Declamation, Music and Dance, Painting and various other items.
- Professional Experts are arranged to give them special coaching for the preparation of items especially during Youth Festivals.
- Students are also guided by expert teachers to prepare for various items.
- Students in collaboration with various NGOs like Rotary Club, Jaycees, PAHAL and Media Houses organize events like tree plantation, blood donation, traffic awareness, and seminars on female foeticide and awareness rallies for cross cutting issues.
- Students also celebrate important days of National and International importance to get exposure to cultural consciousness Organizing Talent Hunt at the beginning of every academic session is an annual feature. It is a platform for the new entrants to showcase their talent in various items. Winners in various items are given awards. These talented artists are then polished and guided to give their best performance in inter college competitions and youth festivals.
- All departments promote extra-curricular activities. Departmental societies/associations remain active throughout the year in providing opportunities to the students to showcase and develop their hidden talents.
- Fee Concession and financial aid is provided to the deserving and distinguished artists

Additional Academic Support

- The participants are assured of extra coaching by the teachers concerned to compensate the loss in learning process by their absence in regular classes.
- Shortage of lectures is also condoned by the authorities.

Flexibility in Examinations

Besides this academic support, there is provision for flexibility of examination in mid semester tests. Special Tests for students participating in extra-curricular activities and sports are conducted.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

For giving support to the learners in preparing for various competitive exams, the institution has developed linkages with certain organizations. The institution has linkages with NIIT (Jalandhar) and IBS (Institute of Banking Services) that help the students of all streams to compete in various examinations of 'B' and 'C' category of All India and Central Government Jobs.

- Placement Cell of the College signed an MOU with MIE (Make India Employable). MIE conducted PDP and Aptitude Test of the students.
- PG Department of the Commerce and Management conduced a training programme to train the students in using Tally, a very effective and popular software of accounting.
- Placement cell of the college makes efforts to give timely guidance and information to the students and gives them counseling for employment and even for self employment. Visiting companies are provided necessary infrastructure and the cell facilitates them in conducting aptitude tests and campus interviews.
- Students who are planning to appear in various competitive examinations are helped by teachers in matters of study material and they can access the library for books related to entrance tests.
- The seminars and workshops organized by Placement Cell are a great support for the pass outs.
- The college website is regularly updated to give latest information to the students.

The number of students who cleared various exams is given below:

Name of Exam	No of Students
GATE	1
Indian Revenue Services	1
PCS (Preliminary)	1
UGC-NET	27
MNCs (Aptitude and Skill Tests)	56
Punjab Police	2
Banking	22
Railways	5
Others	6
Total	121

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Counselling services are made available to the students by the Guidance and Counselling Cell of the College. Students are given timely and valuable counselling for their academic, personal, career related and psycho-social issues.

- At the time of admission, the students are guided to choose the stream of their choice. They are also guided to make right choice of subjects during admission. The doubts and queries of the students are attended to very carefully and patiently. They are informed about the scope and nature of various subjects. The right kind of counselling given to them helps them shape their career.
- Students are also offered personal and psycho social counselling. In case the students have problems related to their academics, they can share it with their teachers who give them supportive guidance in resolving their issues. The student friendly and healthy atmosphere prevalent in the college encourages them to share their problems with their mentors.

- Department of Psychology also gives personal counselling to the students and helps in finding a solution to their emotional and personal problems. They are also guided for handling examination stress.
- Incharges of Central Association also provide grievance redressal services to the students.
- Guidance is provided to students for entry to services like Banks, Railways, Income Tax, Insurance, B.Ed etc. The College has signed MOUs with IBS and NIIT. Placement cell conducted personality grooming and career counselling sessions in collaboration with MIE (Make India Employable), Career Launchers and Aspiring Minds.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

For rendering career guidance and placement services to the students, Placement Cell has been established in the college. The cell remains active throughout the year and makes whole hearted efforts to give efficacious service to the students.

- Students are given information about the job opportunities and the procedure involved in it. They are also trained to improve their potential for employment. For this purpose the Placement Cell conducts seminars, workshops and personality development courses. They are also trained to write effective CV (resume) by using various techniques.
- For enhancing their soft skills, the Placement Cell conducts soft skill development programmes. They are also trained to make effective power point presentations. The college organizes sessions of Group Discussions and mock interviews.
- The Placement Cell invites reputed multinational companies to hold On Campus Interviews. Every year a good number of students are placed in various companies.
- It has been indeed a matter of pride for our institution to have **WIPRO, DELL, IBM, INFOSYS, HDFC BANK, POISE TECHNOLOGIES and NIIT** to conduct placement drives from time to time. The activities and achievements of the Placement Cell & Personality Development Cell are enlisted below:

Session 2011-12		
5.8.11	Workshop on Group Discussion	Career Launchers
7.8.11	Mock Test, students of B.Com III, B.Com II and BCA III participated. Three students were given medals and scholarships	Career Launchers
17.9.11	On campus interview, 8 students were selected	IBM Daksh
18.9.11	A lecture on scope of Indian courses in Newzeland by Mr. Sahil	University of Newzeland
24.11.11	Career guidance programme	Career Icon, a Unit of Dream Weavers, Jalandhar
13.12.11	A meet of Jalandhar Employment Exchange	District Employment Exchange
25.1.12	Online Aptitude Test	Career Icon, Jalandhar
2.2.12	Online Aptitude Test	U.S Based Company Genpact
4.2.12	On campus interview 13 students proudly placed	Infosys
Session 2012-2013		
17.8.12	Seminar on use of Tally for Accounting	NIIT, Jalandhar
21.8.12	On campus interviews, 14 students selected	IBM Daksh
2.11.12	On campus interviews 150 students attended. 2 students selected after clearning three rounds	WIPRO and NIIT
6.11.12	Online test 66 students participated	Aspiring Minds
29.11.12	Placement Drive 60 students appeared and 40 students selected for free training	Reliance Insurance Company
Session 2013-2014		
30.10.13	Seminar on the topic “Career Oppurtunities”	Pearsons Group, Delhi Mr Salil Gupta, CA.
8.11.13-9.11.13	Two Day Online test to enroll students for employment	Aspiring Minds
2013-14	6 Days Workshop on PD was organised.	POISE TEC
2013-14	Campus Placement Workshop	POISE TEC

Session 2014-15		
September, 2014	74 students got registered under the STAR Scheme-An Initiative of Central Government	NationalSkill Development Council
6th Feburary, 2015	15 days workshop on Personality Development & Communication Skills	Mr. Jaideep Puri, Director, CSS HUB, Jalandhar
17th Feburary,2015	200 students appeared in the seminar & hence participated in the National level Aptitude test and also got certificates	Ms. Mala, NIIT Jalandhar
19.3.2015	Workshop on XBRL (E-Report)	Dr. Harish Gautam, AP, Doaba College
15.01.2015-15.03.2015	Personality Development Program & complementary Flash class	Dreamweavers Pvt Ltd, Jalandhar
16.01.2015-16.03.2015	Industrial Training & Project classes	NIIT, Jalandhar
March, 2015	Hardware Workshop	Mr. Munish
11-12 March 2015	2 day Mock Interview session	Dreamweaver Pvt. Ltd., Jalandhar

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the Grievance Redressal Cell has been working efficiently in the college. The cell directly interacts with the students and facilitates them in sharing their grievances without any hesitation. Students can register their grievances or suggestions by dropping them in suggestion boxes. These suggestions or grievances are forwarded to the concerned departments for timely redressals. Students do not hesitate in sharing their grievances with their class teachers and with Madam Principal too. Central Association also contributes in every possible way in redressing the grievances of the students Two and Three Students representatives from each class are members of this body with a Head Girl and Two Executive Committee of students and Class Representatives work as the steering committee of Central Association. In the previous years many grievances of the students have been timely and satisfactorily redressed. Some of these grievances redressed were concerning bus routes, time table, fee concession, canteen etc.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

Sexual Harassment of women is a very serious issue threatening our society. The institution is a women college so there is no threat of sexual harassment on the campus and no case has been reported. The college takes utmost care to avoid any cases of sexual harassment. The efforts are made to give moral courage to the students to fight sexual harassment in any form and at any level. Seminars and guest lectures to spread awareness are organized by NSS, NCC and Youth Club. Debates, Declamations on such crucial issues are organized during the Talent Hunt and Social functions. The college authorities do not hesitate in taking the help of police and civil authorities to provide security to the girl students. Police authorities have organised seminars and workshops in College to guide the students about self-defence, other safety measures and a website related to women safety. CCTV cameras have been installed at various key positions in the campus for surveillance and security of the girls.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

To curb the menace of ragging, the institution has taken some constructive steps. Central Association of the college has been given the responsibility to handle this issue. Central Association is a student body having student representatives from all classes. It works under the guidance of a team of teachers working as their mentors. Students are guided and motivated to create a healthy, friendly and congenial atmosphere in the college. Senior Students are guided to help their juniors. However till date no incident of ragging of any kind has been reported in the college.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The institution is committed towards ensuring social justice through implementation of welfare schemes to support students. The college prospectus has the relevant information about these welfare schemes.

Scholarships and fee Concessions

The college has the practice of providing liberal fee-concession based on merit and socio-economic status of the students. A detail about the scholarships, fee concession and other financial aid given to the students is already enclosed in pt.5.1.3.

Counseling and Placement Service

The placement cell of the college in collaboration with guidance and counselling cell gives career guidance to the students, organizes lectures/workshops in career planning and invites companies for on campus recruitment.

Health Services

To provide health services to the students, a health care centre is housed in the department of Physical Education. Dr. D.V. Arora and Dr. Raghubir Singh, neighborhood doctors, are available on call to attend emergencies. A health club with modern equipment is functioning in the Department of Physical Education. Health awareness and fitness programmes are held regularly during the session.

Bank Service

In collaboration with the bank, the institution facilitates the students in opening an account with a zero deposit. It empowers students to operate their financial transactions, mobilizes savings and is helpful in availing educational loans, scholarship and government stipends.

Subsidized Canteen

The college canteen provides wholesome food to the students at subsidized rates. The canteen committee monitors the quality and rates of the food items and the cleanliness and upkeep of the canteen.

Library

The library of the institution is fully computerized for the benefit of students and the process is updated regularly. The central library is linked with the library in IT Block. Various services provided in the library include Cataloguing, Periodicals, Content pages delivery, Publishers Catalogs, Clippings from newspapers and journals, special reference section and display material. Book exhibitions are organized on various occasions.The College Library also has a browsing centre with desktop computers and internet facility for students as well as faculty members.

Book Bank Facility

The book bank facility caters to the needs of the needy and deserving students. Text books are issued to the needy and bright students for the whole session. Students are encouraged to donate books for the book bank at the end of academic session.

Grievance Redressal Cell

Grievance Redressal Cell headed by senior faculty actively interacts with students to help them sort out their grievances.

Transport Facility

The college plies four buses for the convenience of the students. A large number of girls, including those from nearby villages avail this facility.

Red Cross Society, NCCunit and NSS units involve students in social welfare programmes

Safety insurance scheme is also available for students

Educational trips are organized by different subject societies.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The College has an Alumni Association working under the leadership of an Associate Professor and other members. It aims at making our alumni participate in the institutional activities and contribute to the growth and development of the college. Alumni Association was formed on 25th February 2003. Since its inception, the association holds annual meets for interaction with the alumni. Office-Bearers of the association which include President, Vice President, Secretary and Joint Secretary are elected. Healthy and informal relations with the alumni have resulted in strengthening the network of old students. Both the institution and the alumni are legitimately proud of its achievements and success. Some of the alumni contribute to community outreach programmes of the institution and offer financial aid for developmental programmes. The alumni association has expanded and strengthened itself with new enrolment. The Principal Dr. Kiran Arora, patron of the association, take keen interest in the activities of the association and motivate and encourage the old students by addressing them at annual meets this helps in maintaining the bond of love and trust.

We are indeed proud of our well placed alumni who include officers in Indian Revenue Services, College Principals, Associate Professors, Assistant Professors, Chartered Accountants, Journalists, Bank Managers, School Teachers, etc. Our alumni are also working abroad on prestigious posts in various companies. Some of our well placed alumni in various fields are enlisted below:

Few of our distinguished Alumni holding prestigious posts

Civil Services	Mrs. Panveer Saini, Indian Revenue Services, **College Principals**
	Mrs. Ajay Sareen, R R Bawa DAV College, Batala
	Mrs. Suksham Ahluwalia, Arya College (Women Wing) Ludhiana
School Principals	Mr. Promilla, Tagore Day Boarding School, Jalandhar
	Mrs. Pooja, Amarnath Hindu Higher High School
	Mrs. Nita Nanda, Lala Jagat Narain School, Jalandhar
Judicial Services	Ms. Pushpa Rani, Civil Judge cum Judicial Magistrat
	Ms. Chayya Khullar, Notary (Advocate)
Chartered Accountants	Km. Parvisha Juneja
	Km. Namita Malhotra
	Km. Gaurika Aggarwal
	Km. Neetika Bansal
	Km. Nidhi Pal
	Km. Nitika Aggarwal, Finance Officer in PSU-NTPC, New Delhi
	Km. Bharti
Radio and TV Artists	Ms. Rekha Kashyap
	Ms. Avtar Kaur
	Ms. Jyotica
	Ms. Kiran
Corporate Sector	Ms. Jasrita, Manger, Marketing Communcations & PR Max Health Care, New Delhi
	Ms. Shivali Aggarwal, Assistant Engineer, TCS, New Delhi
	Ms. Neha, Software Engineer, Infosys Chandigarh
	Ms. Shilpa, Software Developer, Patni Computers, Navi Mumbai
	Ms. Samriti Sood, Software Professional, OEM Telecom
	Ms. Sakshi, Wipro-TECH
	Ms. Manorma, Wipro-TECH

Serving Abroad	Ms. Shika Shahi, Team Leader, Software Engineer (Testing) Paychex Rochester, New York, USA Ms. Pallavi Seth, Senoir Reconciliation Advisor at Barclays Birchwood Company Mrs. Jasroop Dhir, IRS (Internal Revenue services) in USA posted as TAX Associate in PWC Mrs. Geetika, Posted as Technical Associate in Morgan Satnley Bank, London Mrs. Rupali, Midrange Storage Specialist at IBM, Victoria, Melbourne Ms. Shakti Mahajan, Cryo Bank, Dubai
Government Sectors	Mrs. Sujata Dhawan, Higher Grade Astt, LIC, India Ms. Shilpi, Post-office, Jalandhar Ms. Seep, Indian Railways Ms. Ankita, Postal Astt, GPO, Jalandhar Ms. Shivangi, Clerk, PO, Jalandhar Ms. Princy, Postal Services
Associate Professors	Mrs. Versha Mohindra, DAV College, Hoshiarpur Mrs. Sangeeta Sharma, PCM S.D. College for Women, Jalandhar Ms. Rama Sood, Guru Nanak National College for Women, Nakodar. Mrs. Monika Arora, B D Arya Girls College, Jalandhar Mrs. Sushma Sharma, PCM S.D. College for Women, Jalandhar Mrs. Neeru Kalia, B D Arya Girls College, Jalandhar Mrs. Vandana Bansal, Ramgarhia College, Phagwara Mrs. Devinder Johal, PCM S.D. College for Women, Jalandhar Mrs. Neena Mittal, PCM S.D. College for Women, Jalandhar Mrs. Arun Bala, Hindu Kanya College, Kapurthala
Counsellors/Managers	Ms. AshimaArora, Counsellor, ICFA, University, Delhi Ms. JasleenKaur, Management Consultant (HR) DreamWeavers, Jalandhar Mrs. Preet Toor, Manager, APS School, Jalandhar Mrs. Monica Mehta, Pre-primary, Advisory, DIPS, Educational Board and Development Board Jalandhar

Bank Managers	Mrs. Rajkiran Kaur, Assistant Manager State Bank of Patiala
	Mrs. Renu Kochar, Manager, Oriental Bank of Commerce
	Ms. Sargam, Wealth Manager ICICI Bank
	Mrs. Poonam Sachdeva, Sr.Manager, Oriental Bank of Commerce.
Bank Employees	Mrs. Jaskiran, Assistant Cash and Accounts, SBI
	Mrs. Geeta Chadha, Special Asistant, State Bank of India
	Ms. Himani Bawa, Punjab National Bank
	Mrs. Kiran Aggarwal, Single Window Operator, State Bank of India
	Ms. Divya Gupta, Astt (Gen), State Bank of India, Civil lines Jalandhar
	Ms. Ranjeet Kaur, Clerk, Punjab and Sind Bank
	Ms. Neha Paswan, Barclays Shared Services Pvt Bank (Financial Institution)
Business Women	Mrs. Reeta, Owner, Infotach Enterprise
	Ms. Shailza David, Owner of Study Cane,
	First Educational Institute in Punjab.
Self Employed	Ms. Manmeet Kaur, Owner, Fashion Boutique
	Mrs. Raj, Owner, Boutique
	Mrs. Vandana, Owner, Boutique
	Mrs. Ritz Arora, CEO
Designer	Mrs. Diljot Kaur, Designer, Melini Comfort Wear, Sportsking, Ludhiana.
	Ms. Nancy, Designer, Shruti's Design Studio, Panchkula
Other Services	Ms. Aanchal, Computer Operator, TL Sons and BM Enterprises
	Ms. Baljeet Kaur, Receptionist, Angel Immigration Office
	Ms. Neha Khatri, Team leader, Jain Overseas
	Ms. Kamini Bhatial, Sub-editor in Punjab Kesari press
	Ms. Kavita Sakhija, Dainik Savera News and Network Design
	Ms. Tajinder Kaur, Website Designer, GNA University.
	Ms. Neha Dutta, MIS Department of A1 Solutions.
	Ms. Navdeep Knitwel Apparel Pvt Ltd in Quality Control Department
	Ms. Ritika, Soft Knit Industry in Quality Control Department

5.2 STUDENT PROGRESSION

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Students Progression (for the last four Batches)		
Year	**Higher Education**	**Employment**
2010-11	UG to PG Approx 55%	Approx 25-30%
2011-12	UG to PG Approx 50%	Approx 30-35%
2012-13	UG to PG Approx 55%	Approx 30-40%
2013-14	UG to PG Approx 55%	Approx 20-25%

There is no formal mechanism for maintaining records of the students who get admission in further courses after completing their graduation. However through oral communication, informal sources, alumni association and visit of the students for convocation we get information about students progression. It is observed that a good number of students prefer to stay back in the same institution and join post graduate courses (M.Com, Msc IT, M Sc Computer Science, MBEIT and MSc. FD) and other Post graduate diplomas offered in the institution. B.Ed is also a very popular option. About 10% students go to other institutes for pursuing their higher studies. Campus selections are also facilitated every year. Students of Vocational and skill oriented courses like Fashion Designing either start their own centers or seek employment. Some students are absorbed in front desk, teaching and IT jobs.

6 students from collegiate school have got admissions in MBBS in reputed medical colleges and a good number of students get admissions in engineering in reputed colleges every year.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Academic excellence is the hallmark of our institution. Maintaining the glorious tradition of academic supremacy in the university examination, the college pass percentage is more than the university pass percentage.The college pass percentage in many classes is 100% A large number of students secure the top

merit positions in university. These results reflect the dedicated efforts of students, learner friendly atmosphere in college, excellent guidance and skills of teachers, well stocked library and latest facilities provided by the management. Such brilliant achievements of our students make our college a premier institution. The tables showing pass percentage,list of students securing top positions in the university examinations and students placed in merit lists are included in criterion 2. The summary of our top scorers is as under:

Number of students placed in Merit Lists in University Examinations

Courses	2010-11	2011-12	2012-13	2013-14
UG	69	65	82	69
PG	22	51	60	57

Number of students securing top three positions in University Examinations

Year	No. of Positions
2010-11	08
2011-12	17
2012-13	15
2013-14	17

100% results in many courses speeks of the high completion rate.In the last four years the result of the following classes was 100%:

2010-11	2011-12	2012-13	2013-14
UG BA III B.Sc. (Eco) II & III B.Sc. (Comp. Sc.) I & II B.Com. (Prof.) III B.Sc. (FD) II & II	**UG** B.Sc. (Eco) II & III B.Sc. (Comp. Sc.) I, II & III B.Com. I & II B.Com. (Prof.) II & III	**UG** BA Sem I B.Sc. (Eco) Sem I & II B.Sc. (Eco) Annual III B.Sc. (Non-Med) Sem I & II B.Sc. (Non-Med) Annual II	**UG** BA Sem I, II, III & IV B.Sc. (Eco) Sem I, II, III & IV B.Sc. Comp. Sc. Sem I, II, III & IV B.Sc. Comp. Sc. Annual III

2010-11	2011-12	2012-13	2013-14
BCA III BBA II & III	B.Sc. (FD) II & III B.Sc. (Non-Med) I BCA II & III BBA II & III	B.Com. Sem I & II B.Com. Annual III B.Com. (Prof.) Sem I B.Com. (Prof.) Annual III BCA Sem I BCA Annual II & III B.Sc. Comp. Sc. Sem I & II B.Sc. Comp. Sc. Annual II & III BBA Sem I & II BBA Annual II & III B.Sc. (FD) Sem I & II B.Sc. (FD) Annual II & III	B.Sc. Non-Med Sem I, III & IV B.Sc. Non-Med Annual III B.Sc. FD Sem I, II, III & IV B.Sc. FD Annual III B.Com. (R) Sem I, II, III & IV B.Com. Annual III B.Com. (Prof.) Sem I, II, III & IV B.Com. (Prof.) Annual III BBA Sem I, II, III & IV BBA Annual and III BCA Sem I, II, III & IV BCA Annual III
PG M.A. (Pbi) II M.Sc. (Comp. Sc.) Sem I & II M.Com. I M.Sc. (FD) I	**PG** M.A. (Pbi.) Sem I & II M.Com. Sem I & II M.Com. Annual II M.Sc. FD Sem I & II M.Sc. FD Annual II M.Sc. (Comp Sc) Sem I, II, III & IV M.Sc. (IT) Sem I & II	**PG** M.Com. Sem I, II, III & IV M.Sc. (FD) Sem I, II, III & IV M.Sc. Comp. Sc. Sem I, II, III & IV M.Sc. (IT) Sem I, II, III & IV M.A. (Pbi.) Sem I, III & IV	**PG** M.Com. Sem I, II, III & IV M.Sc. Comp. Sc. Sem I, II, III & IV M.Sc. FD Sem I, II, III & IV M.Sc. IT Sem I, II, III & IV M.A. Pbi. Sem III & IV
PG Diplomas PGDCA Fashion Designing Cosmetology	**PG Diplomas** PGDCA Fashion Designing Cosmetology Office Mgt & Sec. Practices	**PG Diplomas** Cosmetology Garment Construction and Fashion Designing	**PG Diplomas** Cosmetology Sem I & II Garment Construction andFashion Designing Sem I & II
	UG Diplomas Stitching & Tailoring	**UG Diplomas** Stitching & Tailoring	**UG Diplomas** Stitching & Tailoring Sem I & II

5.2.3 How does the *institution* facilitate student progression to higher level of education and/or towards employment?

To facilitate the student progression to higher level of education, the institution makes strategic efforts. Academic counselling is given at the time of admission and students are guided about the scope of subjects they want to choose. They are informed about the prospects of the course they have selected and the next postgraduate course to which they can proceed after completing the selected course.

- The Institution is running five post-graduate courses and three post graduate diplomas in vocational subjects. Students, completing their graduation prefer to stay back and get admission in these Post-Graduate Courses
- The Institute makes arrangements for organizing various guest lectures to give information to the students about the latest trends in higher education. Eminent personalities from diverse fields of education are invited by the Placement Cell to interact with the students.
- Personality development progarmmes are also organized regularly to facilitate student progression to higher education and employment.
- To facilitate student progression towards employment, Placement Cell has been established in the college. The cell remains active throughout the year in providing Career guidance and placement services to the students pursuing graduate and post graduate courses. To improve their potential for employment the Placement Cell conducts seminars, workshops for soft skill development and personality development. Reputed companies, banks and private companies are invited to hold on campus interviews. Every year a good number of students are placed during campus interviews.
- Eleven Skill oriented Add-On courses are being offered to the students pursuing graduation to increase their potential for employability.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Academic excellence is the hallmark of our institution. We feel proud of the students who win top positions in the university examinations. On the other hand the institution is equally and deeply concerned about the drop out and also the students who are at risk of failure.

- To bring down the dropout rate the Counselling Cell and the concerned departments interact with the students and make an effort to find out the reasons, and the needful is done to address the issues. Financial aid is provided by the institution. Some teachers even help them personally. They are given a psychological boost to continue with their studies. If need be their parents are also contacted and counseled and efforts are made to resolve the issues.
- Special support is provided to the students who are at the risk of failure. The institution has a well devised teaching learning and examination system. exams the Students who are at the risk of failure are identified after the mid semester tests. The concerned teachers put in extra efforts to guide these students and motivate them to put in their maximum input. Parent teacher meetings are conducted if it is necessary. Parents are informed about the performance of weak students so that parents may also give timely support to their ward and help her improve her performance. Such students are even helped by their own class fellows. The college has a friendly, conducive and student friendly atmosphere that gives a big support to the needy students.

5.3 STUDENT PARTICIPATION AND ACTIVITIES

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The college gives due importance to sports, games, culture and other extra cultural activities and motivates and facilitates the students to take part in all these activities.

Sports and Games

Ample opportunities are given to the sportspersons to take part in various games, both indoor and outdoor. Students can participate in various sports and games like Gymnastics, Chess, Karate, Ball Badminton,Table Soccer, Rope Skipping and many more games. Interclass competitions are organized to give practice and healthy competition to players. Students participate in the above mentioned games at various levels, namely, district level, university level, state level, national level and international level. The college is indeed proud of their achievements and performance.

The programme chart for all these competitions is fixed by the concerned authorities, like university and other sports bodies. The college makes its own calendar for inter class competitions.

Cultural and Extra Curricular Activities

The college has a Youth Welfare Club, affiliated to the Directorate of Youth Services, Government of Punjab. Under the guidance of Youth Co-ordinator and other members, the students are guided to take part in a wide range of activities.

To encourage the students to take part in such activities, Talent Hunt is organized in the beginning of the session. New talent is gauged and facilitated to take part in inter class competitions, inter college competitions and even youth festivals at university level. The talented performers are polished by the teachers and coaches so that they give their best in inter college/zonal and inter zonal competitions.

Besides these competitions, students get involved in other cultural activities at the college level. Students of Youth Club and Central Association actively participate in celebration of special days and events of cultural importance. On Teachers Day the students greet their teachers with a flower or badge at the entrance. Similarly on Independence day and Republic day they greet their teachers by pinning a flag. Students also celebrate Teej, Diwali, Lohri, Rakhi, Basant and many more festivals in the college. Activities relating to these events are organized by different departments.

- Students of Department of Dance present Group Dance at district level Independence Day celebration. It is an annual feature.
- Students of Department of Fine Arts have painted a graffiti on the outerwall of the department. This collective efforts of the students is worth appreciation.
- Such little gestures indeed go a long way in bringing cultural consciousness among young learners.
- Arranging educational trips to places of cultural and historical importance is a routine with the departments. Students of Department of Maths, Fine Arts, History, Punjabi and many more have visited Virasat-e-Khalsa, Virsa Vihar, Golden Temple, Rangla Punjab and Sh. Anandpur.

Participation and Achievements in Sports

Game/Level	Name of the student	Achievements	Session and venue
International			
Aerobics & fitness championship	Heena Naina Divya Manpreet Ishwinder Zenith	The team was selected for the FISAF World Championship 2012. Our team also participated in Indo-Nepal championship 2012.	2012-13 Amritsar 2012-13 Nepal
Ball Badminton	Baljit Kaur	Baljit Kaur was selected for Indo-Thai Ball Badminton Championship 2010.	Bankok (Singapore) 2010-11
National Level			
Table Soccer	Bhavana Madhuri Reena Poonam	Participated in Rajiv Gandhi Memorial National Table Soccer Championship 2010. Our Player Bhavana got 1st position in doubles.	2010-11 Parwano (H.P)
	Madhuri Bhawna	Open National Under 22 Table Soccer Championships 2010. Madhuri got 1st position in singles. She was awarded with cash Rs. 1000/-. Bhawna got 2nd position in singles.	Ambala 2010-11
	Reena Bhawna	Open National Table Soccer Championship 2010. They got 1st position in doubles and were awarded with cash prize Rs. 600/- each.	Chandigarh 2010-11
	Madhuri	Open Punjab National Table Soccer Championship 2011. She got 1st position in doubles and was awarded Rs 500 cash prize and a T-shirt.	New Delhi 2011-12
Chess	Heena	Participated in 10th All India Open Chess Tournament. She got 4 points out of 9 points. 40th Open National Chess Championship 2010 and 29th Girls National Chess Championship 2010. She got 3.5 points out of 11 points.	Khamano 2010-11 Puri (Orissa) 2010-11

Game/Level	Name of the student	Achievements	Session and venue
		Participated in U-19 Chess Championship	2009-10 Chennai
	Manisha	Open National Tournament. She got 2 points out of 6 points	2010-11 Ambala
	Gurpreet Heena Varsha	11th All India Open Chess Tournament. Gurpreet got 5 points out of 9 points. She won 1st position in girls.	Khamano 2011-12
	Shivangi Preeti Neelam	Participated in All India Inter University	Khamano 2007-08
Ball Badminton	Baljit Madhuri Reena Poonam	Senior National Ball Badminton Championship. 65 hip-hops participated and hip-hop won 3rd position. Baljit declared best player of the championship.	2010-11 Mahalpur
	Shifali Manpreet Navjot Ramneek	Participated in Junior National Ball Badminton Championship	2013-14 Chattisgarh
Aerobics & fitness championship	Naina	Participated in Aerobics and National Sports Fitness Championship and got gold medal in double event. She got silver medal in single event.	2012-13 Malerkotla
	Divya	Participated in Aerobics and National Sports Fitness Championship and got gold medal in mixed doubles.	2012-13 Malerkotla
	Manpreet Ishwinder Heena Naina Divya Zenith	Participated in Aerobics and National Sports Fitness Championship and got silver medal in team event.	2012-13 Malerkotla

Game/Level	Name of the student	Achievements	Session and venue
	Heena Naina Divya Manpreet Ishwinder Zenith	Participated in Aerobics and National Sports Fitness Championship and got gold medal in hip-hop event.	2012-13 Malerkotla
	Heena Naina Divya Manpreet Ishwinder Gurwinder	2nd Punjab State Aerobics and fitness Championship 2012. Our team won gold medal in team event.	2012-13 Amritsar
Martial Arts	Shubhlata	Our team got overall 2nd position in 4th National Martial Arts Championship 2011.	2011-12 Dehradun
Judo	Manjit	57th Open National Boys and Girls Championship. She got 1st position in under 44 kg. weight.	2010-11 New-Delhi
Rope skipping	Shubhlata	She got 1st position in Double Dutch. National Rope Skipping Championship 2012.	2012-13 Jharkhand
Table Tennis	RuchiKalia	Participated in All India Inter University and the team won 2nd position in North Zone 5th in 32nd Women National Championship Participated in North Zone Championship Participated in North India Inter University Participated in 70th Youth National Championship	2007-08 Kurukshetra Raipur 2006-07 New Delhi 2008-09 Ranchi 2008-09 Surat 2008-09

Game/Level	Name of the student	Achievements	Session and venue
		Member of National Table Tennis Ranking	NewDelhi 2007-08
Yoga		Our Team Participated in 1st National Women Yoga Championship	Kurukshetra 2006-07
Weight Lifting	Meena	Participated in All India Inter University	Anandpur Sahib 2007-2008
State Level			
Badminton	Heena	1st position in Punjab senior state championship	(2014-15) Amritsar
Chess	Heena	Seven State Open Prize Money Championships. She got 3.5 points out of 7 points. Punjab Women Chess Championship. She got 3 points out of 4 points and won 6th position. Punjab State Under 19 Chess Championship. She got 3 points out of 4 points and won 2nd position. She is also selected for National Championship which is held at Orissa. 5th position in Punjab State Championship	2010-11 Malerkotla 2010-11 Fatehgarh Sahib 2010-11 Amritsar Jalandhar 2009-10
	Manisha	Participated in 7th State Open Prize Money Chess Championship won 2nd position.	2010-11 Malerkotla
	Sonam	Participated in 7th State Open Prize Money Chess Championship won 2nd position 3rd position in Punjab state 'B' chess open tournament. 2nd position in Punjab state championship.	2010-11 Malerkotla 2010-11 Jalandhar 2010-11 Malerkotla

Game/Level	Name of the student	Achievements	Session and venue
	Meena	Team won 3rd position	Amritsar 2008-09
	Varsha	Twenty State Open Chess Championship 2011. She scored 3.5 out of 7 points and was placed 5th.	Ferozepur 2011-12
	Varsha Gurdeep Heena	3rd position in in Punjab Women Chess Championship 2011.Gurdeep won 3rd position.	2011-12 Fatehgarh Sahib
	Shivangi Preeti Neelam Darshan Sonia	Participated in Punjab State B Class Open Tournament	2007-08 Jalandhar
Karate	Heena Varsha Gurpreet Manjit Madhuri Poonam Reena Baljit Bhawna	Team got 3rd position in Punjab state U-19 championship. Our college team won first position in 2nd state karate championship.	Ludhiana 2011-12 Jalandhar 2010-11
	Bhawana Reena Madhuri	Our team won first position in Open State Women championship 2010.Madhuri got 1st position in singles and Reena and Madhuri got first position in doubles.	2010-11 Hoshiarpur
	Madhuri Bhawna Heena Varsha Gurpreet Shubhlata	Our college team won 3rd position in open Punjab state Table Soccer championship.Madhuri won 2nd position in Doubles and she got selected in Nationals	2011-12 Chandigarh

Game/Level	Name of the student	Achievements	Session and venue
	Madhuri	Our team got 1st position in open state Women championship 2011.	2011-12 Mukatsar
Table Soccer	Bhawna Heena Varsha Gurpreet Shublata Madhuri	Under 20 Table Soccer Championship 2011.The team got first position.	Kurukshetra 2011-12
	Bhawna Reena Poonam Madhuri	2nd Open State Table Soccer tournament held at Ferozepur. Bhavna won 1st position in doubles. Our college hip-hop team won 1st position. Madhuri was selected for Nationals.	2010-11 Ferozepur
	Madhuri Shunlata Bhavna Gurpreet Heena Varsha	Open State Women Table Soccer Championship 2011.The team got first position	2011-12 Muktsar
Judo	Manjit	Seventh State Judo Championship. She got 2nd position in under 44 kg. weight.	2010-11 Patiala
Weight Lifting	Meena	4th in Punjab State Championship	Jalandhar 2007-08
Ball Badminton	Pawandeep Heena Madhuri Kanika Bhawna Simmi Reena	2nd Position in Punjab State Championship	Jalandhar 2009-10

Game/Level	Name of the student	Achievements	Session and venue
Rope skipping	Shubhlata Shifali Shilpa Anita Heena	4th State Rope Skipping Championship 2012. Shublata got 1st position in Double Dutch.Shifali and Shilpa got second position in Double Dutch.Heena got third position in double dutch.	2012-13 Amritsar
	Team	State Rope Skipping Championship 2011. Overall 2nd position.	Amritsar 2011-12
Aerobics & fitness	Ruchi	Our team won gold medal in and Punjab state Aerobics & fitness championship	2012-13 Amritsar
Table Tennis	Ruchi	5th in Punjab State Ranking Tournament	Barnala 2007-08
		5th in Women and Youth girls Tournament	2007-08 Ferozpur
		2nd in Punjab Women Festival	Amritsar 2007-08
		3rd in Punjab State Championship	Jalandhar 2007-08
		Participated in 49th Punjab State Ranking Championship	Jalandhar 2008-09
		3rd in 2nd Punjab State Ranking Championship	Jalandhar 2008-09
		2nd in Punjab Women Festival Team also got 2nd position	Dhuri 2008-09
		1st Rank in Youth girls Punjab State Table Tennis Ranking	Bhatinda 2008-09

Game/Level	Name of the student	Achievements	Session and venue
		3rd Rank in Punjab State Championship. Team won 1st position. Participated in Punjab State Championship. Team won 1st position. Participated in Punjab State Championship	Fatehgarh 2008-09 Ludhiana 2008-09 2006-07 Ludhiana
	Ruchi, Jyoti	Participated in Punjab State Open Ranking Tournament	2006-07 Jalandhar
	Ruchi, Jyoti	Participated in Punjab State Open Ranking Tournament. Ruchi got 5th Rank.	2006-07 Amritsar
	Ruchi Jyoti Neha Sonali	Participated in 1st Punjab State Ranking Tournament	Chandigarh 2007-08
Yoga		The team got 3rd position in Punjab State Divine Yoga Championship	2006-07 Jalandhar
		Participated in Punjab State Championship	2006-07 Patiala
Inter college			
Squash	Madhuri	Our team won 4th position in Hip Hop in GNDU Inter-College Squash Racket Tournament. She got selected for Inter-Varsity. GNDU Inter College Squash Tournament 2011	2010-11 Amritsar Ram Bagh Amritsar 2011-12
Judo	Manjit	2nd position in 44 Kg weight in G.N.D.U inter college tournament.	2010-11 Amritsar
Badminton		Participated in Inter college Badminton Tournament 2011	Amritsar 2011-12

Game/Level	Name of the student	Achievements	Session and venue
	Heena Jaspreet Sakshi Latika	3rd position in G.N.D.U inter college competition.	(2014-15) Amritsar
Gymnastic	Naina Divya Ishwinder Shubhlata	Our college won 3rd position in Guru Nanak Dev University Inter College tournament.	2012-13 Amritsar
Rhythmic Gymnastics	Divyaverma Amandeep Rippandeep Shivani	Participation in G.N.D.U inter college competition	GNDU, Amritsar 2014-15
Tug of War	Shaifali Manpreet Komalpreet and others	Inter college Tournament	GNDU, Amritsar 2013-14
Table Tennis	Shaifali Manpreet Komalpreet Shilpa and others	Inter college Tournament	GNDU, Amritsar 2013-14
Cross country	Anuradha	Participation in G.N.D.U inter college competition.	GNDU, Amritsar 2014-15
BasketBall	Sakshi Roshni Latika Raveena and others	Participation in G.N.D.U inter college competition.	GNDU, Amritsar 2014-15
HandBall	Kajal Sandeep Simran Ankita and others	Participation in G.N.D.U inter college competition.	GNDU, Amritsar 2014-15

Game/Level	Name of the student	Achievements	Session and venue
District			
Judo	Manjit	Manjit got 1st position in under 44 kg weight and all over college got 3rd position.	2010-11 Jalandhar
Badminton	Madhuri Heena Varsha Bhavna Shublata Richa	Team got second position in district tournament.	2011-12 Jalandhar
Open Tournaments			
Chess	Gurpreet	7th RC Sondhi Memorial Chess Tournament 2011. She got 4 points out of 5 points. She won 3rd position and a cash prize of Rs 500.	2010-11 Banga
	Manisha	Bobby Fisher Memorial Open Chess Tournament. She got 4 out of 6 points and she won 2nd position	Chandigarh 2010-11
	Gurpreet Heena Varsha	Body Fisher Memorial Open Chess Tournament 2011. Gurpreet got 5 out of 9 points. Heena got 5.5 out of 9 points. Varsha got 5 out of 9 points.	Chandigarh 2011-12

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Extracurricular activities are a good way to explore latent talents in the students and these activities can offer youth a safe and supervised haven and a chance to learn new skills. College youth club provides a fantastic platform to the budding artists to blossom. Along with disseminating wholesome education, the college encourages the students to participate in various cultural activities at University / State / Zonal / National level. In the last four years our students have extensively participated in youth festivals and inter college competitions and shown outstanding performance.

ACHIEVEMENTS IN YOUTH FESTIVAL (GNDU)					
	Item	**Prize**		**Item**	**Prize**
Zonal Youth Festival 2010-11	Fancy Dress	II	**Zonal Youth Festival 2011-12**	Phulkari	I
	Histrionics	II		Classical (Vocal)	II
	Collage	II		Classical (NP)	II
	Phulkari	II		Group Song	II
	Fresh Flower	II		Geet/Gazal	II
	Rangoli	II		Vaar	II
	Classical Dance	II		Group Shabad	III
	Non Percussion	II		Skit	III
	Still Life	III		Cartooning	III
	Elocution	III		Western (Solo)	III
	Western Vocal (Solo)	III		Western (Group)	III
	Western Group	III		Folk Song	III
Inter Zonal Youth Festival 2010-11	Fancy Dress	II	**Inter Zonal Youth Festival 2010-11**	Phulkari	I
	Classical Dance	II		Classical (V) Classical (NP)	II
	Collage	III			
	Classical (I) Non Percussion	III			
Zonal Youth Festival 2012-13	Poetical Recitation	I	**Zonal Youth Festival 2013-14**	Poetical Recitation	I
	Group Bhajan	II		Group Bhajan	II
	Western Solo	III		Western Solo	III
	Classical (Vocal)	III		Classical Vocal	III
	Kawishri	III		Kawishri	III
	Classical Dance	III		Classical Dance	III

	Item	Prize
Zonal Youth Festival 2014-15	Group song	II
	Mimcry	II
	Kawishri	III
	Classical Dance	III
	Landscape	III
	Group Dance	III

Activities and Achievements of Youth Club
Session 2011-12

Date	Level	Venue	Item	Achievement
Summer Vacation	Inter-College	Dalhousie	Hiking and Trekking Camp	Pallavi-Best Camper Sunita,Pallavi-2nd Prize in Debate
9th Aug 2011	Inter-College	B. D. Arya Girls College, Jalandhar Cantt	Group Bhajan Competition	Students were honoured by the Mgt. of College
15th Aug 2011	State level	Guru Gobind Singh Stadium	Patriotic Song	Students were given Certificates/Trophy
7th Sep 2011	Talent Finding Function	College Campus	Various items	Prizes were given to winners
8th Sep 2011	Inter-College	Prithvi Planet Jalandhar	Inter College Declamation	Noor- Consolation Prize
10th Sep 2011	Inter-College	Prithvi Planet Jalandhar	Inter College Folk Song	Kiran got III prize
11th Oct 2011	Inter-College	Mahakavi Bhai Santokh Yaadgari Committee	Essay Writing Competition	Kamaljeet Kaur -III Position
31st Oct 2011	Inter-College	Desh Bhagat Yaadgar Hall	Competitions of Fine Arts	Jaspreet-Consolation Prize in Potrait

Date	Level	Venue	Item	Achievement
2nd Nov 2011		College Campus	Concert in Collaboration with Spic Macay	Santoor Vaadan by Tarun Bhattacharya & Pt. Mithlesh Jha accompanied him on Tabla
3rd Nov 2011	Inter College	Organized by Sant Baba Namdev Organisation at Namdev Bhawan	Painting Competition	Aanchal-I Prize Sketching Shaina-Consolation Prize
11th Nov 2011	Inter College	Doaba College	Various Competitions	Folk Song-1st, Sufi Klam-nd, Gazal-2nd, Cartooning-3rd, poetical Recitation-3rd, still life-3rd, Collage-3rd, Skit-3rd
21-22 Dec 2011	National Level Samellan	Harvallabh Sangeet Samellan at Devi Talab, Jalandhar	Music Concert	Avtar -special prize
11th Jan 2012	Inter-College	Rotary Club at Appejay College, Jalandhar	classical Dance and Folk Song	Classical Dance -1st Folk Song-1st
14th Jan 2012	International	Charu Castle Foundation, Shimla	Painting Competition	Five students pariticipated- 2won prizes. Aanchal-4th Prize Designing. Shaina-
11th-12th Feb 2012	Inter-College	Lyallpur Khalsa College, Jalandhar	Various Competitions	Quiz-II, Western Dance-I, Collage-II.Overall 2nd Runner-up Trophy.

Date	Level	Venue	Item	Achievement
Session 2012-13				
28thMay-3rd June 2012	University	Dalhousie	Hikking and Trekking Camp	Our Team won Best Disciplined Team.
7th Aug 2012	College Level	College Campus	Talent Finding Function	Prize Winners were given prizes
8th Sept 2012	Inter College	HMV College, Jalandhar	Inter College Declamation Contest. 'Mission-Green' 2012	Noor-II Prize
22nd Sep 2012	Inter College	Rotary Club Jalandhar	Folk Song Competition	Mandeep-III Prize
29th Sept 2012	Inter College	Rotary Club Jalandhar at Regent Park Jalandhar	Mimcry Competition	Geetika-I Prize
29th Sept 2012	District level	Red Cross Bhawan, Jalandhar	Patriotic Group Competition by National Martyrs Committee	Our team won II position
30th Sept 2012	District Level		Essay Writing Competition	Kamaljeet-I Prize. She got Rs 500/- cash, boots and a certificate.
31st Oct 2012	Inter-College	Doaba College Jalandhar	Items of Music, Home Science, Fine Arts	Folk Song -I, Geet/gazal-I,Sufi-Kalam-II, Rangoli-II,Skit-III, Phulkari-III,Painting-III, Collage Making-Consolation
31st Oct 2012	Inter-College	KMV College, Jalandhar	'Math-Fest'(Choreography Competition)	Ist Prize
6th-7th Nov 2012, 17th Nov 2012	Legal Literacy Youth Festival	Lyalpur Khalsa College for Women, Jalandhar	Poetry and Skit Competition	Pallavi-I Prize at local level, III Prize District Level, Consolation prize at State Level

Date	Level	Venue	Item	Achievement
25th-26th Dec 2012	National Level	Devi-Talab Mandir, Jalandhar	Harvallabh Sangeet Pratiyogita	Avtar-I prize Classical (Vocal), II Prize in NP.
16th Jan 2013	State-Inter Varsity Youth Festival	Village Badal		Avtar-II Prize in NP
16 Jan 2013	Inter College	HMV College, Jalandhar	Paper Presentation	Gurmeet-III Position
22 Jan 2013	National Level	Kurukshetra	Classical Music Competition	Avtar-III prize
23 Jan 2013	Inter College	Red Cross Bhawan, Jalandhar	Inter College Declamation Contest	Manmeet -III Prize
23 Jan 2013	Inter College	CT Institute of Management and Technology,Jalandhar	Various Items	AD-MAD Show-I,Sell Well-I,Caption Contest-III
Session 2013-14				
Summer Vacation	University Level	Dalhousie	Hiking/ Trekking Camp	Best Disciplined Team. Pallavi-I prize Poetical Recitation, II-Prize Debate Competition
12th August 2013	College Level	College Campus	Celebration of International Youth Day	Prof.Lakhbir Singh President PAHAL delivered a lecture
15th August 2013	District Level	Guru Gobind Singh Stadium,Jalandhar	Patriotic Song Competition	Our students won trophy and certificates
6th September 2013	Inter College	Rotary Club, Jalandhar	Gazal Competition	Jyoti-II Prize
	National Level	Sur Sangam Kala Manch, New Delhi	Music Competition	Jyotica-I Prize
25th September 2013	Inter College	Rotary Club, Jalandhar	Folk Song Competition	College got Runner Up Trophy. Sonia- III Prize Kamaljeet- special Appreciation prize

Date	Level	Venue	Item	Achievement
28th September 2013	Inter College	Red Cross Bhawan, Jalandhar	Patriotic Song Competition	Students were given shields
29th September 2013	State Level	Guru Gobind Singh Satdium, Jalandhar	Celebration on 150th Centenary of Swami Vivekanand	Our Students presented Patriotic group song & Vande Matram
6th November, 2013	Inter College	Doaba College, Jalandhar	Various Items	Folk Song-II Gazal-II Sufi Kalam-III
19th November, 2013	Inter College	Sangeet Kala Manch, Jalandhar	Group Bhajan Competition	Jyotica-I Prize Manpreet-Consolation Prize
20th November, 2013	Inter College	Rotary Club Jalandhar organised function at Prithvi Planet	Gazal/Folk Competition	Jyotica-I prize Gazal Sonia-II Prize Folk Song Kamalpreet – Appreciation
21th December 2013	National	Devi Talab Mandir, Jalandhar	Harvallabh Sangeet Sammellan	Jyotica performed on Main stage and was honoured by the organising committee
19th January 2014	National	Kurukshetra	'Sur-Tarang' classical Vocal Music	Jyotika-II Prize
21th January 2014	Inter-College	National Memorial Martyr's committee	Patriotic Group Song	Team-II Prize
23th January 2014	Inter College	Red Cross Bhawan	Celebration of Subhash Chander Bose Birth Anniversary	Students presented Vande Mataram & were honoured by the Committee.
Session 2014-15				
Summer Vacation 22 -28 June 2014	University Level	Dalhousie	Hiking/ Trekking Camp	Best Disciplined Team. Pallavi-II prize Poetical Recitation, Special Award-Yoga Instructor, Best Camper

Date	Level	Venue	Item	Achievement
13-14th August,2014	College	College Campus	Various Items	150 students participated
11th September, 2014	Inter college	Rotary Club Jalandhar	Humorous Poetry	Jasmeen-Consolation Prize
25-26 September 2014	Inter College	CT Institute of Management & technology, Jalandhar	Science Bonaza	Bavleen-I in RJ Hunt, Loveleen-I in Picture Editing, Jasmeen, Loveleen, Suman, Harleen-II in Treasure Hunt
25th September 2014	Inter college	Rotary Club Jalandhar	Debate	Jasmeen-Consolation Prize
30th September, 2014	Inter College	National Martyr's Memorial Committee	Group song	College Team- I Prize
5th November 2014	Inter College	Daoba Youth Festival	Various Items	Mime-Consolation Folk song-III
22nd December,2014	National Level	Devi Talab Mandir	Harvallabh Sangeet Society	Team Presented Saraswati Vandana
12 January, 2015	**International**	**College Campus**	**Indian Norwegian Classical fussion**	Classical Vocal Singer **Sunanda**, visiting teacher at university of London and three reputed Norwegian accompanists gave performance.
19th January 2015	Inter College	College Campus	Paper Reading and Quiz	Our team III in Quiz
22nd January 2015	Inter College	Rally	Beti Bachao Beti Padaho	Our college team participated
22nd January 2015	Inter College	Kamla Nehru College	Various Items	Our team-II Prize Group Song
26th January 2015	State Level	Guru Gobind Singh Stadium	Patriotic Group Song	Our team participated

Date	Level	Venue	Item	Achievement
5th February 2015	Inter College	CT Institute, Jalandhar	Various Items	Our team -I Folk Group Dance IV in Quiz
5th February 2015	Inter College	Punjab Institute of Medical Sciences	Poster Making	Our team participated and rewarded
27th February 2015	Inter College	Lyallpur Khalsa College, Jalandhar	Plasma	I – Debugging II- Hands on Keyboard II- Add Mad Show III- Quiz
4th March 2015	Inter College	KMV, Jalandhar	Kites	I-Choreography
13th March 2015	Inter College	Doaba College, Jalandhar	Doaba Media Festival	I- Create your Story II- Visual Advertisement III- Documentary

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

Feedback from stakeholders both graduates and employers is of great importance for us as it propels the institution on the path of development, growth and success. The institute has a clearly set and defined mechanism of obtaining the feedback from the students to improve the performance and quality of the institutional provisions. The suggestions and inputs of the feedback of students are analysed and suggestions to improve overall competency of the students for employability are implemented.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- The college involves and encourages its students to publish material for college magazine and wall magazine. The students are also motivated to express their views through articles, paintings, reports and poetry. The wall magazine features the creative output of the learners regularly. The college magazine 'Govind' is an annual publication comprising of seven sections- English, Hindi, Punjabi,

Sanskrit, Commerce and Technology, Home Science and Fine Arts. It provides a platform to the students to showcase their creativity and art. The Editorial Board with the Principal as patron in the beginning of the session meets and decides the lay out plan for the rolling out of the latest issue of the college magazine. Student Editors for each session are selected. The teachers motivate the students to bring out the creative genius in them. Best contributors to the magazine are awarded certificates and prizes in the Annul Prize Distribution Function.

- The college is planning to take out an e-journal to give the students another platform to showcase their creativity.
- Students of post graduate courses also contribute research papers to research journals published by their respective departments.
- Students also prepare charts and other material related to special events and displays them on key points in the college. Powerpoint presentations on social issues and other important topics are also prepared by students of Department of T.V. & Video Production and they are displayed on LEDs installed in the college. Recently Go Green Club and Department of Fine Arts took to reviving the great grand art of 70's, i.e., **Graffiti**. The graffiti craze overpowered the artistic skill of the artists of the college. The result was a wall painted creatively by the students of Department of Fine Arts. It was indeed a matter of great honour and pride for the institution when our students painted a wall outside Virsa Vihar also. These graffitis have been appreciated by all.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Student council is working in the college under the aegis of the Central Association. It is the apex body of the college. The main aim of the Central Association is to instill among the students values of discipline, team spirit, honesty, humanity, responsibility and duty consciousness. It is truly a democratic body. Elections are held every year and two class representatives are elected from each class. Some members are nominated by certain clubs and societies like NCC, NSS, Youth Club and other subject societies. The members of the association lend a helping hand in college activities. Special events and festivals like Independence Day, Republic Day, Teacher's Day, Diwali, Lohri, and Basant etc. are celebrated with great enthusiasm.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The College promotes a culture of participative management by involving all sectors, including students from the college in its day to day activities. Students representative have been included in various academic and administrative bodies. This practice is infact quite beneficial for both students and the institution. Students get a healthy exposure and training leading to the multifaceted development of their personality. The following units/bodies have student representatives.

Central Association	Head Girl, Vice Head Girl, Secretary, Joint Secretary
Youth Club	President, Vice President, Secretary, Joint Secretary
Internal Quality Assurance Cell(IQAC)	Member
College Magazine (Govind)	Student editors of all sections
All subject societies	President, Vice President, Secretary, Joint Secretary and Cashier for each Society

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution has maintained a strong link with both the Alumni and the former faculty teaching and non-teaching. Senior faculty is Incharge of Alumni Association of the college. Regular meetings are held to plan alumni meets and events. The alumni and former faculty are invited to important cultural events and seminars. The Principal takes keen interest in the welfare activities and academic achievements of the alumni and the former faculty. Their suggestions for development of the institution are given due consideration. The Faculty of the College maintains a good relation with the Alumni Association and any suggestions given by them regarding the academic improvement are considered with due importance.

CRITERION – VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION

Empowerment and Enlightenment of Women through quality and value-based education aimed at fostering informed global minds.

The institution envisions the pursuit of the academic advancement and excellence in the field of Higher Education. Embodying a macro vision on a micro base, the institute envisions building a class of intellectually, morally and globally competent skilled human resource well-equipped to face the challenges of the dynamic environment. The College Motto 'Do Your Job Well' helps us to excel and transform our learning and knowledge into skills in the service of women empowerment and humanity.

OUR MISSION AND OBJECTIVES

- To foster the quest for excellence by quality and value-based education.
- To create competitive academic environment by continuous enrichment of teaching and learning, through the medium of research and technological advancements.
- To ensure holistic development of students personality by providing equal learning and growth opportunities.
- To inculcate moral, social and ethical value-system.
- To instill spiritual and secular spirit, by developing faith and respect for all religions.
- To create informed and global citizens endowed with love and respect for the society and the nation.
- To inculcate respect for humanity at large.
- To sensitize and educate young learners about concern for environment.

Traversing the path of quality and excellence, the institution has displayed significant milestones in achievement of its goals and mission by the active participation of all the stake-holders, the students, the teachers, staff, parents and management. Most of the students seeking higher education in this institution are from rural areas and from economically weaker sections of the society. The college ensures that the vision and mission of the institution is in line with the Higher Education Policies of the nation by introducing modern, professional and technical career oriented courses, offering the benefit of education to all without any cut off lists, offering vocational education and skill development programmes and thus facilitating economic empowerment of women through higher education. So the college has made every possible effort to make higher education accessible to the downtrodden sections of the society.

INSTITUTION'S DISTINCTIVE FEATURES

- The college aims at achieving excellence in education by maintaining high standards of teaching and preparing the students to achieve core competencies to meet the global requirements successfully.
- The college aims at providing the state of art equipment to facilitate teaching learning process by investing in latest hardware and softwares so as to develop skills required for employment.
- The college aims at providing value based education through positive and participative teaching learning environment.
- The institution organizes extension activities through learned discourses, awareness programmes and workshops.
- The institution is pioneer in introducing new courses of study and providing necessary infrastructural facilities to impart wholesome education to the students.
- The NSS and NCC students are encouraged to inculcate strict sense of discipline, civic responsibility and spirit of self reliance, self control, selfless service and leadership.
- The institution aims at maintaining personal touch and care with each and every student as we believe them to be an integral part of S.D. family.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

PCM S.D. College for Women, Jalandhar is run by Devi Sahai S.D. Education Board (a duly registered body). The Board pursues the expansion programmes in the field of education. To run the affairs of the

college, Devi Sahai S.D. Education Board has constituted Governing Body of the college. The Governing Body includes President, Secretary and Principal of the college who is ex-officio member. Two members of the teaching staff are also members of the Governing Body. All matters pertaining to finance, academics and development are discussed in the meetings of the Governing Body.

With the Principal at the helm of affairs, there is an efficient internal coordinating and monitoring mechanism. The Principal maintains a proactive role in encouraging and motivating all faculty members for over all academic growth and development of the college. Staff Bodies and Committees are constituted every year by the Principal, meetings are held from time to time, healthy discussions are encouraged and suggestions are noted for follow up action. Similarly, Planning Forum headed by the Principal as the Chairperson and all Heads of the departments play an active role in management of college affairs.

- The Non teaching staff is headed by the office superintendent. Specific departments are allotted specific duties like administration, admission, fee collection, examination and accounting etc. To regulate their affairs, a Bursar and an internal auditor are also appointed. The I.T. and Commerce Block has an independent office to coordinate administration and monitor management.
- The coordination between the students and the teaching and non teaching staff is promoted through various student bodies like Central Association, Youth Club, NSS, NCC and different departmental associations/societies/Clubs.
- There is a centralized public address system which connects all the class rooms to the Principal's office. Telephone extension system connects clerical office to the Principal's office. General monitoring and coordination is conducted through general inspections and holding meetings of different departments.

6.1.3 What is the involvement of the leadership in ensuring:

- **The policy statements and action plans for fulfillment of the stated mission**
- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**

- **Reinforcing the culture of excellence**
- **Champion organizational change**

The Managing Committee of the college guides the Principal who in turn leads the college towards the fulfillment of the stated missions and objectives.

a) The Policy statements and action plans for fulfillment of the stated mission.

- The Managing Committee meets twice a year. The members of the committee and the Principal discuss matters like fee structure, proposals on infrastructural facilities and future development plans. The funds received and the expenditures incurred are presented in detail in the Managing Committee meetings by the Principal and the Bursar. The audited profit & loss A/C and Balance Sheet is also presented in the meeting. The annual development plan of the institution, various academic matters and administrative matters are discussed and finalized in the meeting. The members of the Managing Committee are easily accessible for any kind of guidance and support required by the institution.
- The Principal, the Head of the institution meets the faculty in the beginning of the academic session and gives instructions regarding the new programmes and projects in line with the quality policy of the institution. She bears ultimate responsibility for the smooth functioning of the college. She is a unifying force and coordinating link between various internal and external agencies and holds meetings from time to time for the better working of the college. It is she who communicates the vision and mission of the institution to the faculty, ensures transparency in the systems and maintains core human values.

b) Formulation of action plans for all operations and incorporation of the same with institutional strategic plans

- While formulating the action plans, the institution looks into the thrust areas. The college plans its academic terms, teaching process and examination schedule. Sports and cultural programmes are planned and executed as per university rules and regulations.The College Calendar, giving a tentative date of various events and activities to be held during the session is prepared in advance by the departments as well as by the institution.

- The Principal is available for discussions regarding academics, new plans of the departments and any difficulty or challenge faced by the Heads of the Department or individual faculty members.
- The Bursar monitors the expenditure in the light of the provisions made in the budget. She works in close association with the Principal of the institution to expedite the follow up on developmental plans and welfare schemes for both the teaching as well as the non teaching staff.
- The meetings of different sections of the administrative office also take place with the Principal to review different aspects of the institutional functioning in advance so that they may be carried out smoothly throughout the academic year.
- The Internal Quality Assurance Cell (IQAC) meets every semester to review the existing courses, to design new curriculum in accordance with changing educational arena and to discuss the extent of implementation of the annual plan.
- Faculty development programmes at different levels are organized for the development of Human Resources with the guidance and permission of Principal of the college.
- The Principal consistently allows the faculty members to attend various seminars/conferences at national and international level so that faculty is able to update their knowledge base and be exposed to the recent trends in higher education. The Head of the institution believes in continuous improvement in the academic process.

c) Interaction with Stakeholders

The college makes conscious efforts to build healthy relationship with its stakeholders like students, parents, alumni and industry.

- **STUDENTS**

The Principal through the Dean Central Association is consistently in touch with the student body and the student members of Central Association help in propagating the ethos & values of the S.D. Institution among other students of the institution.

— Morning Assembly is held on every Monday as a part of healthy practices, to make certain important announcements, to honour the winners and share moral and ethical values.

— Specific time is allotted to the students for meeting the Principal. The students can directly meet the Principal and Vice Principal for matters pertaining to their attendance (lecture shortage) and even for eligibility to appear for formative and summative exams.

- **ALMUNAE**

The annual Almunae Meet gives opportunity to the old students to contribute to the development of the institution by their rich experience and suggestions and feel themselves an important part of the institution.

- **PARENTS**

We believe that parents along with teachers are responsible for over all development of the students at PCM S.D. College for Women, Jalandhar. Parent -Teacher meets are organized after mid semester examination so as to make them aware of the performance of their wards. The institution welcomes constructive suggestions from the parents and makes sure that such suggestions are implemented for the benefit of the students and institution as a whole. Heads of Departments from time to time interact with the parents, whenever the situation arises, may be in terms of performance, absentee from the class, health issues or peer pressures. The grievances of the parents are also patiently listened to by the concerned teachers or the Administrative authorities for speedy and satisfying solutions.

- **TEACHING AND NON TEACHING STAFF**

Both the teaching and non teaching staff are the strong pillars of the institution. The teaching and non teaching staff jointly celebrates festivals, family functions and other joyous moments to bring in sense of belongingness amongst them. The grievances of the staff members are addressed by the college administration in the best possible way.

- **INDUSTRY**

The institution recognises the importance of industry linkages in the present scenario. So for blending theoretical inputs with practical insights, the institution has signed various MOU's with local industry in order to provide local employment to the girl students. The local industry informs their requirements in terms of qualification and curriculum they look for in the incumbents. It is on these lines that the institution could initiate a post graduate programme i.e. Masters in Business Economics and IT in the session 2014-15. This course has been specially designed to meet the requirements of the trade and industry.

- **SOCIETY**

The institution through its website flashes the events that are planned at the departmental level or at the institutional level. The college invites the media for highlighting its achievements. Our institution is located in the heart of the city. The Principal also attends the community functions and makes special efforts to reach out to the public, interacts with them and incorporates their valuable suggestions into the college system.

d) Proper Support for Policy and Planning Through Need Analysis, Research inputs and Consultations with Stakeholders.

A thorough analysis of the regional, national and international demands is made through interactive programmes with the experts. The research inputs are taken through workshops, conferences, seminars and net surfing. These inputs are incorporated in the policy of the institutional programmes in the form of Minor Research Projects or Major Research Projects or initiating a Research Journal and contributing research (empirical) papers in other refreed journals.

e) Reinforcing the Culture of Excellence

For reinforcing the culture of excellence various faculty development programmes, workshops, conferences and seminars are organized by the institution so that the faculty remains in touch with the latest trends in teaching, learning and evaluation. The faculty is also encouraged to attend Refresher courses and other short term courses in their respective disciplines organized by the Universities.

So, whether it is academics, co-curricular activities, sports or extension activities, the institution strives to achieve excellence.

f) Champion Organizational Change

The Head of the institution invites proposals for the introduction of new courses. She discusses the matter with the Heads of the departments at the end of each semester so that rightful decision may be taken at the year end and new programme be initiated in the new academic year. In light of the above, the institution could initiate fourteen new courses, two new subjects at under graduate level and two research centers. It speaks volumes about the involvement of leadership in meeting the new challenges of the changing times.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

- The institution works on the participative and democratic principle of management, i.e., it formulates all its plans and policies in consultation with members of Planning Forum, IQAC Advisory Board and various other committees.
- IQAC helps in self appraisal exercise for the departments of the institution and to highlight strengths and weaknesses of the departments as well as of the institution in other areas.
- The Principal of the College being at the helm of the affairs has complete autonomy to frame plans and policies within the ambit of rules framed by Punjab Govt., UGC and the GNDU. In the beginning of the year, academic calendar is prepared in accordance with the University Calendar and various duties are allotted to the faculty in the beginning of the session. Members of Planning Forum and Advisory Board help in finalizing academic calendar in line with University Calendar. The Head of the institution appoints Incharges for various committees like Examination Committee, Placement Cell, Alumni Association, Grievance Redressal Cell, Checking of Unfair Means Committee, Stipends and Concessions Committee, Youth Welfare Committee, Soft Skills and Personality Development Cell, Public Relation Committee, College Development Council, Advisory Committee, Red Cross Unit, Central Association and General Disicipline Committee.These committees prepare their action plans and submit the report of the work done to the Head of the institution. All these duties are evaluated by IQAC. The administrative staff is also given a roadmap for future along with their roles and responsibilities.
- Suggestion boxes have been installed at various points in the campus for the students. This valuable information helps in monitoring and evaluating the policies and plans of the institution. The suggestions given by the students are well taken care of, discussed and implemented.
- Record Book includes the experiences of eminent personalities who visit the institution as Chief Guest and Guest of Honour on annual functions. Their observations help us take decisions for future actions.
- Feed back forms are filled in by the outgoing classes every year and their suggestions help the institution a lot in maintaining overall development.

- The Alumni of the institution who are invited on the Annual Alumni Meet do share their rich experiences and give valuable suggestions.
- Parent –Teacher Meet organized after the Mid Semester examination provides an excellent opportunity for the faculty to interact with parents and get their valuable suggestions.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The Management of the college communicates with the Principal and the faculty frequently to discuss the problems and issues related to the college development, administration, academic growth and infrastructural needs. The Principal with the support of the management guides and motivates the faculty of the institution to achieve the institutional goals and objectives. The Management and the Principal are supportive and are easily accessible and their presence at all the important functions of the college encourages and supports the staff and the students. The role and responsibilities of the staff are communicated to the staff for effective functioning of the college. Bi-annual meetings of the management are held in the months of September and March.

6.1.6 How does the college groom leadership at various levels?

The management is supportive. The Principal along with the staff works cohesively for the development of the college. The staff is involved through formation of various committees such as Examination Committee, Planning Forum, Alumni Association Committee, New Admission Canvassing Committee etc.

To instill confidence and leadership among students, Central Association and General Discipline Committee has been constituted. It has Head Girl, Vice Head Girl, Secretary and Joint Secretary and other office bearers. Central Association monitors discipline, performs hospitality duties and actively helps in the management of all important college functions like Prize Distribution, Convocation, College Fete, Felicitation, Talent Hunt, Saraswati Pujan and Valedictory Function. Active involvement and participation of students in various Clubs/Committees, Seminars, Workshops, Competitions, Cultural programmes organized by the college also helps them develop their leadership competencies.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The administration is decentralized to a large extent. The Head of the institution with the support of Deans, Heads of Departments and various committees participates in the decision making process and it promotes a culture of participative management. All important duties like Budget, Academics, Sports, and Extra-curricular activities, Placements, Concessions and Stipends etc. have been assigned to different committees who are responsible and answerable within the given framework. The responsibilities are delegated to the faculty on the basis of their capability, aptitude and commitment. Within the departments, clubs and societies, the teachers and the students work in a cooperative spirit, helping and motivating each other and encouraging every individual to grow.

The senior faculty is given the task of organizing Prize Distribution function and Convocation function, College Fete, Alumni Meet, Saraswati Pujan, Valedictory and Talent Finding function. The Dean, Central Association (C.A.) guides the students to maintain discipline in the institution and guides the students for active participation in all important functions of the college. Dean C.A also conducts the elections for the student council who are class representatives. The coordinator, Youth Club attends all the meetings held in other colleges/G.N.D University in connection with Youth Festival activities and for preparing the students for Zonal, Inter Zonal and Inter University competitions. The Registrar, Examination Committee manages the smooth conduct of mid semester examinations as well as semester examinations. The incharge of fee concession, stipends and scholarships conducts the process of giving concessions on the basis of need as well as merit. The Bursar of the College is assigned the responsibility of checking the bills and invoices and mathematical accuracy of books of accounts.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The college is governed by a participative management which is actively involved in the administrative, academic and co-academic activities of the institution. The perspective institutional plan is developed through consultations of the Management with Principal and faculty. The principal constitutes committees for the various developmental initiatives it proposes to undertake. Teachers play a significant role in the planning and implementation of development of the college. Students Council is involved wherever necessary. Infrastructural developments are planned by the management in close consultations with the

faculty who give their infrastructural requirements to the Principal. The planning and decision making in financial matters rests with the Management and Principal. Appropriate financial allocations on priority basis are made for various schemes. Participatory leadership and team work culture emblematic of the values and ethos of the college enable the college community to internalize these and in turn creates institutional loyalty.

6.2 STRATEGY DEVELOPMENT AND DEPLOYMENT

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The college follows its vision and mission policy and aims at making the learner a dynamic and responsible human being by providing quality education.

Quality Policy Statement:

We at PCM S.D. College have celebrated the quest for expanding horizons of learning. The college is recognized as a centre of excellence that nurtures intellectual and academic striving, vibrant extra-curricular activities, community service initiatives and moral values. “Quality and value based education aiming at academic excellence and women empowerment and making constant efforts to realize the goals”, is the underlying quest.

The college has a formally stated quality policy. Various activities to be held in the college are screened and implemented upon.

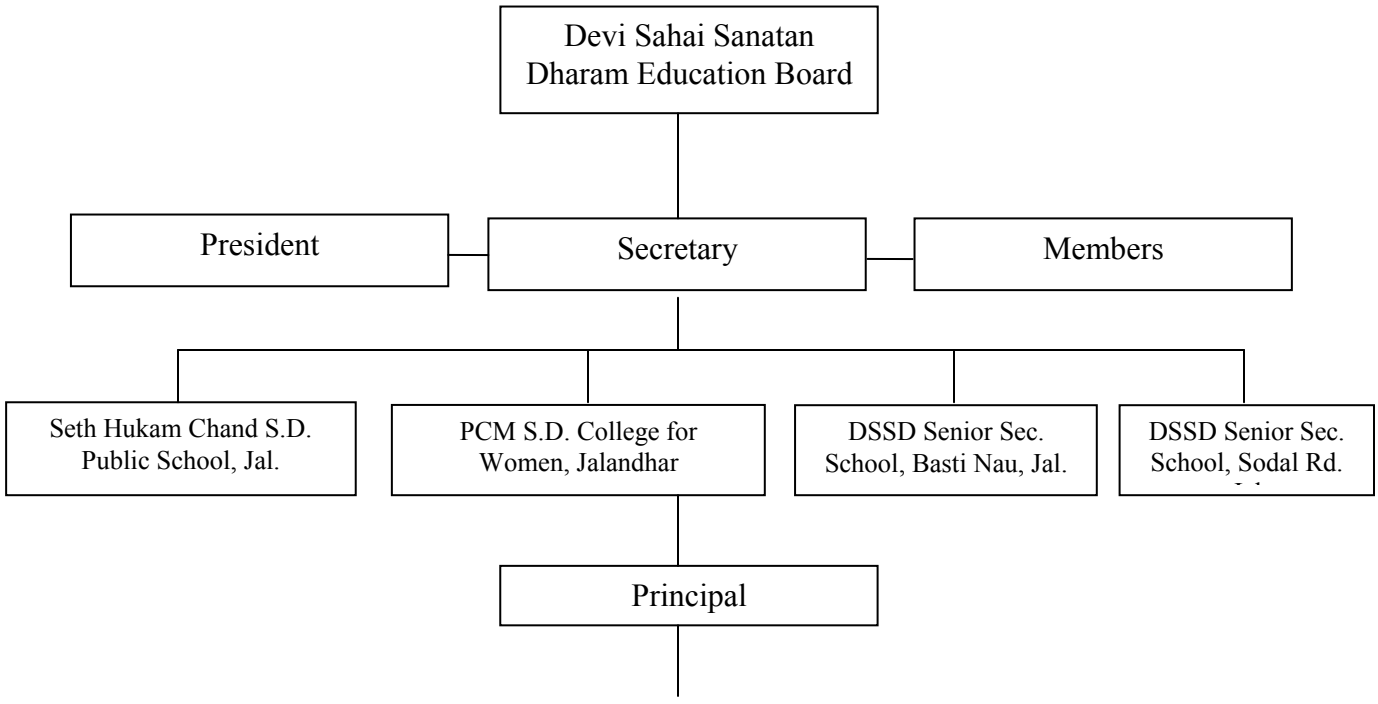
- The Management holds formal and informal talks with the staff to redress any grievances. Meetings are held twice a year.
- The Principal monitors and reviews the plans/projects implemented by holding formal and informal dialogue with the staff and students. Teachers are encouraged to participate in seminars, conferences, workshops, orientation and refresher courses to update their knowledge and skill base.
- The IQAC prepares prospective plans and policies based on quality policy and activities proposed by various departments for the calendar year.
- Last but not the least, the college tries to exemplify its motto “Do Your Job Well” in its organization and management.

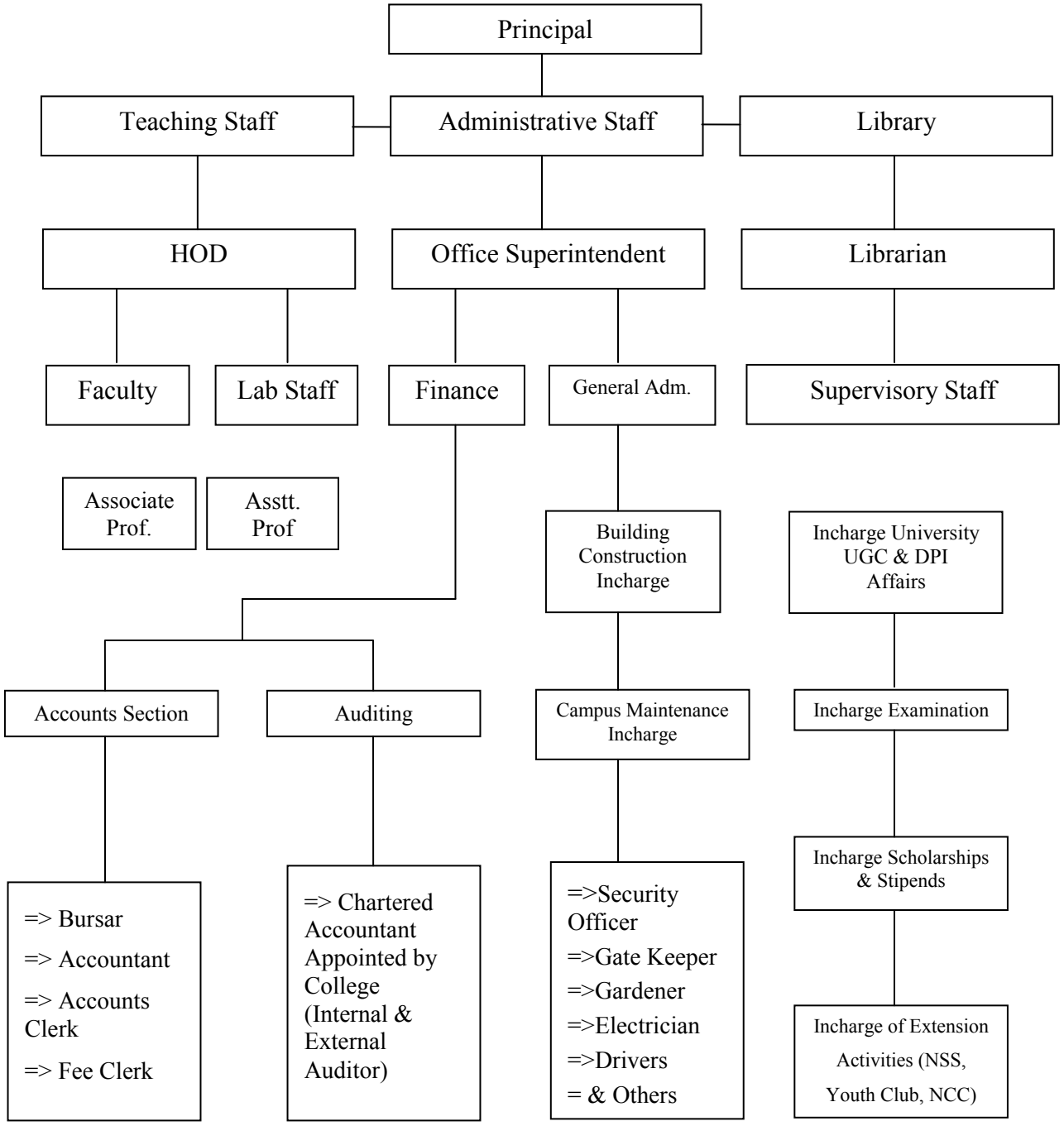
6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The institution makes a perspective plan for development with the cooperation of teachers, students and the managing committee. The perspective plan is drawn for short-term and long term goals in different aspects of functioning of the college such as teaching and learning, research and development, industry interaction, community engagement, human resource planning and infrastructure.

- The various schemes of UGC, University Curriculum and instructions from DPI, Punjab and Ministry of Higher Education and requirement of job are studied thoroughly and followed meticulously to chalk out all academic plans.
- The institute proposes to expand its curriculum by starting new courses and research centres. (Refer 6.1.3 (f))
- The Governing Body, Principal and the college committees put in their best efforts for the planning, development and efficient organization and management of the institution. The approach is purely democratic, progressive and efficient.

6.2.3 Describe the internal organizational structure and decision making processes.





The college has a democratic set-up, where each unit is given full freedom to innovate and plan its perspective of development, yet it operates through a structured organization for discipline and smooth functioning.

Structure and functioning of various academic and administrative bodies of the institutions

The college has various committees and administrative societies that promote the decision making process:-

- **Innovation Cell**

The Innovation Cell explores every area of expansion and development. Meetings are held frequently to consider new avenues in higher education, their utility and promotion. This cell functions efficiently under the auspices of highly experienced and dynamic teachers. Many innovations have been suggested and approved for consideration.

- **Grievance Redressal Cell**

The Grievance Redressal Cell serves as a helpful link between the students, teachers and the Principal. Suggestions for improvement, grievances of students and employees are brought to the notice of administration. Suggestion boxes are easily accessible to students. The Principal lends a sympathetic ear to the problems and grievances of the students which are redressed speedily and satisfactorily.

- **Academic Calendar Committee**

- Members of Planning Forum and Advisory Board help to prepare academic calendar.
- University calendar is strictly followed.
- Monitoring of activities of different departments and extension activities is ensured.
- Members of teaching staff maintain a record of attendance of students. Inter checking of attendance registers ensures accuracy.

- **Cleanliness and Campus Beautification Committee**

- To provide students with clean and hygienic environment.
- A number of aquaguards are fitted with water coolers to provide clean water to students.
- To keep campus pollution free with plantation of various trees and plants.
- In the morning assembly students are advised and encouraged to keep the campus clean.
- To keep the campus neat & clean, dust-bins are placed in the corridors, classes, ground and canteen.
- General cleanliness like routine work of sweepers, cleanliness of rooms and labs etc. is also monitored.

- **Central Association**

- This apex body of the students instills among the students the value of discipline, team spirit, honesty, humanity, responsibility, duty consciousness and commitment.
- 'Betti Bachao' mission regarding gender equality with the slogan 'Girls are Great, Don't Destroy their Fate, is among one of the important social issues taken up out by the Central Association. Important days and Festivals are celebrated by the members of Central Association.

- **Youth Club**

The College Youth Club provides a fantastic platform for the budding artists to blossom. Along with disseminating wholesome education, the youth club encourages students to associate themselves with various other clubs of the college and participate in extension activities.

- **Time Table Committee**

- Tabulation of student/teacher friendly time table for smooth functioning of academic session is done before the beginning of the session.
- Centralized Time Table is prepared to avoid clashes in time table and change of rooms as per the number of students is facilitated.
- Zero period is created for remedial/extra classes or for extra curricular activities and for Add on Courses.

- **Examination Committee**

- Registrar is supported by other staff members to conduct examinations of all the streams.
- Mid semester tests and semester exams are properly coordinated.
- Proper record of examinations conducted and the results is maintained.
- Preparation of date sheet is done in consultation with teachers of various faculties and students are informed well in advance.

- **Examination Office**

- Monitoring student support activities like admissions, execution of time-table, examination work and result analysis.

- Preparation of teacher-wise university results to facilitate the institution for assessment of the performance of each faculty member.
- Maintenance of up-to-date student record from admission time, their attendance, result and marks in mid semester as well as university exams.

- **General and Accounts Office**

The college general office efficiently contributes to internal co-ordination among various constituents of the college.

- The office looks after various student support activities like disbursement of scholarship to students, realization of fee, transport facility, arrangement of educational tours and cultural activities and welfare schemes of students.
- The office takes care of all correspondence with the DPI Punjab, GNDU Amritsar, UGC, Punjab Government and local administration regarding grants, staff appointments and other issues.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching and Learning
- Research and Development
- Community engagement
- Human resource management
- Industry interaction

Teaching and Learning

The institution has framed various strategies which enhance the quality improvement. The management makes sure that there is effective and efficient teaching learning process:

- Highly qualified and competent teaching faculty is recruited through a rigorous selection process.
- Learner's progress is reviewed thoroughly. Awards and Fee Concessions are given to those performing well to keep the spirit of healthy competition alive.

- State of the art infrastructure is provided to promote intellectual growth and personality development.
- The students are informed about their deficiencies. Special tutorial classes are provided to take care of those who lag behind and to further enhance their learning.
- Other than lecture method of teaching various other methods like field studies, debates, seminars and group discussions etc are undertaken for better understanding of the subjects.
- The Faculty enrich their knowledge through National and International Seminars, Refresher Courses and Conferences. Smart class rooms with smart boards and projectors also assist in enhancing the efficiency of teaching learning process.

Research and Development

The spirit of innovation imbibed by the institution propels research and development. There is a rigorous effort towards promoting research aptitude among faculty and students.

- Majority of faculty is actively engaged in research activities.
- Four teachers have completed their Minor Research Projects in last five years.
- Two teachers are working on Minor Research Projects and two teachers are persuing Ph.d.
- National and International Seminars are organised for promoting research.
- Students are encouraged to do research work by presenting papers in National Seminars, make a survey and prepare PPTs.
- The Principal is a motivating source for the faculty to undertake research projects.
- As many as 23 Research Journals (including 3 Research Journals in press) have been published in the last five years. (Refer 3.4.2)
- Eminent speakers, researchers and professionals are invited for special sessions.
- The college through the facility of INFLIBNET is subscribing to online journals and promote research environment.
- Students are exposed to practical world through linkages with industry and export houses which further enhances their entrepreneurial skills.

Community Engagement

The college takes initiatives towards strengthening ties with the community be it parents, general public or less privileged people.

- The college has 3 units of NSS and a NCC unit of Army Wing. The students are encouraged to participate in NCC, NSS and other extension activities.
- The college is actively involved in various community betterment tasks through its Go Green Club, Red Cross unit and Rotary Club. These societies are actively involved in spreading social awareness.
- The college has ties with various NGOs for organising blood donation camps, free medical check-ups, NSS camps etc.
- Important days like International Peace Day, International AIDS Day and International Environment Day are also observed.
- Programmes are also organised for spreading awareness on issues like Drug Addiction, Cancer, Female Foeticide, HIV/AIDS.
- Students are also encouraged to take part in Inter College competitions and Youth Festivals for over all personality development.
- NCC and NSS students visit different places like old age homes, schools for the blind, orphanages, Pinglaghar etc

Human Resource Management

There is effective human resource management under the able guidance of the Management and the contribution and co-operation of the Principal and staff members.

- Faculty is motivated to attend Orientation Courses, Refresher Courses and Research Workshops for their professional development.
- The Placement Cell of the college invites reputed companies to place the students of the institution in the corporate sector.
- There is effective human resource management as the staff and students jointly organise various functions.

The Head of the institution encourages the faculty to write research papers and books in their subjects.

Industry Interaction

- The placement cell along with the other departments is actively involved in developing ties with the industry at local, regional and national level.
- Seminars, workshops, conferences on various subjects are conducted in the college premises. Field tours to various industries are also organised.
- Linkages are established with local industry and manufacturing units to provide the students an insight into actual working of the organization and develop their entrepreneurial skills.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- The Head of the institution plans, implements and monitors all the institutional programmes, keeping in touch with management through correspondence and presentation of reports in meetings of management.
- The Principal takes constant feedback from teachers, students and parents with regard to teaching quality, curriculum, and extra-curricular activities.
- The Principal monitors the day to day working through CCTV cameras.
- Responsibilities of staff members are communicated through notices, duty lists, e-mails and mobile messages.
- Full details of the activities in which the college is involved throughout the year are compiled in Annual Report which is prepared at the end of each session. College publications like Newsletter, Prospectus, Information Brochures, E-mails, Newspaper Reports, Social media too give vital information.
- The Principal has regular formal and informal interactions with the students. She makes surprise visits to the classes in order to have true feedback from the students.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- The Management is always present on all important college functions to encourage and support the students and the staff.

- The Management is always readily available to hear any suggestions/grievances from the staff members. It also encourages the staff by bestowing various awards for excellence on the faculty as well.
- It is committed towards providing opportunities to staff members to enhance their competence and expertise, so that organizational objectives can be achieved effectively.
- The Head of the institution enjoys autonomy for bringing out new ideas for the betterment of the institution. Involvement of the faculty is promoted by way of constitution of various committees such as Advisory Committee, Building Committee, Examination Committee etc.
- Orientation programmes conducted by the Head of the institution give detailed instructions to the staff regarding new projects and programmes undertaken by the college.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The following resolutions were made by the management and the same are being implemented:-

DATE	AGENDA
09.05.2014	• Finalisation of Balance Sheet for the year 2012-13. • Consideration of Budget Proposal for the session 2014-15. • Approval and appointment of Adhoc Teaching staff numbering 47 and non teaching staff numbering 15 for the session 2013-14. • Approval of appointment of 2 Assistant Professors in Computer Science given below w.e.f. 29-07-2013 by Selection Committee of G.N.D.U. Amritsar against uncovered posts. Mrs. Jaspreet Kaur Ms. Shaveta • Approval of recommendation of the Principal with regard to salary enhancement of staff • Approval of expenditure incurred on Flex Boards worth Rs. 75,000 • Consideration of enhancement of ADA installment 8% w.e.f. 01-01-2013 (72%-80%) to sanctioned teaching and non teaching staff • Approval for purchase of new bus for Rs. 10,90,000 • Approval for purchase of software for library automation, 6 Computers for Fashion Designing Lab., Science equipment and 10 sewing machines for Fashion Designing Lab. out of UGC Grants of additional assistance worth Rs. 12,15,450

<table>
<tr><th>DATE</th><th>AGENDA</th></tr>
<tr><td></td><td>
Approval for payment of gratuity to teaching and non teaching staff as follows
<table>
<tr><td>Sr.</td><td>Name</td><td>Designation</td><td>Amount Paid(Rs.)</td></tr>
<tr><td>1</td><td>Mrs. Santosh Kumari</td><td>Associate Prof. in Philosophy</td><td>10,00,000</td></tr>
<tr><td>2</td><td>Mrs. Raman Sharma</td><td>Associate Prof. in English</td><td>10,00,000</td></tr>
<tr><td>3</td><td>Mrs. Gurdeep Kaur</td><td>Associate Prof. in Punjabi</td><td>10,00,000</td></tr>
<tr><td>4</td><td>Mr. Ashwani Sharma</td><td>Junior Assistant</td><td>7,79,956</td></tr>
<tr><td>5</td><td>Mr. Ajay Sharma</td><td>Clerk</td><td>2,99,499</td></tr>
<tr><td>6</td><td>Mr. Janak Raj</td><td>Sweeper</td><td>2,86,910</td></tr>
</table>
</td></tr>
<tr><td>18.02.15</td><td>

To approve the appointment of 35 adhoc teaching staff, 3 Contractual teaching staff and15 non teaching staff made by the Selection Committee for the college for the session 2014-15.
To approve the appointment of Mrs. Divya Budhia, lecturer in Economics by the Selection Committee of GNDU Amritsar on Contractual basis for the period of 3 years w.e.f 14-07-2014.
To approve the recommendations of the Principal with regard to salary enhancement of management teaching staff, non teaching staff and contractual teaching staff.
To consider the recommendations of the Principal to extend the probation period of Mrs. Jaspreet Kaur lecturer in Computer Science upto 07-07-2015 and Mrs. Shveta Chadha lecturer in Computer Science upto 28-07-2015.
To approve the recommendation of the Principal to award the Selection grades of the following teaching staff :

<table>
<tr><th>Sr. No.</th><th>Name of the Employee</th><th>Grade</th><th>w.e.f.</th></tr>
<tr><td>1.</td><td>Mrs. Alka Sharma (Assistant Prof.)</td><td>15600-39100+8000 AGP</td><td>01-07-2014</td></tr>
<tr><td>2.</td><td>Mrs. Geeta Kohal (Assistant Prof.)</td><td>15600-39100+8000 AGP</td><td>24-09-2014</td></tr>
</table>

To approve the recommendations of the Principal to deposit for CPF of teaching and non teaching staff on basic pay + ADA w.e.f 04-02-2010 as per GNDU/DPS norms.
To approve the expenditure incurred on White Wash, Sports Room, Stage tiles, Washroom, New tanks and Desk repair worth Rs. 26,23,500
To approve the expenditure for the purchase of Science Equipments, LED for IT Block, Sports and Music equipments out of UGC grants worth Rs. 8,49,714

</td></tr>
</table>

DATE	AGENDA
	• To approve the expenditure for the construction of MBEIT Lab and purchase of equipments for this course out of UGC grants worth Rs. 10,00,000 and Microsoft Licensed Software worth Rs. 6,25,000 • To approve the expenditure for the purchase of Computers worth Rs. 3,09,666 from MP Grants.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes, the University makes a provision for according the status of autonomy to the college.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

Grievance Redressal Cell has been working to redress the grievances of staff and students.

- The Principal is always available to both students and the faculty and personally attends to all complaints and grievances. Suggestion Boxes both for the students and employees, are placed at certain places in the campus. The complaints and suggestions are taken out on regular basis and the required action is taken at the earliest possible.
- The Central Association of the college with student representatives as its members also plays a constructive role. Students can freely approach both the Principal and Staff members and discuss their problems, if any. There is prompt redressal of all problems.
- The Staff, Departmental Heads as well as the Principal are always open to listen to the grievances of the parents on one-to-one basis.
- The complaints are received from every quarter be classroom teaching, mental/emotional problems, administration etc. The complaints are analyzed and resolved after consultation with the members of the committee.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these.

Sr.No.	Particulars of the Case
1	Service Matter (Arrears of Revision of Pay Scale Revised w.e.f. 01-01-06) CWP 11227 of 2011 State Of Punjab Vs. Others
2	Service Matter (Payment of Management paid Teaching Staff for Revision of Pay Scale) CWP 10337 of 2012 PCM S.D. College for Women, Jalandhar Vs. State of Punjab and Others
3	Service Matter (Filling up of Vacant Posts) CWP 10650 of 2013 Dr. Jagmohan Singh Vs. State of Punjab
4	Service Matter (Reimbursement of Gratuity/Leave Encashment) CWP 6569 of 2014 COCP No. 1665 of 2014 PCM S.D. College for Women, Jalandhar Vs. Secretary Higher Education and Director DPI Colleges
5	Service Matter (Payment of Contributory Provident Fund on Basic + D.A) CWP 12711 of 2014

All these cases were taken up in Punjab and Haryana High Court and the final order has been received. No case is pending.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- The Institution has adopted a democratic approach as it values the feedback from the students. Various corrective measures are adopted and steps are taken to improve the performance after analyzing the feedback.

- Performance auditing is done through performance appraisal. This exercise is carried out at regular intervals and informal feedback is given to the various departments regarding their progression and the scope for improvement.
- The feedback from the students and parents is also sought after so that various bodies at different levels can work towards better performance.
- Departments obtain inputs from its alumni, who are employed in various organizations to improvise the competency of students for employability in the future.

6.3 FACULTY EMPOWERMENT STRATEGIES

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

Our college believes that professional development of teaching and non-teaching staff follows the development of a college. So, to attain that level of development, the institute initiates the following professional development measures:

- Every year a good number of teachers attend general orientation and refresher courses conducted by various universities. The institution provides duty leave and other support whenever required to motivate the faculty to attend such programmes.
- The institution provides funds for professional development in the form of enabling the teaching departments to organize seminars, conferences and workshops.
- The institute promotes professional development of the faculty by motivating them to obtain their Ph.D. Degree and M.Phil. Degree.
- Members of non-teaching staff are given training in computer, communication skills, office management and secretarial skills and book keeping.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- The institution adopts the strategies for faculty empowerment by motivating staff members to attend seminars, conferences and exchanging research activities.

- Besides this, the Heads of the departments motivate their staff to improve their educational qualification such as M.Phil., Ph.D. by creating a conducive environment and enabling the staff to make the best use of their capabilities. The need for faculty development is assessed, keeping in view the changes taking place in higher education and also institutional requirements.
- Various awareness programmes regarding legal rights, human rights and health related issues are conducted in the college for the benefit of the faculty.
- The college administration remains active to provide latest infrastructural inputs to the faculty. There are five smart class rooms to support faculty programme as well as to support students programmes.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The performance appraisal system includes the report of the faculty which is made by the concerned Head of the department on the basis of their achievements, discipline, quality etc. and is discussed in meetings at departmental level.
- The annual self appraisal is conducted by issuing a specific format provided by the Director Public Instructions (DPI, Punjab), based on which the Principal writes a report and the same is sent to the higher authorities.
- The management always plays an active role in the performance appraisal of the staff. Annual results of the teachers are forwarded to the management. Apart from that, the management keeps a keen vigil on the working behaviour of the members of the teaching as well as the non-teaching faculties/staff.
- There is also an efficient in-built mechanism to check the work efficiency of non-teaching staff. The non-teaching staff is headed by the Office Superintendent. He supervises the office staff and reports the progress to the Principal regularly. There is also an independent computerised accounts section. The record of their performance is maintained in their personal files.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- Annual reports of the college are read out at the Annual Prize Distribution Function and Convocation to appraise the stake holders about the major research work and other remarkable achievements of various departments.
- The review of the performance appraisal facilitates the management to decide on the retention of the temporary faculty and upgrade their pay scales.
- Recognition and increments are given to the teachers who have completed their Ph.D or some other courses.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Welfare schemes have positive impact on employees in an institution because satisfied employees can make the college a productive place. Various welfare activities are undertaken for the teaching as well as non-teaching staff.

- Medical facility is provided to the employees. There is a separate sick room and also a committee of two teachers, who act as the Dispensary in-charge
- Employees can avail PF loans through proper channel. The process is simple, impartial and transparent.
- The college has adopted Contributory Provident Fund for the employees.
- Lectures on medical and health awareness are organized for the staff in every session.
- Fee concession facility for employees' children is also provided.
- Duty leave is granted for attending workshops, seminars, orientation and refresher courses.
- Six months maternity leave for female staff is provided.
- There are twelve residential quarters for peons.
- Class four workers are sanctioned advance against their salaries.
- Every year two sets of uniform are given to class IV workers at the college expense.
- Grievance Redressal Cell has been formed which hears the problems and suggestions of the employees and takes required measures at the earliest.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

A lot of measures have been taken by the institute for attracting and retaining eminent faculty.

- A handsome and competitive salary is offered to the faculty according to their experience and qualification.
- Those who are employed on ad-hoc and contractual basis are offered better pay scale and assurance of job. Their services are continued in the nearest sessions and where necessary the faculty is offered permanent employment.
- We salute our Management for paying salary and wages very regularly and promptly on the first day of every month.
- Conducive work environment is provided for retaining the faculty. An increment in salary is given on due dates each year.
- Transparency in the systems is one of the measures that help in retaining eminent faculty.

6.4 FINANCIAL MANAGEMENT AND RESOURCE MOBILIZATION

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

The financial resources are efficiently and effectively used in the institution. There is a Financial Committee in the College which consists of the Management, Principal, and Bursar. As per the institutional procedure, the Management and the Principal allocate funds according to the requirements. Proper procedure is adopted for any purchase and accordingly the tenders and quotations are called from various firms. The regular audit of the budget is also exercised to keep a check on the expenditure.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

An efficient internal audit mechanism has been developed. Planning for maintaining the accounts and their proper auditing at various stages is made. The accounts are prepared and regularly checked by the superintendent of accounts of the college.

- Internal checking of the accounts is done by the Bursar duly appointed by the Managing Committee.

- Final accounts of the college are properly audited periodically by the Chartered Accountant of the college. The accounts section of the college is fully computerized.
- The External Audit is conducted by the Accountant General (Punjab). The external audit is up to date. It has been completed in the last financial year.
- Last audit was conducted by the college on 31st October 2014 (2014-15).
- There were no significant objections raised by the auditors. Some minor mistakes were found, which were sorted out.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- Fees/dues from the students are the major source of institutional receipts.
- Grants are received from Punjab Govt. (Being a grant –in aid college)
- 95% of the deficit grant-in-aid scheme and various grants under UGC schemes are the other source of receipts.
- The deficit is managed under grant-in-aid scheme.

Audited income and expenditure statement of the previous four years is enclosed in Annexure- VI

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The college devises various ways and means to mobilize the resources it needs for the welfare of the students. Some of the methods used by the college towards achieving these goals are given below:

The college applies for grants for specific needs to UGC and HRD. The college seeks the contributions made by the M.L.As/M.Ps from the Public Developmental Fund. The Institution organizes seminars and conferences and the expenditure for these is met by the grants received from the Affiliating University, UGC and ICSSR. The college shares the needs of the college with alumnae and other beneficiaries of the college for scholarships and accepts donations from the faculty and NGOs.

6.5 INTERNAL QUALITY ASSURANCE SYSTEM (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a) Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the institution has set up the Internal Quality Assurance Cell (IQAC) which has been working since 2007. IQAC reflects quality management structure, strategies and processes which would enhance academic quality of the institution as perceived by the faculty, students, alumni and other stakeholders in line with the vision, mission and goals of the institution.

MISSION OF IQAC

To impart value based and quality education in the field of Commerce, Science, Arts, IT; to equip the students with knowledge, skills and attitude through traditional, modern and innovative methods.

FUNCTIONS OF IQAC

- To provide modern teaching aids to make lectures more informative, interesting and convenient to grasp.
- To inculcate values and ethics in students through seminars, expert talks, Yoga classes.
- Conduct regular Parent- Teacher and Student- Council meetings for the benefit of students and satisfaction of the parents.
- Welfare scheme for the students and staff including incentives and concessions.
- Introduction of news subjects and courses.
- Conduct periodic counselling of academically poor students to identify their weaknesses.
- Conduct faculty development programmes and short term courses for the teachers and to update them as per the latest research and to create an environment of excellence by imparting quality education and producing proficient professional development trends in their relative field.
- Ensure a well deserving placement for each and every student by establishing a placement cell.
- Provide friendly, supportive and conducive environment for the physical, emotional, intellectual, ethical and aesthetical growth of the personality of students.
- Conduct students' feedback analysis through continuous monitoring and internal rationalization techniques to identify the strengths and weakness of each and every student for further improvement.

b) How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The management has approved all the decisions. The following decisions were taken by the IQAC and approved by the management for implementation.

- To introduce new Professional Courses like MBEIT (M.A. Business Economics and Information Technology) in collaboration with the three streams- Commerce, Economics and Computer Science. This capsule course is meant for synergizing the knowledge and skills according to contemporary requirements of trade, industry and business.
- Career oriented foundation course in Human Rights Education is also introduced. Human Rights Education is acquiring great importance in the changing National and Global Scenario in the wake of globalization. It will open up new possibilities for realization of creative human potential and curb all forms of violence and violation of human rights.
- Another career oriented Add-On Course in Leather Processing Technology is also introduced. This course acquaints the students with the concept of leather, leather Processing and leather goods. In addition to the theoretical aspects, the practical training is also provided to the students. It helps them get job in Leather Processing Industries.
- The college has set up Smart Class rooms. They are enabled with audio visual aids including LCD screens and computerized overhead projection systems to add innovation and quality to teaching.

c) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Mrs. P.P Sharma, former Principal of HMV College, Jalandhar is the external member of IQAC. She has contributed a lot to enhance quality of the performance of the college.

d) How do students and alumni contribute to the effective functioning of IQAC.

Students and Alumnae both contribute to the effective functioning of IQAC.

- Students contribute in the functioning of IQAC by their representation as Head Girl, Vice Head Girl, Secretary and Office Bearers of various clubs and societies. There are suggestion boxes in the college. They make suggestions regarding improvement in infrastructure and day to day facilities like Library services, Canteen services, Bus service etc.

- Alumnae of the institution also give suggestions regularly for the improvement of the college. They give suggestions regarding teaching-learning process, examination system etc.

e) How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC conducts three meetings in a year for the planning and implementation of quality enhancement measures with the staff. It takes suggestions from the staff and includes them in its Annual Plan.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, the institution has a well established mechanism for quality assurance of the academic and administrative activities. There is a better association and correlation between academic and administrative activities.

- Meetings regarding top students, average and weak categories are held with the Principal after Mid Semester examination. The lists of these categories are also given to the administrative staff. They post letters to the parents whose wards are lagging behind in studies.
- Absentee record is regularly maintained. Lecture shortage of 10 and above is submitted in the office.
- Interaction with parents in the form of parent teacher meeting is organized by administrative staff. In these meetings, parents can easily track their wards performance and attendance in the class. If the students are irregular in class, the parents are informed about it.
- To maintain discipline, the administrative staff also helps the teaching staff.
- Closed circuits cameras are also installed to keep an eye on the movement of the staff and students.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

- Training to use Smart class rooms is provided to the staff members to motivate them for their wide usage in teaching process.
- Computer training is provided through short term courses to the staff.

- Various workshops on Oral Dental Care, Skin Care, Service Rules and new softwares like SPSS and Tally are organized for the staff. Yoga and meditation sessions are organized regularly for managing their stress level.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

The college organizes various Inter College competitions to reinforce the spirit of excellence among the students.

- The external experts in practical examinations, seminars and placements review college infrastructure, subject knowledge, behavior of students and facilities like Bus Service, Canteen, and Health Care etc.
- The university does its audit in terms of general inspection at the time of introduction of new courses. At that time they inspect infrastructure available, the library, books and journals and the number of faculty in the department concerned.
- The Principal evaluates the performance of faculty and students by analyzing results after mid semester exams and university semester examinations by arranging meetings of different departments.
- New additions are made in the infrastructure to improve the teaching learning process.
- Interaction is made with local industry during seminars and workshops and on their recommendations, the college was inspired to start interdisciplinary course MBEIT (M.A. Business Economics and Information Technology). This course fulfills all the demands of trade, industry and business.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

In case of the institution, the external regulating authority is the affiliating university, Guru Nanak Dev University, Amritsar. The college follows all university rules, UGC guidelines and instructions issued by DPI (Colleges). We work as per their guidelines and requirements.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institution has a clearly defined and efficient mechanism to monitor the learning outcomes.

- The progress of the students is monitored through class tests, assignments, group discussions, seminars, project work and mid semester exams. Attendance is compulsory for every lecture. Lecture shortage of 10 and above is also submitted in the office.
- Letters regarding lecture shortage and marks scored are posted to every student's home. Parents of defaulters are called to meet respective faculty members, if required. During their interaction, the suggestions and reviews regarding teaching-learning process are taken.
- The feedback system works very well. There are suggestion boxes in the college. Every feedback is noted and every query or grievance is readdressed timely.
- The college organizes Alumni Meet every year. During this meet, the respective alumni share their viewpoints about the progress of the college. They give their significant suggestions for the betterment of the institution.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- Instructions regarding the quality assurance are communicated to the faculty members, especially the newly appointed ones, in the beginning of the session through meetings with the Principal.
- The college communicates its policies through prospectus, college magazine, newsletter and advertisements in newspaper and TV channels.
- The college also provides its useful information to the information seekers through its website.
- Additional efforts are made by the faculty as they visit various schools, show albums and DVDs of the activities of the various departments of the college.
- Participation in educational fairs and job fairs is also ensured.

CRITERIA – VII

INNOVATIONS AND BEST PRACTICES

7.1 ENVIRONMENT CONSCIOUSNESS

Environment has become the most important subject since the last three decades. Environmentalists are playing a great role in resolving urgent environmental issues such as ozone depletion, green house effect, global warming, air pollution and the like. PCM S.D. College for Women has sincerely taken up these issues on the college campus. It is making dedicated efforts for reducing green house effect and air pollution.

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The College has constituted a Green Audit Committee. Faculty members and students as its members regularly undertake various tasks such as:

a) Regular counselling of students to maintain the cleanliness and green cover of the Campus.
b) Students are encouraged to use paper and jute bags instead of polythene bags. Use of polythene bags is discouraged. Green Audit Committee ensures that students maintain eco-friendly environment in the campus. Placards are displayed at various spots in the college regarding the same.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly ?

1. Energy Conservation

- The college has well-lit and well ventilated class rooms; hence we don't need any tube lights during teaching hours. The college building is cool because of high roofs. It helps us to conserve energy.
- Energy saving CFL tubes are used instead of conventional bulbs and tubes.
- Mass Transport is being facilitated to students to conserve fuel energy. Even the faculty members share the vehicles to save energy and avoid air pollution.
- Common Staff Room is provided to the faculty for the same purpose.
- Class Representatives take the responsibility of switching off lights and fans in the class rooms.

- The college has taken a big measure to save energy. All old windows ACs have been replaced by Hi-Tech Energy Saving Split ACs.
- Location of the college is beneficial to save fuel energy. The college is situated in the thickly populated residential area and a number of students come on foot from the neighbourhood localities.
- The college is going to install Solar Energy Storing Plants in the near future.

2. Use of renewable energy: N.A.

3. Water Harvesting

Rain Water Harvesting Technique is successfully implemented in the college. It has been done to lift the depleting underground water level of the earth. We have three water tanks to store water. One is attached to the Corporation well and the other two are attached to our own tube wells. Water Audit Team of the college regularly makes analysis of water consumption. It checks the leakage or overflow of water. Sensors are installed to check the overflow of water tanks. Regular cleaning of all the water tanks is undertaken by the experts. The plumber regularly checks all the pipes and thus there is no possibility of leakage. If there is any, an instant action is taken. For drinking purposes pure water is supplied. All water coolers are equipped with water purifying Aqua Guards.

4. Check Dam Construction : N.A

5. Efforts for Carbon Neutrality

a) The college has not left any stone unturned to make the campus eco-friendly.
b) The canteen contractor is strictly instructed to use only LPG Cylinder and not coal or any other fuel which emits carbon.
c) The college has eco-friendly generators. They don't emit any carbon.
d) We do not put dry waste garbage on fire.

6. Plantation

Go Green Club owns the responsibility of plantation in the college. The plantation drives are organized regularly to make the campus green. The volunteers with the help of the college N.S.S. Units and the Red Cross Unit celebrate Van Mahotsav Day by planting trees. The students plant ornamental and flowery plants

to beautify the campus. They adopt a plant each, look after it and nurture it to the best of their ability. This is how they learn the lesson of responsibility. The volunteers are also motivated to plant more trees in their localities.

7. Hazardous Waste Management

- Under Swachh Bharat Abhiyan undertaken by Prime Minister Sh. Narender Modi to make India clean, the students are tutored to keep the campus clean and throw all the waste material in the dustbins.
- We segregate the garbage collected on daily basis into biodegradable waste and non-biodegradable waste. We collect them in separate bins and dispose them off in the corporation bins.
- Broken furniture is collected and repaired if possible; otherwise it is disposed off properly in corporation bins.
- The waste from Department of Home Science and Department of Fashion Designing is collected and the students recycle it by using their innovative techniques. They make beautiful and decorative items out of the waste and put them on sale.

8. E-waste Management

The electronic waste is managed very well by the IT Department. The e-waste is identified and stored separately. The e-scrap which is piled due to upgradation of technology is sent to the labs meant for the junior classes of school. Sometimes old computers in working condition are donated to the needy students. The left over scrap which cannot be utilized is sold to the junk dealer.

We are trying our best to teach the learners about environmental issues and to preserve the environment. We have assumed the responsibility of educating them about environmental protection. Thus we are trying hard for a better life for future generations.

7.2. INNOVATIONS

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Innovation is the prime factor behind growth and development. Innovation comes from a preparedness to deal with the uncertainty and challenges of the future. For taking innovative steps one needs to develop,

harness and utilize ones resources and technology to move ahead on the path of success and growth. Intellectual capital and modern software capabilities must be interwined to revolutionize the system. Keeping in mind the vision and missions of the college, it tries its best to introduce innovations in all spheres and at all levels. Realizing that innovation is an ongoing process the institution has embedded following innovative steps and strategies in its mechanism and resources.

(i) Innovations in enriching curriculum/courses and pedagogical tools.

- **Masters in Business Economics and Information Technology (MBEIT) is the new innovative course** that the college has designed and introduced in 2014-15.Observing the need of the market and changing global scenario the course is designed to meet the latest requirements of the trade, industry and business. Besides this the college also offers other Postgraduate Courses like M.Sc. (IT) and M.Sc. Fashion Designing and Merchandising to enhance the capacity building and potential for employability of the learners.
- **Eleven Add on Courses** covering various vocational skills are being offered to the learners to hone their skills and enrich their knowledge.
- **Hands on Experience** is provided to the learners in various fields. Students of Department of Commerce work in real time environment as they are trained how to file income tax returns and other tax returns online. Students of Fashion Designing, Home Science and Computer Science are also given practical training in workshops and training sessions.
- **Separate Reading room with e-resources** and internet connection is available for students.
- **Holding Personality Development Classes** is another innovative step taken by the institution. It helps in developing the personality of the students so that they can face the challenges of the world as they step out. The focus of these classes is on inculcating positive attitude, building confidence and improving their communication skills.

(ii) Innovations for augmenting and enhancing infrastructure:

- **Five separate smart rooms** have been set up with all ICT tools which include projectors, vizualizers and mimeo pads to make the teaching more effective for the students.
- **Internet connectivity** has been provided to all major teaching departments to enable internet browsing by the faculty members and the students.

- Labs have been equipped with the latest configuration computers and projectors.
- A Server with latest technology has been installed. **Networking of the labs** has been done.
- Computer labs for Commerce Department and Fashion Designing Department have been equipped with latest configuration computers and internet facility.
- Newly constructed Placement and Counseling cell facilitates the companies for conducting campus selections.
- **CCTV cameras** have been installed for the security of the campus.
- An **SMS service** for the staff members for immediate dissemination of information regarding meetings/activities/ emergent situations is provided by the administrative office.
- **LCD units** have been installed on which the activities of the college are displayed.
- **A Yoga hall** has been built to conduct yoga sessions and to provide the facility of indoor games.
- **Biometric attendance system** for the staff members to keep check on the punctuality.
- **Ro purifiers** have been installed with water coolers to provide safe drinking water. A well equipped lab for the course of **TV and Video Production** has been constructed.
- **Separate laptops** have been provided to certain departments and offices for better functioning. There is provison of data cards for off campus internet connectivity.
- A separate block for collegiate school with all the facilities of a well equipped computer lab, a science lab, a smart class room and a library has been built.
- **Water harvesting system** has been installed and eco- friendly measures are taken.
- Taking out an **e-journal** is in the pipeline.

(iii) Innovations in Student Support Services

- **Book Bank**:- The College has created a Book Bank in the library where students from previous classes and the faculty itself contribute course related books and reference books which are then given to the poor and meritorious students of the college who cannot afford to buy text books. A good number of students have been benefitted with this practice.
- **Encouragement for Promising Students**:- In every session there are many students who work hard but do not get any position in the Class or University and are not honoured at any event in the college. But they still have the capability to get higher grades. So in order to motivate such students special prizes by different departments have been introduced.

- **In House project development facility**:- A collaboration with NIIT has been done for the facilitation of in-house project development for the students. This tie-up will provide proper practical and relevant knowledge, skills and competencies among students. Some other departments have also signed MOUs with industrial units.
- **Scholarships**: - For the betterment of girls a 'Single Girl Child' scholarship has been introduced by UGC. Besides this several scholarship schemes funded by college and management are given to the students.
- A bi-yearly **Newsletter** is published and bringing out an e-journal is in the pipeline.
- Students painted **graffiti** on the outerwall of the Department of Fine Arts.
- The Go Green Club, Subject Societies, NSS, NCC and Red Cross Unit undertake projects to sensitize the young learners about **cross cutting issues**.

(iv) Innovations for Research and Extension

- **National seminars** are conducted and research journals are published to boost research activities.
- **Major/Minor Research projects are** undertaken by the faculty. The faculty members have contributed 309 research papers in Research journals.
- Two Research bodies **Guru Nanak Studies Centre** and **Vivekanand Studies Centre** are functioning effectively to promote research.
- Three peer reviewed journals in Social sciences, Languages and Commerce are in the pipeline.

7.3 BEST PRACTICES

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the institutional objectives and/or contributed to the quality improvement of the core activities of the college.

Practice No. 1

Title: Inculcating a Value Based Education System

Goal:

Empowerment and enlightenment of the women through quality and value-based education is aimed at fostering informed global minds. The institution envisions the pursuit of the academic advancement and excellence in the field of Higher Education. Embodying a macro vision on a micro base, the institute

envisions building a class of intellectually, morally and globally competent skilled human resource well-equipped to face the challenges of the dynamic environment. Although skill development is crucial to the success of students in the Job Market, skills are of less value in the absence of appropriate value system. The institution aims to imbibe the appropriate values commensurate with social, cultural, economic and environmental realities.

The Context:

The aim of the college is to provide education to the students with global competencies to fulfill the demands of the present scenario successfully. Focusing on holistic development of the student's personality the college has devised a value based education system. It strives hard to provide an atmosphere in which the personality of the students can blossom to its fullest potential. The task is done by maintaining the balance between Teaching Learning Continuum and imparting ethical and moral values through extra-curricular activities. The college offers a variety of courses at graduate and post graduate level in Humanities, Natural Sciences, Commerce and Fashion Designing. The high end technology and the logic of the market-oriented education have been welcomed. In the present competitive scenario it is imperative to take on the task of regenerating and promoting moral values in the students and in the society at large. The seeds of values sown in the early stage of education mostly aimed at cooperation and mutual understanding have to be reiterated and re-emphasized in higher educational institutions.

The Practice:

Teaching is, of course, the major component of education and one must lay due emphasis on intellectual thoughts and good interaction between students and teachers. The academic results of the college have always matched the reputation and high standards attained over the years. The college is legitimately proud of its young scholars who have been capturing coveted positions in the university merit lists and have thus been bringing laurels to their almamater. The college pass percentage has always been much higher than that of university pass percentage and is an ample proof of the glory and grandeur of the institution.

- We have the practice to involve the maximum number of the students in several activities. We aim at **exploiting their innate talents**. To bring out the **latent talent** of the budding artists and to provide exposure to the students, the college Youth Club provides opportunities to the students to exhibit their talents.

- **Discipline** is the refining fire by which talent becomes ability. The importance of discipline is well recognized by Central Association, an apex body of the college. The association instills the values of the leadership, discipline and sense of responsibility among the students. The students also learn the lessons of team spirit, honesty, humanity, responsibility, duty consciousness and commitment.
- Community Oriented Programmes conducted by Youth Club, NCC and NSS strive to engender feelings of **patriotism and sympathy** under the banner 'Not Me But You'. Under this context these units organize camps at which volunteers learn not only life skills but dignity of labour also. The NSS volunteers organize rallies to create awareness among people to save water and environment. The NCC camps also aim at bringing forth the leadership potential of the students.
- We encourage our students to participate in all forms of humanitarian activities so that they can minimize human sufferings. In order to get a real appreciation and understanding of misfortune of other people, we make them visit orphanages and old age homes. Our real aim is not only to instill thought, but **thoughtfulness, humanity and citizenship** also. These social activities are undertaken by our **Red Cross Unit**. The volunteers undertake the task to educate girls. They also do their best to promote peace in the society. Organizing blood donation camps and participation in pulse polio drive and Red Ribbon drive is a regular feature.
- Yet there is another way to serve humanity. Our **NCC** Volunteers participate in various activities to serve the society. Our cadets have taken the **pledge against social evils**. They are determined to fight against the evil practice of dowry and female foeticide. Patriotism and dedication to serve the nation motivates the volunteers to actively participate in all activities.
- "It is not happiness that make us grateful but **gratefulness** that makes us happy." With this thought in mind, we involve the students in many activities from time to time. We preach them to pay gratitude to the Almighty and seek his blessings before undertaking any work. Havan Yajna is performed in the beginning of every session. We organize **Saraswati Poojan** every year to pay gratitude and homage to the deity of knowledge, art and creativity. The students chant hymns and prayers. The whole atmosphere becomes heavenly. Thus we do our best to spread positive vibrations in the college.
- The college is conscious of its **environmental responsibility**. The **Go Green Club** is designed to protect environment for years to come. It is worthwhile to help students understand the importance

of 'Going Green' and it is crucial to encourage students to be environmentally conscious throughout their life. We promote the 'Go Green' message. The students look after the plants and nurture them to the best of their abilities. We hope to eat green, breathe green, think green and live green.

- We encourage our students to participate actively in **National Drives**. The students under the national project of **Swachh Bharat Abhiyaan** started by our Prime Minister Narendra Modi, are enthusiastic and keep the college and its surroundings clean. They are contributing a lot in this national wave.
- We not only impart value based education to our students, but we also ensure their **placement and good settlement in life**. The students are placed well according to their potential and caliber. Our placement cell endeavours to get the students placed in reputed multinational, government jobs, NGO's and the private sector.
- **Physical, mental and spiritual development** of students is also taken care of. The Sports department provides sufficient opportunities for the growth of budding sports persons. Faculty development programmes go on from time to time in our institution. The Role of Yoga and Meditation especially for students to increase the concentration power and reduce the stress level is highlighted. Our youth is ignorant of India's rich past, culture and heritage. In their effort to catch up with the western life style, our youth is straying away from India's rich culture and heritage. It is the moral duty of the educational institutions to put the youth on the right track. We are making efforts to bring cultural awareness among the students. Our students are culturally very sound.
- We celebrate all the important festivals for the students to let them be aware of their significance. We always celebrate Teej, Diwali, Lohri, Rakhi, Basant and many more festivals in the college. Such little gestures indeed go a long way in bringing **cultural consciousness** among young learners.
- To enthuse the students with the Vibrant Cultural heritage and with patriotism, **Morning Assembly** is conducted every Monday. The students recite vande matram and chant national anthem with great nationalistic fervor. This assembly is also a means of communication with the students regarding policy matters, important information and above all a time to discuss issues concerning meaningful matters of life. The assembly enthuses the students with the vibrant cultural heritage and also inculcates patriotism. Last but not the least, the college Motto 'Do Your Job Well' is the driving force behind the work culture and success story of the institution. Doing our job with full dedication

and sincerity is the best form of worship of God. This is the philosophy of Karam Yoga.The College Motto inspires the young learners to give their best in all activities they undertake.

Evidence of Success

Evidence of success is visible in the outstanding achievements of the college students in various fields. Our academic excellence, glorious win of prizes and trophies in the Zonal, Inter Zonal Youth Festivals, our sports wing, our stress on physical fitness and holistic development of the students, our great performances by NCC, NSS, Red Cross Units, our concern with the current problems of our society, our humane touch with the poor, the needy and the less fortunate ones, and our service to humanity ‘especially' for the welfare of downtrodden and the weak sections of society are a few evidences of our success. Our donations, may be to save the life of a dying man (Blood Donation), may be cash or clothes to alleviate the sufferings of Kashmir flood victims speak volumes of our success. The details of all these activities and achievements are already included in the earlier criterions.

Problems encountered and resources required

- A tightly packed academic schedule especially in case of programme which follow semester system, makes it difficult to pursue this practice to the extent to which it ought to be pursued.

Best Practice – II

Moving Forward with ICT

- **Goal:**

Significant developments observed in the modern education scenario can be attributed to the impact of science and technology. The institution has a well defined goal to make an optimal use of ICT with its modern tools and innovations for its teaching learning process and its governance. The institution aims at providing ICT literacy to the campus community and adopting ICT enabled administrative processes. The institution is striving hard to bring in ICT integration in education and modify its teaching and learning methods to give way to new scenarios which favour both individual and collaborative learning. It is believed that using ICT will enrich the learning process with the benefits that ICT integration in education can provide, right from breaking time and distance barrier to facilitating collaboration and knowledge among the students.

- **The Context:**

In the current information society knowledge must be accessed via ICT to keep pace with the latest developments. ICTs have the potential to accelerate, enrich and sharpen the skills to motivate students. It contributes to increase the interaction and reception of information. In the present challenging and dynamic world, education is the driving force of economic and social development in any country. Considering this, it is imperative to find ways and means to achieve quality enhancement and its sustenance in higher education. The young learners must be well prepared to face the challenges of the dynamic environment. The institution is making its best efforts to create competitive academic environment by continuous enrichment of teaching and learning, through the medium of ICT and other technological advancements. PCM S.D. College with wider availability of ICT education is giving the best practices and best course material to the students. It is helping us to foster better teaching. Since ICT has become one of the basic building blocks of the society, the institution promotes the understanding of ICT and mastering the basic skills and concepts of ICT as a part of its core education and work culture.

- **The Practice:**

PCM S.D. College has done away with the age long traditional system of working. There are drastic and dramatic changes in the field of administration and academics. In academics, our whole emphasis has shifted from the traditional concept of writing and learning to building up a strong human resource that can cater to the changing needs of the modern world. We have ushered in the changing scenario of growth of the academics, so building up of the knowledge economy is must. Therefore, it is very important to cast higher education in a mould that is in tune with the present age. The college has also revolutionized academics by using technology. Our students belong to a strong and credible mass of human resource ready to meet the challenges of modern technology.

ICT culture is introduced in administrative offices of the college. The Principal's office is fully equipped with the latest ICT facilities. CC Television Cameras have been installed in the college to keep a watch on the activities of the students as well as the entry of the outsiders. LCD units have also been installed at various places for the recreation and information of the students. This ICT facility gives them an opportunity to watch educative programmes and college activities in their free periods.

Our administrative offices are fully computerized. Paper-less culture is adopted in these offices. Various operations like fee collection, college correspondence, works related to accounts and examinations are undertaken on the latest models of computers. This hi-tech system helps in managing day-to-day activities and in arranging various functions. This ICT facility is a big support for organizing various events, functions and seminars.

Apart from the main campus, the college has also its Information and Technology block. Various graduate and post graduate courses in computer science are being run here by Department of computer science. The block has eight well equipped laboratories with about 131 computers, latest softwares, printers, scanners, a dedicated server, a leased line internet connection, a good number of laptops, a computer centre and a well stocked library with a rich collection of books on computer science. Teachers give lectures using digital interactive panels, visualizers, projectors and mimio-pad in smart classrooms. Teachers also use power-point presentation transparencies with the help of multimedia projectors. Department of computer science organizes 'Infotsav', every year to explore the talent of students to give them exposure to various competitions related to the world of technology.

All the major departments of the college IT, Commerce, Fashion Designing, Economics, English, Fine Arts have also this facility, we can boast of **5 smart classrooms**. Students are taught through multi-media content related to their syllabus. Department of Commerce has a computerized laboratory for conducting courses in Computer Aided Accountancy and Tally. Students of Fashion Designing also use latest softwares for garment designing and pattern making in their laboratory having about a dozen computers with internet facility. The college offers a number of computer related courses like M.Sc. (Information Technology), M.Sc. (Fashion Designing and Merchandising), M.Com, Post Graduate One Year Diploma in Computer Application (PGDCA), B.Sc. (Computer Science), B.Sc. (Non-Med), B.Sc. (Fashion Designing) and BCA. The college offers UGC granted career oriented Add on Courses in Internet Application, Computer Applications, Computer Aided Accountancy. The course in Leather Processing Technology provides practical training to students.The course in Web Designing acquaints the students with the concepts of Web Designing.

- Recently the college has introduced a course in T.V & Video Production. UGC has sanctioned grant for setting up a studio with latest equipment. Students get hands on training in this studio and practice their skills by doing video recording of various events organized in the college. Such

courses having practical utility are indeed very helpful to the students and increase their potential for employability.

- The college has a virtual library. The students draw full advantage of it. Students can use the browsing centre in the library and download e-material related to their curriculum. INFLIBNET system is operative in the library. We are using e-learning Resources optimally.
- SPSS software has been provided in the multiple computers to enable the M.Com and MBEIT students to solve the data-rich problems, data processing and analysis for marketing research projects. CDs of SPSS are made available to the students for practice at home. Students of other departments also use softwares provided to them in their respective departmental laboratories.
- Access to Learning is facilitated through ICT laced laboratories. With the help of ICT, students can now browse through e-books, sample examination papers and previous papers. They also have an easy access to resource persons, mentors, experts, researchers, professionals and peers from all over the world. This just-in-time learning has encouraged a numbers of learners who were previously deprived of this facility. We have quite a good number of CDs and DVDs, computers, photocopier and E-Journals in the library.
- In the Smart classrooms we have interactive boards, Mimio Pads, Mimio Pad Pens, Projectors and Computer Systems. In other Laboratories we have as many as 162 computers. All have latest configuration of good brands.
- Other infrastructural facilities in Hardware and Softwares are advantageous to students. Dynamic Website is used to give information of the college, various departments and their achievements and events. It has been developed in PHP technology.
- Biometric Machine is installed that helps in automation of attendance of the employees and can help in tracking the in and out time of the employees and total work duration.
- Bulk SMS Service is used to provide important information like results, admission and college events to the management, the faculty and parents of students.

Evidence of Success:

The institution has adopted the practice of adopting the use of ICT in enriching the learning experience of students by providing them with State-of-Art educational technologies. It gives us a deep sense of satisfaction that we have made conscious efforts to invest in hardware and taken initiatives for the orientation of students and the faculty. A significant improvement can be noticed in the functioning of the college. By using ICT in documentations and data management the working becomes more efficient and smooth and the time as well the resources saved can be used constructively for other purposes.

The success story of an institution depends on the quality of students it produces. With ICT education, we are producing very smart and technology savvy students. Our students are fit for the present hi-tech competitive world. With this ICT knowledge, their confidence level is boosted and their personality develops and grooms beyond our expectations. Our students are not mere degree holders but they are young girls who can move at par with the fast changing world. We are proud to announce that our students are highly placed in MNC's against prestigious posts. They are bringing laurels to their alma-mater. Some of our students are very well placed abroad. Some of them with their high confidence level are self-employed. They have given employment to others also. We take pride in the success story of our college.

Problems encounterd and Resources Required:

- There is need for training all stakeholders in use of ICT.
- The cost of hardware and software is very high.
- A large proportion of educational software available is in English. Using it is a problem for the learners who are not well versed in English language.

The problems and the hurdles are not big enough to shatter our faith and confidence. We are indeed motivated by the success and the positive response we get from all quarters and we are determined to keep moving on this path with full dedication and devotion.

EVALUATIVE REPORT

OF

THE DEPARTMENTS

EVALUATIVE REPORT OF THE DEPARTMENT OF ENGLISH

1. Name of the department : English
2. Year of Establishment : 1974
3. Names of Programmes/ Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters Integrated Ph.D., etc. : UG:- B.A - General English, Elective English Hons in English; B.Sc. (Eco), B.Sc. (FD) B.Sc. (C.Sc.), B.Sc. (Non-Med), B.Com B.Com (Prof.) B.B.A, B.C.A-Gen English Others-Add on course in Communication Skills, Senior Secondary Certificate
4. Names of Interdisciplinary courses and the department/units involved :

Courses	Department
B.C.A	Computer Science
B.Com/B.Com Prof. /BBA	Commerce
B.Sc. Fashion Designing	Fashion Designing
M.Sc. (FD & Merchandising)	Fashion Designing

5. Number of Teaching posts

	Sanctioned	Filled
Associate Professor	8	5
Guest Faculty		1

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil etc)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Anita Dhawan	B.A. (Hons) M.A., M.Phil	Associate Professor & Head of Department	American Drama	36	None
Mrs. Usha Shahi	M.A., M.Phil	Associate Professor	American Drama	35	,,

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Sarabjit Aneja	M.A., M.Phil	,,	Indian Fiction	33	,,
Mrs. Suman Sirpal	M.A., M.Phil	,,	,,	33	,,
Mrs. Ujla Dada Joshi	B.A (Hons) M.A., M.Phil	,,	Jacobean Drama	30	,,
Mrs. Kusum Midha Guest Faculty	M.A., PGCTE	,,	Teaching of English as Foreign Language	37 Retired on 19th Oct, 2011	,,
Mrs. Raman Sharma	M.A., M.Phil	Associate Professor	Indian Fiction	35 Retired on 9th Jan, 2014	,,

7. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

As there is no temporary faculty in the department, percentage of lectures delivered and practical classes handled by temporary faculty in all programmes is 0%.

8. Student-Teacher Ratio (programme wise):

Programme	Ratio
B.A/B.Sc. English Compulsory	59:1
B.A Elective English	6:1
B.Com/BBA Compulsory English	35:1
B.Com Prof. Communication Skills	54:1
BCA Communication Skills	43:1
B.Sc. FD Communication Skills	23:1
M.Sc. FD Communication Skills	19:1
SSC I & II General English	53:1
Add on Certificate Course in Communication Skills	20:1

9. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 01+01 (From Common Pool)

10. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. : M.Phil 05

11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

12. Departmental projects funded by DST FIST,UGC,DBT,ICSSR, etc. and total grants received :

Project	**Grant**
Language Lab cum Smart Classroom	Common Pool
Minor Research Project assigned to Dr. Kiran Arora	1,40,000
IQAC Sponsored National Seminar on 'Achieving Quality and Excellence in Institutions of Higher Education: Challenges & Solutions'Co-ordinated by the Department of English. Mrs. Kusum Midha, Mrs. Usha Shahi and Mrs. Anita Dhawan were Co-ordinators. (March,2011)	75,000
UGC Sponsored National Seminar on 'Voice and Vision of Women Writers in Indian English Literature. (April 4, 2015). Mrs. Sarbjit Aneja was the Organising Secretary.	1,00,000

13. Research Centre/Facility recognized by the University

The faculty remains active in the pursuit and promotion of research aptitude among learners. Under the aegis of experienced faculty, students take up projects aimed at enhancing communication skills and business communication. Faculty members contribute research papers in conferences/seminars and Research Journals.

14. Publications :

a) Publications per faculty

Name of Faculty	**Paper Name**	**Published In**	**Organized by**
Mrs. Anita Dhawan	Voice and Vision of Women Writers in Indian English Literature'	Academia ISBN 9-789383-084159	PCM S.D. College for Women, Jalandhar

	'Theme of Alienation in the play Death of a Salesman'	The Oracle International Journal of English Literature & Language Vol I, Issue-1, pp. 72-74, ISSN 2319-5673	KMV College Jalandhar
Mrs. Usha Shahi	'Let Eco-Humanism be the Directive Principle of New Socio-Political Order'	Reflection-2015 ISBN 9-789383-084142	PCM S.D. College for Women, Jalandhar
	'Tracing the Voice in that Long Silence'	Academia ISBN 9-789383-084159	PCM S.D. College for Women, Jalandhar
Mrs.Sarabjit Aneja	'Changing Image of Women in Indian Writing in English'	Academia ISBN 9-789383-084159	PCM S.D. College for Women, Jalandhar
Mrs. Suman Sirpal	'Anita Desai: An Existential Approach'	Academia ISBN 9-789383-084159	PCM S.D. College for Women, Jalandhar
Mrs. Ujla Dada Joshi	'Vittoria Corombona- the White Devil'	The Oracle International Journal of English Literature & Language Vol I, Issue-1, pp. 72-74, ISSN 2319-5673	KMV College Jalandhar
	'All Life is Dance!!'	Nritya Gunjan, ISBN 978-938-2413	PCM S.D. College for Women, Jalandhar
	'Role of Subhadra Joshi Datta in India's National Movement'	Fiefdom-2011 pp. 24-25	PCM S.D. College for Women, Jalandhar
	'Human Rights and Women's Rights'	Reflection-2011	PCM S.D. College for Women, Jalandhar
	'Financial Sector Refroms in India'	Economic Surge	PCM S.D. College for Women, Jalandhar
	'Social Networking Sites: Boon or Bane'	Webtrovert 2011	PCM S.D. College for Women, Jalandhar

	'Privatization of Education'		PCM S.D. College for Women, Jalandhar
	'Clean and clear environment'	Reflection- 2015	PCM S.D. College for Women, Jalandhar
	'Nectar in a Sieve- a Novel of Rural India'	Academia ISBN 9-789383-084159.	PCM S.D. College for Women, Jalandhar

b) Research Journals with ISBN/ISSN numbers published by the department :

Name of Faculty	**Name of Journal**	
Department of English:	1. Academia	ISBN 9-789383-084159
	2. Cornucopia	ISSN 2395-079

15. Areas of consultancy and income generated

- Members of the department offer consultancy to the students in improving their language proficiency, speaking skills and personality development. Counselling to the students is provided at the time of admission with regards to the scope and job avenues offered by the subject.
- Mrs. Anita Dhawan is Incharge Grievance Redressal Cell which provides prompt and adequate redressal of grievances.
- Mrs. Sarbjit Aneja and Mrs. Ujla Dada Joshi, Incharges Prakriti-Go Green Club offer invaluable consultancy on environmental health and protection.
- Mrs. Suman Sirpal, Incharge College Website Committee was actively involved in the maintenance and development of college website.
- Members of the department also give consultancy to the students for participating in various co-curricular activities, especially, debate, declamation, poetical recitation, quiz and fancy dress competitions.
- Personal counselling is also offered by the faculty of the department.

However, all these services are free. Hence no income is generated.

16. Faculty as members in

Faculty members hold memberships of various University Bodies, Associations and Editorial Board.

Mrs. Anita Dhawan

- Life Time Member Indian Association for American Studies
- Member, Faculty of Languages, G.N.D.U (2007-2009)
- Chief Editor College Magazine 'Govind' (1992 to 2014).
- Member, Editorial Boards of the following Research Journals.

- Economic Surge Nov. 2011, Vol. I ISBN 978-81-922707-0-8, Academia
- WEBTROVERT 2011, Reflection 2012 and Mathematical Ascent,

- Member Public Relations Committee of the college and Member College Prospectus Committee
- Member, Selection Committee of G.N.D.U for recruitment of Assistant Professor in the subject in English.

Mrs. Usha Shahi

- Member of the Board of Studies of G.N.D.U(2014-16) and Member, Faculty of Languages, (2012-14)
- Co-ordinator IQAC
- Member Innovative Cell and Member College Development Council
- Member, Editorial Board of Research Journal 'WEBTROVERT', Academia
- Member, Planning Forum , Member Advisory Board of the College and Member Prospectus Committee
- Incharge Annual Prize Distribution Function (2013-2014)
- Member, Youth Welfare Committee and Member, UGC Committee.

Mrs. Sarbjit Aneja

- Member, Board of Studies of G.N.D.U. (1-7-2014 to 30-6-2016).
- Member, Editorial Board of Research Journal 'Economic Surge', Academia ,Chief Editor, Annual College Magazine 'Govind' 2014-2015 & Incharge Wall Magazine.
- Dean, Central Association (2013-14).
- Member, Soft Skills & Personality Development.

- Incharge, Annual Report.
- Incharge, Prakriti (Go Green Club) & Incharge College Beautification.

Mrs. Suman Sirpal

- Member, Faculty of Languages for the term 01-07-2014 to 30-06-2016
- Member, Public Relations Committee of the College and Member Youth Club
- Editor English Section of College Magazine 'Govind'.
- Member, Editorial Board, Academia
- Incharge, College Website Design Committee (2013-14)
- Incharge, Saraswati Pujan (Annual Function 2013-14)
- Member Advisory Board "MOSAIC: Surface Ornamentation of Garments" ISBN 978-93-83084135.

Mrs. Ujla Dada Joshi

- Co-ordinator IQAC
- Editor-in-Chief, College Newsletter SUNSHINE SD
- Editor, Photo Section of College Magazine GOVIND
- In charge Lay Out & Design College Prospectus
- In charge PRAKRITI- Go Green Club
- Member, Soft Skills & Personality Development Cell
- Member, College Beautification Committee
- Incharge Annual Report (2008-2013)
- Dean Central Association (2011-2012)
- Member College Development Council
  Member Innovative Cell
- Member IQAC and Staff Secretary (2012-2014)
- Member Editorial Board of following Research Journals

- Economic Surge Nov. 2011, Vol. I, Reflection 2012, WEBTROVERT 2011and Mathematical Ascent, Academia

Mrs. Raman Sharma

- Member, Selection Committee of G.N.D.U for recruitment of Assistant Professors in the subject of English.

Mrs. Kusum Midha

- Member, College Development Council of G.N.D.U (2007-09) and Member, Academic Council of G.N.D.U (2010-11)
- Member, Selection Committee of G.N.D.U for recruitment of Assistant Professors in the subject of English.
- Life Member, Indian Association for American Studies
- Member, Editorial Board of Research Journal 'Almanac' Jan 2011

17. Student projects

Percentage of students who have done	:	2011-12	23%
In-house projects including inter-		2012-13	30%
Departmental /programme.		2013-14	32%
research laboratories/Industry/other students		2014-15	29%

18. Awards/Recognitions received by faculty and students

A. Faculty

It is a matter of honour for the department that our faculty members hold prestigious memberships of various university bodies. Members of the faculty have the privilege of being on the panel of selection board for appointment of Assistant Professors in colleges affiliated to Guru Nanak Dev University.The details have already been enclosed in Pt.17.

B. Students

Our students have excelled in both academics and extra-curricular activities and won awards for their achievements. Students securing top ten positions in the university are awarded medals in the Prize giving function.They are are also honoured in 'Felicitations' held in the beginning of the session.

Avtar Kaur, a student of B.A III has made us proud. She has not only got gold medal for outstanding performance in university exams but she has been awarded for her outstanding performance in sitar vadan and classical (vocal). She got 1st prize in classical vocal for her performance in Harvallabhav Sangeet Samellan. She got 2nd prize in National (Inter Varsity) Youth Festival held at Village Badal. She also got 2nd prize in National Classical music competition.

Our student **Geetanjali** got the rare honour to witness Republic day Parade from the Prime Minister's Box. She has been a topper in B.Sc. (Economics) and was selected among distinguished hundred meritorious students from all over the country. We are proud of her journey from PCM S.D. College for Women to Prime Minister's Box.

19. List of eminent academicians and scientists/visitors to the department

As coordinators of IQAC faculty members of the department had the privilege of organizing NAAC Sponsored Two Day National Seminar on "Achieving Quality and Excellence in Institutions of Higher education: Challenges and Solutions" on 11th & 12th March 2011. Students of the department attended the lectures delivered by the eminent academicians.

Name of Resource Persons
Dr. V.K. Tiwari, Fellow and Dean, Faculty of Languages Punjab University
Dr. Deshbandhu , Principal, S.D. College (Lahore) Ambala Cantt
Dr. Vinod Shahi, Principal, GGS Govt. College, Jandiala
Dr. S.B.S. Mishra, Director Ambedkar NIIT Institute ,Jalandhar
Dr. Inderjit Singh, Registrar, GNDU Amritsar
Dr. S.K. Bhatia, Former Director, Academic Staff College, GNDU, Amritsar
Dr. Jyoti Patil, Principal & Head, Department of English, Renuka College, Besa Nagpur
Dr. Tejinder Kaur, Professor, Department of English, Punjabi University, Patiala
Dr. V.K. Tiwari, Former Principal, DAV College, Jalandhar
Dr. Ghanshiam Sharma, Formerly Professor of English and Director, GNDU Regional Campus, Jalandhar
Dr. Vijay Mehta, Professor & Head, Department of English, Arni University, Indora (HP)
Dr. Jai Singh, Professor, Department of English, Hyderabad
Mrs.Nirmal Pandhi,Principal Shanti Devi Arya College Dinanagar

20. Seminars/Conference/Workshops organized & the source of funding

2011-12

- An extempore competition was organized by the department on October 21, 2011. Lectures on 'Speaking to Impress' was delivered by Mrs. Suman Sirpal and Mrs. Ujla Dada Joshi.
- As coordinator of IQAC, faculty members of the department had the privilege of organizing NAAC Sponsored Two Day National Seminar on 'Achieving Quality and Excellence in Institutions of Higher Education: Challenges and Solutions' on 11th & 12th March 2011.

2012-13

- Group Discussion workshops on major social issues were organized for students of BCA Semester I.
- Students of B.Com Professional Semester I gave powerpoint presentations on social and economic issues.

2013-14

- Paper Reading Competition on 'Status of Women Writers in India' was held. Students of English Elective and Honours expressed their views on the contribution of Indian Women writers to English literature.
- Quiz contest on "The works of Prominent Indian Writers and Poets in English"received overwhelming response from students.
- The Department, in collaboration with the Department of English, Guru Nanak Dev University, Amritsar, submitted a proposal for National Seminar on 'Voice and Vision' of Women Writers of Indian English Literature which has been approved. The semiar will be organized in April 2015.
- A chart making competition on 'Save Water' was organized to emphasize the need for water conservation.

2014-15

- English Literary Society held an inter-class Essay Writing Competition.

- A seminar on the topic 'Importance of Girl Child' was held Mrs. Parminder Beri, the Chief Guest of the day, delivered an enlightening lecture on 'Importance of Girl Child and The Need to Protect their Rights to Education and Quality'.
- An inter-class Grammar Competition was organized in the campus.

21. Student profile programme/course wise : 2013-2014

Name of the Course / Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.A (English Compulsory)	257	257		F	98.95%
B.A Eng (El)	15	12		F	100%
B.Sc. (Eco.)	58	58		F	96.96%
B.Sc. (C.Sc.)	32	32		F	100%
B.Sc. (Non-Med)	09	09		F	100%
B.Sc. (F.D)	40	33		F	
B.Com (Regular)	97	89		F	98.76%
B.Com (Prof)	100	93		F	95.44%
B.B.A	34	34		F	100%
BCA	59	59		F	100%
M.Sc. (F.D) I & IV Sem.	29+7	27+14		F	100%
Add on Certificate Course in Communication Skills	08	08		F	100%
SSC II (Arts, Commerce & Science)	28 38 33	26 38 32		F F F	96.15% 100% 93.75%
SSC I (Arts, Commerce & Science)	116	116		F	100%

22. Diversity of Students : Session 2014-2015

Name of the Course	% of Students from the same State	% of Students from other States	% of Students from abroad
B.A.	98.79%	1.21	Nil
B.Sc. (Eco.)	100%	-	Nil
B.Sc. (C.Sc.)	96.77%	3.23	Nil
B.Sc. (F.D) I	100%	-	Nil
B.Sc. (Non-Med) I	98.30%	1.70	Nil
BBA	100%	-	Nil
B.Com	99%	01	Nil
B.Com Professional	100%	-	Nil
BCA	100%	-	Nil
M.Sc. F.D I & IV	100%	-	Nil
Add on Certificate Course in Communication Skills	100%	-	Nil

23. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

As per Alumni Association records, a good number of students have passed various competitive examinations. A few names have been listed as follows:

Surbhi Midha	:	GATE
Panvir Kaur	:	IRS
Jaskiran Kaur	:	Baking Services
Divya Budhia	:	PCS (Preliminary)
Alpana	:	UGC NET (English)
Geetanjali Bhagat	:	UGC NET (English)

24. Student progression

Student Progression	Against % enrolled
UG to PG	60%
Employed ❖ Campus selection ❖ Other than campus recruitment	 08% 20%
Entrepreneurship/Self-employment	5%

25. Details of Infrastructural facilities

a) Library

Item	Total No.	Enhancement in last 5 years
Library Books	3859	268
Journals & Periodicals	09	07

b) **Internet facilities for staff and students**: The department has 02 computers to facilitate internet browsing and conduct Computer Awareness Programme for students of Communication Skills. **Classrooms with ICT facility**: One Language Laboratory cum Smart Class-room facilitates preparation and demonstration of power point presentations to enhance language skills, special training in pronunciation, accent and vocabulary to enhance speaking skills.

c) **Laboratories:** One language laboratory equipped with necessary equipment and computer for providing special training in speaking and listening skills.

d) For students of B.Com Professional Semester I & II, and BCA Semester I & II, the computing facility is made available for their project report and oral presentation.

26. Number of students receiving financial assistance from college, university, government or other agencies.

The college since its inception has the practice of providing liberal fee concessions based on merit and socio-economic status of the students. There is provision for concession in fee for economically weaker sections and the installments payment method is also provided on merit cum need basis.

169 students received financial assistance in the session 2013-2014 under various schemes.

27. Details on student's enrichment programmes (special lectures/workshops/seminar) with external experts.

Embodying the spirit of the motto of the college 'Do Your Job Well' the department strives for multi faceted development of the students. Student enrichment programmes are carried out throughout the year. These programmes include interclass competitions, organizing workshops for enhancing language proficiency of students, group discussions and giving exposure to students by hi-tech teaching in smart class rooms. The department is also running a UGC granted Add on Course in Communication Skills.

28. Teaching methods adopted to improve student learning

- ICT enabled teaching (OHP, LCD) to enrich the learning process.
- Effective training in pronunciation & vocabulary with the help of language lab.
- Remedial coaching classes.
- Better understanding of literature through watching enactment of plays.
- For B.Com Prof. I, BCA I power point presentation facility is made available for their project report and oral presentation.
- Assigning Projects and use of hands-on material.
- Extracurricular participation in the form of debates, declamation is encouraged for effective learning.

29. Participation in Institutional Social Responsibility (ISR) and Extension activities

To sensitize students towards inclusive social concerns, human rights, gender & environmental issues following efforts have been made.

- 'Go Green Club' started with the initiative of Mrs. Sarabjit Aneja & Mrs. Ujla Dada Joshi to enhance Environment Awareness among students.
- Participation in the 'Blood Donation Camp' organized in college.
- Diwali celebrations by distributing sweets & old clothes at 'Home for Handicapped run by Red Cross Society.
- Participation in Awareness programme on 'Female Foeticide' by Dr. Sushma Chawla.
- Students motivated to join outreach programmes initiated by Youth Club, NSS, NCC & Red Cross Society.

30. SWOC analysis of the department and future plans

Strengths

1. The Principal,Dr. Kiran Arora, from Department of English is the motivational force
2. Experienced and dedicated faculty/staff
3. High student retention
4. English as a compulsory subject is the most widely taught subject across all programmes
5. Remedial coaching classes
6. Active assistance by the department faculty in College Administration
7. Co-ordination of National Seminars Events and Workshops
8. Guidance and Career Counselling by the department faculty

Weaknesses

1. No post-graduate courses
2. Limited research activities

Opportunities

1. Introducing post graduate programmes
2. Optimal utilization of college infra-structure and learning resources
3. To increase the number of lectures from visiting faculty of learned professors/distinguished guests

Threats/Challenges

1. To improve the language proficiency of learners
2. Enhance job employability by organizing regular workshops on Communication Skills/Personality Development

Future Plans

1. Interdisciplinary course- PG Diploma in Translation
2. Organizing workshops on communicative English
3. Augmenting research initiatives and publishing national/international journal by the department

EVALUATIVE REPORT OF THE DEPARTMENT OF HINDI

1. Name of the Department : Hindi
2. Year of Establishment : 1974
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : UG (B.A., B.A.Hons.) Senior Secondary Certificate
4. Number of Teaching posts

	Sanctioned	Filled
Associate Professors	4	2

5. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D/M.Phil etc)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Neena Mittal	M.A., M.Phil Ph.D	Associate Professor	Novel	22	-
Dr. Sunita Sharma	M.A., M.Phil Ph.D P.G. Dip. In Translation Certificate Course in Persian Language	Associate Professor	Dakhani Hindi	26	-

6. List of senior visiting faculty: Nil

7. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

8.	Student-Teacher Ratio (programme wise)	:	B.A. 45:1 B.A. Hons 4:1 SSC II 10:1
9.	Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG	:	Ph.D 2
10.	Number of faculty with ongoing projects from a) National b) International funding agencies and grants received	:	The Faculty have sent proposals for Major Reseach Projects
11.	Departmental projects funded by DST,FIST UGC,DBT, ICSSR, etc. and total grants received	:	Nil
12.	Publications :		

Dr. Neena Mittal

- 'Yug Sarjak Wa Manvta Ke Sanrakshak Guru Nanak Dev Ji' article published in journal Sachiar ISBN No. 978-93-82413-16-5.
- Lipiyantar and Bhashantar of a book 'Heer-Varis Shah Samay aur Path' published by Adhar Prakashan, Punchkula(in press)

Dr. Sunita Sharma

- Article 'Shringar Ras aur Bhakti Ras mein Kathak' published in Journal Nritya Gunjan ISBN No. 978-93-82413-26-4.
- 'Guru Nanak Dev Ji Ka Vyaktitwa' published in Journal Sachiaar ISBN No. 978-93-82413-16-5.
- Lipiyantar and editing of the book 'Dakhini Kavi Gavasi Krit Maina Satwanti' ISBN 978-81-906864-7-1.
- Editor Magazine 'Kashaf' Vibor Prakashan ISSN 2231-3869.
- Edited a book 'Hindi Sahitya Ka Itihas' published by Bharwa Di Hatti.
- Article 'Savtantarta Purav Bharat Me Patarkarita Ka Itihas' published in Magazine Kashaf Dec' 2014.

13. Faculty as members in National Committees

Mrs. Neena Mittal

- Member, Board of Studies (UG) July 2014 to June 2016

Mrs. Sunita Sharma

- Member, Board of Studies (UG) July 2014 to June 2016

14. Awards/Recognitions received by faculty and students

Ms. Anachal got I prize in State level competition for her performance in Sketch of Munhsi Prem Chand and his jivani held at HMV College, Jalandhar.

Mrs. Neena Mittal

- Editor College Magazine 'Govind', an Annual Publication and Sub Editor News Letter Sunshine S.D.
- Member College Planning Forum and Member Vivekanand Study Centre
- Member College Press Committee and Member College Youth Club
- Acted as Judge at competition held on Hindi Divas organized by PNB, Jalandhar

Mrs. Sunita Sharma

- NSS Programme Officer and Member Red Cross Society
- Member Central Association and Member Discipline Committee

15. List of eminent academicians and scientists/visitors to the department: Nil

16. Seminars/Conference/Workshops organized & the source of funding: Nil

17. Student profile programme/course wise: 2013-2014

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.A. Semester I	45	45		F	97%
B.A. Semester II	23	23		F	98%
B.A. III	24	24		F	100%
B.A. Hons II & III	04	04		F	100%
SSC II	10	10		F	100%

18. Diversity of Students: Session 2014-2015

Name of the Course	% of Students from the same State	% of Students from other States	% of students from abroad
UG	100%	-	-
SSC I & II	100%	-	-

19. How many students have cleared National and State competitive examinations such as NET, SLET, GATE, Civil Services, Defense Service etc.? Nil

20. Student progression

Student Progression	Against % enrolled
UG to PG	20%
Employed • Campus selection • Other than campus recruitment	 - -
Entrepreneurship/Self-Employment	-

21. Details of Infrastructural facilities

a) Library : College Library 2463 Books

b) Internet facilities for Staff & Students : College Campus

c) Class rooms with ICT facility : Common pool

d) Laboratories : –

22. Number of students receiving financial assistance from College, University, Government or other agencies.

Students receive financial assistance from College & Government as per norms.

23. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts : Nil

24. Teaching methods adopted to improve student learning

- DVD's of topics related to Hindi Literature are shown.
- Daily 5-10 minutes are spent in class revising previous lecture.
- Class Test and Inter Class Quiz.
- Special classes are held for slow learners and advanced learners.
- Students can discuss their problem related to the subject in the free periods of teachers.
- Educational visits are organized from time to time.
- Students are encouraged to maintain Wall Magazine.

25. Participation in Institutional Social Responsibility (ISR) and Extension activities

Students of Hindi department are members of Hindi Sahitya Dhara, C.A., NSS, NCC and Youth Club of the college which organizes various functions like Debate, Declamation, Rallies, Blood Donation, NSS & NCC camps. Representatives of each class take the responsibility of maintaining discipline & cleanliness in class and help the faculty in organizing different events.

26. SWOC analysis of the department and future plans

Strength

1. Highly Qualified, Dedicated Staff
2. Enriched Library of
3. Cooperation from other Departments

Weakness

1. Less number of students

Opportunities

1. There are various opportunities in the field of study of Hindi as a language in Schools, Colleges, Banks, LIC, Railways, Post-Office, Media, Newspaper, T.V, Radio, Ministry of Defence, Embassy and Translation in various fields.

Challenges

1. Preference of Professional Courses after +2
2. Number increasing in Co-education Institutions

Future Plans

1. To organize more lectures, workshops, interaction with writers and holding seminars.
2. To provide Special care to bright students to secure top positions in university.
3. Coaching to slow learners.

EVALUATIVE REPORT OF THE DEPARTMENT OF SANSKRIT

1. Name of the Department : Sanskrit
2. Year of Establishment : 1974
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : **UG**
   B.A, B.A. (Hons.) 2007
   Senior Secondary Certificate
4. Number of Teaching posts

	Sanctioned	**Filled**
Associate Professors	3	2

5. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D/M.Phil etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of Experience**	**No. of Ph.D. Students guided for the last 4 years**
Dr. Neelam Gupta	M.A, P.hD.	Associate Professor	Grammar and Linguistics	24 yrs & 8 months	Helped a candidate in translating thesis for the award of Ph.D Degree
Mrs. Sushma Sharma	M.A., M.Phil.	Associate Professor	Literature	27 yrs & 4 months	

6. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
7. Student-Teacher Ratio (programme wise) : B.A. 10:1, B.A. Hons. 3:1, SSC II 4:1
8. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG : Ph.D 1, M.Phil 1
9. Departmental projects funded by DST,FIST UGC, DBT, ICSSR etc. and total grants Received. : UGC Sponsored National Seminar, grant received from UGC Rs. 56,000 in 2010.

10. Research Centre/Facility recognized by the University : Nil

11. Publications :

Mrs. Sarla Bhardwaj (Retired on 10.3.2012)

10 papers presented at National & International seminars and All India Oriental Conferences. Many extension & guest lectures delivered in the functions of various educational, social and religious institutions

S.No.	Topic	Journal	National/ International
1	Maharshi Dayanand Ki Rashtra Ko Den, Samajik Kranti Ke Pariprekshya Mein	Maharishi Dayanand ki Rashtra ko den, D.A.V. College, Amritsar, 2010	National
2.	Upnishadon Mein Shiksha Ka Swaroop	45th All India Oriental Conference Summary of Papers Rashtriya Sanskrit Vidyapeeth, Tirupati (A.P.), 2010	National
3.	Geeta Mein Manviya Mulya-Karma	Sanskrit Sahitya mein manviya mulya, Punjab Hindi sahitya Academy, Jalandhar, 2013	National ISBN No.- 978-81-923015-0-1

Books Edited

Name of Book	Name of Publication	Year of publication	ISBN No.
Sanskrit Sahitya Mein Manviya Mulya	Punjab Hindi Sahitya Academy, Jalandhar	2013	ISBN No. 978-81-923015-0-1

Books with ISBN No

Name of Book	Name of Publication	Year of Publication
Upnishad, Anna Se Aananda Ki Aur	Punjab Hindi Sahitya Academy, Jalandhar	2008

Dr. Neelam Gupta: 10 papers presented at National seminars & All India Oriental Conferences.

Topic	Name of Journal	National/ International
Paninyastadhyayam Varnitam Dhvanipari Vartanasya Arthaparivarta Nasya Eha Sambandhah (Abstract Published)	44th All India Oriental Conference Kurukshetra University, Kurukshetra (Haryana), 2008	National
Manavadhikar vedic chintan (Abstract Published)	45th All India Oriental Conference, Rashtriya Sanskrit Vidyapeeth, Tirupati (A.P.), 2010	National
Human Rights- Vedic study and its significance in present scenario	Reflection – 2012 PCMSD College for Women, Jalandhar, 2012	National ISBN 978-81-922000-0-2
Bhartrihari Ke Neetishatakam Mein Varnit Manviya Mulya	Sanskrit Sahitya Mein Manviya Mulya, Punjab Hindi Sahitya Academy, Jalandhar, 2013	National ISBN 978-81-923015-0-1
Indira Gandhi Charitam Mein Prakriti Chitrana	46th All India Oriental Conference, Srinagar 2012	National
Vedon Mein Varnita Parivarik Jewan	Vedom Mein Loka Jeewan Ka Adarsha: Vartmaana Yuga Ke Liye Aalok Stombha S.L. Bawa DAV College, Batala March 2013	National
Vedon Mein Nari Ke Adhikar	Sumangli Vol III No. 1 Shri Lal Bahaur Rashtriya Sanskrit Vidyapeeth March 2013	National ISSN-2229-6336

Mrs. Sushma Sharma

Topic	Name of Publication	National/ International
Shlokas in Sanskrit in Praise of Guru Nanak	Suchiyaar, PCMSD College for Women, Jalandhar, 2012	National ISBN 978-93-82413-16-5
A Study on Punjab's Banking Industry	Economic Surge- 2014 PCM S.D. College for Women, Jalandhar	National ISBN-978-93-83084-06-7
Niti Kathan Vich Uberdhey Akhan	Sahitdhara 2013	National ISBN - 978-93-82413-44-8

12. Areas of consultancy and income generated: Nil

13. Faculty as members in National Committees:

a) National Committees: Mrs. Sarla Bhardwaj, Member Executive, Punjab Hindi Sahitya Academy, Jalandhar.

b) Editorial Boards: Mrs. Sarla Bhardwaj, Editor of Sanskrit Section of College Magazine 'Govind' till March 2012. Dr. Neelam Gupta, Editor of Sanskrit Section of College Magazine 'Govind' since March, 2012.

14. Awards/Recognitions received by faculty and students

Mrs. Sarla Bhardwaj

- Member, Faculty of Language G.N.D.U. Amritsar (1.07.2008 - 30.06.2010)
- Member, Board of Studies in Sanskrit(U.G.), G.N.D.U. Amritsar (1.07.2008 – 30.06.2010)
- Life Member of All India Oriental Conference, Pune(MH)

Dr. Neelam Gupta

- Member, Board of Studies in Sanskrit(U.G.), G.N.D.U. Amritsar (1.07.2010 – 30.06.2012) 1.7.2014 to 30.6.2016
- Life Member of All India Oriental Conference, Pune(MH)
- Programme Officer of NSS Unit

Mrs. Sushma Sharma

- Member, Board of Studies in Sanskrit(U.G.), G.N.D.U. Amritsar (1.07.2008 – 30.06.2012)
- Member Bhartiya Vikas Parishad
- Programme Officer of NSS Unit and Red Cross Unit

Awards received by students

Sakshi Pujara received Gold Medal for standing 1st in GNDU in Honours in Sanskrit.

15. List of eminent academicians and scientists/visitors to the department:

Name	Designation	Year
Dr. Satyavrat Rajesh	Ex Director,Gurukul Kangri, Haridwar	Feb., 2007
Dr. Ganesh Bhardwaj	Chairman, Vishvabandhu Sanskrit Bharat Bharti Anushilan Sansthan Research Institute, Hoshiarpur	Feb., 2008
Dr. Renu Bala	Head, Deptt. of Sanskrit, Pali & Prakrit, G.N.D.U., Amritsr	Jan., 2009
Shri Rakesh Jaiswal	Dev Sanskriti Vishvavidyalya Shanti kunj, Haridwar	Jan., 2010
Dr. Surinder Singh	Ex Vice Chancellor Mahatma Gandhi Kashi Vidyapeeth	Oct' 2010
Dr. Brij Bihari Chaube	Ex Head, Vishvabandhu Sanskrit Bharat Bharti Anushilan Sansthan Research Institute, Hoshiarpur	Oct 2010
Dr. Krishan Murari Sharma	Professor	Oct 2010
Dr. Leka Ram Sharma	Ex, Head Department of Sanskrit, GNDU Amritsar	Oct 2010
Dr. Renu Bala	Ex Head Department of Sanskrit GNDU, Amritsar	Oct 2010
Dr. Dalbir Singh	Head Department of Sanskrit GNDU Amritsar	Oct 2010
Dr. Abidi	Head, Department of English Lucknow University	Oct 2010
Mahavir Mumukshu	Manurbhava	Feb., 2012

16. Seminars/Conference/Workshops organized & the source of funding:

National

U.G.C. sponsored National Seminar "Sanskrit Sahitya mein Manviya Mulya" dated 30.10.2010.

17. Student profile programme/course wise: 2013-2014

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.A III	12	12		F	100
B.A. Semester IV	21	21		F	100
B.A. Semester III	21	21		F	100
B.A. Semester II	17	17		F	100
B.A. Semester I	19	19		F	100
B.A III Hons	6	6		F	100
B.A Semester III & IV (Hons.)	4	4		F	100
SSC I & II	12	11		F	91.6

18. Diversity of Students: Session 2013-2014

Name of the Course	% of Students from the same State	% of Students from other States	% of students from abroad
BA	100%	-	-
BA Hons.	100%	-	-

19. Student progression

Student Progression	Against % enrolled
UG to PG	10%
Employed • Campus selection • Other than campus recruitment	 - -
Entrepreneurship/Self-Employment	-

20. Details of Infrastructural facilities

a) Library : 1013 Books
College Library

b) Internet facilities for Staff & Students : College Campus

21. Number of students receiving financial assistance from College, University, Government or other agencies.

8 students received Scholarship worth Rs. 4000/- each from Rashtriya Sanskrit Sansthan under Union Ministry of HRD in 2009-10. Students receive financial assistance from college and Govt. as per norms

22. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts : Refer to Pt. no. 24

23. Teaching methods adopted to improve student learning

Group Discussions and cross-questioning, revision, tests and house examination, chalk & talk, speaking practice with the help of CDs, regular assignment to enhance their writing skills, providing notes.

24. Participation in Institutional Social Responsibility (ISR) and Extension activities

Participation of faculty in organising N.S.S. and Red cross activities like Blood donation, Tree Plantation, Guest Lectures on Health, Medical check-up camps for students. Participation of students in N.S.S., N.C.C. and Red Cross activities. Participation of students in declamation contest held at DAV College, Jalandhar dated 16.2.2013 on topics 'Dharaa Ka Aadhaar Naari', 'Rashtra Ka Nirmata Yuva-Vrga', Mansika-Pradushan'.

25. SWOC analysis of the department and future plans

Strength

- Highly dedicated and experienced staff.
- Participation of faculty in Seminars/Workshops at other Institutions.
- Good academic results.
- Participation of students in social activities and extracurricular activities.

Weakness

- Decrease in number of students in recent years.
- Due to decrease in number of students many activities could not be planned.

Opportunities

- Higher education

Challenges

- To enhance present strength of students.
- To recognize and reach the below average students.

Future Plans

- To plan more seminars/workshops.
- To be research oriented.
- To organise more guest lectures.

EVALUATIVE REPORT OF THE DEPARTMENT OF PUNJABI

1. Name of the department : **Punjabi**
2. Year of Establishment : July 1974 and P.G. (1997)
3. Names of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : UG- BA Punjabi Compulsory & Punjabi Elective, PG, M.A. Punjabi (Upto 2013) , Senior Secondary Certificate
4. Names of Interdisciplinary courses and the department/units involved :

Courses	**Units Involved**
B.Com, B.Com (Prof.) & BBA	Commerce
BCA, B.Sc. (Comp.Sc.)	Computer Science
B.Sc. (Non Med) I, II, II	Science
B.Sc.(Eco) I, II, III	Economics
B.Sc, FD I	Fashion Designing

5. Details of courses / programmes discontinued (if any) with reasons : M.A. (Punjabi)
6. Number of Teaching posts

	Sanctioned	**Filled**
Associate Professor	4	3
Assistant Professor		3

7. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil etc)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Devinder Johal	M.Phil	HOD & Associate Professor	Poetry	26	-
Mrs. Surinder Narula	M.Phil	Associate Professor	Folk Lore	26	-
Dr. Tejinder Kaur	Ph.D	Associate Professor	Sufi	16	-
Dr. Surinder Kaur	Ph.D	Assistant Professor	Prose	17	-
Dr. Harkamal Kaur	Ph.D	Assistant Professor	Novel	16	-
Dr. Sukhbir Kaur	Ph.D	Assistant Professor	Prose	16	-
Dr. Gurdeep Kaur (Retired. In 2013)	Ph.D	Associate Professor	Novel	25	-

8. List of senior visiting faculty : Nil

9. Percentage of lectures delivered by temporary faculty : NIL

10. Student-Teacher Ratio (programme wise): **2014-15**

Programme	Student – Teacher Ratio
B.A., B.Com., B.Sc. Pun(G), (N.M.), (C.Sc), (Eco) Part III	55 : 1
B.A., B.Com., B.Sc. Pun(G), (N.M.), (C.Sc), (Eco) Part II	37 : 1
B.A., B.Com., B.Sc. Pun(G), (N.M.), (C.Sc), (Eco) Part I	51 : 1
B.Com. (Prof.) Part I Pun(G)	54 : 1
BCA Part I Pun (G)	43 : 1
B.Sc. (FD) Part I Pun(G)	23 : 1
+1 Arts, Commerce & Science	49 : 1
+2 Arts, Commerce & Science	58 : 1

Programme	Student – Teacher Ratio
+1 Elective Punjabi	05 : 1
+2 Elective Punjabi	02 : 1
B.A. I Elective Punjabi	9 : 1
B.A. II Elective Punjabi	9 : 1
B.A. III Elective Punjabi	15 : 1

11. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG : Ph.D 4 M.Phil 2

12. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

A. Ongoing Projects

Dr. Gurdeep Kaur	Monograph on Narinder Pal Singh's Life & Writing	Department of Punjabi Literary Studies, Punjabi University, Patiala
	Monograph on Amrita Pritam's life & writing	Department of Punjabi Literary Studies, Punjabi University, Patiala
Mrs. Surinder Kaur Narula	Pursuing Ph.D	Modern Poetry

B. The following faculty members have sent proposals for research programme.

Name	Topic	Project Type
Mrs. Surinder Kaur Narula	Problems faced by Immigrants	Minor
Dr. Surinder Kaur	Alop ho rahi Punjabi Sabhyacharak Shabdavli	Major
Dr. Harkamal Kaur	Parvasi Sahitya vich Naari Chetna	Major
Dr. Sukhvir Kaur	Punjab di Kisani : Sankat te Santap	Major

13. Deparmental projects funded by DST, FIST,UGC,DBT,ICSSR, etc. and total grants received

	Topic	Funded by	Total Grant Received
National Seminar	Madhkaleen Punjabi Sahitya Rupakar : Adhunik Parsangta on 03-09-2010	UGC	50,000/-

14. Research Centre/Facility recognized by the University : The faculty is motivated and facilitated to undertake research and attend seminars and refresher courses.

15. Publications :

Publications by Faculty

Name of Faculty	Topic of the Paper	Name of the Journal	Institution
Mrs. Devinder Johal	Gurbani Adhyan Vidhi	Sachyar 2012 ISBN 978-93-82413-16-5	PCM S.D. College for Women, Jalandhar
	Punjabi Sahit Rupakar Dash te Disha	Sahitdhara 2013 ISBN 978-93-82413-44-8	PCM S.D. College for Women, Jalandhar
	Adhyatam de Vicholgi da-Paradyam- Swami Dayanand Saraswati	In Press	Doaba College, Jalandhar
Mrs. Surinder Kaur Narula	Guru Nanak Bani vich Adarshak manukh di Sakshiyat	Sachyar 2012 ISBN 978-93-82413-16-5	PCM S.D. College for Women, Jalandhar
	Aulakh De Natka vich Aurat : Dash ate Disha	Sahitdhara 2013 ISBN 978-93-82413-44-8	PCM S.D. College for Women, Jalandhar
	Nanak Singh Da Adh Khiria Phul da Visahagat Adhiyan	Punjabi Sikhya Sandesh 2010	Punjabi Academy, Delhi
	Absurdwad Ate King, Mirza te Spera (Dr. Surjit Singh Sethi)	Rang Sang May 2010	5Aab Parkashan, Jalandhar
	Shobha Shakti – Azad Bharat di Suchet Nari Alochnatmic Adhyan	Punjabi Sikhya Sandesh 2010	Punjabi Academy, Delhi

Name of Faculty	Topic of the Paper	Name of the Journal	Institution
	Kulfi (Sujan Singh Di Kahani da Alochnatmak Adhiyan)	Punjabi Sikhya Sandesh 2010	Punjabi Academy, Delhi
	Nair Sarokar-Gurcharan Kaur Kocher de Kav Sandarb Vich	In Press	Sri Guru Har Rai Sahib College for Women, Chabewal (Hosiarpur)
	Media Te Samkali Samaj	In Press	Guru Nanak Dev University College, Jalandhar
	Dalit Chetan te Sikhi Sidhant	In Press	GGDSD College, Hosiarpur
	Swami Dayanand as a Social Reformer	In Press	Doaba College, Jalandhar
	Right to Health should be a Human Right or Not	Reflection 2015 ISBN 9789383084142	PCM S.D. College for Women, Jalandhar
	Gursharan Singh de Natak Sukhi Base Maskinia Da Vishagat Adhyan	Rang Sang June 2011	
	Guru Nanak Bani Vich Manukh Da Sankalap	In Press	Sant Premsar Khalsa College, Begowal
Dr. Tejinder Kaur	Guru Nanak Bani da Sankali Sabhyachar upar Parbhav	Sachyar 2012 ISBN 978-93-82413-16-5	PCM S.D. College for Women, Jalandhar
	Punjabi Sabhyachara ate Gehneya vich aa reha Parivartan	Sahitdhara 2013 ISBN 978-93-82413-44-8	PCM S.D. College for Women, Jalandhar
	Nari Sarokar-Pal Kaur de Kav Sandarb Vich	In Press	Sri Guru Har Rai Sahib College, Hoshiarpur
	Reflection on the ideas of Mahatama Gandhi	In Press	R.K. Arya College, Nawan Shahar
	Maharishi Swami Dayanand Arya Samaj de Sansthapak	In Press	Doaba College, Jalandhar
	Clean and Clear Environment	Reflection 2015 ISBN 9789383084142	PCM S.D. College for Women, Jalandhar

Name of Faculty	Topic of the Paper	Name of the Journal	Institution
	Pehli Jung-Dooja Gadar te Bharti Mansikta	In Press	Punjabi University Patiala
	Guru Nanak Bani Da Samkali Sabhiachar te Parbhav	In Press	Sant Premsar Khalsa College, Begowal
Dr. Surinder Kaur	Guru Nanak Bani vich Sachyar	Sachyar 2012 ISBN 978-93-82413-16-5	PCM S.D. College for Women, Jalandhar
	Natak 'Takhat Lahore da Thimak Adhyan	Sahitdhara 2013 ISBN 978-93-82413-44-8	PCM S.D. College for Women, Jalandhar
	Incredible Raj Kumari Amrit Kaur	Fiefdom 2012 ISBN 978-81-922709-5-1	PCM S.D. College for Women, Jalandhar
Dr. Harkamal Kaur	Punjabi Baramah Parampara de Antargat Baramah Tukhari	Sachyar 2012	"
	Punjabi Lekh Kaavan Da Sahit : Kuch Parbhav	Sahitdhara 2013	"
	Punjabi Lok Nach	Nritya Gunjan 2013 ISBN 978-93-82413-26-4	"
	Fashion Frenzy	Ultra Modern Presage 2013 ISBN 9789383-084050	PCM S.D. College for Women, Jalandhar
Dr. Sukhvir Kaur	Kargil	Baldev Singh Dhaliwal di Kahani da Birtant : Ytharth te kamna da samvad ISBN 978-93-5017-551-4	Lokgeet Parkashan, Chandigarh
	Guru Nanak Dev ji Manavta de Masiha	Sachyar 2012	PCM S.D. College for Women, Jalandhar
	Mitha Singh Sekhon da Kahani Sangrah ' Roohi da Jand' ek adhyan	Sahitdhara 2013 ISBN 978-93-82413-44-8	PCM S.D. College for Women, Jalandhar
Dr. Gurdeep Kaur (Retired 2013-14)	Kartar Singh Duggal di Kahani : Paramera 'ek adhyan	Sahitdhara 2013 ISBN 978-93-82413-44-8	PCM S.D. College for Women, Jalandhar

Name of Faculty	Topic of the Paper	Name of the Journal	Institution
	Mohan Bhandari di Kahani 'Kabutar : Path te Parsang'	Khoj Patrika March 2010 Vol.72 ISBN 978-81-302-0138-2	Punjabi University, Patiala
	Print Media de Samajik Sarokar	Bhasha Sahitya te sabhyachar upar Media da Parbhav January 2011	Lyallpur Khalsa College, Jalandhar
Books With ISBN No. With Detail of Publishers			
Dr. Tejinder Kaur	Madhkali Kav Vich Birha	In Press	Shibdeep Publication
	Khwaja Kavi Gulam Farid	In Press	Shibdeep Publication
Dr. Harkamal Kaur	Parvasi Nari Novalan Karan di Nari Chetna	2006 ISBN 81-8299-061-8	Arcee Publishers, Delhi
	Ajit Kaur de Novel 'Ek Adhyan :	2007 ISBN 81-7142-374-4	Lok Geet Publisher, Chandigarh

16. Areas of consultancy and income generated :

All the members of Faculty of Punjabi are engaged in free consultancy in the following spheres:

- Financially Weak students belonging to lower middle class, who cannot afford to buy books or pay fee, the department on its part, tries to help its students financially and gives them books related to the curriculum on returnable basis.
- The faculty member's act as counselor / mentor for the students.
- Weak students and below average students are given free consultancy and coaching during free periods and on Sundays to have a detailed knowledge and understanding of subject.

17. Faculty as members in

a) National Committees b) International Committees c) Editorial Board

Mrs. Devinder Johal

- Member, Faculty of Languages and Member, Board of Studies.G.N.D.U.
- Member, Moderation Committee (Pb.), GNDU
- Member, '**Magazine Sahitdhara'** published by the department

Mrs. Surinder Narula

- Member, Board of Studies, G.N.D.U.
- Programme Officer of NSS Unit
- Member, Editorial Board '**Magazine Sahitdhara'**
- Life membership of NGO Pehal and Indian Red Cross Society

Dr. Surinder Kaur

- Co-ordinator, Guru Nanak Studies Centre (2009-2012)
- Member, Editorial Board 'Magazine Sahitdhara' and Sub Editor Journal Sachiyar

Mrs. Harkamal Kaur

- Member, Board of Studies, GNDU, and Member, Sirjana Kendra, Kapurthala
- Member, Sahitik ate Sabhyacharak Sath, Kapurthala
- Member, Editorial Board '**Magazine Sahitdhara'**

Mrs. Sukhvir Kaur

- Member, Board of Studies, Panjabi Department, GNDU, Amritsar and Member, Punjabi Bhasha Academy
- Member, Punjab Academy of Social Sciences, Literature & Culture
- Member, Editorial Board **'Magazine Sahitdhara'**

Dr. Gurdeep Kaur (Retired 2013-14)

- Co-ordinator Guru Nanak Studies Centre and Chief Editor, '**Sachiyar'**
- Member, Board of Studies, GNDU, and Member, Moderation Committee (Pb.), GNDU

18. Awards/Recognitions received by faculty and students

Recognitions received by students

- 23rd Sept, 2010 Mahakavi Bhai Santokh Singh Yadgari Committee organized an Essay writing competition. Our student Miss Parampreet, M.A. Part I got 2nd prize Rs. 1000/- cash, books, certificate.
- 28th Nov, 2010 Sant Kavi Namdev Sabha, Jalandhar organized an essay writing competition, Our student Miss Sonia Bhagat, got 3rd prize of Rs. 500/- , books, certificate.
- 11th Oct, 2011 Mahakavi Bhai Santokh Singh Yadgari Committee organized essay writing competition, Our student Miss Kamaljeet Kaur of M.A. II got 2nd prize of Rs. 1000/- , books, certificate.
- 30th Sept, 2012, Mahakavi Bhai Santokh Singh Yadgari Committee organized a essay writing competition. Our student Miss Inderpreet, M.A. Part II got 1st prize Rs. 1500/-, books and certificate.
- Oct, 2012, our students got 3rd prize in skit at GNDU Zonal youth Festival, Amritsar.
- 25th Nov, 2012, Sant Kavi Namdev Federation organized essay writing competition. Our student Alka, M.A. Part II got 2nd prize of Rs. 500/-, books and certificate.
- Oct, 2013, our student Pallavi got 1st prize in Poetical Recitation at GNDU Zonal Youth Festival, Amritsar.

19. List of eminent academicians and scientists/visitors to the department

- Dr. Jagbir Singh, Retd Prof, Delhi University, Delhi Dr. S.P. Singh, Ex. Vice Chancellor, GNDU.
- Dr. S.S. Sangha, Prof. Regional Campus, GNDU, Ladhewali, Jalandhar
- Dr. Dharam Singh Retd. Prof. GNDU, Amritsar

20. Seminars/Conference/Workshops organized & the source of funding.

UGC Sponsored One Day Seminar on 'Madhkaleen Panjabi Sahit Roopkar: Adunik Parsangita' on 3 September, 2010.

21. Student profile programme / course wise : **2013-14**

Name of the Course / Programme			Applications Received	Selected	Enrolled	Pass Percentage
B.A./B.Sc. (Economics, Non Med, Comp Sci. F.D.)	Part	I	153	153	153	100 %
		II	111	111	111	
		III	166	166	166	
B.Com(Reg)	Part	I	30	26	26	98.76%
	Part	II	42	40	40	
	Part	III	25	23	23	
B.Com(Prof)	Part	I	100	93	93	95.44%
BCA	Part	I	59	59	59	100%
SSC II (Art, Commerce and Science)			115	115	115	100%
SSC I (Art, Commerce and Science)			98	98	98	100%

22. Diversity of Students: Session 2014-2015: 100% students in all courses are from same state.

23. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

20 Students cleared UGC Net (National Level Eligibility Test) and are placed in various institutions.

24. Student progression

Student Progression	Against % enrolled
UG to PG	25 %
PG to M.Phil	25 %
PG to Ph.D.	10 %
Employed ❖ Campus selection ❖ Other than campus recruitment	
Entrepreneurship/Self-employment	

25. Details of Infrastructural facilities Library : Books 5395, Magazines 04, Newspapers 06

26. Number of students receiving financial assistance from college, university, government or other agencies.

Students are given liberal concessions by the institution.

27. Details on students' enrichment programmes (special lectures/workshops/seminar) with external experts.

- Holding lectures
- Participation in debates and declamations
- Educational Trips

28. Teaching methods adopted to improve student learning

- Faculty Members of Punjabi Department organize seminars, Guest Lectures, Socio-Economic Awareness Ads, Debates, Group Discussions, Essay – writing competitions, Paper presentations contests to enhance the knowledge of students, to give them educational exposure and acquaint them with eminent scholars and dignitaries.
- Department monitors and assesses the academic standing of students through class-tests, Home Assignments, Cross questioning from students. Difficulties of students are removed for comprehensive preparation. Special attention, extra coaching and guidance is given to top students. They are encouraged and motivated to read extra books and Journals to know the latest developments.

29. Participation in Institutional Social Responsibility (ISR) and Extension activities

- The Department is aware of the fact that extension activities are essential for all round development of the Personality of the students. Our students are the members of college Youth Club, NSS, NCC, Red Cross unit and Central Association. They frequently participate in the activities of all kind – academic, cultural and community oriented, organized by these units.

30. SWOC analysis of the department and future plans

Team work, dedication, discipline and positive attitude of the staff members, whopping scorecard in academics, co-curricular and extracurricular gamut, are our key strength. Various lucrative job

opportunities are available for students of this subject, ranging from publishing, journalism, teaching to specialist jobs like speech therapy, advertising, public relations, translators etc. Many of our students have been placed as Assistant Professors in reputed colleges. Proficiency in the language has become essential to secure good jobs in the globalized world of today. The department plans to intensify the use of ICT and lay more emphasis on interactive teaching.

EVALUATIVE REPORT OF THE DEPARTMENT OF POLITICAL SCIENCE

1. Name of the Department : Political Science
2. Year of Establishment : 1974
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : **UG** B.A. , B.A Hons. **Foundation Course in** Human Rights and SSC
4. Names of Interdisciplinary courses and the department/units involved : Foundation course in Human Rights can be taken by students of all departments
5. Number of Teaching posts

	Sanctioned	**Filled**
	3+Half	
Associate Professors		2

6. Faculty profile with name, qualification, designation, specialization (D.Sc./D.Litt./Ph.D./M.Phil etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of Experience**	**No. of Ph.D. Students guided for the last 4 years**
Mrs. Tripta Handa	M.A., M.Phil	Associate Professor	Indian Foreign Policy	30	N.A
Mrs. Geeta Kahol	M.A., M.Phil	Assistant Professor	Punjab Politics	30	N.A

7. List of senior visiting faculty: Nil

8. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty. nil

9. Student-Teacher Ratio (programme wise) : **UG Semester** **Honours**

34:1 7:1

10. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG : M.Phil 2

11. Number of faculty with ongoing projects From a) National b) International funding agencies and grants received : Nil

12. Departmental projects funded by DST FIST, UGC, DBT, ICSSR, etc. and total grants recieved : One project by HRD Ministry (grant 55000)
Three UGC Sponsored National Seminars (Total Amount Received 3.95Lakh)
1 Project on Foundation Course in Human Rights (Grant 1.5 lakh)

13. Research Centre/Facility recognized by the University : The college motivates and encourages the staff to undertake research. Faculty members write research papers for various journals and attend refresher courses.

Following members availed research facility.

Name of the Faculty	Subject	Institution
Mrs. Geeta Kahol	Research Methodology in Social Sciences (2012)	Academic Staff College Guru Nanak Dev University, Amritsar

14. Publications

Books with ISBN/ISSN numbers with details of publishers:

Name of Faculty	Name of Book/Journal	ISBN/ISSN	Name of Publication
Department of Political Science	Reflection-2012	ISBN:978-81-22000-0-2	Vintech Publications
’’	Reelection-2015	ISBN:978-93-83084-1-42	Vintech Publications

Publications

Mrs. Tripta Handa

S.No.	Title of the papers published	National/International	Name of the Journal ISBN No.
1	Human Rights Education in India	National	Reflection 2012 978-81-92000-0-2
2	Religion, A Characteristic of Indian Folk Dance	National	Naritya Gunjan 978938-2413264
3	Punjabi Women in India's Freedom Struggle	National	Fiefdom 2012 978-81-22709-5-1
4	Punjab's Good Governance- Regarding Industrial Development	National	Economic Surge- 2014 978-93-83084067
5	The Key Challenges Faced by NRI's Abroad	National	Seminar proceedings issued by St. Soldier Law College, Jalandhar dated March' 2013
6	'Punjabi's Good Governance regarding Industrial Development'	National	Economics Surge-2014, ISBN 978-9383084067
7	Healthy Environment is a Basic Human Right	National	Reflection-2015 ISBN: 978-93-83084142

Mrs. Geeta Kahol

S.No.	Title of the papers published	National/International	Name of the Journal ISBN No.
1	Universal Declaration of Human Rights	National	Reflection 2012 ISBN No. 978-81-922000-02
2	Rani Jinda: A Terror to the British Government	National	Fiefdom 2012 ISBN No. 978-81-22709-501
3	High Interest Rate and Its Impact on Manufacturing Sector	National	ALMANAC 2012 ISBN No. 978-81-7072-136-9
4	Industrial Policy 13- A stimulus to industrial growth of Punjab State	National	Economic Surge-2014 ISBN No. 978-81-922707-0-8
5	Surface Ornamentation with Fancy Yarns	National	MOSAIC
6	Library Automation: Challenges and Problems	National	The Digital Archive

15. Areas of consultancy and income generated:

Students are given consultancy about the importance of the subject and Human Rights. Every year students are directed to celebrate Voters Day. The department also played a major role in getting the voters Identity Card of new voters made in collaboration with the District Authorities. These services were provided free of cost.

16. Faculty as members of National Committees:

Mrs. Tripta Handa

- Member, Faculty of Social Sciences, GNDU, Amritsar (2012-2014)
- Member, Board of Studies, GNDU, Amritsar (2012-2014)

Mrs. Geeta Kahol

- Member of faculty of Arts and Social Sciences Guru Nanak Dev University, Amritsar(2014-16)
- Member, Alumni Association of the college and Member, Press Committee of the college.

17. Students Projects

a)	Percentage of students who have done in-house projects including inter departmental programme.	:	60%
b)	Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories/Industry/other students	:	Nil

18. Awards/Recognitions received by faculty and students:

A) Faculty Mrs.Tripta Handa

Award/Recognitions
Guest of Honour & Chaired the Technical Session of National Level Seminar on NRI and Legal Remedies held at St. Soldiers Law College, Jalandhar on 2-3rd March 2012.

Resource Person to address BSF, NCC instructors on laws related to children on 13th March 2012 organized by YTTS Chandigarh under the scheme (TOT) in Human Rights Issue held at GND District Library, Jalandhar sponsored by National Human Rights Commission, New Delhi.
Nominated as one of the subject experts for the interview of Assistant Professors on the Adhoc and Regular Basis nominated by Vice Chancellor Guru Nanak Dev University, Amritsar.
Guest of Honour & Chaired the Technical Session for National Seminar on Women and the Law held at St. Soldiers Law College, Jalandhar on 27 March, 2014.

19. List of eminent academicians and scientists/visitors to the department:

- Dr. Kuldeep Singh, Professor & Head Department of Political Science
- Dr. Usha Kapoor, Principal Reader in Public Administration, G.N.D University College, Jalandhar.
- Mr. Avtar Henry, Minister of Commerce and Environment Punjab State, Punjab Government.
- Dr. Swarnjit Kaur, Co-ordinator Centre for Human Rights & Duties Punjab University, Chandigarh.
- Dr. Subhash Sharma, Principal St. Solider Law College, Jalandhar.
- Dr. Rajesh Kumar, School of Social Science, Guru Nanak Dev University, Amritsar.
- Mr. Yogeshwar Dutt Sayal, Editor Dainik Bhaskar.
- Dr. Shashi Kant Uppal, Professor in Humanities Desh Bhagat University, Fategarh Sahib, Punjab.
- Dr. (Prof.) Rakesh Mahajan, Dean, College Development Council, Guru Nanak Dev University, Amritsar.
- Dr. (Prof.) Subhash Brahmbhatt, Principal, H.K. Arts College, Ahmedabad.
- Professor Mrinmoy Bhattacharya, Former General Secretary, WFTU FISE, Former General Secretary, AIFUCTO, Former Professor of Economics, Swami Ramakrishna Mission Vidya Mandir.
- Dr. V.K. Tewari, Former Principal, D.A.V College, Jalandhar.
- Dr. Vijay Mehta, Associate Professor, Arni University, Kathgarh (HP)
- Dr. Archana Dutta, MD (Radiation Oncology), PIMS, Jalandhar.
- Dr. Alka Vij, Principal, Pandit Mohan Lal S.D. College for Girls, Fathegarh Churian, Gurdaspur.
- Ms. Gursharan Kaur, Assistant Professor, Khalsa College for Women, Ludhiana.

20. Seminars/Conference/Workshops organized & the source of funding:

Session	Seminar/Workshop	Topic	Source of Funding
2006	National HRD Ministry, New Delhi	Consumer Rights Awareness	Government of India
2011	National	Indo US Nuclear Deal	UGC
2012	National	Human Rights in Present Socio Political Scenario	UGC
2015	National Workshop	Human Rights/Environmental Right, Right to Health	UGC

21. Student profile programme/course wise: 2013-2014

Name of the Course/Programme	Applications Received	Selected	Enrolled		Pass Percentage
			M	F	
B.A. I Semester	33	31		F	100%
B.A. II Semester	31	31		F	36.20%
B.A. III Semester	49	49		F	77%
B.A. IV Semester	49	49		F	100%
B.A. III	26	25		F	96.4%
B.A. II Hons	04	04		F	100%
B.A. III Hons	07	07		F	100%
Foundation Course Human Rights	42	33		F	100%
SSC I	11	11		F	100%
SSC II	06	06		F	100%

22. Diversity of Students: Session 2014-2015

Name of the Course	Students from the same State	Students from other States	% of students from abroad
B.A. I	100%	-	-
B.A. II	100%	-	-
B.A. III	100%	-	-

23. Student progression

Student Progression	Against% enrolled
UG to PG	10%
PG to M.Phil	2%
PG to Ph.D	1%

24. Details of Infrastructural facilities

a)	Library College Library Books	:	2716 Books, 10 Journal & Computer Library for on line task
b)	Internet Facilities for Staff & Students	:	Available in the college campus
c)	Class rooms with ICT facility	:	5 Smart Classrooms
d)	Laboratories	:	Mock Court for HR Students (Proposed)

25. Number of students receiving financial assistance from college, university, government or other agencies.

Students avail this facility according to need of the hour.

26. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

Special Lectures

- A seminar was organized on the topic 'Police Community Services, Free Legal Aid' Deputy Commissioner Police IPS Mr. Naveen Singla was the Chief Guest and delivered lecture on 'To Stop Eve Teasings'.
- Sh. Sukhdev Singh, Incharge Traffic Police, delivered lecture on 'Obey Traffic Rules'.
- Dr. B. Venkataramani Formerly, Head Analytical Chemistry Division, Bhabha Atomic Research Centre Trombay Mumbai delivered lecture on Pollution Free Environment.
- Awareness on Cancer by Dr. Shilpa, Patel Hospital, Jalandhar.
- Human Rights/Health Right by Yogeshwar Dutt Sayal, Editor, Dainik Bhaskar, Jalandhar.
- India's Foreign policy by Dr. Rajan Sharma, Head, Political Science, Doaba College, Jalandhar.

- On Yoga & health by Shewtank Anand from Himalyan Yoga deal.
- 'Relevance of Swami Vivekanand' in the Contemporary Time' by Dr. Shashi Kant Uppal, Professor in Humanities.
- A lecture on 'Right to Education and Equal Opportunities to all' by Mrs. Tripta Handa, HOD, Department of Political Science/Incharge HR Education Foundation Course.

Workshops

- Two days workshop on 'Collage Making and Presentation' in the college campus. Theme was National Integration, Violation of Human Rights, Terrorism and Peace. General Awareness Programmes on the socio-political topics are organized by the department from time to time.

27. Teaching methods adopted to improve student learning

Lecture, Assignments, Projects, Power Point Presentations, Group Discussions, Showcasing Eminent Political Leaders Role, Quiz Contests, Mock Court, Mock Parliaments are adopted. Smart Class Rooms are also used.

28. Participation in Institutional Social Responsibility (ISR) and Extension activities

- Quiz Competitions and AIDS Awareness Campaign
- Participation in NSS Camps/Health Camps
- Literary Drive Programmes and Counselling Programmes
- Visit to homes for disabled and orphanages houses/Celebrating Festivals like Diwali & Holi

29. SWOC analysis of the department and future plans

Strengths

- To strengthen ours department we arrange various activities, programmes, National Seminar, Workshops, Extension Lectures, Preparation of projects relating to newspapers or Theme Projects, Mock Parliament & Mock Courts.
- Personal touch is being given to students where ever needed.The department office whether finance, books, moral or social problem.
- Social extension activities in and around Jalandhar.

- Visiting charitable houses and arranging Educational tours and trips.
- Commitment of the faculty.
- Boosting self confidence among the students.
- 'Improve Your general knowledge' quiz is a regular feature in different classes.

Weaknesses

- No Post-Graduate Courses and Limited Research Activities.
- Girl students need to boost their confidence to face the current socio-economic political system.
- Poor participation regarding self and societal decisions.

Opportunities

- Introducing post graduate programmes.
- Enable to avail job opportunities in different spheres of life.
- To increase the number of lectures from visiting faculty of learned professors/distinguished guests.

Threats/Challenges

- To improve the language proficiency of learners and to enhance job employability, organizing regular workshops on Participation Skills /Personality Development.

Future Plans

- Project on 2 days workshop in Human Rights, Environmental Rights, Right to Health.
- Sending proposals for research projects, National & International Seminars.
- Project for participating democracy will be submitted.

EVALUATIVE REPORT OF THE DEPARTMENT OF HISTORY

1. Name of the Department : History
2. Year of Establishment : 1974
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : **UG**
   B.A., B.Com: Punjab History and Culture
   Senior Secondary Certificate
4. Names of Interdisciplinary courses and the department/units involved : Department of Commerce & Management
   Department of Computer Science
5. Number of Teaching posts

	Sanctioned	**Filled**
Assistant Professor	1 & Half	1

6. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D/M.Phil etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of Experience**	**No. of Ph.D. Students guided for the last 4 years**
Mrs. Kawaljeet Kaur	M.A., M.Phil	Assistant Professor	Punjab History	20	-

7. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
8. Student-Teacher Ratio (programme wise) : UG : 67:1
   SSC I & II : 4:1
9. Number of academic support staff (technical) and administrative staff; Sanctioned and filled : Nil

10. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG : M.Phil 1

11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : N.A.

12. Departmental projects funded by DST, FIST UGC, DBT, ICSSR, etc. and total grants Received : An ICSSR Sponsored Seminar on "Problems and Opportunities facing Education in Punjab in Present Scenario" was organized by the Department on 21.02.2011.
A grant for Rs. 25,000 was received.

A seminar on "Women of Punjab in the Freedom Struggle of India" was organized on 10th March 2012. It was funded by ICSSR and a grant for Rs. 25,000/- was received.

13. Publications :

a) Publications per faculty:

Mrs. Kawaljeet Kaur

Paper Published	**Journal**	**Place**	**ISBN**
Women of Punjab in the Freedom Struggle of India	Fiefdom-2012 10th March 2012	PCM S.D. College for Women, Jalandhar	978-81-922709-5-1
Gandhi Ji on Communalism	Aadhar 3-4th Feb 2011	Hindu Kanya College, Kapurthala	-
Development of Dance in Mugal Era	Nritya Gunjan 8-9th Feb 2013	PCM S.D. College for Women, Jalandhar	978-93-82413-26-4
Guru Nanak Dev Ji's Message to Humanity	Sachiyar 2012	PCM S.D. College for Women, Jalandhar	978-93-82413-16-5
Human Values in Sanskrit Literature	Sanskrit Sahitya Mein Manviya Mulya	-	978-81-923015-0-1
Mahatma Gandhi Apostle of Non-Violence	Gandhiyan Principle of Non violence & Global Terrorism		978-93-80144-86-3
Problems and Prospects of Agro Processing Industry in Punjab	Economic Surge-2014	PCM S.D. College for Women, Jalandhar	978-9383084067

b) Books/Journals published by the Department:

JOURNAL	PLACE	ISBN
Fiefdom-2012	PCM S.D. College for Women, Jalandhar	978-81-9224709-5-1

84 papers were published in this journal.

14. Areas of consultancy and income generated: Nil

15. Faculty as members in National Committees: Nil

16. Awards/Recognitions received by faculty and students: Nil

17. List of eminent academicians and scientists/visitors to the department:

- Dr. Harish Sharma, Professor in GNDU
- Dr. Radha Sharma, Dean Social Sciences, Professor in GNDU
- Dr. M.S. Hundal, Dean College Development Council, GNDU
- Sh. Ashwani Sharma, Ex Principal Doaba College Jalandhar, General Manager MBD Group of Institution
- Sh. Davinder Nath SharmaVice President Arya Pratinidhi Sabha (Punjab)
- Dr. C.K. Gosh, Director NCIDE Indira Gandhi National Open University, New Delhi
- Prof. Dr. Rajiv Lochan Prof. & Chairman Department of History
- Prof. Dr. Harish Sharma, Department of History, GNDU Amritsar
- Lt. Col. (Retd.) J.S Garcha National Martyrs Memorial Committee, Jalandhar
- Lt. Col. (Retd.) Manmohan Singh Deputy Director, Sainik Welfare, Jalandhar

18. Seminars/Conference/Workshops organized & the source of funding.

Two ICSSR sponsored Seminars organized by Department of History

19. Student profile programme/course wise: 2013-2014

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.A. (I Semester)	51	51		F	93
B.A. (II Semester)	51	51		F	93
B.A. III Semester	66	66		F	100
B.A. IV Semester	66	66		F	96
B.A. III	28	28		F	100
SSC I	02	02		F	100%
SSC II	12	12		F	100%

20. Diversity of Students: Session 2012-2013

Name of the Course	% of Students from the same State	% of Students from other States	% of students from abroad
UG	100%	-	-
SSC I & II	100%	-	-

21. How many students have cleared National and State competitive examinations such as NET, SLET, GATE, Civil Services, Defense Service etc.?

- Varinder, Assistant Professor, Khalsa College, Jalandhar
- Kamlesh, Assistant Professor, Kamla Nehru College, Phagwara
- Sonia, Assistant Professor, DAV College, Nakodar

22. Student progression

Student Progression	Against % enrolled
UG to PG	20%
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	10%
Entrepreneurship/Self-Employment	-

23. Details of Infrastructural facilities

a)	Library	:	1997 Books in College Library
	College Library		In College Campus & Library
b)	Internet facilities for Staff & Students	:	College Campus
c)	Class rooms with ICT facility	:	In College Campus
d)	Laboratories	:	-

24. Number of students receiving financial assistance from College, University, Government or other agencies.

Students receive financial assistance from College & Government as per norms.

25. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts:

- An ICSSR approved seminar on 'Problems and opportunities facing Education in Punjab in Present Scenario' was held on 21st February 2011.
- A Writing Competition on 'Guru Manayo Granth' was held on 1st Sept' 2014 on the occasion of the Installation Day of Guru Granth Sahib.
- An ICSSR approved Seminar on 'Women of Punjab in the Freedom Struggle of India' was held on 10th March' 2012.

26. Teaching methods adopted to improve student learning

- Seminars, Classroom Quiz Competition and Debates and Declamation

27. Participation in Institutional Social Responsibility (ISR) and Extension activities

a) Quiz Competitions
b) AIDS Awareness Campaign
c) Participation in NSS & NCC Camps

28. SWOC analysis of the department and future plans

a) Cultured and well mannered students
b) Good results
c) Students placed in merit lists in GNDU
d) To start a course in B.A (Hons.) History
e) Focus on placements
f) National seminars to be organized by the Department
g) Extensions lectures to be organized

EVALUATIVE REPORT OF PG DEPARTMENT OF ECONOMICS

1. Name of the Department : Economics
2. Year of Establishment : July 1974
3. Name of Courses Offered :

U.G.	**P.G.**
B.A/ B.Sc. (Eco)	MBEIT
B.Com (Reg)	
B.Com (Prof), B.B.A.	
Senior Secondary Certificate Course	

4. Name of Interdisciplinary Courses : B.A./B.Sc. (Economics)/B.Com (Reg.)/ B.Com(Prof.) B.B.A/ M.Com/ MBEIT
5. Participation in other Departments : Commerce
6. Number of Teaching Posts:

	Sanctioned	**Filled**
Assistant Professors	2	5

7. Faculty Profile**:**

Name of the Teaching Staff	**Designation**	**Highest Qualification**	**Specialization**	**Experience Years**
Mrs. Sangita Sharma	Assistant Professor, Head of the Department	M.A, M. Phil	Research Methodology, Theory of Statistics, Micro Economics	25
Ms. Shalini Bibra	Assistant Professor	B.Sc.(Economics), M.A, M. Phil, U.G.C. Test Cleared	Theory Of Statistics, Macro Economics, Banking Theory (Laws& Practice)	14

Name of the Teaching Staff	Designation	Highest Qualification	Specialization	Experience Years
Ms. Nidhi Datta	Assistant Professor	M.A, M. Phil	Micro/ Macro Economics, Money Banking	8
Mrs. Divya Budhia Gupta	Assistant Professor	B.Sc.(Economics), M.A., U.G.C. Test Cleared	QuantitativeTechniques, Micro/ Macro Economics	5
Ms. Tapsi	Assistant Professor	M.A.	Micro/ Macro Economics Statistics	3
Mrs. Renu Rai	Associate Professor, (Retd. On 13th Aug, 2012)	B.A. (Hons.) (Gold Medallist), M.A., M. Phil	Micro/Macro Economics, Indian Economy	38

8. List of senior visiting faculty:

S.No.	Name of Faculty	Topic
1.	Mrs. Rekha Handa	Statistical Package for Social Sciences (SPSS)

9. Percentage of Lectures delivered and practical classes handled (Programme Wise) by temporary faculty for the session:

Programme	Level of Study	% of Lectures delivered by Temporary Faculty
B.A/ B.Sc. (Eco)	UG	89%
B.Com (Pass Course)	UG	79%
B.Com (Prof)	UG	75%
B.B.A	UG	100%
M.Com-I	PG	50%
MBEIT	PG	50%

10. Student –Teacher Ratio (Programme Wise) for the session 2014-15:

Programme	Student-Teacher Ratio
B.A./ B.Sc. (Eco)	40:1
B.Com (Prof)	52:1
B.Com (Pass Course)	20:1
B.B.A	09:1
M.Com	37:1
MBIET	10:1
S.S.C. II (Arts)	11:1
S.S.C. II (Commerce)	39:1
S.S.C. I (Arts)	7:1
S.S.C. I (Commerce)	48:1

11. Qualification of teaching faculty with D.Sc. /D. Litt /Ph. D /M. Phil /P.G.: M.Phil-4&M.A.-2

12. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, Etc. and total grants received:

	Topic	Funded by	Total Grant received
National Seminar	Second Generation Reforms-Implementation, Challenges and 'Quest for the Third'	UGC	One Lakh and Twenty Thousand
National Seminar	Revitalization of Industrial Development in Punjab- An Aspiration	ICSSR	Thirty Five Thousand

13. Research Centre/Facility recognized by the University:

College strongly believes in creating a strong research culture in the institute. As per UGC norms faculty members are given motivation to publish research papers in national and international Journals. The institute also facilitates the faculty members to attend national and international conferences to present papers in these conferences.

14. Publications:

a) Publications by Faculty:

- Number of papers published in Research journals (National/International) by faculty and students.

Name of Faculty	Topic of the Paper	Name of the Journal / Book	Institution
Mrs. Sangita Sharma	Second Generation Reforms in India-Implementation, Challenges and Quest for the Third	Economic Surge-Vol I ISBN: 978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
	Agricultural Prices: A Cause of Inflationary Spiral	Almanac-2012 ISBN: 978-81-7072-136-9	PCM S.D. College for Women, Jalandhar
	India is Wasting its Demographic Dividend	Eco News ISBN: 978-81-926536-0-0	R.R. Bawa D.A.V College for Women Batala.
	Revitalization of Industrial Development in Punjab – An Aspiration	Economic Surge-Vol II ISBN: 978-93-83084067	PCM S.D. College for Women Jalandhar
	Demand Forecasting: An Essential Ingredient of Corporate Planning	Mathematical Ascent ISBN: 97-893-83084-111	PCM S.D. College for women, Jalandhar
Ms. Shalini Bibra	The Role of FDI for Sustainable Development	Almanac-2011 ISBN: 978-93-5017-314-5	PCM S.D. College for Women, Jalandhar
	Disinvestment –Inevitable for the Second –Tier of Economic Reforms	Economic Surge-Vol I ISBN: 978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
	Inflation Targeting and the design of Monetary Policy in India	Almanac-2012 ISBN: 978-81-7072-136-9	PCM S.D. College for Women, Jalandhar
	Challenges & Perspective of Industrial Strategy of Punjab	Economic Surge-Vol II ISBN: 978-93-83084067	PCM S.D. College for .Women Jalandhar
	Enhancing the Application of Statistics in Finance	Mathematical Ascent ISBN: 97-893-83084-111	PCM S.D. College for women, Jalandhar

Name of Faculty	Topic of the Paper	Name of the Journal / Book	Institution
Ms. Nidhi Datta	Preparedness of Indian Economy for Sustainable Growth	Almanac-2011 ISBN: 978-93-5017-314-5	PCM S.D. College for Women, Jalandhar
	Indian Tourism: Policies, Challenges and Prospects	Economic Surge-Vol I ISBN: 978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
	Price Rise And Control Measures-Aam Admi's Perspective	Almanac-2012 ISBN: 978-81-7072-136-9	PCM S.D. College for Women,Jalandhar
	Export Performance of Sports Goods Industry of Jalandhar	Economic Surge-Vol II ISBN: 978-93-83084067	PCM S.D. College for Women Jalandhar
Mrs. Divya Budhia Gupta	Global Recession and Indian Economy	Almanac-2011 ISBN: 978-93-5017-314-5	PCM S.D. College for Women,Jalandhar
	Third Tier of Governance: A key Instrument for Success of Economic Reforms	Economic Surge-Vol I ISBN: 978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
	Municipal Bonds: Vital for Urban Future	Book of Abstracts	S.D.College Chandigharh
	India is Wasting its Demographic Dividend	Eco News ISBN: 978-81-926536-0-0	R.R Bawa D.A.V College for Women Batala.
	Reforming the Government Securities Market	Almanac-2012 ISBN: 978-81-7092-136-9	PCM S.D. College Jalandhar
	Export Performance of Sports Goods Industry of Jalandhar	Economic Surge-Vol II ISBN: 978-93-83084067	PCM S.D. College for Women Jalandhar
	'Need for financial inclusion and State of Microfinance in india'	Dev Samaj journal of Humanities and Social Science' Vol.II ISSN: 2250-043X.	Dev Samaj College for Women, Ferozepur
Ms. Tapsi	Storing Food is restoring India's Social Welfare	Paper Presented	Hindu Kanya College, Kapurthala
	Economic Reforms: Need for attention towards Industrial Sector in Punjab	Economic Surge-Vol II ISBN: 978-93-83084067	PCM S.D. College for Women, Jalandhar
	The Problem of Library Automation	The Digital Archive ISBN:978-81-929322-9-3	PCM S.D. College for Women,Jalandhar

b) Two Faculty Members did their M. Phil degree during service to improve their qualification. They also wrote the dissertation on the relevant issue:

Name of Faculty Member	Topic of Dissertation
Prof. Shalini Bibra	Foreign Direct Investment in India-Opportunities & Challenges
Prof. Nidhi Datta	Determinants and Pattern of Exports –A case Study of Sports Goods Industry, Jalandhar

c) Number of Papers published in Research journals (national /international) by faculty and students: 28 Research Papers of faculty members were published.

d) Books/Research Journals with ISBN/ISSN numbers with details of publishers:

Name of Faculty	Name of Book/Journal	ISBN/ISSN	Name of Publication
Department of Economics	Economic Surge – Vol.1	ISBN: 978-81-922707-0-8	Unique Ideaz Publications
Department of Economics	Economic Surge –Vol. 11	ISBN: 978-93-83084067	Vintech Publications
Mrs. Sangita Sharma	Indian Economy for B.Com (Pass Course)	ISBN: 978-93-5058-387-6	VK Global Publication Pvt. Ltd.

15. Areas of Consultancy and income generated:

All the faculty members of Department of Economics are engaged in free consultancy in the following spheres:

- Counseling to the students of adjoining areas and motivating them to join college.
- Free pre-coaching classes for students so that they get a peep into the streams offered.
- Financially weak students are given financial help and books related to curriculum on returnable basis.
- The faculty members act as counselor /mentor for the students.

16. Faculty as members in a) National Committee b) International Committee c) Editorial Board

Mrs. Sangita Sharma:

- Life member of Punjab Academy of Social Sciences, Literature and culture.
- Editor "Economic Surge –Vol.1" and Vol.II" Journals published by the department.
- Member Advisory committee of seminar on Applications of Advance Mathematics to Business Management and Financial sector and Emerging Areas of Research.

Ms. Shalini Bibra:

- Member Seminar Committee of Seminar "Second Generations Reforms in India–Implementation, challenges and Quest for the third".
- Editor "Economic Surge - Vol.II" a Journal published by the department.

Ms. Nidhi Datta:

- Member Seminar Committee of Seminar "Second Generation Reforms in India– Implementation, challenges and Quest for the third".
- Sub-Editor "Economic Surge -2014, Vol.II" a Journal published by the department.

Mrs. Divya Budiha:

- Member Seminar Committee of Seminar "Second Generation Reforms in India –Implementation, challenges and Quest for the third".
- Sub-Editor "Economic Surge -2014, Vol.II" a Journal published by the department.

Ms. Tapsi

- Member Advisory Board of "Economic Surge -2014, Vol.II" a Journal published by the department.

Mrs. Renu Rai:

- Member Academic Staff Council of G.N.D.U and Member Board of Studies, G.N.D.U
- Life Member of Punjab Academy of Social Sciences, Literature and Culture.
- Co-ordinator of the seminar –"Second Generation Reforms in India and Quest for the third" and Member Advisory Board of the Journal "ALMANAC-2011".

17. Student projects**:**

a) % of students who have done in-house projects including inter departmental /programme: 100% Students of M. Com- Semester I-II in the subjects of Research Methodology & Statistical Analysis for business

b) % of students placed for projects in organizations outside the institution i.e. in Research Laboratories/Industry/other agencies: Nil

18. Awards/Recognitions received by faculty and students:

Recognitions received by students

Name of Student	Award
Mrs. Gitanjali	Invited by the Govt. of India to witness Republic Day Parade 2013 from PM's Box at Rajpath and was awarded Certificate for the same.
Mrs. Divya Budhia Gupta	Won Silver Medal in M.A. (Economics) in G.N.D.U., Amritsar
Ms. Panveer	Cleared most coveted I.A.S. Exam conducted by UPSC and was offered Indian Defense Accounts

19. List of eminent academicians and scientists/visitors to the department:

Members of the faculty interacted with eminent scholars of various institutes on many occasions:

Name of the Visiting Faculty	Designation/Institution
Professor Rekha Handa	Associate professor of commerce & management, GNDU Amritsar
Prof. K. Enoch	Ex. Vice chancellor of S.V. university, Tirupati
Prof. R. L. Bhat	Central University, Jammu
Dr. Amarjit Singh Dua	Director General Education, Delhi Sikh Gurudwara Management Committee, New Delhi
Prof. V.N. Atttari	Kurukshetra university
Prof. Satish Verma	Ex. Director Academic Staff College, GNDU Amritsar
Dr. Rishi Raj Sharma	Associate Professor, GNDU Regional Campus, Gurdaspur
Dr. Sanjeev Gupta	Associate Professor, NIT, Jalandhar

Name of the Visiting Faculty	Designation/Institution
Mr. Rakesh Ratti	CEO Meditrain, Delhi
Dr. R.S. Bawa	Vice Chancellor Chandigarh University Gharaun, Mohali
Dr. Sharanjit Singh Dhillon	Registrar Examinations, GNDU, Amritsar
Dr. R.P. Bhardwaj	Director, Punjab Technical University, Kapurthala
Dr. Manoj Kumar Sharma	Professor, University Business School Panjab University, Chandigarh
Dr. Prof. Paraminder Singh	Professor, Punjab School of Economics, GNDU

20. Seminars/Conferences/Workshops organized & the source of funding a) National b) International & Source of Funding:

Title of Seminar/ Conference/ Workshops	Level	Date	Source of Funding
Workshop on Statistical Package For Social Sciences (SPSS)	Departmental	11.11.11	Management
Seminar on Second Generation Reforms-Implementation, Challenges and Quest For the Third	National	12.11.11	UGC
Guest Lecture on Pleasing Personality	Departmental	10.8.2013	Management
Seminar on Revitalization of Industrial Development in Punjab-An Aspiration	National	27.3.2014	ICSSR

Title of Seminar/Conference/ Workshops	Level	Date	Source of Funding
Guest Lecture on Globalization and Indian Economy: Its Impact and Implications	Departmental	13.2.15	Management

21. Student Profile Programme/ Course wise for the session 2013-14:

Name of the Course/ Programme	Applications received	Selected	Enrolled	Pass Percentage
B.A./B.Sc. (Economics)	113	113	113	95%
B.Com. (Reg)	97	89	89	94%
B.Com. (Prof)	187	178	178	99%
B.B.A.	34	34	34	99.73%
M.Com.	44	41	41	100%

22. Diversity of Students for the session 2014-15:

Name of the Course /Programme	%of students from the same state	%of students from other States	%of students from abroad
B.A./B.Sc. (Economics)	100%	-	
B.Com. (Reg)	100%	-	
B.Com. (Prof)	100%	-	
B.B.A. Part	100%	-	
M.Com. Semester	100%	-	
MBEIT	100%	-	

23. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services: NET- 04 (This information is based on oral conversation with the students.

24. Student Progression:

Student Progression	Against % enrolled
UG to PG	15% to M.A. 30% to M.Com.
PG to M.Phil.	10%

Note- This information is based on oral communication with the students. The actual number of the students under this category is not known.

25. Details of Infrastructural facilities a) Library b) Internet facilities for Staff & Students c) Class rooms with ICT facility d) Laboratories

The members of department enhance their knowledge and keep themselves and their students in touch with the latest developments related with their subject and in general by reading Reference books, Magazines Journals, Periodicals, Newspapers, etc.

- **Library:**

The College has a fully computerized Central Library which is connected with library of IT and Commerce Block .Book bank facility is provided to the needy and deserving student.

S. No.	Item	Total Number	Enhancement in Last Five years
1.	Library Book	3493	714
2.	Magazines & Journals	25	18

- **Internet facility:**

In the institute, we have well equipped Computer Labs with internet connectivity and ultra modern facilities.

26. Number of students receiving financial assistance from college, university, government or other agencies: 114 students received financial assistance amounting to Rs 3,78,580 from the college.

27. Detail of student enrichment programmes (special lectures /workshops /seminars):

Economics Department of the college has formed **Economics Association** in order to upgrade the knowledge of the students and to give them educational exposure and above all to provide a platform to the students for shaping and channelizing their talent.

Event
Guest Lecture on 13th February 2015
One Day Trip to Verka Milk Plant March' 2015
ICSSR Sponsored National Seminar (March 27, 2014)
One Day Trip (Jan 26, 2014)
Guest Lecture (August 9, 2013)
Essay Writing Competition (Jan 12, 2013)
Competition on Socio Economic Awareness Ads (Nov. 9, 2012)
Paper Reading Competition (Nov 9, 2012)
Felicitation Function (Feb22, 2012)
Essay Writing Competition (Jan, 2012)

UGC Sponsored National Seminar (Nov 12, 2011)
Practical Workshop (Nov 11, 2011)
Essay Writing Competition (Dec 22, 2010)
Paper Presentation Competition (Nov 2, 2010)
Big Fight Competition (Nov2, 2010)
Essay Writing Competition (Jan 27, 2010)
Debate Competition(Oct 24, 2009)

28. Teaching methods adopted to improve student learning: The members of faculty also use different modern teaching methods to deliver efficient learning.

- **SPSS** (Software Package for Statistical Analysis) has been provided in the multiple computers to enable the M.Com& MBEIT students to solve the data-rich problems, data processing and analysis for marketing research projects. CDs of SPSS are made available to the students for practice at home.
- Faculty members & students use **Internet, Computer, Audio-Visual equipments** to enrich the knowledge and learning process.
- Department monitors and asses the academic standing of students through **Class-tests, Home Assignments, Cross questioning.**
- Faculty Members of Economics Department organize **– Seminars, Guest- Lecture, Socio-Economic Awareness Ads, Debates, Group –Discussions, Essay-writing Competitions, paper presentations Contests** to enhance the knowledge of the students to give them educational exposure and acquaint them with eminent scholars and dignitaries.

29. Participation in Institutional Social Responsibility (ISR) and Extension activities:

We encourage faculty members as well as the students to participate in community orientation programmes conducted in the college.Participation in activities like Blood Donation camps, Pulse Polio Drive, Aids Awareness Rallies and many more ensures their participation in ISR.

30. SWOC analysis of the department and Future Plans:

A) Strength of the Department

- The department of economics has **well qualified, adequate and competent faculty** with long teaching experience.
- The main objective of the department is to create and provide the **healthy and conducive environment** that inspires students to recognize and explore their own potential for building up confidence in themselves.
- The students have shown exceptionally **good academic results** and have also excelled in co-curricular activities.
- The primary endeavor and responsibility of the faculty has been focusing on **multi-faceted development of the students** so that they may prove to be an asset for the country.
- We have **very well placed alumni**. Students are working as Managers, Senior Assistant Managers and C.T.O. in Nationalized Banks; Marketing Executives in LIC; Principals and Teachers in Govt. and Public Schools; Lecturers in reputed Colleges; Advocates and Notary in Local Courts.
- An innovative Course namely **M.A. (Business Economics and Information Technology)** in collaboration with Commerce department and Computer department has been introduced.
- **Quantitative Techniques**, at Undergraduate level has been introduced.

B) Weakness

Lack of adequate permanent staff in the department is a major obstacle in the growth of the department.

C) Opportunities & Challenges

- During last few years the admissions for B.A/B.Sc. (Economics) have fluctuated due to various reasons.
- Students are attracted towards other job oriented and vocational courses available in the college.

Keeping in view the changing scenario, the department is making and will continue to make stringent efforts to enhance the strength of the subject.

Future Plans of the Department:

- The series of **Guest Lectures** by eminent scholars and experts on current issues related with the subject will be arranged.
- The students will be encouraged to make **frequent use of internet facility** available in the library. More CDs related to the subject will also be made available to the students. This will help them keep in pace with the recent developments.
- More emphasis will be laid on the **class seminars, group discussions, paper presentations and quiz** contests to widen the horizons of the students.
- **Industrial visits** will be undertaken to expose the students to the actual work culture in the reputed industrial units and have interaction with the prominent personalities of various fields.
- **Third Volume of 'Economic Surge'** will be published.
- **First Issue of Referred Journal** bearing ISSN will be published by the department in collaboration with the departments of Political Science and History shortly.
- **Honors in Economics** will be introduced in the curriculum at undergraduate level in the coming session.

EVALUATIVE REPORT OF THE POST GRADUATE DEPARTMENT OF COMMERCE & MANAGEMENT

1. Name of the department : P.G. Department of Commerce and Management

2. Year of Establishment : 1990-91

3. Names of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : **PG Course** **Under Graduate Course**

* Master of Commerce * B.Com (Professional)
* Master of Business * B.Com (Pass Course)
Economics & Information * B.Com (Pass Course
Technology with Honours * B.B.A
* Senior Secondary Certificate

4. Names of Interdisciplinary courses and the department/units involved : **Inter Disciplinary Courses**

Master of Business Eco. & Information Technology

Departments Involved

Department of Economics

Department of Computer Science

5. Annual/Semester/choice based credit system (programme wise) : **Semester System in both UG & PG Courses**

Annual System in SSC I & II

6. Number of Teaching posts

	Sanctioned	Filled
Associate Professor	1	1
Assistant Professors		15

7. (A) Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. / Ph.D. / M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Alka Sharma	M.Com., M.Phil., UGC (NET), JPT, JRF	Associate Professor	Finance & Operations Research	25	-
Mrs. Rajni Kapoor	M.Com., UGC (NET)	Assistant Professor	Finance	23	-
Mrs. Renu Tandon	M.Com., JPT	Assistant Professor	Finance	26	-
Mrs. Priya Mahajan	M.Com., M.Phil., UGC (NET)	Assistant Professor	Taxation & HRM	13	-
Mrs. Kuljeet Kaur	M.Com., Ph.D., UGC (NET)	Assistant Professor	Finance & Marketing	5 Years as Research Scholar & 4 Years Teaching Exp.	-
Ms. Harwinder	M.Com., M.Phil., UGC (NET)	Assistant Professor	Finance & HRM	6	-
Mrs. Shikha Puri	M.Com., UGC, Diploma in Statistics	Assistant Professor	Finance	4	-
Mrs. Gaytari	M.Com., UGC (NET)	Assistant Professor	Finance & HRM	7	-
Ms. Aarti	M.Com., B.Ed.	Assistant Professor	Finance & Marketing	1	-
Ms. Priyanka	M.Com., B.Ed.	Assistant Professor	Finance & HRM	1	-
Ms. Priya Bakshi	M.Com.	Assistant Professor	Finance & HRM	1	-
Ms. Kirti	M.Com.	Assistant Professor	Finance & HRM	1	-
Ms. Manpreet	M.Com.	Assistant Professor	Finance & HRM	1	-
Ms. Sakshi	M.Com.	Assistant Professor	Finance & Marketing	1	-
Ms. Neha	M.Com.	Assistant Professor	Finance & Marketing	1	-
Ms. Mayurika	MBA	Assistant Professor	Finance	1	-

(b) Research Area and the expertise available with department.

Name of Faculty		Area of Research	Title of Research
Mrs. Kuljeet Kaur	Ph.D	Finance	Evaluation of Working & Performance of Credit Rating Agencies in India
Mrs. Alka Sharma	M.Phil	HRM	Personnel Policies and Practices of State Bank of India, Local Head Office Chandigarh
Mrs. Priya Mahajan	M.Phil	HRM	Quality of Work Life in Textile Industry of Ludhiana
Ms. Harwinder	M.Phil	Finance	Capital Budgeting Practices in India

8. List of senior visiting faculty

Name of Resource Person	Designation Institution
Ms. Rekha Handa	Assistant Professor Department of CBM, GNDU, Amritsar
Mr. Jaideep Puri	Area Manager, Dreamweaver Group, Jalandhar
Mr. Harjinder	Business Head, NIIT Jalandhar
Ms. Mala Khurana	Centre Head, NIIT Jalandhar

9. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

Classes (Programme Wise)	Percentage
B.Com. (Prof)	58%
B.Com. (R)	45%
BBA	71.42%
M.Com.	56%
MBEIT	75%

10. Student-Teacher Ratio(programme wise): B.Com (P) 46:1 B.Com (R) 27:1 BBA 11:1 M.Com 37:1 MBEIT 08:1 SSC I & II 38:1

11. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Common Pool

12. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. : Ph.D 01 M.Phil 03 M.Com 13

13. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : At present 4 faculty members have applied for Minor Research Projects to UGC.

14. Departmental projects funded by DST FIST,UGC,DBT,ICSSR, etc. and total grants received

Date	Title of the Seminar/ Course	Funded by
20.1.07	21st Century Manager: A Perspective	UGC Rs. 45,000
28.1.11	Global Slowdown Challenges and Opportunities For India	UGC Rs. 55,000
July 2014	Interdisciplinary Course MBEIT	UGC Rs. 55 lakhs

15. Publications :

a) Publications per faculty

❖ Number of papers published in journals (national/International) by faculty and students.

Mrs. Alka Sharma (Session 2010-11)	Re-inventing Role of Women in corporate world	WEBTROVERT 2010	PCM S.D. College for Women, Jalandhar
	Global Slow Down and Challenges to Indian Economy	ALMANAC 2011 ISBN-978-93-5017-314-5	PCM S.D. College for Women, Jalandhar
(Session 2011-2012)	Third Eye Reforms	Economic Surge 2011 ISBN-978-81-922-707-0-8	PCM S.D. College for Women, Jalandhar
	Violence-Violation of Human Rights	Reflections 2012 ISBN-978-81-922000-02	PCM S.D. College for Women, Jalandhar
	Role of Women in Freedom Movement of India	Fiefdom-2011 ISBN- 978-81-922709-5-1	PCM S.D. College for Women, Jalandhar

	Human Trafficking: Violation of Human Rights	Edited Book Human Rights Issues & Perspectives ISBN-978-93-81832-96-7	Guru Gobind Singh College, Chandigarh
	The State of MSME: Impediment to Growth in the Present Scenario	Edited Book MSME: Opportunities & Challenges-2012 ISBN-978-93-80144-55-9	Dev Samaj College for Women Chandigarh
	Inflationary Tendencies in India and Its Impact on Growth	ALMANAC- II 2012 ISBN-978-81-7072-136-9	PCM S.D. College for Women, Jalandhar
(Session 2012-13)	Guru Nanak: Concept of God	SACHIYAR ISBN-978-93-82413-16-5	PCM S.D. College for Women, Jalandhar
	Risk Analysis Techniques & Its Impact on Investment Decision	Conference proceeding	HMV College Jalandhar
(Session 2013-14)	Visual Merchandising : Relevance and Challenges	Ultra Modern Presage ISBN – 978-93-83084-05-0	PCM S.D. College for Women, Jalandhar
(Session 2014-15)	Application of Linear Programming in Managerial Decision Making	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar
Mrs. Rajni Kapoor (Session 2010-11)	Burgeoning Middle class- An engine for democratic reform	ALMANAC 2011 ISBN-978-93-5017-314-5	PCM S.D. College for Women, Jalandhar
(Session 2011-12)	Unfinished Agenda of Second Generation Reforms- Need for Ideating Third Generation Reforms	Economic Surge 2011 ISBN-978-81-922-707-0-8	PCM S.D. College for Women, Jalandhar
	RBI's Response to Inflation	Journal ALMANAC- II 2012 ISBN-978-81-7072-136-9	PCM S.D. College for Women, Jalandhar
(Session 2012-13)	HRM: Challenges in a Globalised Set up	Transcending Barriers in International Business ISBN 978-93-81212-20-2	APJ College Jalandhar
(Session 2013-14)	Challenges of Punjab Industry – Some Myths and Some Facts	Economic Surge 2014 ISBN – 978-93-83084-06-7	PCM S.D. College for Women, Jalandhar

(Session 2014-15)	Applications of Operations Research with special reference to Replacement Models	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar
Renu Tandon (Session 2010-11)	Burgeoning Middle class- An engine for democratic reform	ALMANAC 2011 ISBN-978-93-5017-314-5	PCM S.D. College for Women, Jalandhar
(Session 2011-12)	Unfinished Agenda of Second Generation Reforms- Need for Ideating Third Generation Reforms	Economic Surge 2011 ISBN-978-81-922-707-0-8	PCM S.D. College for Women, Jalandhar
	RBI's Response to Inflation	Journal ALMANAC- II 2012 ISBN-978-81-7072-136-9	PCM S.D. College for Women, Jalandhar
(Session 2013-14)	PFC – Plan for Everyone	Economic Surge 2014 ISBN – 978-93-83084-06-7	PCM S.D. College for Women, Jalandhar
(Session 2014-15)	Cost Volume Profit Analysis (Alternative Term for Break Even Analysis)	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar
Mrs. Priya Mahajan (Session 2010-11)	Empowering Women Through Digital Technology	WEBTROVERT 2010	PCM S.D. College for Women, Jalandhar
	Elongated Global Slow Down: A Challenge to Indian Economy	ALMANAC 2011 ISBN-978-93-5017-314-5	PCM S.D. College for Women, Jalandhar
(Session 2011-12)	Role of Social Networking in Business: Current Trends and Future Growth	WEBTROVERT 2011 ISBN-0-978819-227096	PCM S.D. College for Women, Jalandhar
	Impact of Economic Reforms on Social Sector in India: A Critical Appraisal	Economic Surge-2011 ISBN:978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
	Inflation Vis a Vis Inflation Expectations	ALMANAC 2012 ISBN-978-81-7072-136-9	PCM S.D. College for Women, Jalandhar
	MSME's in India: Development and Challenges	MSME-Opportunities & Challenges 2012 ISBN-978-93-80144-55-9	Dev Samaj College for Women Chandigarh

	Women's Human Rights in India: A Review	Edited Book Human Rights Issues & Perspectives ISBN-978-93-81832-96-7	Guru Gobind Singh College, Chandigarh
(Session 2012-13)	Micro Finance- A Sustainable tool for Poverty Alleviation	Conference proceeding	HMV College Jalandhar
	Problems and Prospects of Agro Processing Industry of Punjab	Economic Surge 2014 ISBN -978-93-83084-06-7	PCM S.D. College for Women, Jalandhar
	Mathematical Tools for Beginners in the stock market	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar
Mrs. Kuljeet Kaur (Session 2010-11)	Credit Rating variability: A study of Rating by various agencies	MERI Journal of Management & IT Vol. 4, No.2, Oct 2010 ISSN-0974-2093	
	Investors Satisfaction and Credit Rating	Indian Journal of Accounting Vol.XLI (1) Dec. 2010 ISSN-0972-1479	
(Session 2011-12)	Satisfaction Level Regarding Credit Rating Among Individual Investors: A Study	Journal ABHIGYAN Vol XXIX No.2 July-Sept. 2011 ISSN-0970-2385	
	Testing the Consistency in Rating Methodology: A Study of Rating Agencies in India	**International** Journal of Financial Management Vol. I, Issue III, July 2011 ISSN-2229-5682	
	Role of Social Networking in Business: Current Trends and Future Growth	WEBTROVERT 2011 ISBN-0-978819-227096	PCM S.D. College for Women, Jalandhar
	Impact of Economic Reforms on Social Sector in India: A Critical Appraisal	Economic Surge-2011 ISBN:978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
	Inflation Vis a Vis Inflation Expectations	ALMANAC 2012 ISBN-978-81-7072-136-9	PCM S.D. College for Women, Jalandhar
	MSME's in India: Development and Challenges	MSME-Opportunities & Challenges 2012 ISBN-978-93-80144-55-9	Dev Samaj College for Women Chandigarh

	Women's Human Rights in India: A Review	Edited Book Human Rights Issues & Perspectives ISBN-978-93-81832-96-7	Guru Gobind Singh College, Chandigarh
	Credit Rating in India: A Study of Rating Methodology of Rating Agencies	Global Journal of Management & Business Research Vol 11, Issue 12, December 2011 ISSN-0975-5853	
(Session 2012-13)	Micro Finance & SHG Bank Linkage	conference proceeding	HMV College Jalandhar
	Industrial Sector in Punjab : A SWOT Analysis	Economic Surge-2011 ISBN:978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
Ms. Nishu (Session 2010-11)	Indian Policy Response to Global Slow Down	Journal ALMANAC 2011 ISBN-978-93-5017-314-5	PCM S.D. College for Women, Jalandhar
(Session 2011-12)	Reforms in Indian Money Market	Economic Surge 2011 ISBN-978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
	Inflationary Trends in Indian and Its Impact	ALMANAC 2012 ISBN-978-81-7072-136-9	PCM S.D. College for Women, Jalandhar
(Session 2012-13)	Micro Finance-Hurdles on the Way	conference proceeding	HMV College Jalandhar
Mrs. Shikha (Session 2011-12)	The Windward & Leeward side of Social Networking	WEBTROVERT 2011 ISBN-0978819-227096	PCM S.D. College for Women, Jalandhar
	High Cost of Borrowing: How It Plagues India	Economic Surge 2011 ISBN-978-81-922-7070-8	PCM S.D. College for Women, Jalandhar
	Pivotal role of MEME's in Indian Economy	Edited Book MEME's Opportunities & Challenges 2012 ISBN-978-93-80144-55-9	PCM S.D. College for Women, Jalandhar
(Session 2012-13)	Micro Finance & SHG Bank Linkage	Conference proceeding	HMV College Jalandhar
	Industrial Sector in Punjab : A SWOT Analysis	Economic Surge-2011 ISBN:978-81-922707-0-8	PCM S.D. College for Women, Jalandhar
`MS. Harvinder (Session 2013-14)	Visual Merchandising: Relevance and Challenges	Ultra Modern Presage ISBN -978-93-83084-05-0	PCM S.D. College for Women, Jalandhar

Ms. Rashim Seth (Session 2012-13)	Importance of Indian Music	Nirtyagunjan ISBN-978-93-82413-26-4	PCM S.D. College for Women, Jalandhar
	Risk Analysis Techniques & Its Impact on Investment Decision	Contemporary Innovative Practices In Management ISBN-978-93-83084-00-5	HMV College Jalandhar
Ms. Jasleen Chawla (Session 2012-13)	Micro Finance- A Sustainable tool for Poverty Alleviation	Contemporary Innovative Practices In Management ISBN-978-93-83084-00-5	HMV College Jalandhar
Ms.Inderjit Kaur (Session 2013-14)	Talent Management	Contemporary Innovative Practices In Management ISBN-978-93-83084-00-5	HMV College Jalandhar
Ms. Kirti Kundra (Session 2014-15)	Application of Linear Programming in Managerial Decision Making	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar
Ms. Manpreet Kaur (Session 2014-15)	Critical Path Method A Catalyst in Project Scheduling	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar
Ms. Aarti Puri (Session 2014-15)	Application of Mathematical Model in Portfolio Management	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar
Ms. Priya Bakshi (Session 2014-15)	PERT and CPM : A tool for Project Management	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar
Ms. Sakshi Anand (Session 2014-15)	Simulation : A Tool for Quality and Productivity	Mathematical Ascent ISBN - 978-93-83084-11-1	PCM S.D. College for Women, Jalandhar

❖ Books with ISBN/ISSN numbers with details of publishers

BOOKS WITH ISBN NUMBER

Name of Faculty	Books	Publishers
Mrs. Alka Sharma	Commercial and Labour Law ISBN-978-93-272-2621-8	Kalyani Publishers
	Industrial and Labour Law ISBN-978-93-272-2652-0	Kalyani Publishers

Name of Faculty	Books	Publishers
	Production and Operation Management ISBN-978-93-272-1564-9	Kalyani Publishers
	Operations Management ISBN-978-81-272-7064-4	Kalyani Publishers
	Mercantile Law ISBN-978-93-272-2149-7	Kalyani Publishers
Mrs. Renu Tandon	Financial Accounting ISBN-978-93-272-2125-1	Kalyani Publishers
	Financial Accounting ISBN-978-93-272-2109-1	Kalyani Publishers
	Advanced Accounting ISBN-978-93-272-2688-1	Kalyani Publishers
	Business Accounting ISBN-93-272-1494-9	Kalyani Publishers
	Business Accounting KPPF4659	Kalyani Publishers
Mrs. Priya Mahajan	Production and Operation Management ISBN-978-93-272-1564-9	Kalyani Publishers
	Indirect Tax Law (B.Com Regular) ISBN 978-93-272-4375-8	Kalyani Publishers
	Indirect Tax Law (B.Com Professional) ISBN 978-93-272-3735-1	Kalyani Publishers
Mrs. Rajni Kapoor	Financial Management	Kalyani Publishers

16. Areas of consultancy and income generated

a) Coaching to CA Students pursuing IPCC programme.

b) Coaching to CS Students undergoing CS-Executive and Professional Programme.

c) Guidance to PG Students for UGC-NET.

d) Classes for preparation for entry to Banks (Clerical / P.O.), Railways, Income Tax Departments, Insurance and Staff Selection Commission etc.

e) Career counseling to outgoing students.

These services have been rendered voluntarily and on philanthropic basis.

17. Faculty as members in National Committees /Editorial Board

1. Mrs. Alka Sharma

- ❖ Member, Faculty of Economics & Business GNDU, Amritsar (2014-2016)
- ❖ Member, Board of Moderation (Commerce) (2014-2015) and Member, Board of Studies (2007-09)
- ❖ Life Member, Indian Commerce Association and Life Member, Punjab Commerce Association
- ❖ Member , Editorial Board of Research Journals- ALMANAC 2011, ALMANAC 2012, ECONOMIC SURGE 2011, REFLECTION 2012

2. Mrs. Rajni Kapoor

- ❖ Member, Board of Studies (2009-11) and Member, Faculty of Economics & Business (2010-12)

3. Mrs. Renu Tandon

- ❖ Member, Faculty of Economics & Business (2014-16)

4. Mrs. Priya Mahajan

- Life Member, Indian Commerce Association and Member , Editorial Board of Research Journal ALMANAC 2012

18. Student projects

a)	Percentage of students who have done in- house projects including inter departmental/programme.	:	100% (Computer and Research Methodology Projects as part of their curriculum)
b)	Percentage of students placed for projects in organizations outside the institution i.e in research laboratories/Industry/other students	:	100% till 2010-11. From the session 2011-12, it is not a part of curriculum of the GNDU so has been done away with.

19. Awards/Recognitions received by faculty and students

C. Faculty

Name of Faculty	Award
Mrs. Alka Sharma	Best Teacher Award by CT Group of Institutions
Mrs. Renu Tandon	Best Teacher Award by CT Group of Institutions
Mrs. Priya Mahajan	Awarded Director General's Plaque of Honour for standing First in Order of Merit in Pre-Commission Course (NCC)

D. Students

Name of Students	Award
Ms. Panveer	Cleared most coveted Civil Services Exam conducted by UPSC and was offered Indian Defense Accounts
Ms. Namita Malhotra	Special Commendation Prize She is the youngest chartered accountant of the institution who could clear her CA Final within one year of completing her graduation. Now she is preparing for Civil Services.
Ms. Ketki Mehra	Special Appreciation Prize for getting selected in Union Bank of India as Probationary Officer in the maiden attempt.
Ms. Himani Bawa	Special Commendation Prize securing 7th Rank in All India Foundation Course conducted by Institute of Company Secretaries of India. She also cleared CS – Inter and IBPS Clerical exam.
Ms. Suman Thapar	Special appreciation prize for getting placed as Business Development Manager with POISE Tech. Company for a handsome package of 6 lac.
Ms. Pallavi	Special Commendation Prize for clearing both the modules of Executive Programme of Companies Secretaries of India.
Ms. Pushpanjali	Special Commendation Prize for clearing CS – Inter and 2 groups of CS – Final of India.
Ms. Abha Midha,	Special Commendation Prize for clearing CA – Inter.
Ms. Miksha, Ms. Navneet and Ms. Sargam	Special Commendation Prize for clearing both the groups of IPCC conducted by Institute of Chartered Accountants of India.
Ms. Kritika Sharma, Ms. Charu and Ms. Heena Madaan	Special Commendation Prize for clearing both the groups of IPCC conducted by Institute of Chartered Accountants of India.

Name of Students	Award
Ms. Itinder Kaur, Ms. Megha and Ms. Jasleen	Special Commendation Prize for clearing both the groups of IPCC conducted by Institute of Chartered Accountants of India.
Ms. Renu Prajapati and Ms. Vaishali	Special Commendation Prize for clearing CS – Inter.
Ms. Pranika	Won Gold Medal and Scholarship worth Rs.5000 in Mock Test Organised by Career Launchers
Ms.Tamanna	Won Silver Medal and Scholarship worth Rs 3000 in Mock Test Organized by Career Launchers
Ms. Kirti	Won Bronze Medal and Scholarship worth Rs 2500 in Mock Test Organized by Career Launchers

20. List of eminent academicians and scientists/visitors to the department

Name of Resource Person	Designation Institution
Dr. Balwinder singh	Head, CBM Department, GNDU, Amritsar
Dr. Lakhwinder Singh	Reader CBM Department GNDU, Amritsar
Dr. Sanket Vij	Dean, Faculty of Computer Management Studies, Mahila VIshwavidyalaya Khanpurkalan, Sonepat
Dr. Ravinder Vinayak	Prof. MDU Rohtak
Mr. P.K. Sharma	DGM,Punjab National Bank,Jal
Mr. Munish Sabharwal	SBI Funds Management Pvt. Ltd
Mr. Balachandram	Director of Indian Institute of Banking & Finance
Mr. Venkataramani	Former Director, Babha Atomic Research Centre (BARC)
Mr. P.K. Sharma	Deputy General Manager Punjab National Bank Main Branch Jalandhar
Ms. Anchal	Trainer of NIIT
Mrs. Paramjeet	Head of Career Icon, Unit of Dream Weaver
Dr. Deepika Anand	President JCI, Associate Professor KMV, Jalandhar
Mr. Rajesh Puri	Businessman cum Management consultant
Dr. Parminder Singh	Professor, Punjab School of Economics, GNDU, Amritsar

Name of Resource Person	Designation Institution
Dr. Harish Gautum	Assistant Professor, P.G. Department of Commerce & Management, Doaba College, Jalandhar
Pardeep Singh	Director The Institute of Banking Training (IBT), Jalandhar

21. Seminars, Conference, Workshops organized and source of funding.

S.No.	Title of Seminars/Conferences/Workshops	Level	Date	Source of Funding
1.	21st Century Manager: A Perspective	National	20.1.07	UGC
2.	Global Slow Down-Challenges & Opportunities for India	National	29.1.11	UGC
3.	Workshop and Interactive session on Vibrant Commerce Issues	Department	9.1.09 10.1.09	Management
4.	Workshop on Statistical Package for Social Sciences (SPSS)	Department	11.11.11	Management
5.	Workshop cum exhibition on Creative Skills	Department	16.8.12	Management
6.	Workshop on Tally ERP9 Software	Department	21.8.12	Management
7.	Workshop on Personality Development	Department	5.9.12	Management
8.	5 Days workshop in collaboration with Art of living	Department	6.9.12	Management
9.	Industrial visit to Ludhiana Stock Exchange	Department	5.11.12	Management
10.	Seminar on Advance Tally	Department	25.10.13	Management
11.	7 Days Workshop on Stock Market Operations	Department	20-2 -14 onwards	Department
12.	Coaching Classes for Preparation of Civil Services	Department	28.02.14	Department
13.	6 Days workshop on e-filing of IT Returns and Wealth Tax Returns	Department	20.10.14 – 26.10.14	Department
14.	15 days workshop on Personality Development & Communication Skills	Department	6.2.2015	Department
15.	One day workshop on XBRL (E-Report)	Department	31.1.2015	Department
16.	Workshop on XBRL (E-Report)	Department	19.3.2015	Department
17.	Lecture on Career in Banking	Department	20.3.2015	Department

22. Student profile programme/course wise : 2013-2014

Name of the Course/Programme	Applications received	Selected	Pass Percentage
B.Com. Semester I (Prof)	100	93	100 %
B.Com. Semester III (Prof)	115	109	100%
B.Com. III (Prof)	87	85	100%
B.Com. Semester I (R)	30	26	100%
B.Com. Semester III (R)	42	40	100%
B.Com. III (R)	25	23	100 %
B.Com. II (Banking Honours)	14	14	100%
B.Com. III (Banking Honours)	10	10	100 %
B.B.A. Semester I	13	13	100 %
B.B.A. Semester III	11	11	100%
B.B.A. III	10	10	100%
M.Com. Semester I	44	41	100%
M.Com. Semester III	40	39	100%
Computer Aided Accountancy (Certificate Course)	54	54	100 %
Computer Aided Accountancy (Diploma)	13	13	100 %
Computer Aided Accountancy (Advanced Diploma)	07	07	100 %
SSC I	38	37	100%
SSC II	38	38	100%

23. Diversity of Students : Session 2013-2014

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
B.Com. Semester I (R)	100%	-	Nil
B.Com. Semester III (R)	100%	-	Nil
B.Com. III (R)	100%	-	Nil
B.Com. Semester I (Prof)	100%	-	Nil

Name of the Course	% of students from the same State	% of students from other States	% of students from abroad
B.Com. Semester III (Prof)	100%	-	Nil
B.Com. III (Prof)	100%	-	Nil
BBA Semester I	100%	-	Nil
BBA Semester III	100%	-	Nil
BBA III	100%	-	Nil
M.Com. Semester I	97.57 %	2.43 %	Nil
M.Com. Semester III	100%	-	Nil
SSC I & II	100%		

24. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

- 16 Students cleared NET in the previous years.
- Ms. Panveer cleared Civil Services exam and Ms. Ketki Mehra cleared exam of Probationary Officer
- 6 Students cleared bank exams in clerical cadre.
- 6 Students cleared CA Final and are Practicing as Chartered Accountant

25. Student progression

Student Progression	Against % enrolled
UG to PG	70%
PG to M.Phil	5.48%
PG to Ph.D.	2.74%
Ph.D. to Post-Doctoral	
Employed ❖ Campus selection ❖ Other than campus recruitment	 11.81% 15 out of 127 15.75% 20 out of 127
Entrepreneurship/Self-employment	7.87%

26. Details of Infrastructural facilities

a) Library

Departmental Library	:	1500 Books
College Library	:	2314 Books
b) Internet facilities for Staff & Students	:	24 hrs Internet facility with necessary softwares like Multiuser Tally ERP9 & SPSS Software is available to staff and students
c) Class rooms with ICT facility	:	One Smart Class Room has been setup with following facilities to teach students through multimedia content related to their syllabus
d) Laboratories	:	One Computer Cum Accounting Lab

27. Number of students receiving financial assistance from college, university, government or other agencies.

Students are given fee concession.freeships and scholarships on need cum merit basis.The details are included in criterion 1.

28. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

(a) External experts invitees.

Name of the Invitee	**Student enrichment programmes**
Mr. Vivek	Workshop on Art of Living
Dr. Deepika	Communication Skills & Interview Training
Mrs. Nitesh Sharma	Tally Software
Dr. B. Venkataramani	Yoga & Stress Management
Mrs. Paramjit	Personality Development & Interview Preparation
Mr. Prakshit Awasthi	Competitive Exam Classes
Ms. Rekha Handa	Workshop on Research Methodology

Mr. Opinder Singh	Export Awareness
Mr. Jaideep Puri	Workshop on Stock Market Operations
Mr. Harjinder	Training Programme on Advance Tally
Mr. Rajesh Puri	Introductory Coaching Classes for preparation of Civil Services
Mr. Pankaj	E-filing of IT and Wealth Tax Returns
Mr. Jaideep Puri	Workshop on Personality Development
Dr. Harish Gautum	Workshop on XBRL
Dr. Parminder Singh	Guest lecture on Globalization & Its Impact on Indian Economy
Mr. Pardeep Singh	Lecutre on Career in Banking

(b) MOU/Linkages/Collaborations with institutions of national importance/industries/corporate etc. with other agencies

The department has always endeavoured to be with the changing times so as to give practical exposure to students, for which collaborations have been made with respective agencies.

1. IBS- Institute of Banking School: Jalandhar
2. NIIT
3. Collaboration with Chartered Accountants
4. Engineering and Export Promotion Council
5. CSS (Career Solution Services), HUB, Jalandhar

29. Teaching methods adopted to improve student learning

- Lecture Method, Assignments, Projects, Presentations, Case Studies, Group Discussions, Use of Smart Class Rooms, Industrial visits and Free remedial coaching classes to weak students.

30. Participation in Intuitional Social Responsibility (ISR) and Extension activities

The department has always been participating extensively in community orientation programmes and extension activities as the department believes in inculcating moral & ethical values along with academics so as to transform young students into a better human being. Following the traditions, majority of our students are engaged in activities conducted by NCC, NSS & Youth Welfare Programmes. Not only this, the students have also been awarded various scholarships & recognitions by such apex bodies as highlighted in Pt No 23.

31. SWOC analysis of the department and future plans

Strengths

- Every year the department holds 8 to 10 merit positions in top ten categories of merit list declared by GNDU and the department has 220 merit positions in a span of 23 years.
- It is a matter of pride to mention that the Post Graduate Department of Commerce and Management, since its inception, has shown excellent results.
- As mentioned in the previous year future plans of 2013-14, the department has successfully implemented another inter disciplinary innovative PG Course i.e. Master of Business Economics & Information Technology.
- The department maintains strong bond between teacher and the taught where in the students not only discus their academic problems but also find solutions to their personal problems. The department has always provided a helping hand to its students in all matters concerning them.
- The department has dedicated qualified and experienced staff. The teachers are ready to help the students throughout.
- The department is equipped with good infrastructure facilities like separate floor for commerce classes, Smart class room with ICT facility, Computer Cum Accounting Lab, own departmental library and auditorium on the same floor.
- The department is considered as Feeder Department of the college with maximum strength.
- The department feels pride in highlighting Book-Bank facility for meritorious as well as needy students.
- Special guidance and coaching classes for the students pursuing Charterted Accountancy Course under IPCC Programme.
- Free coaching for weak students with objective of bringing even the weak and slow students in the main stream which has culminated in 100% results of department.
- Organizing National Level seminars and training programmes.
- Establishment of Commerce Club for extracurricular and social activities.
- Motivational lectures and career guidance programmes for outgoing classes.
- Successful implementation of Add on Course titled Computer Aided Accountancy under dual degree programme.

- Publication of Annual Journal on Commerce & Management titled 'ALMANAC'
- Publication of referred research journals of commerce and technology titled "outreach".
- The department has its own grievance cell for the redressal of students grievances/complaints and suggestions.
- Since the department has students from rural areas and downtroden section of society who are financialy weak, the faculty helps in payment of their college dues as and when need arises.

Weaknesses

- Since the institution is in the heart of the city and cannot be extended so space is the major constraint.
- Non availability of girls' Hostel.

Opportunities

- More Tie ups with industry can be explored.

Challenges

- Density of colleges led by Punjab Technical University like Lovely Professional University and now DAV University offering the same courses.
- Lack of MSME's and large industry in jalandhar that affects placement and job oppurtunities in the local regions.
- Attractive & spacious campuses of some institutions.

Future Plans

- Make available other new accounting and related softwares (original) for the students.
- Industry interactions to be increased by industrial visits and workshops.
- Collaborations with industry (MOUs).
- Arranging more guest lecturers so as bring industry experience directly into the classroom.
- To have one more independent computer lab in the department for the students (P.G. Classes)
- Encouraging Faculty & Post Graduate Students for Research based projects.
- Encouraging Faculty to seek publications in Print Media /Business Journal/Magazines.

EVALUATION REPORT OF THE PG DEPARTMENT OF COMPUTER SCIENCE

1.	Name of the Department	:	Computer Science
2.	Year of Establishment	:	July 1995
3.	Names of Programmes/courses Offered (U.G., P.G., M.Phil, Ph.D, Integrated Masters Integrated Ph.D, etc.	:	**UG** B.A., BCA, B.Sc. (Computer Science) **PG** M.Sc. (Computer Science), M.Sc. (I.T) MBEIT, PGDCA DCA

Add on Courses:

Certificate Course in Internet Application,
Certificate Course in Computer Application Certificate Course in Web Designing Diploma Course in Web Designing,
Advanced Diploma in Web Designing, Advanced Diploma in Internet Application Advanced Diploma in Computer Application

4.	Names of the Interdisciplinary courses and the department/units involved	:	Course	Department
			B.Com (R) & (Prof) M.Com, BBA	Commerce
			B.Sc. (Eco)	Economics
			B.Sc. (FD)	Fashion Designing
			BA	Arts
5.	Courses with collaboration with other Universities, Industries, Foreign Institutions etc.	:	1) Asp.Net with NIIT Jalandhar 2) Personality Development Course with Macbrain Tutorials Pvt. Ltd., Jalandhar 3) Personality Development and complementary flash course from Dreamweavers Pvt. Ltd. Jalandhar.	

6. Number of Teaching Posts

	Sanctioned	Filled
Assistant Professor	-	12 (3 Regular +9 Adhoc)

7. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M. Phil etc)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Student guided for the last 4 years
Mrs. Shivani Sharma	MCA	Head, Assistant Professor	Data Structures & Programming in C	7	–
Mrs. Jaspreet Kaur	M.Tech	Assistant Professor	Networks & C++	4	–
Mrs. Shveta Chadha	M.Tech	Assistant Professor	Image Processing and Networks	3	–
Ms. Simpy	M.Tech	Assistant Professor	Advance Data Structure & TOC	5	–
Mrs. Urvashi	M.Tech	Assistant Professor	Data Structure & Operating System	5	–
Ms. Bharti	MCA	Assistant Professor	C++ & Data Structure	5.5	–
Mrs. Ravinder Kaur	MCA	Assistant Professor	Networks, Software Engineering	7	–
Mrs. Sandhya	MCA	Assistant Professor	Operating System	6.5	–
Ms. Daminder	MCA	Assistant Professor	Data Structure & TOC	5	–
Mrs. Monika	MCA	Assistant Professor	DBMS	7	–
Mrs. Payal	B.Tech (Elec) MBA	Assistant Professor	Microprocessor & Electronics	3	–
Ms. Shruti Khattar	MCA	Assistant Professor	C,C++	1	–

List of senior visiting faculty:

- Mr. Varun Dogra, Assistant Professor in Computer Sc., LPU, Jal
- Mr. Anand Nayyar, Assistant Professor in Computer Sc. Deptt of KCL, Jal.
- Ms. Misha Sharma, Ms. Arti, Head Operator & Counselling Head, Macbrain Tutorials pvt. Ltd.
- Mr. Akash Kohli, Sr. Faculty, Content Manager, Dreamweavers Pvt Ltd, Jalandhar.
- Ms. Kanchan Salhotra, Faculty NIIT.
- Mr. Pankaj, RM, Dreamweavers Pvt Ltd, Jalandhar.
- Mr. Tarun, Faculty, Dreamweavers Pvt Ltd, Jalandhar.
- Ms. Jatinder Thandi, HR Manager, Dreamweavers Pvt Ltd, Jalandhar.

8. Percentage of lectures delivered and practical classes handled (Program wise) by temporary faculty.

S. No.	Class	Percentage of lectures delivered by temporary teachers
1	BCA I	None
2	BCA II & III	71
4	B.Com. Regular Semester I	100
5	BA/B.Sc. Eco. & B.Sc. Comp. Sc.- I, II & III	100
8	B.Sc. Fashion Designing I	100
9	M.Sc. C.Sc. Semester I	80
10	M.Sc. C.Sc. Semester III	67
11	M.Sc. IT Semester I & III	83
13	MBE-IT	100
14	PGDCA	75
15	+1 Arts, Comm, Med & Non Med	100
18	+2 Arts, Comm., Med & Non Med	100

Student –Teacher Ratio (Program wise): BCA-54:1, BA/Bsc-36:1, Msc CS-3:1, Msc IT-18:1, PGDCA-4:1, MBEIT-8:1

9. Number of academic support staff (Technical) and administrative staff Sanctioned and filled. - 2+2=4

10. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. :

M.Tech	MCA	B.Tech+MBA
4	7	1

11. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. : Proposal for One Minor Research Project proposal has been submitted to UGC by Mrs Shivani Sharma

12. Departmental projects funded by DSTFIST, UGC, DBT, ICSSR, etc. and total grants received.

Date	Title of Seminars/Course	Name of Journal	Grant Received (Rs)
17 Oct, 2010	"Role of women in Information Technology Today & Tomorrow"	RWITTT	50,000
12 Oct, 2011	"Social N/W Sites-Boon or Bane"	Webtrovert-2011	1,45000
March, 2014	An innovative course MBEIT		49.25 lakh
April, 2015	Wireless and Mobile Communication Networks	Gizmotics	1.10 lakh

13. Publications

a) Publications per faculty :

Name of Faculty	Paper Name	Published In	Organized by
Mrs. Shivani Sharma (2013-14)	Energy Conservation: Power life issues in MANET	National conference on Engineering Applications. ISBN No. 1-58113-253-0	St. Soldier Institute of Engineering & Technology
(2012-13)	Agile Practices- Technique to improve software quality	Agile Practices	IT Department of PCM S.D. College for Women
	Divine Guidance to Mankind in present age	Sachiyaar ISBN No. 978-93-824131-6-5	,,
(2011-12)	Social Media: An evolution or revaluation in Communication Media	WEBTROVERT 2011 ISBN No. 978-81-92270-9-6	,,

Name of Faculty	Paper Name	Published In	Organized by
(2010-11)	Technology with most impact on our social life	'Societal Impact of Computers'	S.D. College for Women, Gurdasapur
	Women: Exploring the World through IT	RWITT 2010	PCM S.D. College for Women
Mrs. Jaspreet Kaur (2014-15)	An efficient algorithm for accurate computation of pseudo Zernike moments	'Mathematical Ascent'	''
	Relevance Ontologies in Academic Digital Libraries	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women, Jalandhar
	Digital Preservation:Long Term Access	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women, Jalandhar
(2013-14)	Adhoc Mobile communication- Its Types and Protocols	National conference on Engineering Applications ISBN No. 1-58113-253-0	St. Soldier Institute of Engineering & Technology
	Trends in Virtual Private Networks and Its future	National conference on Engineering Applications ISBN No. 1-58113-253-0	St. Soldier Institute of Engineering & Technology
	A Distributed Object Model and Fault Tolerance issues related with CORBA	National conference on Engineering Applications ISBN No.1-58113-253-0	St. Soldier Institute of Engineering & Technology
Ms. Shveta Chadda (2014-15)	Interpolation and Time Series Analysis in Excel	"Mathematical Ascent"	P.C.M S.D College for women Jalandhar
	Library challenges and remedies	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women Jalandhar
(2013-14)	Energy Conservation: Power life issues in MANET	National conference on Engineering Applications ISBN No. 1-58113-253-0	St. Soldier Institute of Engineering & Technology
(2011-12)	Enhanced fuzzy Adapted distance based non-linear interpolation Technique for zooming grayscale images	International Journal of Computer Science and Tech. Vol. 3 issue 1"with ISSN No. 2229-4333 Page 566-571	

Name of Faculty	Paper Name	Published In	Organized by
	A Survey of image denoising filters	International Journal of Computer Science and Tech. Vol. 3 issue 1" with ISSN No. 2229-4333 Page 505-507	
	Zooming Techniques for digital Images: A survey" in Journal	International Journal of Computer Science and Tech. Vol. 3 issue 1" with ISSN No. 2229-4333 Page 519-523	
	Review on shadow detection and Removal Techniques/Algorithms	International Journal of Computer Science and Tech. Vol. 3 issue 1" ISSN No. 2229-4333 Page 536-541	
Ms. Bharti Arora (2014-15)	An efficient algorithm for accurate computation of pseudo Zernike moments	"Mathematical Ascent"	P.C.M S.D College for women, Jalandhar
	Relevance Ontologies in Academic Digital Libraries	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women, Jalandhar
	Digital Preservation:Long Term Access	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women, Jalandhar
(2013-14)	Software Development Process in Software Engineering	National conference on Engineering Applications ISBN No. 1-58113-253-0	St. Soldier Institute of Engineering & Technology
(2012-13)	Dance with Computer Technology	Nritya Gunjan ISBN NO.978-93-82413-26-4	P.C.M S.D College for women, Jalandhar
(2011-12)	Social Networks in the database: Using graph database	WEBTROVERT 2011 with ISBN No. 978-81-92270-9-6	,,
(2010-11)	Technology with most impact on our social life	National Seminar on – "Societal Impact of Computers	S.D college for women, Gurdaspur
	The Lioness Roar in IT	RWITT 2010	P.C.M S.D College for women, Jalandhar
Mrs. Ravinder Kaur (2014-15)	An impact of E-resources in Library Management	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women, Jalandhar

Name of Faculty	Paper Name	Published In	Organized by
(2012-13)	Computer Aided Design Applications in the Fashion Industry	Journal "Ultra Modern Presage"	,,
	Agile Testing- Software Validation Technique Next Generation testing	Journal "Agile practices"	,,
(2011-12)	Human Rights in Child Labour	Reflections-2011	,,
	Third Wave of Computing-Ubiquitous Computing	National Seminar on "Emerging Trends in Computer Industry" ISBN No. 978-81-92-1380-6-0	Department of Computer Science of PCTE, Ambala
	Next Transformation-Robotics	National Seminar on –" Latest Merging technologies"	Dev Samaj College for women, Ferozepur
	How Social Networking can impact on your Job/Workplace	WEBTROVERT 2011 with ISBN No. 978-81-92270-9-6	P.C.M S.DCollege for women, Jalandhar
	Work life Balance of women Employees	RWITT 2010	,,
Ms Sandhya Kumar (2014-15)	Cloud computing:An impact on library services	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.DCollege for women, Jalandhar
(2013-14)	Neuro Fuzzy System: A combination of artificial Neuro network and fuzzy logic	National conference on Engineering Applications ISBN No. 1-58113-253-0	St. SoldierInstitute of Engineering & Technology
(2012-13)	Agile Testing- Software Validation Technique Next Generation testing	Journal "Agile practices"	P.C.MS.DCollegefor women, Jalandhar
(2011-12)	Human Rights in Child Labour	Reflections-2011	,,
	Third Wave of Computing-Ubiquitous Computing	National Seminar on "Emerging Trends in Computer Industry" ISBN No. 978-81-92-1380-6-0	Department of Computer Science of PCTE, Ambala

Name of Faculty	Paper Name	Published In	Organized by
	Robotics	National Seminar on – "Latest Merging technologies"	Dev Samaj College for women,Ferozepur
	Social Networking Safe guarding or Virusing	WEBTROVERT 2011 ISBN No. 978-81-92270-9-6	P.C.M S.D College for women, Jalandhar
(2010-11)	Indian Economy Strong amid Global Recession	ALMANAC-2011	P.C.M S.D College for women, Jalandhar
	Women in corporate world in India- Balancing Work and Family life	RWITTT-2011	,,
Ms Monika Sharma (2011-12)	Role Of Technology in enhancing the quality of higher education	International Conference	KMV, Jalandhar
	Why do Teenagers Flock to Social Networking Sites- The influence of Networked Publics in Teenage Social Life	Journal- WEBTROVERT 2011 ISBN No. 978-81-92270-9-6	P.C.M S.D College for women, Jalandhar
(2010-11)	Indian Economy Strong amid Global Recession	ALMANAC -2011	,,
	National Policy- Empowering Women in IT	RWITT-2011	P.C.M S.D College for women, Jalandhar
Ms Daminderdeep Kaur (2014-15)	An impact of E-resources in Library Management	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women, Jalandhar
(2013-14)	Neuro Fuzzy System: A combination of artificial neuro network and fuzzy logic	National conference on Engineering Applications ISBN No. 1-58113-253-0	St. Soldier Institute of Engineering & Technology
(2012-13)	Computer Aided Design Applications In the Fashion Industry	Journal "Ultra Modern Presage"	P.C.M S.D College for women, Jalandhar
	Agile Vs Waterfall Model	Latest IT Trends	,,
	Guru Shishya bond is India's gift to world	"Nritya Gunjan" ISBN NO.978-93-82413-26-4	,,

Name of Faculty	Paper Name	Published In	Organized by
Ms. Simpy Kataria (2014-15)	"Survey of fault Tolerant Techniques for heterogeneous Mobile Distributed System "	International Journal of Engineering Research & Technology(IJERT)	
	Library Automation :need,applications,challenges & problems	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women, Jalandhar
	Digital repositories & preservation : responsibilities, need and architecture for reliable digital repositories	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.D College for women, Jalandhar
(2013-14)	Ad hoc Mobile Communication-Its Types and Protocols	National conference on Engineering Applications. ISBN No. 1-58113-253-0	St. Soldier Institute of Engineering & Technology
	Trends in Virtual Private Networks and Its future	,,	,,
	A Distributed Object Model and Fault tolerance issues related with CORBA	,,	,,
	Agile Model Driven Development	"Agile Practices"	P.C.M S.D College for women, Jalandhar
Ms. Payal Gupta (2014-15)	Cloud computing:An impact on library services	"The Digital Archive" with ISBNNo.978-81-929322-9-3	P.C.M S.DCollege for women, Jalandhar
(2012-13)	Agile Vs Waterfall Model	Agile Practices	,,
Ms. Urvashi Pathania (2013-14)	Visualization Tools of Data Structures Algorithms-A Survey	IJSWS, volume -4, issue-2 on feb, 2014	
	Visualization Tool for Tree and Graph Algorithms with Audio Comments	IJSWS, Issue 8, Volume 1, on Mar-May, 2014	

Books with ISBN Number

Name of faculty	Books	Publishers
Mrs Shivani Sharma	E-Commerce ISBN No. 978-81-921971-0-4	G.N Publications
	Introduction to Computers & Information Technology ISBN No. 978-81-921971-1-1	G.N Publications
	Programming in C ISBN No. 978-81-921971-6-6	G.N Publications
Ms. Bharti Arora	Internet applications & scripting languages	Sanmati Publication
	E-Commerce and its Applications	Sanmati Publication
	Programming in C	Sanmati Publication
Ms. Ravinder Kaur	Computer Science	Sanmati Publication
	Computer Applications for Business	Sanmati Publication
Ms. Monika Sharma	A Text Book of Computer Science ISBN No 978-81-907333-9-7	Shree Publications
	Interview Preparation Book	Shree Publications
	Computer Awareness for Competitive Exams ISBN No 978-81-907333-8-0	Shree Publications

14. Areas of consultancy and income generated :

Program	Session	No. Of Students	Income Generated (Rs.)
Software development	2014-15	UG Students-58 PG Students-20	2,60,000 14,000
	2013-14	42	1,89,000
	2012-13	30	1,35,000
Personality Development	2014-15	1) 154 2) 85	41,350 25,600
	2012-13	70	35,000

Short Term Courses in Summer Break: M S Office, Web Designing, Coral Draw/Photoshop, Oracle, programming in C (Income not measured in monetary terms)

Consultancy services offered by the Dept. for Career Orientation & Counselling (Income not measured in monetary terms):

15. Faculty as members in National Committees a) National Committees b) International Committees c) Editorial Board

Mrs. Shivani Sharma

- Member of Faculty of Engineering & Technology in GNDU, Amritsar (2014-2016).
- Member, Editorial Board of Research Journal - RWITT 2010.
- Member, Editorial Board of Research Journal - WEBTROVERT 2011 and Member, Editorial Board of Research Journal - Agile Practices

Ms. Bharti Arora

- Member, Editorial Board of Research Journal - WEBTROVERT 2011
- Member, Editorial Board of Research Journal – Outreach: Refreed Research Journal Of Commerce & Technology.

Ms. Sandhya Kumar

- Member, Editorial Board of Research Journal - WEBTROVERT 2011
- Member, Editorial Board of Research Journal - Agile Practices
- Member, Editorial Board of Research Journal – Outreach: Refreed Research Journal Of Commerce & Technology.

Ms. Jaspreet Kaur

- Member, Editorial Board of Research Journal –Mosaic.

Ms. Daminderdeep

- Member, Editorial Board of Research Journal - Agile **Practices**

16. Student Projects

a) Percentage of students who have done in - house projects including inter departmental/programme. : 100%

b) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories/Industry/other students : 85%

17. Awards / Recognitions received by Faculty and students.

Faculty

Mrs. Shivani Sharma

- Acted as subject expert for conducting interview of computer staff in G.G.S Govt. College Jandiala, in July 2010.

Mrs. Sandhya Kumar

- Received Best Teacher Award presented by CT Group of Institutions ,Jalandhar

Students

- Ms Amritpal Kaur, student of M.Sc (IT) was awarded scholarship for single girl child in 2013-14.
- Students participate in inter college competitions at various levels and won bundle of prizes. Got 10 First Positions, 9 Second positions.4 Third positions and special appreciation prizes too. The details are included in criterion 5.

18. List of eminent academicians and scientists/visitors to the department:

- **Dr. Rajnish Arora**, Vice Chancellor, Punjab Technical University, Jalandhar.
- **Mr. C.L. Kochher,** Regional Director, DAVCMC, Daviet, Jalandhar.
- **Dr. A.L. Sangal,** Registrar, National Institute of Tech., Jalandhar.
- **Dr. Hardeep Singh,** Head, Deptt. Of computer Sci., G.N.D.U, Amritsar.

- **Dr. Afshar Alam**, Head, Deptt. Of computer Sci. Jamia Hamdard Univ. New Delhi.
- **Dr. Maninder Singh,** Associate Prof., HOD. Of Computer Sci. & Engg., Thappar University, Patiala.
- **Mr. Rajesh Kochhar,** Assistant Professor of comp. Sc. & I.T Deptt, DAVIET, Jalandhar.
- **Dr. (Mrs.) Kamlesh Dutta,** Head and Associate Professor Deptt. Of Computer Sci. & Engg. National institute of Technology .Hamirpur, Himachal Pradesh
- **Dr. Suchita Upadhya Bhasin,** Associate Professor, Deptt. Of Computer Sci. & Application, Kurukshetra University Kurukshetra, Haryana
- **Dr. Vikram Singh,** Deptt. Of Computer, Choudhary Devi Lal Uni., Sirsa.
- **Dr. Lalit Sen Sharma,** Deptt. Of computer science, Jammu.
- **Mr. Prikshit,** Trainer from MIE (Making India Employable).
- **Mr. Manish,** Trainer from MIE (Making India Employable).
- **Ms. Paramjeet Kaur,** Trainer from Career Icon.
- **Mr. Varun Dogra,** Assistant Professor in Computer Sc. Deptt of LPU, Jal.
- **Mr. Anand Nayyar,** Assistant Professor in Computer Sc. Deptt of KCL, Jal.
- **Ms. Anchal,** Trainer of NIIT

19. Seminars / Conference / Workshops organized & the source of funding:

a) National b) International

Seminar	National /International	Source Funding
Role of women in Information Technology: Today & Tomorrow	National	UGC
Social Networking Sites - Boon or Bane	National	UGC
Wireless And Mobile Communication And Network.	National	UGC

20. Student profile programme / course wise : Session-2013-14

Name of Course/Program	Applications Received	Selected	Enroll M/F	Pass Percentage
BCA-I	59	59	F	96.49
BCA-II	60	60	F	94.82
BCA-III	48	48	F	100
BA/B.Sc. I	42	42	F	100
BA/B.Sc. II	44	44	F	100
BA/B.Sc. III	29	29	F	100
M.Sc. CSc-IInd Sem	2	2	F	100
M.Sc. IT-IInd Sem	18	18	F	100
M.Sc. Cs IVth Sem	12	12	F	100
M.Sc. IT IVth Sem	17	17	F	76.4
PGDCA	9	9	F	100
+1 Arts	36	36	F	100
+1 Comm.	37	37	F	100
+1 Med.+ Non. Mod.	42	42	F	100
+2 Arts	27	27	F	100
+2 Comm.	38	38	F	100
+2 Med.+ Non. Mod.	30	30	F	100

21. Diversity of Students: 2014-2015: In all course except BCA I 100% Students are from Punjab.

Name of Course	% of Students From Same State	% of students from Other State	% of students from Abroad
BCA –I	95	5	-

22. How many students have cleared national and State competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services, etc.

- Gurpreet Kaur, student of M.Sc Computer Science cleared UGC-NET in June 2012.
- Kamal Attar student of M.Sc Computer Science has been selected as Assistant Manager in Central Bank of India in 2013.
- Neha of BCA has been selected as PO in SBI Bank in 2010.
- Harsimranpreet, Student of PGDCA cleared Competitive exam of Sub Inspector in 2014.
- 13 students have been selected in different companies /banks/institutions

23. Student Progression:

Student Progression	**Against % enrolled**
UG to PG	79%
Employed • Campus Selection • Other than campus recruitment	- 23% 55%

24. Details of Infrastructural facilities

- **Library** Books – 1477, Journals – 6

- **Internet facilities for staff and Students: Yes**

1) A dedicated Leased Line of 3 Mbps running across the IT block.
2) IT Block is fully networked with latest CAT -6 wiring and latest D-Link Switches

- **Class rooms with ICT facility:** 8 Well equipped laboratories with more than 150 computers,latest hardware, software and latest accessories and one computer centre. The detailed list has been included in criterion 4.There is also provision of a smart class room.

24 Number of students receiving financial assistance from college, university, government or other Agencies.

Students are given liberal fee concession, freeships and scholarships as per norms.

25. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

- Hardware Workshop by Mr. Manish to improve the hardware skills and understandingof students on March,2015
- 3 months Personality Development Program & complementary Flash class by Dreamweavers Pvt Ltd, Jalandhar for students of UG classes from 15 Jan to 15 April 2015.
- 3 months Industrial Training & Project classes by NIIT, Jalandhar for students of PG classes from 16 Jan to 16 April 2015.
- 2 day Mock Interview session by Dreamweaver Pvt. Ltd., Jalandhar to improve the interview skills of students on 11-12 March 2015.
- Personality Development session of one month by Ms. Misha Sharma and Ms. Arti, Head operator and Counselling Head, MAC Tutorials Pvt. Ltd. Jalandhar in 2014-15.
- Introductory Coaching Classes for preparation of Civil Services in 2014.
- Special lecture on Networking by Mr. Anand Nayyar**,** Assistant Professor, Deptt. Of Computer Sci, KCL, Jalandhar in session 2013-14.
- Special lecture cum workshop on Object Oriented Programming by Mr. Varun Dogra, Assistant Professor, Deptt. Of Computer Sci. & Application, LPU in session 2013-14.
- Workshop on Personality development by Ms. Paramjeet, Knowledge Icon, Dreamweaver. Jalandhar. In 2012.
- 5 days Workshop in Collaboration with Art of Living by Mr Vivek in 2012.
- 2 days workshop on Yoga to enhance the physical and positive energy of students by Mr. Shwetank in 2014.

26. Teaching methods adopted to improve student learning.

The department uses different interactive methods to improve the way of teaching such as- using digital interactive boards, giving assignments and projects, using PowerPoint presentation transparencies and give practical training regarding latest technologies.

- Teaching Plans have been framed to make the classes managed and focused.
- A community Page “I.TECH group” is created on Face book to make the data available to students anywhere anytime related to curriculum, department and activities.
- A class wise mailing group of students has been created to share the information online.

- The department conducts interactive sessions, quiz, group discussion, debates and interclass seminars on latest topics and organizes Study/Industrial tours
- Postgraduate students of the department also attend U.G.C sponsored workshops and seminars organized by college.
- Short tests are given regularly during classes to prepare the students for final exams.
- Seminar and extension lectures are arranged to improve their proficiency employment Skill.
- One assignment in project based learning is compulsory for each student.
- The main focus is on self-study and independent learning.

27. Participation in Institutional Social Responsibility (ISR) and Extension activities.

Computer science & IT students are members of the following clubs and participated in various activities like Blood donation camps, NSS camps, NCC camps, celebration of Independence Day, Teachers Day and other extension activities.

28. SWOC analysis of the Department and future plans

Strengths

- Young and dynamic faculty conducive for healthy academic environment.
- Innovative Teaching/Learning methods
- Emphasis on practical oriented methodology and Project work.
- Well equipped computer labs.

Opportunities

- Lots of industry/Employability Opportunities in IT Sector, Banking / Insurance/Securities Sector, Hospital Management , Front Office, Public sector Companies and Teaching

Weaknesses

- Due to policy of Punjab Govt., permanent recruitment is not being made.

Challenges

- Highly Dynamic Field

Future Plans

- Upgradation of IT infrastructure
- Stress Management Cell
- Blogs for students
- Job Oriented Certified Courses
- Foreign Collaborations.
- Active engagement in research work.
- Arranging Placement activities, Industrial Trips and Personality development and training programmes.

EVALUATIVE REPORT OF THE DEPARTMENT OF PSYCHOLOGY

1. Name of the Department : Psychology
2. Year of Establishment : 2002
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : **UG**
   B.A. Semester I to Semester VI
   Senior Secondary Certificate
4. Number of Teaching posts

	Sanctioned	**Filled**
Assistant Professor	-	1

5. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D/M.Phil etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of Experience**	**No. of Ph.D. Students guided for the last 4 years**
Ms. Paramjeet Kaur	P.G in Psychology NET Qualified	Assistant Professor	Clinical Psychology, General Psychology	1.5 Yr	-

6. List of senior visiting faculty : Nil

7. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

   B.A – 100%

8. Student-Teacher Ratio (programme wise) : UG – 7:1
   SSC II – 7:1

9. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

10. Qualification of teaching faculty with D.Sc/Ph.D/M.Phil/P.G : PG 1 NET Qualified

11. Publications

a) Publication per faculty : 01

Name	Topic	Seminar	Journal	Period	Institution
Paramjit Kaur	Library Automation 'Boon or Bane'	UGC Sponsored	The Digital Archive ISBN No. 978-81-929322-9-3	Feb 04' 2015	PCM S.D. College for Women, Jalandhar

b) Number of papers published in peer reviewed journals (national/international) by faculty and students: Nil

12. Areas of consultancy and income generated.

- Stress management counselling
- Admission counselling
- Free consultancy services are provided to the students. It helps the students in resolving the personal & emotional issues.

13. Student projects

a) Percentage of students who have done in - house projects including inter departmental/programme. : 100% as per syllabus

14. Awards/Recognitions received by faculty and students:

In the function 'Felicitations' held every year students securing top positions are awarded shields.

15. Student profile programme/course wise: 2013-2014

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.A. I (Semester I)	05	05		F	100%
B.A. I (Semester II)	04	04		F	75%
B.A. II (Semester III)	08	08		F	100%
B.A. II (Semester IV)	08	08		F	100%
SSC I	04	04		F	100%
SSC II	06	06		F	100%

16. Diversity of Students: Session 2014-2015

Name of the Course	Students from the same State	Students from other States	% of students from abroad
UG	100%	-	-
SSC I & II	100%	-	-

17. Student progression

Student Progression	Against % enrolled
UG to PG	15%

18. Details of Infrastructural facilities

a) Library : 174 Books, 1 Journal
College Library

b) Internet facilities for Staff & Students : College Campus

c) Class rooms with ICT facility : -

d) Laboratories : A well equipped laboratory with required apparatus

19. Number of students receiving financial assistance from College, University, Government or other agencies.

The college gives financial assistance to needy & meritorious students as per norms.

20. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

- The department is dedicated to achieve excellence in studies as well as in overall personality development of the students and to achieve this group discussion, paper presentation, practicals, assignments, class tests are conducted. Students also participate in the seminars organized by other institutions.

21. Teaching methods adopted to improve student learning

- Special measures are taken to improve the performance of weak students.
- Weekly tests are held for revision.
- Bright students are given extra study material.
- Syllabus is divided and planned.
- Results are discussed with the Principal.
- Presentations are given to improve understanding.

22. Participation in Institutional Social Responsibility (ISR) and Extension activities

a) Stress management counselling.
b) Duties during college functions.
c) Motivating students to participate in extension activities.
d) Students also take part in the NSS & NCC activities conducted by the college units.

23. SWOC analysis of the department and future plans

Strength

- Good academic results

- All round development of the students' and dealing with emotional and personal problems by regular counselling.
- College Psychology laboratory is well equipped with the required apparatus.
- Availability of Latest books and journals.

Weakness

- Lack of permanent faculty due to government policy.

Opportunities

- Admission counselling
- Increasing placement opportunities
- Attracting more students to opt for this subject

Challenges

- To increase the strength of the department is a big challenge.
- Upgrading the existing laboratory.

Future Plans

- To inspire and encourage the study of psychology.
- To increase the no. of students in the department.
- To organize seminars and workshops.
- To introduce new teaching techniques.
- To send students to various psychiatric hospitals for internship.

EVALUATIVE REPORT OF THE DEPARTMENT OF MATHEMATICS

1. Name of the Department : Department of Mathematics
2. Year of Establishment : July 1974
3. Names of Programmes/courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc.) : B.Sc. (Non Medical)
   B.Sc. (Computer Science)
   B. Sc. (Economics)/B.A.
   B.C.A.
   Senior Secondary Certificate
4. Names of Interdisciplinary courses and the department/units involved :

Courses	**Departments Involved**
B.Sc. (Non Medical)	Physics, Chemistry, English, Punjabi
B.Sc. (Comp. Sc.)	Physics, Computer Science, English, Punjabi
B.Sc. (Economics)	Economics, Computer Science, English, Punjabi
B.A.	As per combination of the subjects
B.C.A. and M.Sc. (Comp. Sc.)	Computer Science

5. Number of Teaching posts

	Sanctioned	**Filled**
Associate Professor	2	1
Assistant Professor		3

6. Faculty Profile with Name, Qualification, Designation, Specialization, (D.Sc./D.Litt./Ph.D/M.Phil etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D Students guided for last 4 years
Mrs. Neera Seth	M.A., M.Phil (Mathematics) (Gold Medalist)	Associate Professor	Real Analysis, Advanced Calculus, Linear Algebra	36 Years & 8 months (Retired on 08-10-2014)	-
Ms. Pooja Sonik	M.Sc., M.Phil (Mathematics)	Assistant Professor	Statistics, Mechanics, Geometry	8 Sessions	-
Ms. Shruti	M.Sc. (Mathematics)	Assistant Professor	Algebra, Numerical Analysis, Differential Equations	1 Session & 4 months	-
Mrs. Manisha	M.Sc (Mathematics)	Assistant Professor	Discrete Mathematics, Number Theory, Complex Anlaysis	4 Sessions	-

7. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty.

Courses	%ge of Lectures by Temporary Faculty
B.A./B.Sc. III	63.8%
B.A./B.Sc. Sem. IV	47.9 %
B.A./B.Sc. Sem III	31.4%
B.A./B.Sc. Sem II	48.9%
B.A./B.Sc. (Eco.) Sem II (QT)	100 %
B.A./B.Sc. Sem I	65.4%
B.A./B.Sc. (Eco.) Sem I (QT), B.C.A. Sem IIand Sem I	100 %
M.Sc. (C.Sc.) Sem I	100%
B.A/B.Sc. Eco/C.Sc./Sem III (Numerical Methods & Statistical Techniques)	100%

8. Student- Teacher Ratio (programme wise): 2013-14

Courses	Ratio
B.A/B.Sc. (Eco)/B.Sc. (C.Sc.)/B.Sc. (Non Med) Sem I, Sem III & Sem V	49:1
B.Sc. (Eco) Sem I, Sem III (QT)	8:1
M.Sc. (C.Sc.) Sem I	4:1
BCA Sem I	45:1
BA/B.Sc. (Eco)/B.Sc. (C.Sc.) Sem III (Numerical Methods and Statistical Technique)	37:1
SSC II (Non Med & Arts)	20:1
SSC I (Non Med & Arts)	24:1

9. Number of academic support staff Sanctioned and filled : There is a provision of Smart Class room for the department. One (technical) Lab Attendant is available as per requirement.

10. Qualification of teaching faculty : M.Phil-2,M.Sc.-2

11. Number of faculty with ongoing Projects from a) National b) International funding agencies and grants received : Nil

12. Departmental projects funded by DST FIST, UGC, DBT, ICSSR etc and total grants received.

Project	Topic	Funded by	Total Grant received
Minor Research Project	'Intuitionistic Fuzzy Compactness and Connectedness on Intuitionistic Topological Space (IFTS)' on 23.12.2011 (Two Years)	UGC	Rs. One Lac
National Seminar	'Application of Advanced Mathematics to Business Management and Financial Sectors and Emerging areas of Research' on 27-09-2014	UGC	Rs. 1,20,000/-

13. Publications:

Publications per Faculty since 2011

Faculty of the Department is alert to the latest demands of Modern Education System and tries to develop its academic Capabilities and enhance its knowledge by Publishing/Presenting Papers on Mathematics as well as allied subjects.

Name	Topic of Paper	Workshops / Conferences / Seminars	Published in Publication/ Journal	Period	Institution
Mrs. Neera Seth	‘ Application of Advanced Mathematics to Business Management and Financial Sectors and Emerging areas of Research’	UGC Sponsored National Seminar	Book ‘Mathematical Ascent’ ISBN 978-9-38308-411-1	Sept. 27,2014	PCM S.D. College for Women, Jalandhar
	‘Advantages and Challenges of Industry of Punjab’	ICSSR Sponsored National Seminar	‘Economic Surge-2014’ ISBN-978-9-38308-406-7	March 27, 2014	PCM S.D. College for Women, Jalandhar
	‘Specific Use of Mathematics in Specialized Medical Treatment’	UGC Sponsored National Seminar	‘Advanced Mathematics : Its Implications in Modern Era’	Feb. 25 2012	R.R. Bawa D.A.V. College for Girls, Batala
	‘High Interest Rates and Impact on Manufacturing Sector’		‘ALMANAC 2012’ ISBN-978-8-17072-136-9	2012	PCM S.D. College for Women, Jalandhar
	‘Economic Reforms in India-Need for Attention Towards Social Sector’	UGC Sponsored National Seminar	’Economic Surge’-2011 ISBN-978-8-19227-070-8	Nov. 12 2011	”
Ms. Pooja Sonik	‘Demand Forecasting : An Essential Ingredient of Corporate Planning’	UGC Sponsored National Seminar	‘Mathematical Ascent’ ISBN 978-9-38308-411-1	Sept. 27,2014	PCM S.D. College for Women, Jalandhar

Name	Topic of Paper	Workshops / Conferences / Seminars	Published in Publication/ Journal	Period	Institution
	'Specific Use of Mathematics in Specialized Medical Treatment'	UGC Sponsored National Seminar	'Advanced Mathematics : Its Implications in Modern Era'	Feb. 25 2012	R.R. Bawa D.A.V. College for Girls, Batala
	Paper on High Interest rates and Impact on Measuring Sector'		'ALMANAC 2012' ISBN- 978-8-17072-136-9	2012	PCM S.D. College for Women, Jalandhar
Ms. Shruti	'Application of Estimation Theory in Business Statistics'	UGC Sponsored National Seminar	'Mathematical Ascent' ISBN- 978-9-38308-411-1	Sept. 27,2014	PCM S.D. College for Women, Jalandhar
Mrs. Manisha	'Stochastic Differential Equation exists uniquely as a tool in Financial Sector'	UGC Sponsored National Seminar	'Mathematical Ascent' ISBN- 978-9-38308-411-1	Sept. 27,2014	PCM S.D. College for Women, Jalandhar
	'Application of Operation Research in Industry'	UGC Sponsored National Seminar	'Advanced Mathematics : Its Implications in Modern Era'	Feb. 25 2012	R.R. Bawa D.A.V. College for Girls, Batala
Mrs. Anita	Paper on 'Economic Reforms in India-Need for Attention Towards Social Sector'	UGC Sponsored National Seminar	'Economic- Surge'- 2011 ISBN- 978-8-19227-070-8	Nov.12 2011	PCM S.D. College for Women, Jalandhar
	Paper on 'Pharmacy Educators and E-Professionalisms'	UGC Sponsored National Seminar on 'Social Networking Sites- Boon or Bane'	'WEBTROVERT'- 2011 ISBN-978-81-92270-9-6	Oct. 17 2011	,,

b) Books & Journals published by the department.

Title/Name of Faculty	ISBN	No. of Paper Published/ Publication
Mathematical Ascent/ Department of Mathematics	978-9-38308-411-1	33
Discrete Mathematics/ Mrs. Anita	978-81-7072-129-1	ABS Publication, Jalandhar

14. Areas of consultancy and income generated

All the Members of Faculty of Mathematics Department are engaged in Free Consultancy in the following spheres-

- Faculty visits School Campuses and shows Albums and DVDs of activities of Department. Such colourful display of Mathematics makes them confident about selecting Mathematics as a subject.
- The department conducts free Pre coaching classes for students.

Some students are slow learners. Teachers console them, inspire them and assist them, during Zero Periods, Free Periods and Sunday.

A) Faculty as members in (a) National Committees (b) International Committees (c) Editorial Boards.

Mrs. Neera Seth

- Life Member of Indian Society of Information Theory and Applications (ISITA)
- Member Board of Studies in Mathematics, G.N.D.University, Amritsar from 1.7.2006 to 30.6.2008.
- Member Faculty of Sciences, G.N.D.University, Amritsar from 1.7.2004 to 30.6.2006 and from 1.7.2008 to 30.6.2010.
- Life Member, Shree Baba Harballabh Sangeet Maha Sabaha and Member Bharat Vikas Parishad.
- Mrs.Neera Seth- Member, Editorial/Advisory Board of Journals 'Economic Surge' 2014 (ISBN-978-9-38308-406-7) and 'Economic Surge' 2011 (ISBN-978-8-19227-070-8).
- Mrs.Neera Seth- Member, Editorial Board of College Prospectus.
- Ms Pooja Sonik- Member, Editorial Board of Book 'Mathematical Ascent' (ISBN -9-789383-084111)
- Ms Shruti -Member, Editorial Board of Book 'Mathematical Ascent' (ISBN -9-789383-084111)
- Mrs. Manisha- Member, Editorial Board of Book 'Mathematical Ascent' (ISBN -9-789383-084111)

15. Student Projects

Percentage of students who have done in house projects including inter departmental Programme	25%
Percentage of students placed for projects in Organizations outside the institution i.e. in Reseach laboratories/Industry/other agencies	-

16. Awards/Recognitions received by faculty and students

Award received by Faculty

- Mrs. Neera Seth, Associate Professor in Mathematics, was appointed Member of the Academic Council by Vice Chancellor, , G.N.D U University, Amritsar
- Mrs. Neera Seth, Associate Professor in Mathematics, was appointed Subject Expert in Mathematics nominated by Vice Chancellor, G.N.D U University, Amritsar for Interview of Assistant Professor in Mathematics
- Ms. Geetanjali Arora – An outstanding Alumnus of this Department was invited by Government of India to witness Republic Day Parade 2013 from the Prime Minister's Box at Rajpath.
- Ms. Pooja Sonik, Assistant Professor in Mathematics won 'Young Scientist Award' given by Balbir Singh Centre for Sciences, Layallpur Khalsa College, Jalandhar on 31.03.2012 for her Paper on'Application of t-test in Measuring Effectiveness of Specific Orthopaedic Treatment'

Awards received by students

- Ms.Surabhi Midha- An outstanding Alumnus of Department was adjudged 'Best Student' by Tata Consultancy Services Limited for the year 2011-2012. She was one of the All India 100 students selected for the same.
- Aditi Sharma- B.Sc. (Non Med) Sem IV won 1st Prize in Poster Making in Mathematics.
- Students of Department of Mathematics won 1st Prize in Choreography 'Every Child is Special'.

List of eminent academicians and scientists/visitors to the department

The Members of the faculty interacted with eminent Scholars of Various Institutes and Universities of India on UGC Sponsored One Day National Seminar

Name of Academicians	University/Institute
Dr. T.D.Narang	G.N.D.U, Amritsar
Dr. B.K.Dass	Delhi University
Dr. Pammy Manchanda	G.N.D.U, Amritsar
Dr. Loveleen Grover	G.N.D.U, Amritsar
Dr. Madhu Jain	Indian Institute of Technology, Roorkee
Dr. J.N. Sharma	National Institute of Technology, Hamirpur
Ms. Noore Zahra	Sharda University, Noida

Resource Persons for Guest Lectures

Mr. Rohit(Mohan Institute of Mathematics, Ludhiana)
Mrs. Rupneet Kaur(Mohan Institute of Mathematics, Ludhiana)

19. Seminars/Conference/Workshops organized & the source of funding

a) National

b) International

Session	National Seminar	Funded from
2014-15	Application of Advanced Mathematics to Business Management and Financial Sectors and Emerging areas of Research	UGC, New Delhi worth Rs. 1,20,000/-

20. Student profile programme / course wise:

2013-2014

Name of the Course/ programme	Applications received	Selected	Enrolled	Female	Pass %age
B.A/B.Sc.(Eco)/B.Sc.(C.Sc.) B.Sc. (Non Med) part III	34	34	34	F	97%
B.A/B.Sc. (Eco)/B.Sc.(C.Sc.)/B.Sc. (Non Med) Sem IV	61	61	61	F	96.7%

Name of the Course/ programme	Applications received	Selected	Enrolled	Female	Pass %age
B.A./B.Sc. (Eco)/B.Sc. (C.Sc.)/B.Sc. (Non Med) Sem III	64	64	64	F	83.6%
B.Sc. (Eco)/B.Sc.(C.Sc.)/B.Sc.(Non Med) Sem III	38	38	38	F	94.6%
B.Sc. (Eco)/B.Sc.(C.Sc.)/B.Sc. (Non Med) Sem I	38	38	38	F	94.7%
BCA Sem II	58	58	58	F	70.9%
BCA Sem I	61	61	61	F	84.2%
M.Sc. (C.Sc.) Sem I	02	02	02	F	100%
B.A./B.Sc.(Eco)/B.Sc.(C.Sc.) Sem III Numerical Methods & Statistical Techniques	45	45	45	F	88.1%
B.Sc. (Eco) Sem II QT	05	05	05	F	100%
B.Sc. (Eco) Sem I QT	05	05	05	F	60%
SSC II (Non Med & Arts)	26	26	26	F	92.3%
SSC I (Non Med & Arts)	26	26	26	F	100%

21. Diversity of Students: 2013-2014

Name of the Course	% of Students from the same State	% of Students from the other State	% of Students abroad
B.Sc. (Non Medical) / B.Sc. (Comp.Sc.) / B.Sc. (Eco.) / B.A. / B.C.A / M.Sc. (Comp.Sc.)	95 %	5 %	–
SSC I & II	100%		

22. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense services, etc. : Nil

23. Student progression

Student Progression	Against % enrolled
UG to PG	80 %
PG to M.Phil.	5 %
PG to Ph.D.	1 %
Employed Campus Selection Other than campus recruitment	1 % 25 %
Entrepreneurship / Self Employment	1 %

24. Details of Infrastructural facilities

a) Library : 3547 Books & 6 Magazines
College Library :

b) Internet facilities for Staff and Students: yes, in the campus

c) Class Rooms with ICT facility : One smart class room

d) Laboratories :

25. Details on Students enrichment programmes (Special lectures/workshops/seminar) with external experts.

Seminar- UGC Sponsored One Day National Seminar on "Application of Advanced Mathematics to Business Management and Financial Sectors and Emerging Areas of Research" was organized on 27.09.2014.

S. Ramanujan Society of Department of Mathematics organizes activities to sensitize the students about cross cutting issues. Some of these activities are enlisted below:

- In 2013-14 on 14.08.2013, Choreography on ' Get High on Life, not on Drugs' and ' Be Aware of the Fraudulent NRI Marriage' was presented by the students.
- In 2012-13 on 04.08.2012, Choreography on 'Stand United against Terrorism' was presented by Students of Mathematics. 'Medley of Folk Songs' was presented and students enjoyed the mood, variety and enthusiasm of Punjabi Culture

- In 2011-2012 on 29.10.2011, a Medley of Patriotic Songs I Love My India was presented.
- In 2010-11 on 23.10.2010, Choreography on 'Birth of a Girl Child' was presented.In 2009-10 on 22.09.2009 'Competition of Group dances' based on Punjabi Folk was organized.

2013-14

- Educational Trip to Virasat-e- Khalsa, Sri Anandpur Sahib on 04.08.2013
- 'Competition of Modern Teaching of Mathematics was organized. 16 Teams comprising 32 students participated in it.
- Be Aware of the Fraudulent NRI Marriage.

2012-2013

- 143 Top Merit Students of Mathematics of last five years securing 80% or more marks in Mathematics were honoured. Three outstanding Alumni and two Members of Faculty were also honoured.
- Quiz Competition and 'Presentation of Projects of Mathematics' were organized.
- A Twintalk in Nukkarh Style was presented on 'The Great Indian Mathematician S. Ramanujan.
- 'Mathematics Glorified' based on quotes from famous Mathematicians and Scientists was presented.

2011-2012

- Competition of 'Paper Presentation of Mathematics' was organized. 27 Teams comprising 54 students participated.
- On 17.05.2012, An Educational Trip to 'Bhai Gurdas Central Library' G.N.D. University, Amritsar, famous historic place 'Jallianwala Bagh' and great religious place 'Shri Darbar Sahib Gurudwara' was organized.

26. Teaching methods adopted to improve student learning.

Teachers use Lecture method of Teaching in a systematic and comprehensive way. Students solve Exercises as part of their Home Assignments. Their difficulties are handled in classes and in extra classes. Extra points or remarks are added at various stages of teaching. This simplifies any tough topic and students are able to comprehend the same. Categories of Students as Top, Mediocre and weak are madeand they are guided properly. Prizes are given to students during Prize Distribution Function and Felicitation Innovative Methods of Teaching are adopted and teachers regularly update their knowledge.

27. Participation in Institutional Social Responsibility (ISR) and Extension activities :

Participation in Health Camps, Stress Management, Tree Plantation Drive, Blood Donation Camp, Yoga Camp etc. organized by NSS, NCC and Youth Club.

28. SWOC analysis of the department and Future plans

Strengths

- Qualified, highly dedicated faculty
- Good academic results
- Organize various competitions
- Guidance, motivation and support from Principal

Weaknesses

- Non availability of Post Graduate Course in Mathematics in the college.

Opportunities

- In spite of Post Graduation and other courses in nearby colleges, students come to our college due to our work culture. We can imbibe good mathematical skills among students so that they become good mathematicians
- Increasing Placement Opportunities

Challenges

- To remove the mathematics phobia among the students
- To create professional opportunities in the study of Mathematics
- To increase the strength of department

Future Plans

- Putting up a point in the University Bodies for the improvement of syllabi.
- To organize National Conference/ Workshops/ Seminars

EVALUATIVE REPORT OF THE DEPARTMENT OF PHYSICS

1. Name of the Department : Physics
2. Year of Establishment : 2005
3. Names of Programmes/courses Offered (U.G., P.G., M.Phil, Ph.D, Integrated Masters Integrated Ph.D, etc. : **UG**
   B.Sc. (Non Medical) I, II, III
   B.Sc. (Computer Science) I, II, III
   Senior Secondary Certificate
4. Names of the Interdisciplinary courses and the department/units involved :

Course	Departments Involved
B.Sc. (Non Medical)	Chemistry, Mathematics, Punjabi, English
B.Sc. (Computer Science)	Computer, Mathematics, Punjabi, English

5. Number of Teaching Posts

	Sanctioned	Filled
Assistant Professor	-	2

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil etc)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Deepti	M.Sc. (Physics), B.Ed	Assistant Professor	Nuclear Physics	3	-
Ms. Alpa Pahwa	M.Sc. (Physics), B.Ed	Assistant Professor	Nuclear Physics	2	-

7. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty.

100%

8. Student –Teacher Ratio (programme wise) : UG - 30:1
SSC I & II - 31: 1

9. Number of academic support staff (technical) and administrative staff Sanctioned and filled. 2

10. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. : M.Sc.-2

11. Departmental projects funded by DSTFIST, UGC, DBT, ICSSR, etc. and total grants received.

- UGC sanctioned a grant of Rs. 2 Lac for purchase of Equipments

12. Publications

Name	Topic	Journal	Institution
Ms. Deepti	' Air Pollution- Causes, Effects and Control Measures	Reflection 2015 ISBN No. 978-81-92202020-0-2	PCM S.D. College for Women, Jalandhar

13. Areas of consultancy and income generated

The Department provides useful consultancy and gratuitions guidance for individual and social development and no revenue is generated from the same

14. Student Projects

a) Percentage of students who have done in – house projects including inter departmental / programme. : 100 % as per the syllabus

15. Awards / Recognitions received by Faculty and students.

- In the function 'Felicitations' held every year, students securing top positions are awarded shields.
- Miss Alpa (Assistant Professor) awarded with Gold Medal for 1st position in M.Sc. Physics by Guru Nanak Dev University in Year 2013.

16. Student profile programme / course wise : Session **2013 -2014**

Name of the Course / Programme	Applications received	Selected	Enrolled Female	Pass Percentage
B.Sc. (Non Med) % Comp sci.)1st sem	17	17	17	82 %
B.Sc. (Non Med) % Comp sci.) 2nd sem	17	17	17	75 %
B.Sc. (Non Med) % Comp sci.) 3rd Sem	39	39	39	100 %
B.Sc. (Non Med) % Comp sci.) 4th Sem	39	39	39	100 %
B.Sc. (Non Med) % Comp sci.) IIIrd Year	21	21	21	100 %
SSC I	42	42	42	100%
SSC II	31	31	31	100%

17. Diversity of Students : Session **2014-15**

Name of the Course	Students from the same State	Students from other states	% of students from students
B.Sc. (Non Med & Comp Sci.) 1st Sem	99 %	1 %	-
B.Sc.(Non Med & Comp Sci.) 3rd Sem	100 %	-	-
B.Sc. (Non Med & Comp Sci.) 5th Sem	100 %	-	-
SSC I & II	100%	-	-

18. Student Progression :

Student Progression	Against % enrolled
UG to PG	26

19. Details of Infrastructural facilities

a) Library : Books – 206, Journals & Periodicals – 3

b) Internet facilities for staff & Students : Internet facility available in the campus.

c) Class rooms with ICT facility : Available in the College

d) Laboratories : 2 Well – equipped Laboratories in the college along with dark room for U.G. students

20. Number of students receiving financial assistance from college, university, government or other agencies.

The college gives financial assistance to needy and meritorious students as per norms.

21. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

The department is dedicated to achieve excellence in studies as well as in overall personality development of the students. To achieve these objectives Group Discussions, Paper Presentations, Project work, Practicals, Assignments, class tests are conducted.

22. Teaching methods adopted to improve student learning

1. Special measures are taken to improve the performance of weak students
2. Weekly tests are held for revision
3. Bright students are given extra study material
4. Syllabus is divided and planned.
5. Presentations are given to improve the knowledge
6. Use of Model, chart, Smart Board, Multimedia Projector, Internet.

23. Participation in Institutional Social Responsibility (ISR) and Extension activities :

Students and faculty of the Department actively participate in social responsibility and extension activities organised by NSS, NCC, Youth club. Their contribution in Tree Planation Drives, Blood Donation Camps, Drug – de – addiction campaign is highly commendable

24. SWOC analysis of the Department and future plans

Strengths

- Good academic results

- All round development of the students
- Latest Books and Journals
- Guidance, motivation and support from Principal

Weaknesses

- Lack of permanent faculty due to Govt. Policy.

Opportunities

- Increasing Placement Opportunities

Challenges

- To increase the strength of the department is a big challenge.
- The laboratory needs to be upgraded.

EVALUATION REPORT OF THE DEPARTMENT OF CHEMISTRY

1. Name of the Department : Chemistry
2. Year of Establishment : 2011
3. Names of Programmes/courses Offered (U.G., P.G., M.Phil, Ph.D, Integrated Masters Integrated Ph.D, etc. : **UG** B.Sc. I, II, III
   Add on Certificate Course in Leather, Processing Technollogy
   Senior Secondary Certificate
4. Number of Teaching Posts

	Sanctioned	**Filled**
Assistant Professors	-	2

5. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of years of Experience**	**No. of Ph.D. Students guided**
Mrs. Anuradha	M.Sc. (Chemistry) UGC-Net	Assistant Professor		6	–
Ms. Savneet Kaur	M.Sc. (Chemistry) UGC-Net	Assistant Professor		2½	–

6. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty. : 100 %
7. Student –Teacher Ratio (programme wise) : UG - 20: 1
8. Number of academic support staff (technical) and administrative staff; Sanctioned and filled. : 1

9. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. : PG--2

10. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. : **02**
1) Mrs. Anuradha – Persuing Ph.D in Nano structure and Nanocharacterization
2) Ms. Savneet Kaur- Persuing Ph.D in Polymer Chemistry

11. Student Projects
a) Percentage of students who have done in – house projects including inter departmental / programme. : 100%

12. Publications by Faculty

Name	Topic	Journal	Institution
Mrs. Anuradha	Role of ERP in Industrial Growth of Punjab	Economic Surge ISBN: 978-93-83084067	PCM S.D. College for Women, Jalandhar

13. Awards / Recognitions received by Faculty and students. : Mrs. Anuradha awarded Gold Medal in M.Sc. Chemistry by GNDU
Ms. Ramandeep Kaur (B.Sc. Non-Medical) was placed in University Merit List for the session 2011-12.

14. Student profile programme /course wise :

Session **2013 – 14**

Name of the Course / Programme	Selected	Enrolled	Pass Percentage
B. Sc I	10	F	90 %
B. Sc II	26	F	100 %
B. Sc III	09	F	100 %
SSC I	42	F	100%
SSC II	31	F	100%
Certificate Course in Leather Technology	09	F	100%

15. Diversity of Students :

Session **2014-15**

Name of the Course	Students from the same State	Students from other states	% of students from abroad
UG	100%	–	–
SSC I & II	100%	–	–

16. Student Progression :

Student Progression	Against % enrolled
UG to PG	30

17. Details of Infrastructural facilities

a) Library : 144 Books, 08 Journals & Periodicals.
College Library :
b) Internet facilities for staff & Students : Internet facility in the campus
c) Class rooms with ICT facility : Available in the College
d) Laboratories : A well equipped laboratory with required apparatus

18. Number of students receiving financial assistance from college, university, government or other agencies. : As per norms

19. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

Group Discussions, Paper Presentations, Project work, Practicals, Assignments, Class Tests.

Department aims at inculcating civic responsibility among students and to broaden their outlook and spread a global vision.

Topics from the syllabus and on Current Issues are given to the students to deliver a scientific speech so as to make them self learner.

An industrial visit was organized to leather complex Jalandhar so as to provide practical knowledge and to provide industrial exposure to the students.

Students participated in Science Fest held at DAV College Jalandhar at Doaba College Jalandhar where the students presented posters, participated in Science quiz, scientific speaking, power point presentation competitions.

20. Teaching methods adopted to improve student learning

1. Special measures are taken to improve the performance of weak students.
2. Weekly tests are held for revision
3. Bright students are given extra study material
4. Syllabus is divided and planned
5. Interaction with the faculty members of their departments
6. Presentations are given to improve the knowledge

21. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students participate in extension activities conducted in the college.

22. SWOC analysis of the Department and future plans

Strength

- Counselling
- Learner Friendly Atmosphere
- Availability of Latest Books & Journals

Opportunities

- Admission counselling
- Increasing Placement opportunities

Challenges

- To increase the strength of the department is a big challenge
- Upgrading the existing Laboratory

Future Plans

- To increase the use of computers in Theoretical & Practical aspects of the subject
- To increase the number of students in the department
- To organize Seminars and workshops
- To introduce new teaching techniques

EVALUATIVE REPORT OF THE DEPARTMENT OF MUSIC

1. Name of the Department : Music (Instrumental & Vocal)
2. Year of Establishment : 1974
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : B.A. (Music Vocal)
   B.A. (Music Instrumental)
   Senior Secondary Certificate in both M (I) and M (V)
4. Number of Teaching posts

	Sanctioned		Filled	
Assistant Professor	Vocal 1	Inst 2	Vocal 1	Inst 1

5. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D/M.Phil etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Seema Chadha	M.A., M.Phil	Assistant Professor	Classical Vocal	18	-
Mrs. Vandana	M.A.	Assistant Professor	Classical Instrumental	2.5	-

6. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 100%
7. Student-Teacher Ratio (programme wise) : UG (Vocal) 13:1 SSC I & II 2:1
   UG (Instrumental) 12:1 SSC I & II 3:1
8. Number of academic support staff (technical) and administrative staff; Sanctioned and filled : 02

9. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG : M.Phil 1 PG 1

10. Publications :

a) Publications per faculty:

Name	Topic	Journal	Institution
Mrs. Vandana	Tradition, Creativity and Innovation in Indian Classical Music-Instrumental	In Press	HMV College, Jalandhar

11. Areas of consultancy and income generated: Hobby classes

12. Faculty as members in National Committees: Nil

13. Student projects
Percentage of students who have done in - house projects including inter departmental/programme. : 100%

14. Awards/Recognitions received by faculty and students:

Faculty

- Mrs. Seema Chadha participated in International World Theater Day Celebration. She was felicitated by DAV Institution Bombay for background music.
- Award of honour on International Women Day by Bhartiya Nritya Sangeet Kala Kendra on 8 March' 2014 at Jalandhar.

Students

- Ms. Avtar Kaur, a student of BA Part III has made us proud. She won gold medal for outstanding performance in university examinations. She has also been honoured for her outstanding performance in Sitarvadan and classical (vocal).
- Ms. Avtar Kaur won first prize in Baba Harivallabh Sangeet Sammellan in Music (Vocal) and non percussion items. She also performed on main stage of Shri. Baba Harivallabh Sangeet Sammelan on

2012-2013 and she is selected in ITCSRI Calcutta for further Sangeet Shiksha. She got 2nd prize in National (Inter Varsity) Youth Festival held at Village Badal. She also got II prize in National Classical Music competition.

- Ms. Sakshi won many prizes every year in Youth Festivals in Vaar Singing and other music items. She has been a promising and talented student.
- Ms. Jyotica Tangri was placed II in GNDU in BA Part III. She also performed on main stage of Shri. Baba Harivallabh Sangeet Sammelan in December 2013.
- Ms. Kiran was selected for Sur Sartaj Reality show organized by Doordarshan Kendra, Jalandhar.
- Students participated in Kavi Pardeep's song competition on 30th Sept' 2014 and got 1st prize. Honoured in Apeejay College of Fine Arts, Jalandhar for the same on 21st Oct 2014.
- Students participated in zonal youth festival competition (Oct' 2014) in Indian Group Song and Kawishri and got 2nd and 3rd prize.
- Students participated in Doaba Youth Fest in Folk Song Competition and got 3rd prize.
- Students participated in Group song competition on 22.1.15 at Kamla Nehru College, Phagwara and got 3rd Prize.
- On 5th Oct' 2015 our students participated in Solo song competition organized by C.T Institute Maqsudan and got 1st position.

15. List of eminent academicians and scientists/visitors to the department:

- Sh. B.S. Narang, Senior Professor, DAV College, Jalandhar
- Ustad Kale Ram, Tabla Player of Punjab Gharana
- Sh. Tarun Bhattacharya, Santoor Vadak from Calcutta
- Sh. Mithilesh Jha, Tabla Vadak, New Delhi
- Mrs. Gurpreet Kaur, Head, Department of Music Guru Nanak Dev University, Amritsar.
- Smt. Sunanda Sharma, Vocalist of International repute.
- Mr. Trygve Seim, Sexophone Player from Norway.
- Mr. Jai Shankar, Tabla Player from Norway.
- Mr. Frode Haltli, Accordian Player from Norway.

16. Seminars/Conference/Workshops organized & the source of funding:

- On 12th Jan' 2015 a musical concert by renowed vocalist Mrs. Sunanda & two other artists from Norway was organized in the college.Artists of international repute gave performance.

17. Student profile programme/course wise: 2013-2014

Name of the Course/Programme			Applications received	Selected	Enrolled		Pass Percentage
	M(V)	M(I)			M	F	
B.A I Semester	10	4	14	11		F	100%
B.A II Semester	13	14	27	27		F	100%
B.A III Semester	8	8	17	16		F	100%
SSC I	2	5	07	07		F	100%
SSC II	4	2	06	06		F	100%

18. Diversity of Students: Session 2013-2014

Name of the Course	Students from the same State	Students from other States	% of students from abroad
UG Music (Vocal) SSC I & II	100% 100%	–	–
UG Music (Instrumental) SSC I & II	100% 100%	–	–

19. Student progression

Student Progression	Against % enrolled
UG to PG	40%
PG to M.Phil	–
PG to Ph.D.	–
Ph.D. to Post-Doctoral	–
Employed • Campus selection • Other than campus recruitment	–-
Entrepreneurship/Self-Employment	–

20. Details of Infrastructural facilities

a)	Library College Library	:	751 Books and 2 Journals
b)	Internet facilities for Staff & Students	:	In College Campus
c)	Class rooms with ICT facility	:	-
d)	Laboratories	:	3 Music Class Rooms equipped with an array of instruments

21. Number of students receiving financial assistance from College, University, Government or other agencies.

Students receive financial assistance from College & Government as per norms.

22. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

- Our students attend Baba Harivallabh Sangeet Sammellen which is held at Shri Devi Talab Mandir every year.
- Students participate in Annual Youth Festivals organized by the University.

23. Teaching methods adopted to improve student learning

- Rigorous practical training , Group Discussion, Weekly Test and Home Assignments

24. Participation in Institutional Social Responsibility (ISR) and Extension activities

Department participated in different cultural functions like Talent Hunt, Youth Festival and Baba Harivallabh Sangeet Sammellen.

Participation in extension activities organized by Youth Welfare Department.

25. SWOC analysis of the department and future plans

Academic excellence is the hallmark of the department. 100% pass percentage in all classes. Students secure top position in university examinations. Students win recognition and awards in the field of music.

The department wishes to introduce PG programmes.

- The department wishes to introduce Honours & PG programmes.
- To organize seminars & workshops.
- To introduce new teaching techniques.

EVALUATION REPORT OF THE DEPARTMENT OF DANCE

1. Name of the Department : Dance
2. Year of Establishment : 1997
3. Names of Programmes/courses Offered (U.G., P.G., M.Phil, Ph.D, Integrated Masters Integrated Ph.D etc. : **UG-** B.A. Senior Secondary Certificate
4. Number of Teaching Posts

	Sanctioned	Filled
Assistant Professor	-	1

5. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil etc)

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Sugandhi Bhandari	M.A., UGC, Ph.D	Assistant Professor	Kathak	16	–

6. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : Nil
7. Student –Teacher Ratio (programme wise) : UG 7:1
   SSC I & II 3:1
8. Number of academic support staff (technical) and administrative staff Sanctioned and filled:Nil
9. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. : Ph.D
   1
10. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received. : Applied for a Major Project on 'Nayak Bhedas (Nritya Kala Ke Sandharab Me)
    Applied for a National Workshop on 'Spiritualism in Kathak'

11. Departmental projects funded by DSTFIST, UGC, DBT, ICSSR, etc. and total grants received.

A Dance workshop was organized on 8th & 9th Feb. 2012 .It was funded by UGC and the total grant received was Rs. 2,10,000/- .

12. Publications :

a) Publications per faculty :

Dr. Mrs. Sugandhi Bhandari

- An article 'Kathak Adhin Sufiyana Naritya' published in Journal Naritya Gunjan ISBN No. 978-39-82413-26-4 published by PCM S.D. College for Women, Jalandhar.
- An article 'Tradition, Creativity and Innovation in Indian classical Dance(in Press)

13. Areas of consultancy and income generated

Every year students from various departments give performances in Talent Hunt, Republic Day celebration.
Independence Day celebration and other college functions.

14. Faculty as members in National Committees a) National Committees b) International Committees c) Editorial Board : Chief Editor of Journal 'Nritya Gunjan'

15. Student Projects

a) Percentage of students who have done in - house projects including inter departmental/programme. : -

16. Awards / Recognitions received by students.

In year 2010-11 our student Ritika performed in Classical dance and won 2nd prize in Zonal and 3rd prize in Inter

Zonal youth festivals.

- In 2011-12 Meenakshi won 3rd prize in Zonal youth festival and Haryanvi group dance and also won 3rd prize.

- In 2012-13 Meenakshi won 3rd prize in Zonal Youth Festival.
- In 2013-14 Vijayta won 3rd prize in Zonal Youth festival
- In 2014-15 Rachita won 3rd prize in Zonal and Haryanvi group dance won 3rd prize.
- In 2014-15 our group dance performance won 2nd prize at KCL Institute of Management.
- In 2015 our group dance won 1st prize at CT Institute, Jalandhar.

17. List of eminent academicians and scientists/visitors to the department:

- Guru Rajinder Gagani, Senior Kathak Guru at Kathak Kendra
- Guru Harish Gagani
- Dinesh Gupta Kathak Teacher
- Senior Associate Professor Dr. Rashmi Nanda from SR Government College, Amritsar
- Senior Vocalist Mr. Jain from Chandigarh
- Professor Mr. Narang from DAV College, Jalandhar
- Dr. Santosh Vyas Senior Lecturer from Apeejay College, Jalandhar
- Professor Dr. Ranjana Senior Lecturer from Apeejay College, Jalandhar
- Dr. Jaswinder Kaur Senior Associate Professor from GCG College, Chandigarh

18. Seminars / Conference / Workshops organized & the source of funding

In the session 2008-09 a three day UGC sponsored workshop was organized.

A two day UGC sponsored National workshop was organized on 8-9 Feb.2012.

19. Student profile programme / course wise Session **2013 -2014**

Name of the Course	Applications received	Selected	Enrolled Female	Pass Percentage
B.A. I	05	05	F	100 %
B.A. II	18	18	F	100 %
B.A. III	06	06	F	100 %
SSC I	08	08	F	100%
SSC II	03	03	F	100%

20. Diversity of Students: 2014-2015 –All students are from Punjab state.

21. Student Progression :

Student Progression	Against % enrolled
UG to PG	2 %
PG to M. Phil	1 %
PG to Ph. D	2 %

22. Details of Infrastructural facilities

a) Library :

College Library : 67 Books

b) Internet facilities for staff & Students : In the College Campus

(c) Class rooms with ICT facility : In the College Campus

(d) Laboratories : Dance studio with required instruments and other Material

23. Number of students receiving financial assistance from college, university, government or other Agencies.

Students receive financial assistance from College & Government as per norms.

24. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

Apart from classroom teaching, we keep inviting artists for the demonstration and teaching of folk dances to the students. In the session 2010-11 two artists from Haryana gave valuable tips to the students on Haryanvi folk.

25. Teaching methods adopted to improve student learning

Class Tests, Lectures and seminars

26. Participation in Institutional Social Responsibility (ISR) and Extension activities

Every year our students are participating in Independence Day and Republic Day celebrations at Guru Gobind Singh Stadium, Jalandhar.

27. SWOC analysis of the Department and future plans

Strength

- Counseling
- Learned Friendly Atmosphere
- Latest Books & Journals

Opportunities

- Admission counseling
- Increasing Placement opportunities

Challenges

- To increase the strength of the department is a big challenge
- Upgrading the existing Laboratory

Future Plans

- To increase the use of computers in Theoretical & Practical aspects of the subject
- To increase the number of students in the department
- To organize Seminars and workshops
- To introduce new teaching techniques

EVALUATIVE REPORT OF THE DEPARTMENT OF FINE ARTS

1. Name of the Department : Fine Arts
2. Year of Establishment : 1974
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : **UG**
   B.A.
   Senior Secondary Certificate
4. Number of Teaching posts

	Sanctioned	**Filled**
Associate Professors	01 + Half	1
Assistant Professor		1

5. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D/M.Phil etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of Experience**	**No. of Ph.D. Students guided for the last 4 years**
Mrs. Shashi Kanta Rampal	M.A Fine Arts M.A. History of Arts	Associate Professor	Landscape Composition Life Drawing & Portrait	34	–
Ms. Sarabjeet Kaur	M.A. Fine Arts, B.Ed.	Assistant Professor	Landscape Life Drawing	1	–

6. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : : B.A Sem III & IV 12 Periods a Week (33%)
7. Student-Teacher Ratio (programme wise) : UG 8:1 , SSC I & II 9:1

8. Number of academic support staff (technical) and administrative staff; Sanctioned and filled : Common Pool

9. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG : M.A
2

10. Departmental projects funded by DST,FIST UGC, DBT, ICSSR, etc. and total grants received : UGC Sponsored National Two Day Workshop, 22-23 September 2008
UGC Sponsored National Two Day Workshop , 19-20 November 2012 ,Amount 1,10,000 each.

11. Publications :

a) Publications per faculty:

Mrs. Shashi Rampal

Topic	Journals
Six Limbs of Ajanta Paintings	44th All India Oriental Conference Kurukshetra University, Kurukshetra
Kala Ka Shiksha aur Dainik Jeewan Main Mahatavta	45th AIOC at Triupati Summaries of Paper
Calligraphy as an All Trend	An Artist An Emerging Trends B.D. Arya Girls College, Jalandhar ISBN 978-93-5104-928-9
Folk Art of Orissa	Nritya Gunjan ISBN No. 9-789383-084050
Print Making Techniques	Ultra Modern Presage ISBN No. 978-93-82413-26-4

12. Faculty as members in National Committees : Mrs. Shashi Kanta Rampal, Member Faculty of Visual & Performing Art G.N.D.U. and Life Member AIOC

13. Student projects

a) Percentage of students who have done in - house projects including inter departmental/programme. : 80%

b) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories/Industry/other students : 20%

14. Awards/Recognitions received by faculty and students:

Faculty

Mrs. Shashi Kanta Rampal

- Honoured by Sant Namdev Kashtriya (Tank) Sabha Society from 2002 to till date.
- Honoured by Deputy Commissioner of Jalandhar on the 2nd to 4th Anniversary of Virsa Vihar by District Cultural and Literary Society, Jalandhar from 2012 to 2014.
- Honoured at Carnival organized by Innocent Heart School session 2012-2013.
- Honoured at A Group Art Exhibition Art Fest 2015 organised by Noor Divine Foundation on 15th March 2015 at Ludhiana.

Ms. Sarbjeet Kaur

- Honoured by Deputy Commissioner of Jalandhar on the 3rd & 4th Anniversary of Virsa Vihar by District Cultural and Literary Society, Jalandhar from 2013 to 2014.

Students

Every year students take part in Youth Festival and other inter college competitions and win many prizes.

- Amandeep got II prize in collage making and Jaspreet Kaur II prize in still life in Zonal Youth Festival 2011.
- Amandeep got III prize in collage making and Jaspreet Kaur III prize in still life in Inter Zonal Youth Festival 2011.

- Jaspreet Kaur got consolation prize in Mela Gadri Babian Da organized by Desh Bhagat Yadgar Society in 2011.
- Aanchal got I prize and Shayna got consolation prize in Portrait and Composition on the Life of Shri Namdev Ji in 2011.
- Amandeep and Avtar got III prize in Collage making, cartooning and Jaspreet got consolation in Still Life in Doaba Youth Festival in 2011.
- Aanchal and Shayna got consolation prize in Dev Bhoomi International Painting competition in 2011.
- Aanchal got I prize in portrait sketching in Hindi Samarpan Samaroh in 2011.
- Avtar got I prize in poster making on the topic 'Anemia: A National Health Problem' in the National Seminar held at B.D Arya Girls College, Jalandhar Cantt in 2012.
- Shublata got III prize in cartooning in Zonal Youth Festival in 2012.
- Amandeep and Avtar got III prize in collage making and landscape in Doaba Youth Festival in 2012.
- Aarti Makkar got II prize in collage making in Mission Green 2012 held at HMV College, Jalandhar.
- Pallavi got I prize, Aarchana II, Alka III and Bhupinder and Sonam got consolation prize in Wet Land Day at Kanjali in 2014.
- Sonali Madan got 3rd prize in Landscape in Zonal Youth Festival 2014.
- Sonali Madan got 1st prize in Composition and Jinnia got 2nd prize in Sketching (Life Drawing) on the life of Bhagat Namdev Ji in 4.11.14.

15. List of eminent academicians and scientists/visitors to the department:

- Mrs. Meena Malhotra, Artist in Favicril Company.
- Dr. Surjit Kaur, Artist from Jalandhar.
- Dr. Ajit Singh Jabbal, Retired Professor & Artist from Hoshiarpur.
- Dr. Prem Chander Vishawakarma, Artist from Banaras.
- Mr. R.S. Pathania, Artist from Kurukshetra.
- Mr. Harish Verma, Teacher Department of Fine Arts, Police DAV School, Jalandhar.
- Mr. Pankaj Saroj, Artist from Chandigarh.
- Mrs. Geeta Narula, Artist Favicril Company.
- Mrs. Madhu Sharma, Artist Pidilite Company.

- Mr. Amit G, Artist from Dainik Bhaskar Newspaper, Jalandhar.
- Dr. Ram Shabad Singh, Artist from Saharanpur.
- Dr. Alok Bhawsar, Artist from Bhopal.
- Dr. Jaspal, Associate Professor in Government College Hoshiarpur, Punjab University.
- Mr. Sushil Kumar, Artist from Chamunda Devi Temple.
- Mr. Monu Kumar, Artist from Chamunda Devi Temple.
- Mr. H S Bhatti, Teacher & Artist from Army School.
- Taljit Singh, Graphic Artist from Doordarshan Kendra, Jalandhar.
- Mr. Ashwani Verma, HOD Fine Arts Department, KV School, Jalandhar Cantt

16. Seminars/Conference/Workshops organized & the source of funding:

- Department of Fine Arts organized 2 UGC Sponsored Workshops.
- 4 Self financing One Day Workshops on Landscape Installation and Calligraphy.
- A workshop on making a graffiti was conducted. 15 students put in their contribution and prepared a graffiti on the outer wall of the department - Self Financing.

17. Student profile programme/course wise: 2013-2014

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.A. Semester I	11	11		F	100%
B.A. Semester II	10	10		F	100%
B.A. Semester III	10	10		F	100%
B.A. Semester IV	10	10		F	100%
B.A. III	09	09		F	100%
SSC I	04	04		F	100%
SSC II	11	11		F	100%

18. Diversity of Students: Session 2013-2014

Name of the Course	Students from the same State	Students from other States	% of students from abroad
UG	100%	–	–
SSC I & II	100%	–	–

19. How many students have cleared National and State competitive examinations such as NET, SLET, GATE, Civil Services, Defense Service etc:

- Ms. Lalita Sharma UGC NET, Visual Arts 2007

20. Student progression

Student Progression	Against % enrolled
UG to PG	50%
Employed • Campus selection • Other than campus recruitment	10% students got placement outside the campus
Entrepreneurship/Self-Employment	Monika runs her own institution for painting classes and craft work.

21. Details of Infrastructural facilities

a)	Library College Library	:	731 Books
b)	Internet facilities for Staff & Students	:	In the Department
c)	Class rooms with ICT facility	:	In College Campus
d)	Laboratories	:	2 well equipped studios with required material and tools

22. Number of students receiving financial assistance from College, University, Government or other agencies.

Students receive financial assistance from College & Government as per norms.

23. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

Topic	Name of Experts	Date & Year
Different Techniques of Paintings	Mrs. Madhu Sharma	5th August to 11th August 2010
Cartooning & Life Drawing	Mr. Amit G	17th September 2011
Poster Making	Mr. Harish Verma	17th September 2012
Religious Motifs in Folk Art	Dr. Ram Shabad Singg	19th to 20th November 2012
Mandi Folk Art Painting	Dr. Alok Bhawsar	19th to 20th November 2012
Folk Art	Dr. Jaspal	19th to 20th November 2012
Kangra Miniature Paintings	Mr. Sushil Kumar	19th to 20th November 2012
Kangra Miniature Paintings	Mr. Monu Kumar	19th to 20th November 2012
Folk Art of Punjab	Mr. H.S. Bhatti	19th to 20th November 2012
Calligraphy	Mr. Harish Verma	2013
Life Drawing & Portrait	Mr. Taljit Singh	2013
Landscape	Mr. Ashwani Verma	8th February 2014
Installation	Mr. Taljit Singh	25th September 2014

24. Teaching methods adopted to improve student learning

- Demonstration (Practical)
- Lecture (Theory)
- Seminars & Assignments
- Instruction Methods (Practical)
- Showing Slides from Books & Computers
- Class Text & Terminal Exam
- Latest Techniques through Internet

25. Participation in Institutional Social Responsibility (ISR) and Extension activities.

During exhibitions faculty members and students give message to society against social evils, make posters and paintings on Blood Donation, Shun Drugs, Save Environment, Stop Pollution, Nature and Religious themes. Through these paintings we impart awareness to the society.

Faculty member taking painting and sketches classes to enhance the creativity among children and then best paintings are honoured by Dainik Jagran under Caption "Sunday Banega Funday' a culture event.

26. SWOC analysis of the department and future plans

Strength

- Dedicated and experienced faculty.
- Well mannered students
- Disciplined & regularity of students.
- Good results.
- Creativity of faculty & students.

Weakness

- Fall in the numbers of students.
- Shortage of permanent staff.

Opportunity

- Higher Education
- Self Employment
- Hobby Classes

Challenges

- To enhance the student strength

Future Plans

- More seminars/workshops to be organized.
- Organize Exhibitions of painters by faculty and students. To organize inter college/inter class competitions on social and current topics.

EVALUATIVE REPORT OF THE DEPARTMENT OF HOME SCIENCE

1. Name of the department : Home Science
2. Year of Establishment : 1974
3. Names of Programmes/ Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : **UG**
   B.A.
   Senior Secondary Certificate
4. Participation of the department in the courses offered by other departments : P.G. Department of Cosmetology
   P.G. Department of Fashion Designing
5. Number of Teaching posts

	Sanctioned	**Filled**
Associate Professor	2	2

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of Experience**	**No. of Ph.D. Students guided for the last 4 years**
Mrs. Sudesh Sehgal	M.Sc.	Associate Professor	Foods & Nutrition	37	-
Mrs. Manmeet Kaur	M.Sc.	,,	Child Development	23	-

7. List of senior visiting faculty : Nil
8. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty. Nil
9. Student-Teacher Ratio(programme wise) : UG 13:1 SSC I & II 8:1
10. Number of academic support staff (technical) and administrative staff; sanctioned and filled : One

11. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. : M.Sc. 2

12. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: One MRP was sanctioned to Mrs.Sudesh Sehgal.The project has been completed and submitted.

13. Departmental projects funded by DST FIST, UGC, DBT, ICSSR, etc. and total : A National Level Seminar funded by UGC in 2006-07 on **Changing Food** grants received **Patterns-FastFood/Junk Food/Street Food** '**Processed Food and their effect on Nutritional Status of Adolescent Girls.**

14. Publications :

a) Publications per faculty

Mrs. Sudesh Sehgal

Books:

- Text book of Home Science for SSC I & SSC II approved by PSEB, Mohali.
- Text book of Home Science for B.A. I, II, III
- Compilation of NCERT project and books on recipes.

Research Papers

- 'Eradicating Hunger and Malnutrition Human right to adequate food' published in Reflections 2012 published by PCM S.D. College for Women, Jalandhar.
- 'Means of gaining creative inspiration with special reference to fashion industry.' Published in Ultra Modern presage published by, PCM S.D. College for Women, Jalandhar.
- 'Changing Food patterns and Anemia in Adolescent Girls' published in Proceedings of the Seminar Published by B.D. Arya Girls College, Jalandhar Cantt.

Minor Research Project - UGC Sponsored Research Project titled Changing Food Patterns-Fast Food/ Junk Food/Street Food Processed Food and their effect on Nutritional Status of Adolescent Girls completed and submitted.

Mrs. Manmeet

- 'Smoking-published in MOSAIC published by Department of Fashion Designing, PCM S.D. College for Women, Jalandhar.
- 'Eco Friendly Socio Political Environment' published in Refelction-2015 published by Department of Political Science, PCM S.D. College for Women, Jalandhar.

15. Areas of consultancy and income generated

Areas of Consultancy

Meal Planning and Diet counseling Cell for disease conditions.	Honorary
Household preservation of locally grown fruits and vegetables	Honorary
Hygiene and Sanitation	Honorary
Adolescent Grievance Cell – Problems / Issues of Adolescents	Honorary

Income Generated

- **Hobby Classes**

Textile Designing	:	Types of Printing Techniques.
Cooking	:	Baking, Beverages,
Interior Decoration		

Food Festival- celebration of Traditional Festivals like Basant, Karvachauth, Lohri

16. Faculty as members in

a) National Committees

1. Mrs. Sudesh Sehgal

- ❖ Life Member, Home Science Association of India and Life Member, Indian Dietetic Association
- ❖ Member, Nutrition Society of India
- ❖ Member College Development Council, GNDU and Member, Board of Studies, GNDU, Amritsar
- ❖ Member, Advisory Board, Planning Forum, Canteen Committee, Purchase Committee, PCM S.D. College for Women, Jalandhar.

- ❖ Editor, Home Science Section, College Magazine 'Govind'
- ❖ Subject Expert for evaluation of projects, seminars of P.G. Diploma in Nutrition and Dietetics, as practical examiner GNDU, Amritsar.
- ❖ Subject expert in the selection committee to conduct interviews on adhoc / temporary basis
- ❖ Nominated Member as Subject expert in subject of Home Science and Fashion Designing by Vice Chancellor, GNDU, Amritsar.
- ❖ Appointed as a Judge by Deptt of Youth Welfare, Panjab University.
- ❖ Appointed as a Judge in Sahodaya complex Inter School competetions.
- ❖ As a resource person - Health Clubs, Hospitals, Gymkhana Club, Innerwheel club.
- ❖ Member, College Development Council, GNDU, Amritsar
- ❖ Member Academic Council, GNDU, Amritsar
- ❖ Member Central Association , Member Youth Welfare Committee

2. Mrs. Manmeet

- ❖ Member, Board of Studies, GNDU, Amritsar (2008-10).
- ❖ Incharge – Canteen Committee.
- ❖ Member, Home Science Association and Member, Refreshment Committee
- ❖ As subject expert to conduct interviews.

17. Student projects

a)	Percentage of students who have done in- house projects including inter departmental/programme.	:	60%
b)	Percentage of students placed for projects in organizations outside the institution i.e in research laboratories/Industry/other students	:	40%

18. Awards/Recognitions received by faculty and students

1. Faculty: Mrs. Sudesh Sehgal

Awards
Best Teacher Award
Guest of honour to deliver extension lecture and PPT On concept of Balanced Diet to B. Ed students at Sant Baba Bhag Singh educational complex, Khila (Padhiana) Jalandhar
For Judgement of Inter School Sahodya Competition at PAP DAV Jalandhar
Resource Persons and Chairperson-Two Day National Seminar on Hearty Neal-Food For the Heart in prevention of cardio vascular diseases held at KMV College 11th & 12th Nov 2014

2. Students

Top Ten University Positions are won by students of Home Science. Many students are placed in Merit List. A number of students pass with distinctions. Students of Home Science participate in Zonal and Inter Zonal Youth Festival in various items Phulkari, Rangoli and Flower Arrangements. Our student Manpreet Kaur won 1st position for three years in Phulkari, Aman won 1st & 2nd position in Rangoli and Gagandeep won 3rd position in Dry Flower Arrangement. In inter college competitions held at B.D. Arya College Jalandhar Cantt and Doaba College, Jalandhar, Our students have won overall trophies.

19. List of eminent academicians and scientists/visitors to the department

Name of Resource Person	**Designation Institution**
Dr. A.S. Bawa	Director, Defence Food Research Laboratories Mysore
Mr. Venkataramani	Former Director, Babha Atomic Research Centre (BARC)
Dr. Sanjeev	Ricella Research & Development Centre
Chef Sanjeev	Fancy Bakers
Mrs. Bhawna	Entrepreneurship
Mrs. Monica	Director, Oriflame
Ms. Nidhi Singh	Member, Rotary Club
Ms. Swati Gupta & Mr. D.S. Kohli	Indian Oil Corporation Kohli Gas Agency
Ms. Preeti Sanghvi	Pidilite Industries
Dr. Sushma Chawla	MD. Chawla Nursing Home

20. Seminars/Conference/Workshops organized & the source of funding

Session	Seminars/Conferences	Source of Funding
2006-07	National Seminar on Changing Food Patterns	UGC

21. Student profile programme/course wise: . **2013-14**

Name of the Course/ Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.A I	9	9		F	100%
B.A. II	18	18		F	100%
B.A. III	11	11		F	100%
SSC I	08	08		F	100%
SSC II	07	07		F	100%

22. Diversity of Students :

Session **2014-15**

Name of the Course	% of Students from the same State	% of Students from other States	% of students from abroad
UG	100%	–	–
SSC I & II	100%	–	–

23. Student progression

Student Progression	Against % enrolled
UG to PG	40%
PG to M.Phil	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed ❖ Campus selection ❖ Other than campus recruitment	
Entrepreneurship/Self-employment	60%

24. Details of Infrastructural facilities

a)	Library	:	Book bank facility to Meritorious and needy students.
	College Library	:	844 Books 13 Journals
b)	Internet facilities for Staff & Students	:	Available for the students in the college.
c)	Class rooms with ICT facility	:	Available for the students in the college.
d)	Laboratories	:	3 Laboratories

Food & Nutrition Lab	:	1
Clothing & Textile lab	:	1
Home Management lab	:	1

25. Number of students receiving financial assistance from college, university, government or other agencies.

Some students receive financial assistance from college and government as per norms.

26. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

1. Workshop on Art of Living - Mr. Vivek
2. Communication Skills & Interview Training - Dr. (Mrs.) Deepika
3. Industrial visit to Ludhiana – Sport King & JCT
4. Yoga & Stress Management - Dr. B Venkataramani
5. Personality Development & Interview Preparation - Mr. Paramjeet
6. Workshop on Tie & Dye, Printing Techniques – Dr. Alok Bhawsar, Prof and Head, Govt MLB Girls College Bhopal
7. Demonstration – Cooking, Baking, Preservation and Interior Decoration
8. Importance of Breast feeding & child care- Ms. Nidhi Singh, Inner Wheel Club, Jalandhar
9. Diet for Youthful skin, Dr. Sunny Chabra, SGL Hospital, Jalandhar.

27. Teaching methods adopted to improve student learning

1. Socialized Techniques used to develop efficiency in learning which will enable them to interact socially.
2. Educational Visits and Visits to industries, Laboratories
3. Lectures are organized and presented with the help of PPT's, CD's & DVD's.
4. Projects and assignments given to students to develop research attitude among students
5. Use of smart class rooms and projectors.

28. Participation in Institutional Social Responsibility (ISR) and Extension activities.

a) The faculty and the students of Department of Home Science enthusiastically participated in various activities- Blood Donation Camps, AIDS Awareness Campaign, NSS Camps, Immunization schedule for children, Nutritional Awareness during pregnancy and lactation, Child Care Practices, Cutting, Stitching & Tailoring and Stress Management.

29. SWOC analysis of the department and future plans

Strengths

- Excellent, Latest equipments
- Hardworking Faculty

Weaknesses

Student strength is declining due to decreasing trend of the subject because of changing placement scenario.

Opportunities / Future Plans

1. Any academic field cannot sustain if it does not compete with market demands so to initiate changes our department provides a platform to students to develop skills in specialized areas of Fashion Technology, Dietetics and Cosmetology.
2. Students are exposed to personality development programmes so that they can improve their overall persona.
3. Students are encouraged to develop innovation and research capabilities through assignments and projects.

4. Students are made aware with the recent trends in the field of Home Science.
5. Exposure is given to the students with the help of seminars, workshops, competitions, Demonstrations and online projects
6. Entrepreneurship - Personal counseling to develop skills and provide training & internship in specialized areas of Fashion Designing, Cosmetology, Interior Decoration, Food preservation and Baking.

Challenges

- Spreading awareness of the wide scope of the subject. People have a concept that H.Sc is confined to the kitchen & females. Graduates opting Home Science as a subject opt for courses in Nutrition & Dietetics, Fashion Designing, Cosmetology which can motivate students to not only start their own ventures but in job placement also.
- To enhance awareness regarding Home Science as a field of professional education. Strengthening Networking with industries, fashion houses, health care institutes, hospitals and policy makers.

EVALUATION REPORT OF THE DEPARTMENT OF FASHION DESIGNING

1. Name of the Department : Fashion Designing
2. Year of Establishment : **UG** 1995
   PG 2010
3. Names of programmes / courses (UG, P.G., M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : **UG**
   B.Sc. Fashion Designing
   Dip in Stitching & Tailoring
   PG
   M.Sc. Fashion Designing & Merchandising I, II
   P.G. Dip in Garment Construction & Fashion Designing.
4. Number of Teaching Posts

	Sanctioned	**Filled**
Assistant Professors	-	06

5. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil.etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of Years of Experience**	**No. of Ph. D Students guided for last 4 years**
Mrs. Sunita Bhalla	M.Sc.	Assistant Professor	Clothing & Textile	25	-
Ms. Manjinder	M.Sc.	Assistant Professor	Fashion Designing & Merchandising	3	-
Ms. PrabhjotKaur	M.Sc.	Assistant Professor	Fashion Designing & Merchandising	2	-
Ms. Manjit	M.Sc.	Assistant Professor	Fashion Designing & Merchandising	2	-
Ms. Renu	M.Sc.	Assistant Professor	Fashion Designing & Merchandising	2	-
Ms. Navdeep	MBA	Assistant Professor	Design Management	2	-

6. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.

Class	Lectures by Temporary Faculty
B.Sc. I	67 %
B.Sc. II	93 %
B.Sc. III	75 %
M.Sc. I	80 %
M.Sc. II	60 %
P.G. Dip. in Garment Construction & Fashion Designing	92 %
Dip. in Stitching & Tailoring	100 %

7. Student – Teacher Ratio (programme wise) : B.Sc. F.D.22:1, M.Sc.F.D.21:1, P.G.Diploma-5:1, U.G. Diploma-6:1

8. Number of academic support staff (technical) and administrative staff; sanctioned and filled : 01

9. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. : PG
6

10. Departmental projects funded by DST FIST, UGC, DBT, ICSSR, etc and total grants received. : A Two Day National Workshop on 'Surface Ornamentation' was organized in Feb2015
UGC has sanctioned Rs. 80,000/-

11. Research Centre / Facility recognized by the University : The faculty is motivated and facilitated to undertake research and attend seminars.

12. Publications by Faculty

Name	Titled	Journal	Institution
Mrs. Sunita Bhalla	Development of Smart and Interactive Fabric	Ultra Modern Presage ISBN-978-93-83084-05-0	PCM S.D. College for Women, Jalandhar
	Dyes and their Effects on Human Health	Living on Edge DIC/BTL5490	Khalsa College, Amritsar
	Sustainable Textile Processing	A Progressive Route towards Higher Education	BBK D.A.V College for Women Amritsar
	Modern and Creative Ornamentation	Mosaic ISBN-978-93-83084-13-5	PCM S.D. College for Women, Jalandhar
	Magic of Metallic Fibres	Mosaic	,,
	Batik Printing	,,	,,
	Trimmings and Embellishments	,,	,,
Ms. Manjinder Kaur	Craze of Fashion	Ultra Modern Presage	PCM S.D. College for Women, Jalandhar
	Batik Printing	Mosaic	,,
Ms. Manjit	Textile Printing and Embroidery	Ultra Modern Presage	,,
	The Craze of Fashion	Ultra Modern Presage	,,
	The Glorious Art of The Punjab	Mosaic	,,
Ms. PrabhjotKaur	Fashion	Ultra Modern Presage	,,
	Birth of Fashion	Ultra Modern Presage	,,
	Magic of Metallic Fibres (The Telling Way of Adorning Fabrics)	Mosaic	,,
Ms. NavdeepKaur	Art and Design	Ultra Modern Presage	,,
	Needle Work as a Surface Ornamentation Tool	Mosaic	,,

Name	Titled	Journal	Institution
Ms. Renu	Fashion Cycle	Ultra Modern Presage	,,
	Trimmings and Embellishments	Mosaic	,,
Mrs. InderjotKaur	Textile & Fashion	Ultra Modern Presage	,,
	The Glimpes of Jamdani	Ultra Modern Presage	,,
Ms. Nishi Thakur	Fashion Show	Ultra Modern Presage	,,
Ms. Monika	Advance Technology in Fashion	Ultra Modern Presage	,,
Ms. HarpreetKaur	Nanotechnology in Fashion	Ultra Modern Presage	,,
Ms. Pallavi	Need of Trend Forecaster in Fashion Technology	Ultra Modern Presage	,,
Mrs. NishaArora	Smart and Techno Textile	Ultra Modern Presage	,,

b) Publication by Department

- A Journal'Ultra Modern Presage' published in session 2013-14.
- A Journal 'Mosaic' published in session 2014-15.

13. Area of consultancy and income generated : Income generated through Hobby Classes, Annual Exhibition and Fashion Shows

14. Faculty as members in a) National Committees b) International Committees c) Editorial Board

Mrs. Sunita Bhalla

a) Member of selection board as a subject expert appointed by Vice Chancellor, GNDU

b) Member of faculty of Sciences at Guru Nanak Dev University, Amritsar.

c) Member of Inspection Committee in the subject of Fashion Designing appointed by Vice Chancellor, Guru Nanak Dev University, Amritsar.

d) Member of Inspection Committee in the subject of Fashion Designing appointed by Vice Chancellor, Punjab Technical University, Jalandhar.

e) Member of judgment committee in Youth Festival held at P.U Chandigarh and Member, Editorial Board of Research Journal 'Ultra Modern Presage 2014'.

f) Incharge of Red Cross Society.

g) Co-ordinator of UGC Sponsored Two Day National Workshop.

h) Co-ordinator of Research Journal 'Mosaic' 2015.

15. Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programs. : 100%

b) Percentage of students placed for projects in organizations outside the institution i.e in research laboratories/industry/other students. : 50%

16. Award/Recognition received by faculty and students :

Every year students show excellent results and secure top three positions in the university. They are awarded medals in the Prize giving function.The details of the winners is enclosed in criterion 2.

17. List of Eminent- personalities & Designers/visitors to the Department.

Name	Designation
Mrs. Sarojini Gautam	ADC Jalandhar
Dr. Sushma Chawla	Chawla Hospital, Jalandhar
Miss. Navneet Kaur	Fashion Designer
Mr. Dinesh	B.B.K. D.A.V. College Assistant Professor in Textile Designing
Ms. Jyoti Bhatia	Fashion Designer
Mr. Ram Mohan	Expert Software Engineer
Mr. Gurdev Singh Panesar	Flex International Company
Mr. A.K. Aggarwal	Vice Chancellor, School of health science of IGNOU
Mr. A.K. Chaudhary	HOD of Textile Department NIT Jalandhar

Name	Designation
Dr. Dhawan	Director NITRA Ludhaina
Prof. Rajni Gupta	Head Department of Fine Arts, Apeejay College of Fine Arts, Jalandhar
Dr. Rashmi Mittal	Pro. Chancellor in L.P.U
Mr. Ram Mohan	Expert From TNG Company Bangalore
Ms. Varinder Kaur	Assistant Professor G.N.D.U Amritsar
Mr. Akshay Tholia	Director of Tholia Fashion Industry New Delhi
Dr. Renu Bhardwaj	Controller Examinations Guru Nanak Dev University Amritsar
Dr. Rita Kant	Associate Professor, University Institute of Fashion Technology, Punjab University, Chandigarh
Mr. Naresh	Director, Regional Professional Training Institute Amritsar
Dr. Sumeet Grewal	Associate Professor in Clothing and Textile PAU, Ludhiana
Ms. Claudine Anita Toppo	HOD, Fashion Designing International Institute of Fashion Design, Ambala
Mr. Mohit Jain	Managing Director, S.P Garments, Ludhiana
Dr. Monika Sikka	Associate Professor in Textile Technology National Institute of Technology, Jalandhar
Dr. Vinay Midha	Associate Professor in Textile Technology National Institute of Technology, Jalandhar
Dr. Poonam Aggarwal	Academic Head NIFT, Mohali, Chandigarh

18. Seminars/Conference/Workshops organized & the source of funding:

- An annual exhibition cum sale is organized by the department in which the maximum profits are made by selling the apparels and accessories made by the students of the department.
- Every year a gala Fashion Show is organized by department in which the students of PG and UG showcase self designed costumes and exhibit them on the ramp.
- Workshop on Rakhi Making is organized by the department. Students are trained by the faculty to make beautiful rakhis, which are kept for sale.
- Every year a Diwali festival workshop on making and decorating wax and gel candles and diyas is organized by fashion designing association.

- Work shop on a screen printing in every session is organized by the department. Students prepare different household articles like bed sheet, cushion cover, table mats, suits etc
- A two days National workshop on surface ornamentation of Garments was organized by the department during the session 2014-15

19. Student profile programme/course wise : 2013 -14

Name of the Course / Programme	Applications Received	Selected	Enrolled	Pass Percentage
B.Sc. Fashion Designing Part I	40	33	F	100 %
B.Sc. Fashion Designing Part II	28	22	F	100 %
B.Sc. Fashion Designing Part III	25	23	F	100 %
M.Sc. Fashion Designing Part I	29	27	F	100 %
M.Sc. Fashion Designing Part II	17	14	F	100 %
P.G. Diploma in Fashion Designing	08	04	F	100 %
U.G. Diploma in Stitching & Tailoring	06	04	F	100 %

20. Diversity of Students : Session 2014-15

Name of the course / Programme	% of students from the same state	% of students from other states	% of students from abroad
B.Sc. Fashion Designing	100%	–	–
M.Sc. Fashion Designing	100%	–	–
P.G. Diploma in Fashion Designing	100%	–	–
U.G. Diploma in Stitching & Tailoring	84%	16%	–

21. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil Services, Defense Services etc.?

- Aman - P.G Diploma cleared competitive examination of Indian Railways in 2011-12.
- Savita - M.Sc F.D cleared competitive examination of Punjab Police in 2011-12.

22. Student Progression

Student Progression	**Against % enrolled**
UG to PG	70 %
Entrepreneurship/Self-employment	50%

23. Details of Infrastructural facilities

1. Library : 170 Books
2. Computers : 30 with internet facility and latest CAD Softwares
3. Laboratories : 8 Well equipped laboratories including 1 Fashion Illustration lab
   2 Garment Construction Lab
   1 Pattern Making & Draping Lab
   1 Designing Lab
   1 Textile Testing & Printing Lab
   2 Computer Labs
4. Class Rooms with
   ICT Facility : 1 Smart Class Room

24. Number of students receiving financial assistance from college, university, government or other Agencies.

- 20 students have received financial assistance from college on merit basis.
- 02 students have received financial assistance from college for minority status.

25. Details of students enrichment programs (special lectures/workshops/seminars) with external experts.

- UGC Sponsored Two Day National Workshop was organized by Fashion Designing Department on 27th & 28th Feb' 2015. In which the resource persons from various institution of India visited and gave demonstration on various subjects regarding surface ornamentation.
- 11th March 2015, One Day Workshop on Stencil Cutting for Rangoli and Fabric Ornamentation by the expert from the Vidya Mandir, Social Work Arts Training Badarpur, New Delhi.

- Miss Jyoti Bhatia, Fashion Designer from Dixon P.J. International Excess delivered lecture on Marketing and Designing of garments.(23.01.2009)
- Miss Navneet Kaur, Fashion Designer delivered lecture on Virtual Techniques on Computer Aided Designing.(28.07.2010)
- Two days workshop on weaving on basic hand loom by Mr. Naresh, Sr. Professor in Textile Designing in BBK DAV, Amritsar.(16..09.2010)
- 3 days workshop by Mr. Ram Mohan, software engineer from TNG International Company Private Limited, Bangalore imparted knowledge about operations in Pattern Designing System, Garment Designing system on computer.(13-15 dec 2010)
- Experts from Usha Enterprises gave demonstration on latest model of Fashion Maker i.e. Stitch Craft Automatic Embroidery Machine and Stitch Magic to all students.(08.02.2014)
- Fashion show and Annual exhibition are organized every year. Famous Fashion Designers and industrialist are invited as Chief Guest and judges in the fashion show & exhibition.

26. Teaching Methods adopted to improve student learning

Use of Audio Visual Aids like charts, projectors and powerpoint presentation, Demonstration of fashion Stitching, printing, knitting, weaving & cutting, Computer and Internet Workshops and Industrial visit & industrial training, Assignments and Group discussions, Weekly class tests and inter class competitions, Grouping of students according to their performance and special attention given to the slow learners and organising Fashion show and annual exhibitions.

27. Participation in Institutional Social Responsibility (ISR) and Extension Activities.

Students of B.Sc and M.Sc. classes are the members of Central Association, Red Cross and N.S.S. units. Students participate in Talent Hunt, Youth Festival, Fashion show & Annual Exhibition, Trade Fairs. Training in Boutiques, Textile Industries, Fashion Industries, Fashion Houses.

28. SWOC Analysis of the department and future plans.

Strength

- Efficient and experienced staff.

- Academic excellence is the hallmark of the department. A large number of students secure positions in the university examinations and passed with distinction in final examinations held by University.
- The pass percentage in all classes in B.Sc. and M.Sc. Fashion Designing is 100%.
- Well equipped laboratories with latest technology and effective teaching methods to make student learning effective. Personal attention is given to the slow learners.
- To make student learning more interesting and effective, demonstrations, workshops, seminars and group discussion are arranged from time to time. Industrial visit, market surveys and industrial training planned from time to time.

Weakness

- Our college has good infrastructure but our department requires more space for computer labs.

Opportunities

- The students who have passed B.Sc. Fashion Designing III and M.Sc. Fashion Designing III have enough opportunities for placement in Fashion Industry, Textile Industry. They can also get placement as Professors, Consultant, Wardrobe consultants and instructors.
- Immense opportunities of self employment.

EVALUATION REPORT OF THE DEPARTMENT OF COSMETOLOGY

1. Name of the Department : Cosmetology
2. Year of Establishment : 2002
3. Names of Programmes/courses Offered (U.G., P.G., M.Phil, Ph.D, Integrated Masters Integrated Ph.D, etc. : **UG:** Cosmetology as a Subject in BA I
   P.G. Diploma in Cosmetology
   Diploma in Cosmetology (Add on)
4. Number of Teaching Posts

	Sanctioned	**Filled**
Assistant Professors	-	1

5. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil etc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of years of Experience**	**No. of Ph.D. Students guided for the last 4 years**
Mrs. Sudesh Sehgal	M.Sc. Home Science	Incharge	Food & Nutrition	37	-
Ms. Kajal Naggi	P.G. Diploma in Cosmetology,	Assistant Professor	Make Up Artist	1(in saloon)	-

6. List of senior visiting faculty : Mrs. Sudesh Sehgal, Head, Department of Home Science

7. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty : 100% in all courses.

8. Student –Teacher Ratio (programme wise) :

   B.A. Ist Sem - 15 : 1

P.G Diploma - 06 : 1

Certificate Course - 45 : 1

Dip. In Cosmetology - 02 : 1

9. Number of academic support staff (technical) and administrative staff Sanctioned and filled. : 01

10. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG. : PG 1

11. Areas of consultancy and income generated :

a) Income generated from Hobby Classes

b) Organised workshops & seminar

c) Different beauty services like skin treatment & Hair treatment.

d) Yoga training & Health Tips. Overall Personality Development of Student

12. Student Projects

Percentage of students who have done in – house projects including inter departmental / programme. : 100%

13. Awards / Recognitions received by Faculty and students : Students getting top positions are awarded shields every year in Annual functions of the college.

14. List of eminent academicians and scientists / visitors to the department

- Dr. Sania Arora, Makeup Specialist and skin specialist
- Ms. Sarita Chaudhary, Product Trainer
- Mr. Paranav Puri makeup artists & Hair trainer
- Mr. Rajat Chabra, Makeup and skin specialist
- Mr. Sunny Chabra, Product Trainer & skin specialist.

15. Seminars / Conference / Workshops organized & the source of funding

Workshop Organized

- The department organizes workshops in collaboration with other cosmetic company like Avon, Oriflame to provide knowledge about company's latest products utilized for makeup.
- The Department organised seminars and lectures in collaboration with orane and VLCC on skin and hair related problems.
- Mr. Sunny Chabra, conducted workshop on skin treatment on 23.08.2014
- Mr. Rajat Chabra, conducted workshop on Skin Care and product training on 20.10.2014

16. Student profile programme / course wise :

Session **2013 -2014**

Name of the Course / Programme	Applications received	Selected	Enrolled Female	Pass Percentage
Certificate Course in Cosmetology	30	30	F	100 %
P.G. Diploma in Cosmetology	03	03	F	100 %
Diploma in Cosmetology	Nil	–		–

17. Diversity of Students :

Session **2014-15**

Name of the Course	% of Students from the same State	% of Students from other States	% of students from students
Certificate Course in Cosmetology	100%	–	–
Diploma Course in Cosmetology	100%	–	–
P.G. Diploma in Cosmetology	80%	20%	–
B.A. Sem I & II	100%	–	–

18. Student Progression :

Student Progression	Against % enrolled
UG to PG	20 %
Entrepreneurship / Self - employment	30

19. Details of Infrastructural facilities

a) Library : 61 Books

b) Internet facilities for staff & Students : Internet facility available in the campus.

c) Class rooms with ICT facility : Available in the College

d) Laboratories : A well equipped laboratory with Fully Hydraulic Chair, Body Massage Bed, Skin Analysis Machine and other gadgets.

20. Number of students receiving financial assistance from college, university, government or other agencies.

Students get financial assistance as per norms.

21. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

Department of cosmetology is actively involved in calling experts from the beauty industry, beauty saloon and health club to deliver talks to the students for job placement & personality development.

22. Teaching methods adopted to improve student learning

- Use of Projectors & Audio visual equipment for better learning.
- Organised workshop & seminars by beauty expert to develop interest and motivate student
- Inter class beauty competitions are regular feature.
- Visits to reputed saloons and institutions to help students update themselves.
- Demonstrations to involve students to develop creativity skills.

- Participation of students in seminars and guest lectures.
- Participation in extra curricular activities:- Mehandi, Nail art, Body art, Hair styling and makeup in Inter college competitions.

23. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Students take part in community orientation programmes conducted in the college.

24. SWOC analysis of the Department and future plans

Strengths

- Beauty treatment
- Summer Hobby classes
- Visits to beauty saloons
- Using Latest techniques

Weaknesses

- Less Strength of the students.
- Non availability of permanent faculty

Opportunities

- Self employed as entrepreneurs having beauty saloons.
- Running hobby classes, short term courses & certificate course.
- Employment in various organizations as teacher, instructor and demonstrators.
- Makeup studio & academy.

EVALUATION REPORT OF THE DEPARTMENT OF PHYSICAL EDUCATION

1. Name of the Department : Physical education
2. Year of Establishment : July 1974
3. Names of Programmes/courses Offered (U.G., P.G., M.Phil, Ph.D, Integrated Masters Integrated Ph.D : **UG** BA
4. Names of the Interdisciplinary courses and the department/units involved : Nil
5. Number of Teaching Posts

	Sanctioned	**Filled**
AssociateProfessor	1	
Assistant Professor		2

6. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Philetc)

Name	**Qualification**	**Designation**	**Specialization**	**No. of years of Experience**	**No. of Ph.D. Students guided for the last 4 years**
Ms. IshaSagar	M.P.ED Ph.D	Assistant Professor	Gymnastic Yoga Basketball Aerobics Swimming	8	–
Ms. Navneetkaur	M.P.ED	Assistant Professor	Weightlifting Powerlifting Tug-of-war	3	–

7. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty. 100%

8. Student –Teacher Ratio (programmewise) : UG - 6:1

9. Number of academic support staff (technical) and administrative staff Sanctioned and filled.

Administrative staff
Typist-1 (Common pool) Ground man - 1

10. Qualification of teaching faculty with D.Sc./D.Litt/Ph.D/M.Phil/PG.: PhD / 1 M.P.ed/ 1

11. Departmental projects funded by DSTFIST, UGC, DBT, ICSSR, etc. and totalgrants received.

NIL

12. Publications

Publications by Faculty

Dr. Isha Sagar

Title	Journal	Level/Date
Yoga for Stress Relief	Global Scientific Conference on Physical Education, Health And Sports Sciences	International 24-26 Jan 2014
Exploring the Therapeutic Effects of Yoga and its ability to increase quality of life	International Forum of Physical Education and Sports Sciences held at Punjab University, Chandigarh	International 20-22 Oct 2012
Scientific Basis of Pranayama for Controlling Hypertension	1st National Conference of Spots Sciences and Sports Physiotherapy	National 3-4 March 2012
To Study The Effects of Yogasanas And Pranayamas on the Improvised Performance	National Conference on Wellness Through Physical Activity: Future Perspective	National 17-18 Jan 2014

13. Areas of consultancy and income generated

14. Student Projects

a) Percentage of students who have done in – house projects including inter departmental / programme. : 100 % as per the syllabus

b) Percentage of students placed for project in outside institutions : Students participated in G.N.D.U inter college, Punjab , national and other open tournaments.

15. Awards / Recognitions received by Faculty and students:

Awards received by Faculty

- Ms. Isha Sagar received Award of Post Doctoral Fellowship for Women 2013-2014. (UGC New Delhi)
- Ms. Navneet Kaur won silver medal in All India Inter University Tournament of power lifting and won bronze medal three times in All India Interuniversity of Power lifting and also won Gold medal in National Tournament of Tug-of-war.

Awards received by Students

Game/Level	Name of the student	Achievements	Session and venue
International Level Aerobics & fitness championship	Heena Naina Divya Manpreet Ishwinder Zenith	The team was selected for the FISAF World Championship 2012. Our team also participated in Indo-Nepal championship 2012.	2012-13 Amritsar 2012-13 Nepal
Ball Badminton	Baljit kaur	Baljit Kaur was selected for Indo-Thai Ball Badminton Championship 2010.	Bankok (Singapur)
National Level Table Soccer	Bhavana Madhu Reena Poonam	Participated in Rajiv Gandhi Memorial National Table Soccer Championship 2010. Our Player Bhavana got 1st position in doubles.	2010-11 Parwano (H.P)

Game/Level	Name of the student	Achievements	Session and venue
Ball Badminton	Baljit Madhuri	Senior National Ball Badminton Championship was held at Kolam (Kerela). 65 hip-hops participated, the hip-hop won 3rd position. Baljit was declared the best player of the championship.	2010-11 Kolam
Aerobics & fitness championship	Naina	Participated in Aerobics and National Sports Fitness Championship and got gold medal in doubles event. She got silver medal in single event.	2012-13 Malerkotla
Rope skipping	Divya	Participated in Aerobics and National Sports Fitness Championship and got gold medal in mixed doubles.	2012-13 Malerkotla
Table Tennis	Manpreet Ishwinder Heena Naina Divya Manpreet	Participated in Aerobics and National Sports Fitness Championship and got silver medal in team event.	2012-13 Malerkotla
	HeenaNaina Divya Manpreet Ishwinder Zenith	Participated in Aerobics and National Sports Fitness Championship and got gold medal in hip-hop event.	2012-13 Malerkotla
	Shubhlata	Our team got overall 2nd position in 4th National Martial Arts Championship 2011.	2011-12 Dehradun
	RuchiKalia	She got 1st position in Double Dutch. National Rope Skipping Championship 2012.	2012-13 Jharkhand
		Participated in All India Inter University and the team won 2nd position in North Zone	2007-08 Kurukshetra

Game/Level	Name of the student	Achievements	Session and venue
State Level Chess	Manisha	Participated in 7th State Open Prize Money Chess Championship won 2nd position.	2010-11 Malerkotla
	Sonam	3rd position in Punjab state 'B' chess open tournament. 2nd position in Punjab state championship.	2010-11 Jalandhar Malerkotla
	Versha Gurdeep	3rd position in in Punjab Women Chess Championship 2011.	2011-12 Fatehgarh sahib
Karate	Heena Versha Gurpreet Manjit Madhuri Poonam Reena Baljit	Team got 3rd position in Punjab state U-19 championship. Our college team won first position in 2nd State Karate Championship.	2010-11 Jalandhar
Table Soccer	Bhawana Reena Madhuri	Our team won first position in open state women championship 2010.Madhuri got 1st position in singles and Reena and Madhuri got first position in doubles. Our college team won 3rd position in open Punjab state Table Soccer championship.	2010-11 Hoshiarpur 2011-12 Chandigarh
	Madhuri Bhawna Heena Varsha Gurpreet Shublata	Our team got 1st position in open state women championship 2011. Under 20 Table Soccer Championship 2011.The team got first position.	2011-12 Mukatsar Kurukshetra

Game/Level	Name of the student	Achievements	Session and venue
	Bhawna Reena Poonam Madhuri	2nd Open State Table Soccer tournament held at Ferozepur. Bhavna won 1st position in Doubles. Our college hip-hop team won 1st position. Madhuri was selected for Nationals.	2010-11 Ferozepur
Judo	Manjit	Seventh State Judo Championship. She got 2nd position in under 44 kg. weight.	2010-11 Patiala
Rope skipping	Shubhlata Shifali Shilpa Anita Heena	4th State Rope Skipping Championship 2012.Shublata got 1st position in Double Dutch.Shifali and Shilpa got second position in Double Dutch.Heena got third position in Double Dutch.	2011-12 Amritsar
Aerobics & fitness	Ruchi	Our team won gold medal in and Punjab state Aerobics & fitness championship	2012-13 Amritsar
Table Tennis		2nd in Punjab Women Festival 3rd in Punjab State	2007-08 Ferozepur Amritsar
Yoga		The team got 3rd position in Punjab State Divine Yoga Championship	2006-07 Jalandhar
Inter college			
Judo	Manjit	2nd position in 44 Kg weight in G.N.D.U inter college tournament.	2010-11 Amritsar
Gymnastic	Naina Divya Ishwinder Shubhlata	Our college won 3rd position in Guru Nanak Dev University Inter College tournament.	2012-13 Amritsar
District			
Judo	Manjit	Manjit got 3rd position and the college team got 3rd position.	2010-11 Jalandhar

Game/Level	Name of the student	Achievements	Session and venue
Badminton	Madhuri Heena Versha Bhavna Shublata Richa	Team got second position in district tournament.	2011-12 Jalandhar

16. List of visitors to the department : Mr. ShwetankAnand (BSc Naturopathy and Yoga)

17. Student profile programme / course wise: Session **2013 -2014**

Name of the Course / Programme	Applications received	Selected	Enrolled Female	Pass Percentage
B.A. III Annual	01	01	01	
B.A. III and IV	05	05	05	
B.A. I and II	06	06	06	

18. Diversity of Students: Session **2013-14**

Name of the course	% of students from the same state	% of students from other state	% of students from abroad
UG	100	–	–

19. Student Progression:

Student Progression	Against % enrolled
UG to PG	10 %

20. Details of Infrastructural facilities

a) Library : Books – 191, Journals – 2

b) Internet facilities for staff & Students : Internet facility available in the campus.

c) Class rooms with ICT facility : Available in the College.

d) Laboratories : Yoga Hall, Health care center, Indoor Games section, Outdoor grounds are available.

21. Number of students receiving financial assistance from college, university, government or other agencies.

The college gives financial assistance to good and hardworking sports students as per norms.

22. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

1. There is provision of expert coaches for many games. Students go to the stadiums and get the expert coaching from renowned coaches.

List of Coaches:-

Badminton – Mr. Gagan	Yoga – Dr. Isha
Handball – Mr. Dheeraj	Cricket – Mr. Harwinder Singh
Basketball – Mr. Anoop	Kho Kho – Mr. Ravinder Singh

2. Special yoga classes are available for staff and students with experts.

3. Interclass competition are held to give exposure to the players.

23. Teaching methods adopted to improve student learning

1. Live demonstration in play ground.
2. Weekly tests are held for revision
3. Syllabus is divided and planned.
4. Presentations are given to improve the knowledge
5. Use of Model, chart, Smart Board, Multimedia Projector, Internet.

24. SWOC analysis of the Department and future plans

Strengths

- Our sports teams received many awards at state, national and inter college level.
- All round development of the students

Weaknesses

- Lack of permanent faculty due to Govt. Policy.

Opportunities

- Jobs through Sports Quota.
- Personality development.

Challenges

- To produce good players.

Future Plans

- Provide quality education to students.
- Provide specialist coaches for development and increase standard of sports.
- To increase the number of students in the department.
- To organize seminars and workshops.

EVALUATIVE REPORT OF THE DEPARTMENT OF OFFICE MANAGEMENT & SECRETARIAL PRACTICES

1. Name of the Department : Office Management & Secretarial Practices
2. Year of Establishment : 1996
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : UG
   Add on Course (Certificate Course Diploma Course & Advanced Diploma)
4. Number of Teaching posts

	Sanctioned	Filled
Instructor		1

5. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D/M.Phil etc)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mrs. Seema Tiwari	Graduation & 3 Years Diploma in Modern Office Practices	Instructor	Short Hand Typing	13	–

6. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : UG: 100% Add on Course: 100%

7. Student-Teacher Ratio (programme wise) : B.A. 20:1 Certificate Course Add on 17:1
   Diploma Course Add on 7:1
   Advance Diploma Add on 1:1

8. Number of academic support staff (technical) and administrative staff; Sanctioned and filled : 01

9. Areas of consultancy and income generated: Counseling to students at admission time No income generated.

10. Student projects

a) Percentage of students who have done in - house projects including inter departmental/programme. : 100% (As per syllabus)

11. Awards/Recognitions received by faculty and students:

Every year students have been awarded Gold Medal by GNDU for attaining 1st position in PG Diploma from the session 2006 to 2012. At UG level, 6 top merit positions in GNDU from 2010 to 2014. In the felicitation function held every year students securing top positions are awarded shields and medals.

12. List of eminent academicians and scientists/visitors to the department:

- Mr. Ashwani, Director 1 Dream Unlimited gave a lecture on 'Making Travel Arrangements'.
- Ms. Neha, Director 2 Dream Unlimited gave a lecture on 'Types of Communication Skills, Role of Entrepreneurship and Self Employment

13. Student profile programme/course wise: 2013-2014

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
B.A I	26	26		F	48
B.A II	21	21		F	34
B.A III	08	08		F	88
Certificate Course in office mgt. and secretarial practices	09	09		F	100%
Diploma Course in office mgt. and secretarial practices	05	05		F	100%

14. Diversity of Students: Session: All students are from Punjab state.

15. Student progression

Student Progression	Against % enrolled
UG to PG	20%
Employed • Campus selection • Other than campus recruitment	40%
Entrepreneurship/Self-Employment	-

16. Details of Infrastructural facilities

a)	Library College Library	:	358 Books 6 Journals
b)	Internet facilities for Staff & Students	:	College Campus
c)	Class rooms with ICT facility	:	-
d)	Laboratories	:	A Well equipped laboratory with 3 computers, 19 typewriters, 1 electronic type writer and required gadgets and materials.

17. Number of students receiving financial assistance from College, University, Government or other agencies.

Students receive financial assistance from College & Government as per norms.

18. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts.

Lecture Method, Group Discussion, Test on Typewriters, Discussion of annual and supplementary university question papers of last three years.

19. Teaching methods adopted to improve student learning

- Being a practical subject enough stress is laid on practical tests of the practical section of syllabi throughout the session

- Weekly tests are held for revision
- Making categories of students top mediocre & weak. Performances are evaluated on the basis of tests and Mid Semester tests.
- Bright students are given extra study material.

20. Participation in Institutional Social Responsibility (ISR) and Extension activities

Motivating students to participate in extension activities conducted byNSS units, NCC units & Youth Club.

21. SWOC analysis of the department and future plans

Strength

- Learner friendly atmosphere.
- Our students are placed in different departments like Government offices and other semi govt. departments.
- Good academic results.
- Well equipped laboratory.

Weakness

- Less strength of the students.
- Due to decrease in number of students many activities cannot be planned.
- Lack of permanent faculty due to government policy.

Opportunities

- Admission counseling

Challenges

- To increase the strength of the department is a big challenge.
- Upgrading the existing laboratory.

Future Plans

- To increase the use of computers in theoretical & practical aspects of the subjects.
- To organize seminars and guest lectures on job training for the students in different departments, institutions and companies.

EVALUATIVE REPORT OF THE DEPARTMENT OF TV & VIDEO PRODUCTION

1. Name of the Department : TV & Video Production
2. Year of Establishment : 2009
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D, Integrated Masters Integrated Ph.D., etc. : Add on Courses (Certificate/Diploma/Advance Diploma)
4. Number of Teaching posts

	Sanctioned	Filled
Professors	–	–
Associate Professors	–	–
Assistant Professors	–	–
Others	–	01

5. Faculty profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./Ph.D/M.Phil etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Surinder Pal	BA Professional Course in TV & Video Production	Lecturer	Film T.V & Video Production	40 Years with Doordarshan & 3 Years Teaching in College	–

6. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : 100%
7. Student-Teacher Ratio (programme wise) : 13:1

8. Departmental projects funded by DST, FIST : Rs. 7 lakh sanctioned in 2009 by UGC for the courseUGC,DBT,ICSSR, etc. and total grant received

9. Areas of consultancy and income generated

The department provides useful consultancy and guidance to the students in the area of T.V & Video Production, Video Editing, News Reading and News writing and no revenue is generated from the same.

10. Student projects

a) Percentage of students who have done in - house projects including inter departmental/programme. : 20%

b) Percentage of students placed for projects in organizations outside the institution i.e. in research laboratories/Industry/other students : 10%

11. Awards/Recognitions received by faculty and students

During service Mr. Surinder Pal got number of awards including President Award of 1971 Census Bronze Medal.

1. Appreciation of District Administration in the field of Photography at Doordarshan during year 1993 by D.C. Jalandhar.
2. Doordarshan National Awards 2001 II Best Live Events "DD Punjabi Inauguration" OB Team Member.
3. Doordarshan National Award 2005 Best TV Show "Nachiye Gayiye Shagan Manayiye" Team Member.
4. Doordarshan National Award 2005 Best Art Direction 'Nachiye Gayiye Shagan Manayiye' Team Member.
5. Doordarshan National Award 2006 Best TV Show 'Aaj Dhamala Pain Giyan' Team Member.
6. Certificate from East Punjab T.V & Film Artist Association in the field of photography.

7. Appreciation letters from D.D. Doordarshan and other departments of State Government and Centre Government.

12. List of eminent academicians and scientists/visitors to the department

- Principal, Subhash Brahmbhaat, H.K. Arts College, Ashram Road- Ahmedabad.
- Dr. B. Venkataramani, Formerly Scientific Officer, Analytical Chemistry Division Baba Tromboy, Bombay.

13. Seminars/Conference/Workshops organized & the source of funding: Nil

14. Student profile programme/course wise: 2013-2014

Name of the Course/Programme	Applications received	Selected	Enrolled		Pass Percentage
			M	F	
Add on Course & Certificate Course (2013-14)	09	09		F	100%

15. Diversity of Students: Session 2012-2013: All students are from Punjab state.

16. Details of Infrastructural facilities

a) Library : Nil

College Library In College Campus & Library

b) Internet facilities for Staff & Students: College Campus

c) Class rooms with ICT facility : -

d) Laboratories : One well equipped Studio with dark blue curtains to be used as cyclorama behind the sets and also used for the chorome keying. It has two T.V sets, two programme sets, two computers, one handicam (Sony), one production panel table, one sun gun light (1000 wats) and two Reflectors.

17. Number of students receiving financial assistance from College, University, Government or other agencies.

Students receive financial assistance from College & Government as per norms.

18. Details on students enrichment programmes (special lectures/workshops/seminar) with external experts. Giving practical training to students.

19. Teaching methods adopted to improve student learning

Practical training imparted to students for enhancement of learning.

20. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- To learn operation of camera, NLE editing, sound recording and other activities relating to filmmaking.

21. SWOC analysis of the department and future plans :

- Qualified and experienced staff
- Well equipped sound proof studio
- Practical utility of the subject

Future plans

- To attract more students to this practical subject
- To start a UG course in Mass Communication

DEPARTMENT OF GURU NANAK STUDIES CENTRE

1. Name of the Department : Guru Nanak Studies Centre.
2. Year of Establishment : 2010
3. Names of Programmes / Courses offered:
   Certificate course in Life and Teachings of Guru Nanak Dev Ji
4. Names of Interdisciplinary courses and the departments/units involved:
   Certificate Course for all streams
5. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience
Mrs. Devinder Johal	M.A., M.Phil.	Head, Punjabi Department, Associate Professor	Poetry	26
Dr. Tejinder Kaur	Ph.D.	Associate Professor	Sufi Poetry	22

6. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:
   M.Phil.: 01, Ph.D: 01

7. Research Centre /facility recognized by the University :

- Guru Nanak Studies centre is a research centre and promotes research by the scholars
- Dr. Surinder Kaur, Asst. Prof in Punjabi submitted a research project on 'Japji Sahib' Ek Adhyan'

8. Publications:

   A National Journal Titled 'Sachiyar' (ISBN No 9778-93-82413-16-5) was published by Guru Nanak Studies Centre

9. List of eminent academicians and scientists/ visitors to the department

- Dr. S.P. Singh, Ex Vice Chancellor, GNDU, Amritsar.

- Mrs. Nirmal Pandhi, Director – cum- principal, S.D. Arya Mahila College, Dina Nagar, Pathankot.
- Dr. Mrs. Shashi Bala, Department of Guru Nanak Dev Studies, Guru Nanak Dev University, Amritsar.
- Dr. Mrs. Kuljit Shellie, Former Dean of Arts Faculty and Head of Punjabi Department, University of Delhi, New Delhi.
- Dr. Mrs. Amrit Pal Kaur, Department of Punjabi Literary Studies, Punjabi University, Patial

10. Seminars/ Conferences/Workshops organized & the source of funding

- A One day National seminar on 'Guru Nanak Dev Ji – Apostle of Global Peace and Harmony was organised on 6th Dec' 2011.
- Transformation of Philosophical, Political, social, tradition and Guru Nanak Dev Ji was organized on 16th March '2011.

These seminars were funded by UGC.

11. Details of Infrastructural facilities

a)	Library	:	82 books
b)	Internet facilities for Staff & Students	:	Common Pool
c)	Class rooms with ICT facility	:	Yes, Common Pool

12. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: National Seminars organized in last three years.

- An inter college group Shabad Gayan competition was conducted by the centre on 3rd Sept ' 201
- A quiz competition was conducted by the centre in Feb 2011.

Extension Lectures:

A number of lectures on various aspects of Guru Nanak philosophy are organized by the centre throughout the year.

- A lecture was delivered by Dr. Kulbir Kaur, Associate Prof, on Philosophy of Guru Nanak Dev Ji.
- A lecture was delivered by Dr. Raghubir Kaur on Guru Nanak Bani.

Research Projects

- Dr. Surinder Kaur, Assistant Prof in Punjabi Department submitted a research project on 'Japuji Sahib Ek adhyan'.

13. Teaching methods adopted to improve student learning :

- Lectures, Movies, Discussions, Field Trips.
- A trip was organized by Guru Nanak Study Centre.
- A trip was organized by Guru Nanak Study Centre.

14. SWOC analysis of the department and Future plans

Strengths

- All the programmes are interdisciplinary and conducted in collaboration with different departments of the college
- Commitment of the faculty
- Research in different streams.
- Organizing National seminars and publication of Research Journal.
- Regular mentoring to students.
- Inter college competitions for creating awareness among students about the life teachings & philosophy of Guru Nanak Dev Ji.
- Organizing inter college competition Quiz, Debate, Paper Reading and Shabad Gayan.

Weakness

- Lack of full time faculty for the department

Opportunities

- Opportunity for teachers and students to interact with scholar.
- Promoting the philosophy of Guru Nanak Dev Ji.

Future Plans

- To encourage research in diverse fields among the students and teachers.
- Plan to start new certificate courses and diploma in Guru Nanak Dev ji teachings.

DEPARTMENT OF SWAMI VIVEKANAND STUDIES CENTRE

1. Name of the Department : Swami Vivekanand Studies Centre.
2. Year of Establishment : 2013
   Sanctioned : Under the scheme of Epoch Making Social Thinkers of India of UGC.
3. Names of Programmes / Courses offered :

- Certificate course in the teachings and relevance of Swami Vivekanand's thoughts in the contemporary times.

4. Names of Interdisciplinary courses and the departments/units involved:
   Certificate Course: Students from all streams can opt for this course
5. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience
Mrs. Tripta Handa	M.A., M.Phil	Associate Professor, Head, Department of Political Science	Indian Foreign Policy	31
Dr. Neena Mittal	Ph.D	Associate Professor, Head, Dept. of Hindi	Novel	22

6. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:
   M.Phil: 01, Ph.D: 01
7. Research Centre /facility recognized by the University :

- Swami Vivekanand Studies centre works for the promotion of teachings of Swami Vivekanand.
- The centre proposes to take up research projects on works and teaching of Vivekanand.

8. Publications:

   The center is planning to take out a journal.

9. List of eminent academicians and scientists/ visitors to the department

- Dr. Shashi Kant Uppal, Professor in Humanities, Desh Bhagat University, Fatehgarh Sahib, Punjab.
- Dr. Usha Kapoor, Principal, Reader in Public Administration, GNDU College, Jalandhar.
- Dr. Swarnjit Kaur, Co-ordinator, Centre for Human Rights and Duties, Punjab University, Chandigarh

10. Seminars/ Conferences/Workshops organized & the source of funding :
It is included in the future plan.

11. Details of Infrastructural facilities

a)	Library	:	Books in social sciences from common pool
b)	Internet facilities for Students	:	2 Computers are available in the main block Staff & of library
c)	Class rooms with ICT facility	:	Yes, smart class rooms are available in the college.

12. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

- 3 Lectures were organised on the teachings and relevance of the thoughts of Swami Ji.
- Paper reading competition on the teachings of Swami Vivekanand was organised.
- Participation in 150th Birth Jayanti Samaroh of Young Saint Swami Vivekanand celebrated as **Youth Day.** It was organised by Swami Vivekanand 150th century committee, Punjab as per the guidelines by the State authorities
- Celebrated Surya Namaskar Day in the college campus as a part of Surya Namaskar Day held at national level in India.
- A quiz contest on Teaching and Life of Sawmi Vivekanand was organized on 24th Feb 2015.
- An inter college competition on Relevance of Vivekanand's thoughts in the present scenario organized on 27th Feb 2015.

13. Teaching methods adopted to improve student learning :

- Lectures, Movies, Discussions.
- Quiz contest on the teachings

- Field Trips, visit to Monuments
- Participation in Rallies.

14. SWOC analysis of the department and Future plans

Strengths

- A quiz competition was organized on the Theme '**Arise awake stop not till the goal is achieved**'.
- A 3 months certificate course is planned to be conducted on the Life, Teachings and Relevance of Swami Vivekenand Ji.
- All the programmes are interdisciplinary and conducted in collaboration with different departments of the college
- Commitment of the faculty
- Research related to Swami Vivekanand and his works.
- Organizing national seminars.
- Inter college competitions for creating awareness among students about the life teachings and relevance of Swami Vivekenand's thoughts in the present time

Weakness

- Lack of full time faculty for the department.

Opportunities

- Opportunity for teachers and students for self development and encouragement for participation in Nation Building.
- The philosophy gives a way to the transformation from violence to non violence, from war to peace.
- Leading to spiritual and harmonious growth of the learners' personality.

Future plans

- To encourage research among the students and teachers regarding the relevance of thoughts of Swami Vivekanand in the contemporary time.
- Planning for the publication of a journal.
- To conduct research and extension programmes that are pertinent in the construction of society's moral, ethical and spiritual foundation necessary for non violent social order.

POST ACCREDITATION INITIATIVES

POST ACCREDITATION INITIATIVES

The accreditation of the college with Grade 'A' by NAAC in February 2006 subsequent to the visit of the peer team to the institution to validate the self- study report proved a landmark in the growth and development of the college and accelerated our initiatives for further progress. The college was acclaimed for having made a commendable service to the community particularly from the point of view of women empowerment. It was indeed heartening for the institution to receive commendation for its well planned and deliberate efforts to provide value based education on modern lines which is instrumental in creating a unique blend of scientific temper and moral character and promoting multi-dimensional development of the student's personality, particularly by motivating teachers to work as a sincere, committed and well knit team of servants dedicated to the cause of optimum human resource development. The college has made its place in the society as an institution of Academic Excellence. The commendations made by the peer team boosted our confidence and motivated us to keep marching forward on the path of glory and success with renewed dedication and determination. A special notice was also taken of the recommendations made by the peer team. It provided us an opportunity to review, analyse and plan the institutional progress and take constructive steps for quality enhancement and its sustenance. Guided by the recommendation of the peer team and the guidelines issued by NAAC from time to time the institution has taken the following initiatives:

1. **14 News Courses** introduced after the accreditation are listed below.

- B.Sc. (Fashion Designing)
- BBA
- BA Hons. in Sanskrit
- Add on Course in Interior Decoration
- Add on Course in Computer Aided Accountancy
- Add on Course in T.V and Video Production
- M.Sc. (Fashion Designing and Merchandising)
- M.Com.
- Add on Course in Web Designing
- M.Sc. (Information Technology)

- B.Sc. (Non Medical)
- Foundation Course in Human Rights
- Add on Course in Leather Technology
- (MBEIT) Masters in Business Economics and Information Technology
- Addition of two subjects, Quantitative Techniques and Cosmetology in B.A.

The college has introduced a **multi-faculty innovative course MBEIT** (Masters in Business Economics and Information Technology). Professional and vocational courses have also been started. **13 Interdisciplinary courses** are being offered to the students. At present the college offers **15 UG and 5 PG programmes**, **3 PG Diploma Courses**, **2 UG Diploma Courses, 11 Vocational Add on Courses(Certificate, Diploma and Advanced Diploma)**and **one foundation course in Human Rights.** Learner centric techniques and innovative teaching methods are being adopted to make the learning process effective. Use of ICT is encouraged in both teaching and administration. IT infrastructure has been augmented in a planned and strategic way to promote the use of technology. **The list of IT infrastructure** includes 162 computers with internet facility in laboratories and teaching departments and 15 computers are installed in administrative offices. Latest softwares, 8 printers, 2 scanners, 12 projectors, 5 smart class rooms with interactive boards, interactive panels, visualizers, Projectors, Mimeopads, Stylus and mimeo pad pen, 7 laptops, 1 online UPS,131 offline UPS, 44 CCTV Cameras, 5 LCDs are being used effectively in the campus. Internet facility is made available via 2 towers of Dreamtel, a high speed leased line connection of 3 Mbps, 1 Airtel Connection (1 Mbps), 1 BSNL connection (512 Kbps) and 2data cards for off campus internet connectivity.

2. **Augmenting the physical infrastructure** has been an ongoing activity. The college campus has been augmented with the addition of collegiate school block. At present the college has 67 spacious classrooms, two seminar halls and an auditorium with State of Art facilities, well stocked libraries in all three blocks, a browsing centre and one computer centre. Among technology enabled learning facilities, the college has 5 smart class rooms and 34 laboratories. A multi-purpose yoga hall has been added to the Sports section. Library facilities have been strengthened. The library has 36741 books and has subscribed to 90 magazine and Journals and 23 newspapers. There is provision of safe drinking water, neat and clean wash rooms and three generators.

3. For **promotion of research** the college has made concerted efforts for encouraging the faculty and students to participate in research activities. As indicator of this initiative, 21 faculty members completed M.Phil/Ph.D degree during service. **Two research centres** Guru Nanak Studies Centre and Vivekanand Studies Centre have been established under the Epoch Making Social Thinkers of India Scheme. A quick overview of the research activitites is shown in the chart given below:

National Seminar organized	Research Journal Published	Papers Published	Books Published	Eminent Researchers and Academicians who visited the Institution	Attended Refresher Courses/ Summar Schools/ Workshops
23	20	405	46	153	46

5 minor Research projects have been completed and 2 minor research projects are still ongoing. 15 faculty members have applied to UGC for major and minor research projects.3 Faculty members are pursuing Ph.D. Three peer reviewed journals in languages, social sciences and commerce are also in press.

4. **For Fostering Global Competencies**, the college has introduced several innovations in academic, administration and other aspects. Skill oriented programmes are regularly conducted by Placement cell and Personality Development cell. Add on courses in vocational subjects have been introduced to enhance the employability quotient of the learners. The college Placement cell organizes Job fairs/ campus interviews and invites companies for on campus interviews. Extension activities facilitated by NSS,NCC, Red Cross, Go Green Club, Central Association and other subject societies sensitize the young learners about cross cutting issues and contribute to inculcation of a value based system.

5. **IQAC** has been working since 2007 as per the guidelines issued by UGC. It formulates and monitors strategies and processes which would enhance the academic quality of the institution. Efforts are made to create an environment of excellence for imparting quality education and producing proficient professionals.

6. Last but not the least, the college has been taking initiatives for maintaining its tradition of achieving milestones in **Academic Excellence**. Every year a large number of students have been securing top merit positions in the university. The college pass percentage has been consistently much higher than that of the university. The success mantra behind this academic excellence and quality enhancement has been the initiatives taken by the institution for the enrichment of courses and pedagogical tools, initiatives for

augmentation of infrastructure, initiatives for strengthening student support services and initiatives for research and extension.

Driven by the vision and mission of empowerment and enlightenment of women through quality and value based education aimed at forstering informed global minds, the institution continues to strive relentlessly for exploring the unexplored vistas of life for the empowerment and social upliftment of women. The institution stands committed to face the challenges in higher education sector and make its contribution to the National development. We are thankful to the supportive and participative managing committee for helping us execute these initiatives. We also extend thanks to UGC and NAAC for timely support and guidance.

ANNEXURES

Annexure I

Encl - I

डा. (श्रीमती) पंकज मित्तल
Dr. (Mrs.) Panka| Mittal

संयुक्त सचिव
JOINT SECRETARY

दूरभाष PHONE दफ्तर OFF : 23232055
फैक्स FAX : 23232055
ई मेल E-mail : pmittal@ugc.ernet.in
विश्वविद्यालय अनुदान आयोग
बहादुर शाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI -110 002

D.O. No. F 2-6/2002 (X Plan)

8th January, 2003

Dear Principal,

As you are aware, the UGC in the beginning of every Plan period allocates Plan Grants to Universities and Colleges for their development. The guidelines for providing development assistance to the colleges for 10th Plan have been prepared. A copy of the guidelines is available on UGC website www.ugc.ac.in. A copy of the guidelines in the printed form would also be sent to you shortly. In the meantime, you are requested to download the proforma, for applying for the X Plan development grant to University Grants Commission, from the above mentioned website. In case you do not have internet access available in your college, you could download it by using internet facility in any neighbouring college or internet browsing centre. The filled in proforma may be sent to the concerned Regional Office of UGC latest by 31st January, 2003. One copy of the proposal shall be sent directly to the Regional Office of UGC and the second copy shall be sent through the affiliating university.

It is proposed that in the 10th Plan, as far as possible, the funds would be transferred to the colleges through electronic transfer. You are requested to give the full details of your Bank Account number, name of the Bank, Branch and full address of the Bank to the UGC Regional Office immediately along with the above filled in proforma. The names of the banks in which the UGC Regional Offices have their accounts is given below.

A.	UGC South Eastern Regional Office, Hyderabad
1.	State Bank of Hyderabad
2.	Canara Bank, Hyderabad

B.	UGC Western Regional Office, Poona
1	Bank of Maharashtra Univ. Extension Counter, Pune
2.	Canara Bank, Pune

C.	UGC North-Eastern Regional Office, Guwahati
1.	State Bank of India, Dispur
2	Canara Bank Guwahati

D.	UGC South Western Regional Office, Bangalore
1	Canara Bank, Bangalore
2	Central Bank of India Bangalore

E. 1. UGC Central Regional Office, Bhopal
1. Canara Bank, Bhopal

F. UGC Eastern Regional Office, Kolkata
1. Canara Bank, Kolkata

It would be easier to do electronic transfer of funds if your college has an account in the bank in which the concerned UGC Regional Office has its account.

On receipt of the proposal from the College, a meeting would be held in the concerned Regional Office or at the location to be identified by the Regional Office wherein your proposal would be discussed. Based on the discussions, 10th Plan accounts to be allocated to your college would be determined. If the 9th Plan accounts of your college are already settled, the first instalment of the grant which would be 20% of the allocated grant would be sanctioned to you immediately. In case your 9th Plan grant are not settled, you are requested to kindly settle the accounts with the concerned Regional Office of the UGC immediately to enable UGC to release the first instalment of the 10th Plan grant.

It may please be noted that unless the proposal is received, your college will not be invited for discussions resulting in delay in allocating the 10th Plan grant to your college.

With regards.

Yours sincerely,

(PANKAJ MITTAL)

To,

The Principals of all the Colleges affiliated to your University which are included under Section 2(f) & 12 (B) of the UGC Act (list enclosed).

Copy for information & necessary action to -

Dr R S Bawa
Registrar
Guru Nanak Dev University
Amritsar - 143 005

GURU NANAK DEV UNIVERSITY, AMRITSAR

Endst.No.Plg/(UGC)(Xth Plan) [redacted] Dated : [redacted]

Copy of the above alongwith its enclosures is forwarded to the following for information and necessary action :-

1. Dean, College Development Council, Guru Nanak Dev University, Amritsar;
2. Principals of all the colleges affiliated to the Guru Nanak Dev University, Amritsar;
3. Assistant Registrar, Vice-Chancellor's Office, Guru Nanak Dev University, Amritsar;
4. P.A. to Registrar, Guru Nanak Dev University, Amritsar.

Finance & Development Officer

Encl. As above

Guru Nanak Dev University

S.No.	Name of College and Address	Year of Establishment
[illegible]	(Nawab) Jassa Singh Ahluwalia Government College	1856
[illegible]	Amardeep Singh Shergill Memorial College [illegible]	1983
[illegible]	Academy College of Fine Arts [illegible]	1972
[illegible]	Baba Budha College Bir Sahib, Amritsar	1968
[illegible]	Banarsi Dass Arya Girls College [illegible]	1984
[illegible]	Baring Union Christian College Batala (Gurdaspur)	1944
[illegible]	BB.K.D.A.V. College for Women Lawrence Road Amritsar	
[illegible]	Baba Nanak Khalsa College for Women [illegible]	1974
[illegible]	Bhagwanti Lalayke Memorial Girls College [illegible]	1988
[illegible]	D.A.V. College Amritsar	1955
[illegible]	D.A.V. College	1918
[illegible]	D.A.V. College of Education for Women Amritsar	1958

1807	Mta Gunga Girls College Tarn Taran (Amritsar)	1963
1810	Premchand Markanda SD College for Women Jalandhar	1974
1813	R.R. Bawa D.A.V. College for Girls Batala (Gurdaspur)	1985
1814	R.R.M.K. Arya Mahila Mahavidyalaya Pathankot Gurdaspur	1969
1811	Radha Krishan Arya College Nawanshahar, Deoba Distt. Jalandhar	1952
1843	Ramgarhia College Phagwara	1948
1812	Ramgarhia College of Education P.O. Salempura Phagwara	1956
1852	Regional Engineering College Jalandhar	1988
1827	S.D. College for Women Sultanpur Lodhi	1974
1810	S.L. Bawa D.A.V. College Batala (Gurdaspur)	1971
1823	S.M.D.R.S.D. College Pathankot	1954
1830	S.P.S.K. Khalsa College Bagowal (Kapurthala) Punjab	1970
1828	Sant Baba Dalip Singh Memorial Khalsa College Domoli distt. Kapurthala	1972

Annexure I

Encl - I

डा. (श्रीमती) पंकज मित्तल
Dr. (Mrs.) Panka| Mittal

संयुक्त सचिव
JOINT SECRETARY

दूरभाष PHONE दफ्तर OFF : 23232055
फैक्स FAX : 23232055
ई मेल E-mail : pmittal@ugc.ernet.in
विश्वविद्यालय अनुदान आयोग
बहादुर शाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI -110 002

D.O. No. F 2-6/2002 (X Plan)

8th January, 2003

Dear Principal,

As you are aware, the UGC in the beginning of every Plan period allocates Plan Grants to Universities and Colleges for their development. The guidelines for providing development assistance to the colleges for 10th Plan have been prepared. A copy of the guidelines is available on UGC website www.ugc.ac.in. A copy of the guidelines in the printed form would also be sent to you shortly. In the meantime, you are requested to download the proforma, for applying for the X Plan development grant to University Grants Commission, from the above mentioned website. In case you do not have internet access available in your college, you could download it by using internet facility in any neighbouring college or internet browsing centre. The filled in proforma may be sent to the concerned Regional Office of UGC latest by 31st January, 2003. One copy of the proposal shall be sent directly to the Regional Office of UGC and the second copy shall be sent through the affiliating university.

It is proposed that in the 10th Plan, as far as possible, the funds would be transferred to the colleges through electronic transfer. You are requested to give the full details of your Bank Account number, name of the Bank, Branch and full address of the Bank to the UGC Regional Office immediately along with the above filled in proforma. The names of the banks in which the UGC Regional Offices have their accounts is given below.

A.	UGC South Eastern Regional Office, Hyderabad
1.	State Bank of Hyderabad
2.	Canara Bank, Hyderabad

B.	UGC Western Regional Office, Poona
1	Bank of Maharashtra Univ. Extension Counter, Pune
2.	Canara Bank, Pune

C.	UGC North-Eastern Regional Office, Guwahati
1.	State Bank of India, Dispur
2	Canara Bank Guwahati

D.	UGC South Western Regional Office, Bangalore
1	Canara Bank, Bangalore
2	Central Bank of India Bangalore

E. 1. UGC Central Regional Office, Bhopal
1. Canara Bank, Bhopal

F. UGC Eastern Regional Office, Kolkata
1. Canara Bank, Kolkata

It would be easier to do electronic transfer of funds if your college has an account in the bank in which the concerned UGC Regional Office has its account.

On receipt of the proposal from the College, a meeting would be held in the concerned Regional Office or at the location to be identified by the Regional Office wherein your proposal would be discussed. Based on the discussions, 10th Plan accounts to be allocated to your college would be determined. If the 9th Plan accounts of your college are already settled, the first instalment of the grant which would be 20% of the allocated grant would be sanctioned to you immediately. In case your 9th Plan grant are not settled, you are requested to kindly settle the accounts with the concerned Regional Office of the UGC immediately to enable UGC to release the first instalment of the 10th Plan grant.

It may please be noted that unless the proposal is received, your college will not be invited for discussions resulting in delay in allocating the 10th Plan grant to your college.

With regards.

Yours sincerely,

(PANKAJ MITTAL)

To,

The Principals of all the Colleges affiliated to your University which are included under Section 2(f) & 12 (B) of the UGC Act (list enclosed).

Copy for information & necessary action to -

Dr R S Bawa
Registrar
Guru Nanak Dev University
Amritsar - 143 005

GURU NANAK DEV UNIVERSITY, AMRITSAR

Endst.No.Plg/(UGC)(Xth Plan) [redacted] Dated : [redacted]

Copy of the above alongwith its enclosures is forwarded to the following for information and necessary action :-

1. Dean, College Development Council, Guru Nanak Dev University, Amritsar;
2. Principals of all the colleges affiliated to the Guru Nanak Dev University, Amritsar;
3. Assistant Registrar, Vice-Chancellor's Office, Guru Nanak Dev University, Amritsar;
4. P.A. to Registrar, Guru Nanak Dev University, Amritsar.

Finance & Development Officer

Encl. As above

S.No.	Name of College and Address	Year of Establishment
[illegible]	(Pakhowal) Jassa Singh Ahluwalia Government College	[illegible]
[illegible]	Amardeep Singh Shergill Memorial College, [illegible]	[illegible]
[illegible]	Academy College of Fine Arts, [illegible]	1972
[illegible]	Baba Budha College, Bir Sahib, Amritsar	1965
[illegible]	Banarsi Dass Arya Girls College, Jalandhar Cantt	1984
[illegible]	Baring Union Christian College, Batala (Gurdaspur)	1944
[illegible]	BB.K.D.A.V. College for Women, Lawrence Road, Amritsar	
[illegible]	Bebe Nanki Khalsa College for Women, [illegible]	1974
[illegible]	Bhagwanti Lakhpat Memorial Girls College, [illegible]	1980
[illegible]	D.A.V. College, Amritsar	1965
[illegible]	D.A.V. College	1918
[illegible]	D.A.V. College of Education for Women, Amritsar	1958

1807	Mta Gunga Girls College Tarn Taran (Amritsar)	1963
1810	Premchand Markanda SD College for Women Jalandhar	1974
1813	R.R. Bawa D.A.V. College for Girls Batala (Gurdaspur)	1985
1814	R.R.M.K. Arya Mahila Mahavidyalaya Pathankot Gurdaspur	1969
1811	Radha Krishan Arya College Nawanshahar, Deoba Distt. Jalandhar	1952
1843	Ramgarhia College Phagwara	1948
1812	Ramgarhia College of Education P.O. Salempura Phagwara	1956
1852	Regional Engineering College Jalandhar	1988
1827	S.D. College for Women Sultanpur Lodhi	1974
1810	S.L. Bawa D.A.V. College Batala (Gurdaspur)	1971
1823	S.M.D.R.S.D. College Pathankot	1954
1830	S.P.S.K. Khalsa College Bagowal (Kapurthala) Punjab	1970
1828	Sant Baba Dalip Singh Memorial Khalsa College Domoli distt. Kapurthala	1972

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the

Prem Chand Markanda S. D. College for Women

Jalandhar, affiliated to Guru Nanak Dev University, Punjab as

Accredited

at the A level.

Date : February 02, 2006

Director

- This certification is valid for a period of five years with effect from February 02, 2006
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65 C+ grade, 65-70 B grade, 70-75 B+ grade, 75-80 B++ grade, 80-85 A grade, 85-90 A+ grade, 90-95 A++ grade, 95-100 A+++ grade (upper limits exclusive)

Quality Profile

Name of the Institution : Prem Chand Markanda S. D. College for Women
Place : Jalandhar, Punjab

Criterion	*Criterion Score (Ci)*	*Weightage (Wi)*	*Criterion X Weightage (Ci x Wi)*
I. *Curricular Aspects*	85	10	850
II. *Teaching-learning and Evaluation*	92	40	3680
III. *Research, Consultancy and Extension*	72	05	360
IV. *Infrastructure and Learning Resources*	82	15	1230
V. *Student Support and Progression*	89	10	890
VI. *Organisation and Management*	88	10	880
VII. *Healthy Practices*	92	10	920
		100	$\Sigma C_i W_i$ = 8810

$$\textit{Institutional Score} = \frac{\Sigma C_i W_i}{\Sigma W_i} = \frac{8810}{100} = 88.10$$

Director

NAAC REPORT OF PREM CHAND MARKANDA SD

COLLEGE FOR WOMEN

SECTION 1: PREFACE

Prem Chand Markanda S.D. College for women, Jalandhar volunteered to be assessed by the National Assessment and Accreditation Council (NAAC) and submitted the Self Study Report in April 2005. A Peer Team was constituted by the NAAC to visit the institution to validate the Self Study Report. Peer Team consisted of Dr. Surendra Singh, Vice-Chancellor, Mahatma Gandhi Kashi Vidyapeeth, Varanasi, Dr. Yoginder S. Verma, Director, Academic Staff College, Himachal University, Shimla, Prof. R.L. Mathur, Principal, Lachoo Memorial College of Science and Technology, Jodhpur, Dr. Madura Nath, Advisor NAAC, Bangalore visited the institution for two days from 29th to 30th October 2005.

The Devi Sahai S.D. Education Board established Prem Chand Markanda S.D. College for Women, Jalandhar on 3rd Aug 1973. Initially it was purely an Arts College affiliated to G.N.D.U. Now it has grown into a full-fledged multi faculty Post Graduate institution imparting higher education of good quality for girls.

The Mission of the College is : Quality & Value Based Education aiming at Academic Excellence and Women Empowerment. The Motto of the College 'Do Your Job Well' clearly shows its commitment to promote excellence in education based on oriental values. The College has four faculties, namely, (a) Faculty of Arts with Dept. of English, Punjabi, Hindi, Sanskrit, Mathematics, Political Science, Economics, Fine Arts, Home Science, Geography, Psychology, Philosophy, Music, History, Office Management and Secretarial Practices, Computer Science, Dance and Physical Education (b) Faculty of Commerce (c) Faculty of Computer Science (d) Faculty of Science.

There are 46 permanent teachers, 31 temporary teachers and 3 part-time teachers. Majority of permanent teachers have research degrees of Ph. D or M. Phil. There are 1463 students at University level and 298 students at school level. The results of University Examination of 2004-05 indicate that the Pass Percentage has varied from 80.62 (B.A.-I) to 100% (in most of the classes). It is noteworthy here that 133 students have

secured merit positions in the University Examination of 2005 (93 students at UG level and 40 students at P.G. level).

In addition to classroom teaching varied kinds of co-curricular & extra-curricular activities are being organized by the College. Noteworthy among these are N.S.S, N.C.C. and Sports. As for N.S.S there are 4 units in the College. Various types of programmes are organized under normal N.S.S programmes as also under the special 10 day round the clock camps held at the adopted village Kalyanpur to promote its integrated development. In addition to organization of special awareness campaign on important issues relating to contemporary society including aids. N.S.S. volunteers have made significant contribution to Govt. sponsored Pulse Polio Camps and Aids Awareness Programmes. A few volunteers have also been selected for Pre Republic Day Camps organized by G.N.D.U. Under the N.C.C a few cadets have been selected for Independence Day Parade at Guru Gobind Singh Stadium, Jallandhar and also for Republic Day Parade at Delhi. Blood Donation Camps are also organized from time to time. A very special feature of N.C.C in the College is that of miniature indoor shooting range which provides an opportunity to the cadets to prepare themselves for defence. In sports the College has made significant strides in the area of Judo, yoga, Basket Ball and Badminton. Many students have won prizes in various National and regional level competitive events.

Infrastructural position of the College is very sound. It has a well furnished and elegant Principal's office, Administrative Block, Conference Hall, Two Libraries, Reading Halls CD Library, 62 Class Rooms, 15 Laboratories, Post-Graduate Block, I.T., Commerce and Science Block, Under Ground Parking , Brahmkund Playgrounds, Auditorium, 2 Cafetaria, Gymnasium/Health Club, 12 Peon Quarters, 2 Common rooms , Medical room and well equipped offices for support services. Student utility services like power Generating sets, Submersible Pumps, 6 Water Coolers with Acquaguards, Fire Extinguishers and Medical Facility are quite satisfactory.

There is an ultra modern Computer Centre consisting of 5 computer systems. There are 53 computers including a central server and other peripherals like printers, Scanners etc. The Computer Centre remains open from 8:00 a.m. to 4:00 p.m.

The College has a computerized library with 32401 books, 90 periodicals and Journals, most of the Leading English, Hindi, Punjabi newspapers and a well-furnished reading hall. The library has DelNet connectivity and proposes to go in for INFLIBNET facility in future. It has also Bar-Coding facility which is rare. A

special feature of the library is book bank consisting of 2000 books from which the students are permitted to borrow. The library has on line Internet facility and reprography facility. The College has also CD library with a good collection of CDs in different subjects.

A wide variety of welfare activities are organized for the benefit of the students. Noteworthy among these are Health Care facility provided by the Health Club/Gym, the remedial classes for educationally backward students, Transport facility, bank loan facility, Safety Insurance Scheme for the students, educational tours, trips and excursions, liberal financial assistance for the needy, merit scholarships to academically bright students etc.. There is a Grievance Redressal Cell, which deals with various types of grievances and complaints of the students in an effective manner. There is a Placement Cell, which very effectively helps the students in getting right kind of jobs through active linkages with various types of organizations, industrial, business, governmental and non governmental etc. One of the peculiar and striking features of the College is the classes to prepare students for the competitive examinations. There is an Environment Club also which generates awareness necessary for protection of environment and promotion of sustainable development.

There is Central Association consisting of elected class representatives and some nominated members. This Association helps in maintaining general discipline in the College and organizes various types of constructive programmes and activities. It also conducts Morning Assembly on Monday in which lessons in plain living and high thinking and leading life with honesty and integrity are given to the students.

The College publishes a wide variety of documents including College Prospectus, College Magazine, Annual Report, Wall Magazines, Result Bulletins etc.. It also brings out three Journals with titles of (a) Literary Musings (b) Sahit Dhara (c) Log-in-SD.

Various kinds of functions are organized in the College on various occasions in order to promote a sense of pride and also to inculcate right kind of values as part and parcel of the personality structure of the students. The College encourages the participation of faculty members in their self improvement and development efforts by allowing them to pursue M. Phil and Ph.D programmes and to participate in seminars, workshops, symposia, etc. Special lectures are organized in different subjects by inviting eminent scholars from time to time. In addition to this, the College also organizes seminars, workshops etc. on significant themes.

Thus the College as per its commitment to the avowed mission and motto is making its sincerest and best efforts to promote multi-faceted but integrated development of both students and teachers by guaranting availability of suitable infrastructure and required facilities and amenities; and perhaps this is the reason why it has been able to create a good image for itself in society which has been clearly reflected in the opinion given by the parents, Alumni as well as students in course of the Peer Team's separate interactions with them. The College is fully conscious of its limitations relating to non availability of Hostel facility and a suitable field for games and sports and its future plans do incorporate the measures required to be undertaken in this regard. U.G.C. has already sanctioned grant worth Rs.25 lacs for the construction of the hostels. The College has already procured five acres land for this purpose.

SECTION II : CRITERION-WISE ANALYSIS

The Peer Team carefully perused and analyzed the Self Study Report submitted by the College. During the visit to the institution the team went through all the relevant documents and visited the various departments and observed the facilities -Academic, Co-Curricular, Extra-Curricular and extension activities. The Peer Team also interacted with the Governing Body, Principal of the institution, faculty, students, and parents and Alumni of the College. Based on the Self Study Report, on the spot observations and interactions with the different categories of persons associated with the College and keeping in mind the Seven criteria identified by NAAC, the Assessment of the College under various criteria has been done. The commendable features of the College as also the issues of concerns are being given in the following pages.

CRITERION - I: CURRICULAR ASPECTS

The College is a grant-in-aid College affiliated to Guru Nanak Dev University (GNDU) Amritsar. It follows the academic curriculum, syllabi and scheme of examination as designed and prescribed by the university for all programmes. The College offers 6 under graduate programmes in the faculty of Science, Arts, Commerce and Computer Science, 02 Post Graduate programmes in the faculty of Arts, Computer Science, four PG diploma programmes in Computer Applications, Cosmetology, Dress Designing and Tailoring, and Office Management and Secretarial Practices. The college offers three years degrees courses like B.Sc.(Eco), B.A., B. Com., B.C.A., B.Sc.(Computer Science), B.A.(Hons) n English, Hindi, and Political Science and two years master degrees course in Punjabi. Number of options is provided for the course in BA and option in Medical and Non-Medical combination is offered in B.Sc.

Fair flexibility is offered to the students to select combination of courses at under graduate level. The review and revision of the curricula is done at the university level. Several members of the staff of the college who are the members of Board of Studies, in the affiliating university, contribute in the curriculum design. To introduce a new programme within the regulations of the university system, the College takes about three to six months. The college has introduced two new subjects Geography and Psychology in B.A. in the last three years. From the session 2005-06, College has started M.Sc. (Computer Science) and B.Sc. (Computer Science). Six 'add-on' courses sanctioned by the UGC and approved by GNDU have also been started from this year. In addition to these courses, the College has started B.Com (Hons.), B.A.(Hons) in Punjabi.

The basic aims and objectives of the institution are to provide quality and value based education. The College Motto 'Do your job well' highlights its mission. The extra curricular activities are planned by the College including sports and cultural activities.

CRITERION - II: TEACHING, LEARNING AND EVALUATION

Admission process is based on the academic record and it is in accordance with the rules and regulations of the State government of Punjab and Guru Nanak Dev University.

The College has 237 working days and 190 teaching days during the session . Total number of teaching faculty in the College is 80. Ratio of full time to part time teachers is 25 : 1. Percentage of classes taught by full time faculty is more than 95%. One teacher has attended international level seminar and 21 teachers have participated in national level seminars. Two teachers have acted as resource persons in national seminars during the last two years.

The College has been running Remedial courses for the last five years, and for this the financial assistance has been provided by the U G C. The College has also been running classes for competitive examinations and these are UGC sponsored. Advanced learners are encouraged to make projects and take up special assignments for a specific period in professional courses. Inter-College seminars and quiz programmes are organized to motivate the advanced learners.

The teachers prepare their term wise teaching plans in the beginning of the session. In the normal courses, lecture method is followed in the institution. It is supplemented with the use of models, charts and OHPs in a few departments. Though the facilities like visual aids and OHPs are used, there is a need to introduce the computer and ICT oriented teaching-learning method in the College.

The evaluation plan including tentative schedule of regular tests and terminal examination has been included in the prospectus. The concerned teachers communicate class test schedule at the beginning of the year.

Management Committee makes the regular recruitment of teachers. The posts are advertised in the leading newspapers. Applications are invited and candidates are interviewed by the Committee duly appointed by the Management. The recruitment is made strictly as per the norms of the University and UGC.

There is a no institutional mechanism for faculty appraisal. Self-appraisal Performa are filled by teachers at the end of each session. The Principal writes the Annual Confidential Report. Teacher taught ratio is appropriate. Past percentage of the College students in university examination is fairly good, generally above 95% and there have been 5 or more students in the first ten ranks of university in last two years examinations.

Efforts have been made to create good teaching-learning environment. The student's evaluation through house examination, class tests and practical assignments is done in an effective manner in the College. The organization of tutorials, quiz competitions, debates, educational tours, industrial visits etc. help the institution in its endeavourer to achieve avowed objectives.

One Lecturer of College has received National award given by Ministry of Human Resource Development. Initiatives are being taken to forge more national and international linkages.

CRITERION - III: RESEARCH, CONSULTANCY AND EXTENSION

The institution has 10 teachers with Ph.D. and 24 with M.Phil. qualified teachers out of total of 46 permanent teachers. The College also has 01 M.Phil qualified teacher out of a total 20 temporary teachers. The faculty may be encouraged to submit research projects to UGC and other funding agencies. A Central research cell may be constituted in the College to develop research environment in the College. Competent teachers and departments should be encouraged to offer consultancy Services. This exposure will not only enrich the faculty but also be of immense help to the students.

No. of Research papers and articles published is 25. The books written by the teachers are also less. The College publishes academic calendar at the beginning of every session. The College also publishes regularly annual magazine " Govind". It recently started publishing three journals namely- Literary Musings, Sahit

Dhara and Log-in- SD. College also maintains wall magazine. Many efforts are required for encouraging teachers to write papers and get research assistance from national level agencies such as UGC, ICSSR, etc.

The College has been sanctioned four NSS units of one hundred students each. Four Programme Officers look after these units. The NSS with its motto "Not me but you' and 'service to humanity" organizes year long activities such as pulse polio immunization camps, adult education, community development and awareness programmes on AIDS and environment. There is a scope of further utilization of student potential for extension services and outreach programmes, especially in the field of women's empowerment.

The College has a NCC platoon. The NCC is active in the College, several cadets have participated in Republic day parades at New Delhi and other camps.

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

The College was established in 1974 with just 8 rooms. Now it has administrative block, 60 classrooms, 15 laboratories, P.G. Block, I.T. Block and Commerce & Science Block, underground parking, playground, gymnasium, common room and medical room. Besides, there are 2 bookshops, 2 Cafeterias and a reading hall. It does not have its own hostel. Shortly the College plans to start construction of hostel. Its total area is 6.4 acres after the inclusion 5 acres land the College has procured. The College meets the need for augmenting the infrastructure through funds generated by self-financing courses and donations by philanthropists and donors. The management of the College also provides adequate funds. The annual maintenance is done with the active participation of the teaching and non-teaching staff. The College has employed a carpenter, an electrician, gardeners, safai karamcharis, security staff and peons for proper up-keep of the campus. The College has constituted various committees namely; gardening committee, canteen committee, bus service committee, general cleanliness committee, maintenance committee for labs., notice board and campus beautification committee, and College dispensary & maintenance of common room committee. A convener heads each committee. Annual stock checking is conducted at departmental level.

The College ensures optimum utilization of infrastructure facilities by conducting short term courses during summer break, coaching classes for home science and cosmetology, personality development programmes and holding evening classes of NTT. Various departments share audio-visual devices. The College also offers infrastructural help for holding competitive examinations by banks and railway. The College also allows external agencies to use its facilities such as Hero Mind Mine for running courses in communication

skills and personality development programmes, and NGOs/Institutes involved in social work organize programmes in the College. The College campus is kept pollution free and beautiful with the help of Gardening, Cleanliness and Campus Beautification Committees. Gardening Committee looks after the plantation. Cleanliness committee ensures general cleanliness such as sweeping, neatness of room and laboratory etc. Students also participate in campus beautification activity. With the help of advisory committee the College manages the library affairs. The library has 32,401 books and subscribes to 10 journals, 80 magazines and 20 newspapers. It also provides Book Bank facility to the needy and deserving students. The College is in the process of computerization of library. The library has the facility of reprography, computers, Internet and audio-visual cassettes. It also proposes to install networking and Teleconferencing on EDUSAT. The working days of the library are 271 per annum. It works from 9:00 am to 4:00 pm daily.

The Department of Computer Science has a separate Computer Centre with 5 computer systems. It works from 8:00 am to 4:00 pm. The main objective of this Computer Centre is to increase computer literacy among the students. The Computer Department of the College has a computer laboratory with 68 computers including a central server and other peripherals like printers, scanners, etc. The College has a laboratory attendant and a laboratory instructor for the maintenance of computers in the computer science department. The College provides health and medical services through qualified doctor who is available on call.

Department of Physical Education manages Physical Education Centre with the facility of gym, medical room and health club. The College has playgrounds for the games of basketball, kho-kho, ball badminton, volleyball, indoor games (judo, yoga and chess). The students are given incentives for taking part in sports activities. Main benefits/incentives are free-ships to outstanding sportspersons, scholarships and prizes, refreshment, sports kit, etc. During last year 8 students participated at state-3, regional-4 and national-1 level competitions. The College doesn't have its workshop/Centre for instrumentation. Number of books in the library in view of the requirements of the students should be increased.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

There are approximately 1761 students currently enrolled in the College. The percentage of students passing in different programmes and securing first class is very impressive both at UG and PG level. Approximately 20 percent students go for PG courses. It does not have any Ph.D. level programme. During previous 5 years approximately 20 students passed in UGC - CSIR(NET) examination and one in UGC - SLET. The College

claims to have gathered feedback from the students. The suggestions are implemented for bringing about desired modifications in curriculum. The College publishes its prospectus at the beginning of each academic session which contains information regarding admission criterion, detailed staff list, eligibility conditions, available subject combinations, fee structure, College calendar, scholarships/stipend offered to the SC/ST and Backward Classes students by the College, etc. Meritorious students are provided scholarships. In addition, scholarships are also available to the disadvantaged classes. During previous two years a number of students have availed financial aid under the merit scholarship and merit-cum-means scholarship; sponsored scholarships; scholarships from NGOs; and financial aid to the deserving students in sports, youth welfare activities, meritorious and financially poor students. There is an employment cell in the College headed by a Placement Officer which provides training and guidance to students for placement in different institutions. The placement cell committee organizes personality development programmes and also lectures for creating awareness about job opportunities. Teacher Incharge of guidance cell holds counseling sessions for academic and personal problems of the students. The placement cell motivates the students to open their enterprises like boutiques and beauty parlours. The College has an Alumni Association, which aims to involve themselves in the development of the College. The association should become more active. The College attracts prospective students through its advertisements in the newspapers. There are a number of recreational/leisure time facilities such as indoor games, students magazines, audio-video facilities, essay writing, exhibitions, debate clubs, outdoor games, cultural programmes, dance and music competition, education tours and trips, etc.

Other facilities that assist students are Internet, transport, canteen, rotract club, Central Association, etc. The College should fully computerize the library.

CRITERION VI: ORGANIZATION AND MANAGEMENT

The College is governed by Devi Sahai S.D. Education Board, which is engaged in catering the emerging educational and societal needs. For the management of the College, the Board has constituted a governing body. The governing body extends necessary guidelines and directions for the efficient administration of the College. It also monitors the progress and prepares plan for the future. The College has well defined management structure. Principal is the chief executive who is assisted by staff bodies and committees constituted by her for undertaking routine tasks. The meetings of the different committees are regularly held. The College has a Planning Forum headed by the Principal and Heads of the Departments as the

members. The Forum plays active role in coordination and management of College affairs. The non-teaching staff works under the control of office Superintendent. A Bursar and an internal auditor regulate the financial affairs.

Through the Central Association, youth club, NCC, NSS and subject societies/ associations students are involved in various activities. The Principal monitors discipline in the College through CCTV installed in her chamber. The College has set up innovation cell, which gives suggestions for improving the efficiency in both academic and non-academic functions. The grievances of the students and employees are settled through Grievance Redressal Cell. The College has a suggestion box for inviting suggestions from different quarters.

The College has an in-built mechanism for improving the work efficiency of the non-teaching staff. The whole office work is divided into different departments such as administration, admission, fee concession, fee collection, examination, accounts, etc. There is a separate computerized accounts section. The non-teaching staff assist the teaching staff in handling the academic and administrative operations in the College. Principal monitors the overall functioning by verification of records and holding regular meetings. A committee of senior members prepares academic calendar of the College. The prospectus committee formulates the rules and regulations, which are published in the prospectus of the College. The members of the non-teaching staff are given training in computer applications, communication skills, office management and secretarial skills and bookkeeping. The College charges nominal fee except in case of professional and career oriented courses. There has been minor changes in the fee structure during previous two years. The College has surplus budget.

The College has an efficient internal audit system. Accounts are prepared and regularly checked by superintendent accounts, which are further checked by Bursar. The Chartered Accountant audits final accounts. The College has a number of welfare programmes. The students are given financial aids, scholarships and financial assistance. There is a safety insurance scheme for students. Needy and deserving students are issued books from the Book Bank. Limited medical facility is also provided to students and employees. Teaching and Non-teaching staff avail the facility of Group Insurance Scheme. The College runs its own buses for providing adequate transport facility to the students. The employees can avail PF loans and in case of Class-IV advance against their salaries. The College attempts to maintain flexibility of rules and regulations particularly for meeting the needs and solving the problems of students and employees.

CRITERION VII: HEALTHY PRACTICES

The Peer Team has identified a few unique features, which enhance the ambience of the institution. They are as follows:

Evolvement of an efficient system of internal quality checks in all administrative and academic activities.

Inculcation of civic responsibility among the students by involving them in various social welfare activities.

Collective and participative decision making by involving teachers in the management of the College.

Encouraging the students to participate in co-curricular and sports activities through subject associations and youth welfare club.

Special attention to the needs of advanced learners.

Non-existence of evil of ragging.

Well-received and defined mission and vision of the institution.

Regular publication of College magazine.

Overall discipline both in academic and non-academic activities.

Introduction of professional and add-on courses.

Providing IT oriented education.

Conduct of a personality development and career counselling programmes.

Linkages with NGOs such as Rotary Club.

Education with unique combination of modernity with cultural heritage.

Healthy academic competition, which resulted in securing of top positions by the College students at the university level.

The overall academic environment is peaceful.

III. OVERAL ANALYSIS

(a) Commendations

On the basis of above discussion the Peer Team comes to the conclusion that the College, right from the very beginning, has made planned and deliberate efforts to provide Value based education on modern lines which is instrumental in creating a unique blend of scientific temper and moral character and promoting multi dimensional development of the student's personality, particularly by motivating teachers to work as a sincere, committed and well-knit team of servants dedicated to the cause of optimum human resource development. It is worth mentioning here that during the period of about three decades the College has been able to gain social recognition as an institution of academic excellence and to create a very good image of its own in the eyes of people in the community who prefer to send their wards and relatives to this institution only. The College is continuing to pursue the path of progress incessantly.

The College has been doing commendable service to the community particularly from the point of view of women's empowerment. It has not only been inculcating the right kind of attitudes and values among young girls but also preparing them to take up career in various newly coming up disciplines along side equipping them with skills necessary for managing an ideal home. It is creating scientific outlook coupled with respect for the traditional healthy Indian values. Some of the departments like Commerce, Computer Science, Mathematics, Home Science and Sanskrit are really outstanding not only from the point of view of effective teaching but also from the stand point of developing the holistic personality of the students. The College has its own web site, pcmsdcollege.com, prepared by the students themselves.

The Principal of the College, Ms. Kiran Arora is full of dynamism and foresight and makes her best and sincere efforts to ensure that the College is managed in proper manner. Personal needs and problems of students, teachers and employees are looked into timely and taken care of properly. She has a special knack for incessantly marching in direction of perfection in various spheres of management of the institutions.

(b) Recommendations: -

The College should strengthen science departments and start postgraduate level courses in Commerce, English and Hindi.

The campus of the College needs augmentation.

Hostel if constructed will enhance the academic achievements of the College.

The teachers of College are mainly busy with teaching, extension and corporate life management as per the old tradition of ensuring the attainment of high percentage of marks. They should also participate in National and International Seminars and Conferences, and publish research papers in standard journals.

The College, community and industry interaction should be encouraged for ensuring holistic development of students' personality.

The College should encourage teachers to take up research work, use modern educational gadgets in the classrooms and go for professional development.

Academic achievements of the College are worth mentioning but there is a need for the promotion of sports activities.

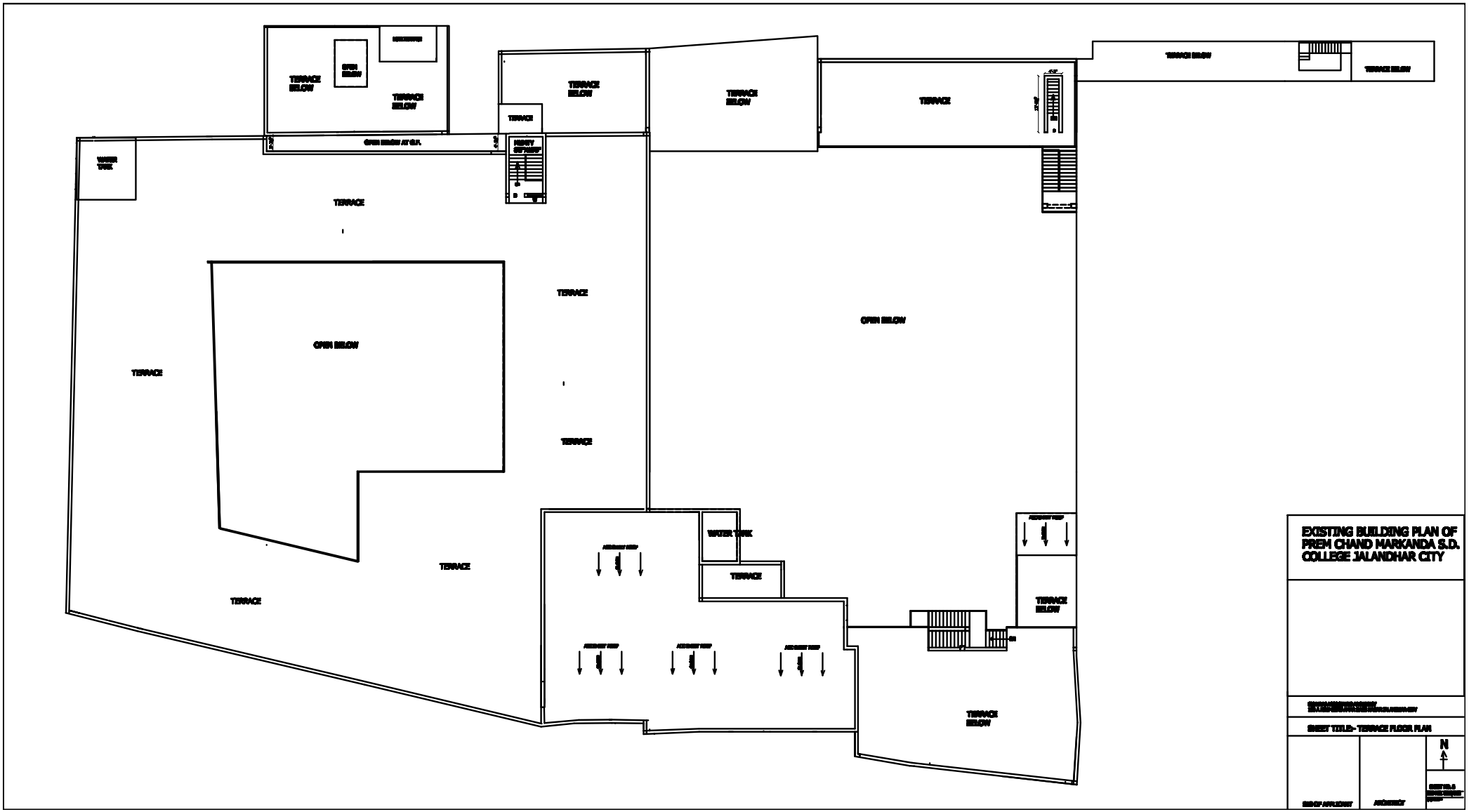
The Peer Team is extremely grateful to Principal Ms. Kiran Arora and her colleagues including Ms. Kusum Midha, Coordinator and Ms. Usha Shahi, Deputy Coordinator for very active cooperation, help and support. The team is grateful to Prof. L. Madhuranath, Academic Consultant, NAAC, Bangalore for his guidance and active support during the course of Team's visit.

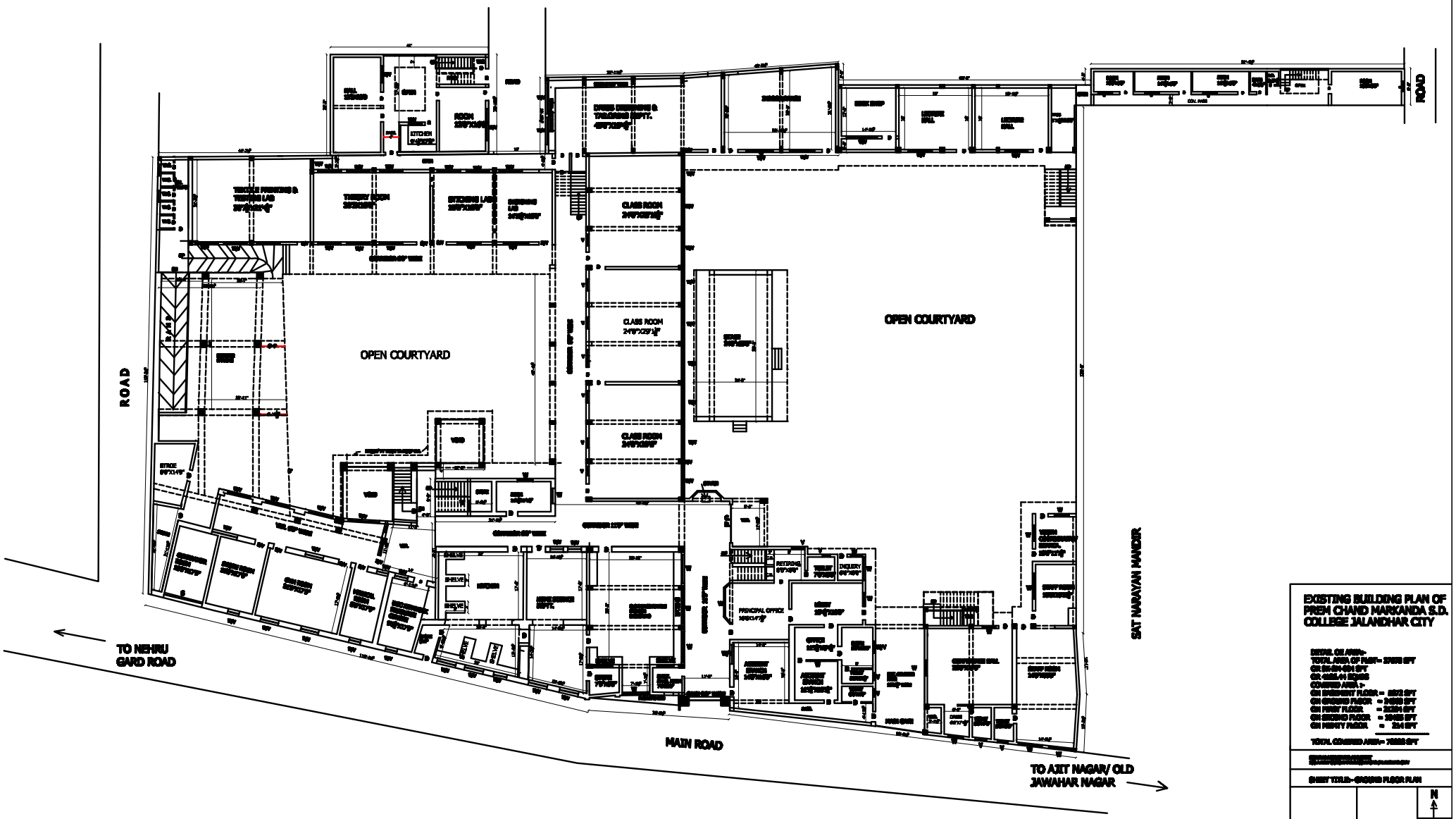
Prof. Surendra Singh (Chairman)
Vice-Chancellor,
Mahatma Gandhi Kashi Vidya Peeth Varanasi

Prof. Yoginder S.Verma (Member)
Director,
Academic Staff College H.P. University Shimla

Prof. R.L. Mathur (Member)
Principal,
Lachoo Memorial College of Science and Technology Jodhpur

Ms. Kiran Arora, Principal

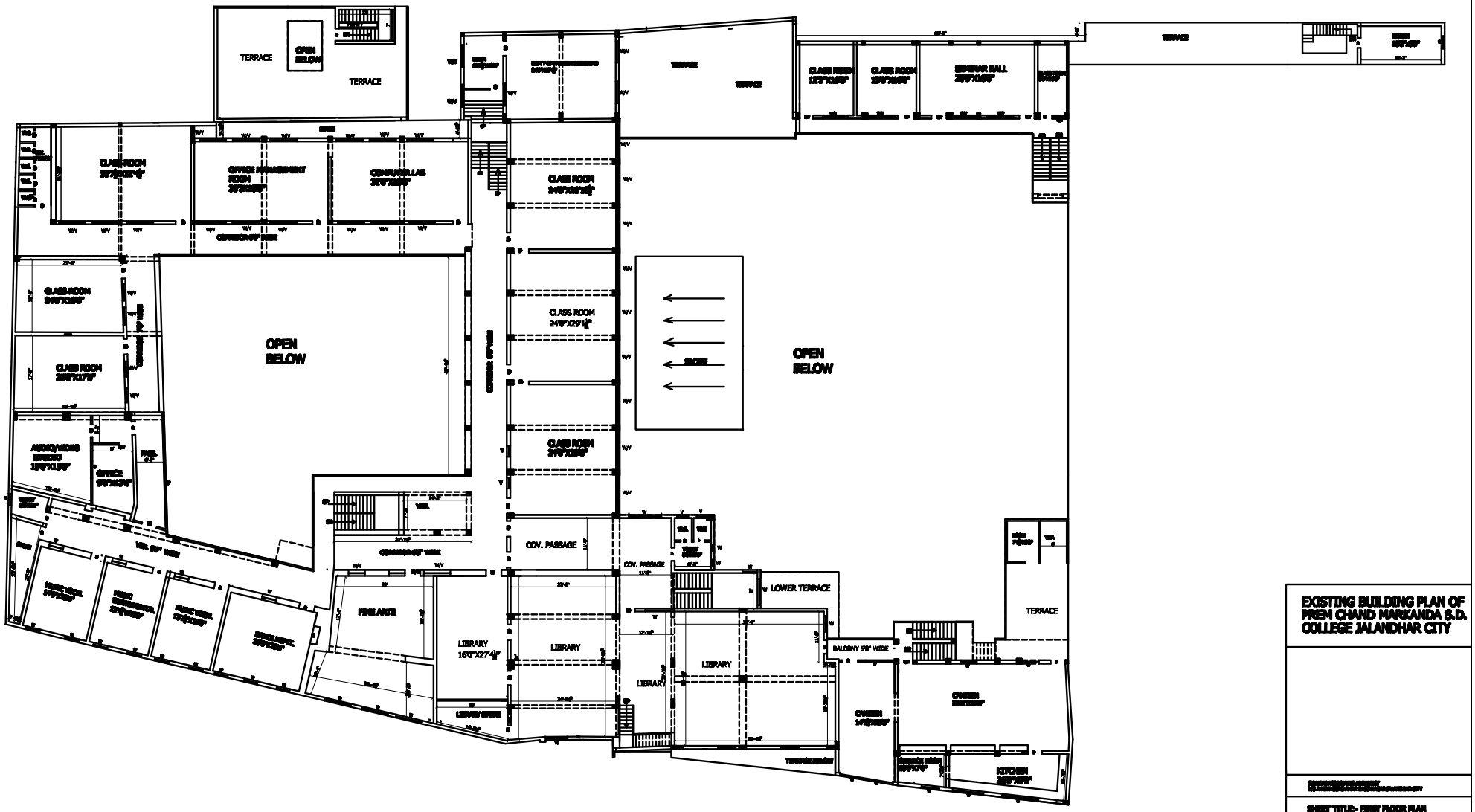

TERRACE BELOW
OPEN BELOW
TERRACE BELOW
TERRACE
TERRACE BELOW
TERRACE BELOW
TERRACE BELOW
TERRACE
TERRACE BELOW
TERRACE BELOW
WATER TANK
TERRACE
TERRACE
OPEN BELOW
TERRACE
OPEN BELOW
TERRACE
TERRACE
WATER TANK
TERRACE
TERRACE
TERRACE BELOW
TERRACE BELOW
EXISTING BUILDING PLAN OF PREM CHAND MARKANDA S.D. COLLEGE JALANDHAR CITY
SHEET TITLE:- TERRACE FLOOR PLAN
N



EXISTING BUILDING PLAN OF PREM CHAND MARKANDA S.D. COLLEGE JALANDHAR CITY

SHEET TITLE:- GROUND FLOOR PLAN

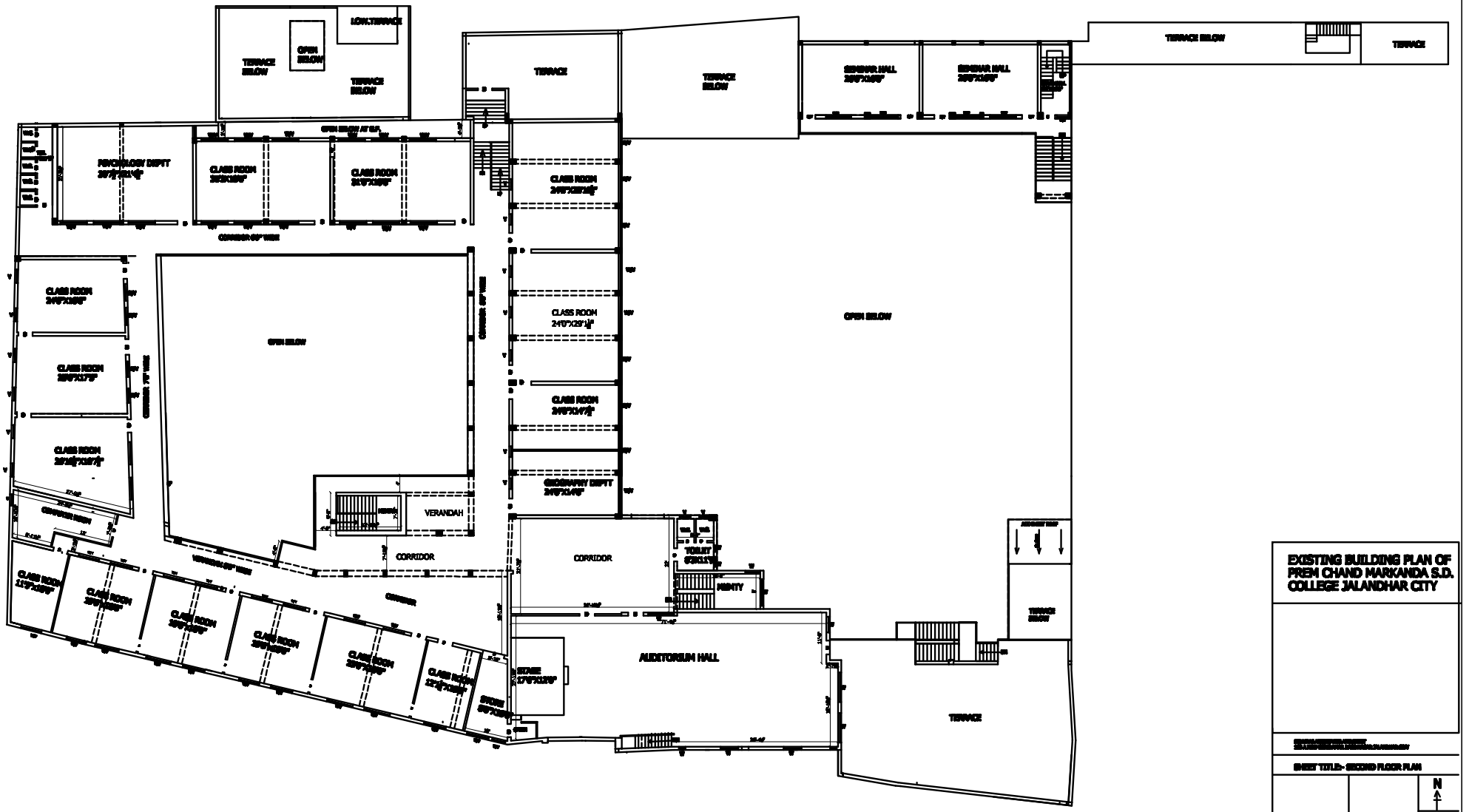
N

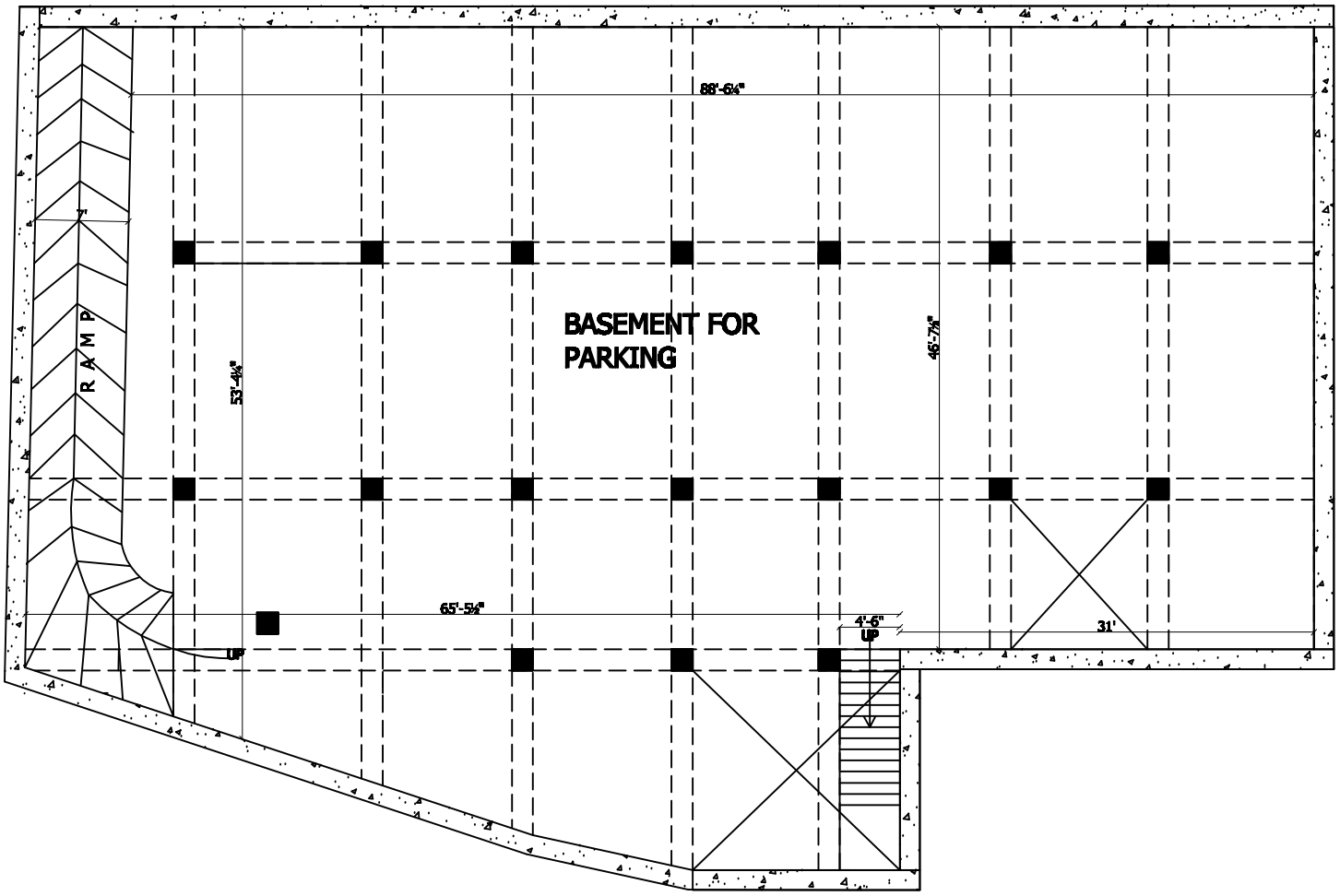


EXISTING BUILDING PLAN OF PREM CHAND MARKANDA S.D. COLLEGE JALANDHAR CITY

SHEET TITLE:- FIRST FLOOR PLAN

N


LOW.TERRACE
TERRACE BELOW
OPEN BELOW
TERRACE
TERRACE BELOW
SEMINAR HALL
SEMINAR HALL
TERRACE BELOW
TERRACE
PSYCHOLOGY DEPTT
CLASS ROOM
CLASS ROOM
CLASS ROOM
CLASS ROOM
CLASS ROOM
CLASS ROOM
CLASS ROOM
GEOGRAPHY DEPTT
OPEN BELOW
OPEN BELOW
VERANDAH
CORRIDOR
CORRIDOR
TOILET
MUMTY
CLASS ROOM
CLASS ROOM
CLASS ROOM
CLASS ROOM
CLASS ROOM
CLASS ROOM
STORE
STORE
AUDITORIUM HALL
TERRACE
TERRACE
EXISTING BUILDING PLAN OF PREM CHAND MARKANDA S.D. COLLEGE JALANDHAR CITY
SHEET TITLE:- SECOND FLOOR PLAN
N



BASEMENT FLOOR PLAN

EXISTING BUILDING PLAN OF PREM CHAND MARKANDA S.D. COLLEGE JALANDHAR CITY

SUKHRAJ ASSOCIATES ARCHITECT
193 A NEW GURU AMAR DASS NAGAR JALANDHAR CITY

SHEET TITLE:- FIRST FLOOR PLAN

N

SHEET NO. 1
JOB NO. SDC/012
SCALE=

SIG OF APPLICANT

ARCHITECT

BRIJ AGGARWAL & ASSOCIATES
CHARTERED ACCOUNTANTS
NEHRU GARDEN ROAD
JALANDHAR

PREM CH AND MARKANDA S.D.COLLEGE FOR WOMEN
NEHRU GARDEN ROAD JALANDHAR
INCOME &EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31-03-11

EXPENDITURE		Amount	INCOME		Amount
To Salary and Allowance		33006133.00	By Fee & Fines		
To Salary (Others)		6384808.00	Tuiton Fee	397720.00	
To potage & Telegramme		23992.00	Admission Fee	20610.00	
To Telephone Expenses		97218.00	Hon's Fee	18720.00	
To Travelling Expenses		18938.00	Late Admission Fees	12300.00	
To Advertisement		248491.00	Fine	5466.00	
To News Papers and Perodicals		59858.00	2% Notional Value	8640.00	463456.00
To Depreciation		2323552.00	By Bank Interest		27829292.00
To Electricity Expenses		349560.00	By Grant 95%		13589335.00
To Audit Fees		29473.00	By annual Charges		20156584.00
To Repair & Maintt:		566353.00	By Income from Fete		242690.00
To Building Repair		810778.00	By Canteen Rent		50000.00
TO Grratuity		700000.00	By Income from Sale of Prospectus		111532.00
TO Generator Exp		146250.00	By Income from I-Cards		103175.00
TO Brahm kund Exp		80253.00	By Income from Magzines		292645.00
To Excess of Income over Expenditure		18437911.00	By Bookshop Rent		20000.00
			By Sale of Forms		42605.00
			By bus income		82254.00
			By Grant MP/MLA		300000.00
Total Rs.		63283568.00	Total Rs.		63283568.00

President

Secretary

Principal

certified to be in accordance with the books of accounts produced to us for our checking

CHARTERED ACCOUNTANTS

BRIJ AGGARWAL
Partner

Date :12-.02.12

Place : JALANDHAR

BRIJ AGGARWAL & ASSOCIATES
CHARTERED ACCOUNTANTS
NEHRU GARDEN ROAD
JALANDHAR

PREM CH AND MARKANDA S.D.COLLEGE FOR WOMEN
NEHRU GARDEN ROAD JALANDHAR
INCOME &EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31-03-12

EXPENDITURE		Amount	INCOME		Amount
To Salary and Allowance		35047222.00	By Fee & Fines		
To Salary (Others)		7955773.00	Tuiton Fee	373780.00	
To potage & Telegramme		55878.00	Admission Fee	19110.00	
To Telephone Expenses		128533.00	Hon's Fee	18480.00	
To Advertisement		282085.00	Late Admission Fees	6150.00	
To News Papers and Perodicals		45554.00	Fine	10534.00	
To Depreciation		2715180.00	2% Notional Value	8040.00	436094.00
To Electricity Expenses		626833.00	By Bank Interest		16334511.00
To Audit Fees		29781.00	By Grant 95%		47220764.00
To Repair & Maintt:		214636.00	By annual Charges		25403025.00
To Building Repair		179555.00	By Income from Fete		266376.00
TO Grratuity		700000.00	By Canteen Rent		50000.00
TO Generator Exp		34729.00	By Income from Sale of Prospectus		109085.00
TO Brahm kund Exp		69310.00	By Income from I-Cards		134557.00
To Bus Exp		1650050.00	By Income from Magzines		221950.00
To SAF		763410.00	By Bookshop Rent		20000.00
To Water & Sewarge		200922.00	By Sale of Forms		62275.00
To Excess of Income over Expenditure		40799454.00	By bus income		1240268.00
Total Rs.		91498905.00	Total Rs.		91498905.00

President

President | Secretary | Principal

Certified to be in accordance with the books of accounts produced to us for our checking
FOR: BRIJ AGGARWAL & ASSOCIATES
CHARTERED ACCOUNTANTS
(BRIJ AGGARWAL)

Date : 12.07.12
Place : JALANDHAR

BRIJ AGGARWAL & ASSOCIATES
CHARTERED ACCOUNTANTS
NEHRU GARDEN ROAD
JALANDHAR

PREM CH AND MARKANDA S.D.COLLEGE FOR WOMEN
NEHRU GARDEN ROAD JALANDHAR
INCOME &EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31-03-13

EXPENDITURE		Amount	INCOME		Amount
To Salary and Allowance		64039681.00	By Fee & Fines		
To Salary (Others)		5631471.00	Tuiton Fee	357480.00	
To potage & Telegramme		13233.00	Admission Fee	20550.00	
To Telephone Expenses		165216.00	Hon's Fee	23360.00	
To Advertisement		237168.00	Late Admission Fees	23750.00	
To News Papers and Perodicals		54591.00	Fine	21618.00	
To Depreciation		2524210.00			446758.00
To Electricity Expenses		906880.00	By Bank Interest		17453079.00
To Audit Fees		94382.00	By Grant 95%		60385206.00
To Repair & Maintt:		314616.00	By annual Charges		20301483.00
To Building Repair		149172.00	By Income from Fete		272173.00
TO Grratuity		6354510.00	By Canteen Rent		50000.00
TO Generator Exp		125545.00	By Income from Sale of Prospectus		84935.00
TO Brahm kund Exp		27990.00	By Income from I-Cards		145724.00
To Bus Exp		1871884.00	By Income from Magzines		276200.00
To Water & Sewarge		113330.00	By Bookshop Rent		20000.00
TO Travelling exp		23523.00	By Sale of Forms		61560.00
To Excess of Income over Expenditure		17883562.00	By bus income		1033846.00
Total Rs.		100530964.00	Total Rs.		100530964.00

President
Secretary
Principal
Prem Chand Markanda
S.D. College For Women
Jalandhar City

certified to be in accordance with the books of accounts produced before us for our checking
CHARTERED ACCOUNTANTS
BRIJ AGGARWAL
Partner

Date : 28.06.13
Place : JALANDHAR

BRIJ AGGARWAL & ASSOCIATES
CHARTERED ACCOUNTANTS
NEHRU GARDEN ROAD
JALANDHAR

PREM CH AND MARKANDA S.D.COLLEGE FOR WOMEN
NEHRU GARDEN ROAD JALANDHAR
INCOME &EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31-03-14

EXPENDITURE		Amount	INCOME		Amount
To Salary and Allowance		62939704.00	By Fee & Fines		
To Salary (Others)		6745889.00	Tuiton Fee	340570.00	
To potage & Telegramme		27402.00	Admission Fee	19875.00	
To Telephone Expenses		163149.00	Hon's Fee	9080.00	
To Bus EXP		2137171.00	Late Admission Fees	-	
To Advertisement		428042.00	Fine	3719.00	
To News Papers and Perodicals		78300.00	2% Notional Value	7800.00	381044.
To Depreciation		3150913.00	By Bank Interest		18323164.
To Electricity Expenses		987968.00	By Grant 95%		72290491.
To Audit Fees		56180.00	By annual Charges		24010941.
To Repair & Maintt:		225907.00	By Income from Fete		332673.
To Building Repair		182664.00	By Canteen Rent		50000.
TO Gratuity		4356363.00	By Income from Sale of Prospectus		87130.
TO Generator Exp		84628.00	By Income from I-Cards		105825.
TO Brahm kund Exp		101032.00	By Income from Magzines		221950.
TO Water & Sewarge		120785.00	By Bookshop Rent		25000.
To Travelling Exp		18941.00	By Sale of Forms		45120.
TO SAF		961900.00	By bus income		1121695.
To Excess of Income over Expenditure		34228095.00			
Total Rs.		116995033.00	Total Rs.		116995033.

President
Prem Chand Markanda
S. D. College For Women
Jalandhar City

Date : 25.6.2014
Place : JALANDHAR

Secretary

Principal
Prem Chand Markanda
S.D. College For Women
Jalandhar City

certified to be in accordance with the books of accounts produced to us for our checking

CHARTERED ACCOUNTANTS
(BRIJ AGGARWAL)

DECLARATION BY THE HEAD OF THE INSTITUTION

Declaration

Declaration by the Head of the Institution

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge. This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the Institution

Principal
Prem Mehta Markanda
S.D College For Women
Jalandhar

Place : Jalandhar (Punjab)

Date : 02-06-2015