College In News

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A Tradition of Academic Excellence
Prem Chand Markanda
S.D. COLLEGE FOR WOMEN
Jalandhar (Pb.)
Re-Accredited with Grade A* by NAAC

www.pcmsdcollege.com

Prospectus
2019-2020

Jalandhar (Pb.)
2019-2020
A Great Visionary

Late Pt. Prem Chand Markanda

The Founder of the college, a renowned educationist, a silent enthusiastic and selfless worker. Recipient of President’s National Award, elected Member of State Legislative Council from Teacher’s Constituency, Member of Punjab University Syndicate and Senate. He will remain a perennial source of inspiration to the staff and students of the college.
Welcome to PCM S.D. College for Women, Jalandhar, an outstanding institution of higher learning. It is an honour to lead such an institution which strives not only for the academic growth, but also moral and spiritual growth of its pupils. Here, in this college, we aim for the holistic development of your personality by adopting various means of imparting education. The institution boasts of its well-qualified and competent faculty members, who help you throughout your journey here with full dedication. They also guide you towards many career opportunities that shall be available to you in due course of time. The college has excellent learning environment that keeps the students focused and attached towards their respective career and life goals. It nurtures the young minds in an effective way to produce progressive human resource for the economy and virtuous human beings for the society.

I have great pleasure in conveying my best wishes to all of you

Purushottam Lal Budhia
Vision, Mission & Objectives

Prem Chand Markanda S.D. College for Women, today a leading institution was founded on 23rd August, 1973. The college was a brain child of great philanthropists and educationists, Pandit Prem Chand Markanda, Pandit Dharam Pal Dada, Seth Rup Chand Buddha and Lala Shiv Nath Khanna. Under such remarkable leadership, the institution made rapid progress and developed into a pioneer of higher education in a short span of time. Presently, it has established itself as a quality benchmark in the field of higher learning for women. With the support of its efficient, hard working and dedicated faculty, the institution persistently strives for imparting holistic education to its pupils by adopting innovative curricula and modern teaching practices. It has incorporated a learner centric approach by providing a friendly and supportive environment. It stands committed to extending equal educational opportunities to the weaker and educationally backward section of the society.

Carrying forward the legacy of its honorable founders, the institution has emerged as a centre of excellence that nurtures intellectual and academic striving, vibrant extracurricular activities, community service initiatives and moral values. For her phenomenal contribution in the field of higher education, it has duly earned the distinction of being re-accredited with Grade ‘A+’ by National Assessment and Accreditation Council (NAAC).

We aim for...

- Fostering quest for excellence by means of quality and value based education
- Creating healthy / progressive academic environment by continuous enrichment of teaching & learning
- Holistic development of students’ personality
- Instilling spiritual & secular spirit by developing faith and respect for all religions
- Creating informed and progressive citizens endowed with love and respect for humanity
- Sensitizing young learners about environmental issues.
Campus Profile
Prem Chand Markanda S.D. College for Women is a major attraction for girl students. The college is right in the heart of the city only a few yards away from Jalandhar Railway Station. The college site is easily accessible to the girls of surrounding villages and Jalandhar Cantonment. The college which made a humble beginning has regularly augmenting its building and infrastructure. At present it has grown into a gigantic multi faculty campus having three blocks - Main Block, IT Block, Collegiate School with Brahamkund Playgrounds.

Our Assets
- Wi-Fi Campus
- Spacious & Airy Class Rooms
- Smart Class Rooms
- Art Block
- Commerce Block
- IT Block
- Integrated B.A.B.Ed Block
- Well Stocked Libraries
- Music & Dance Studio
- Multi-Purpose yoga hall
- Fine Arts Studios
- Well Equipped Home Science Laboratories
- Fashion Designing Laboratories
- Language Laboratory
- Cosmetology Laboratories
- Auditorium with state of the Art Facilities
- Computer Aided Accountancy Laboratory
- Psychology Laboratory
- Office Management & Secretarial Practices Laboratory
- Laboratories for computer courses
- MBEIT Laboratory
- Well equipped Science Laboratories
- T.V. and Video production Studio
- Gymnasium
- Health Care Centre
- Cafeterias
- Common Rooms
- Book Shops
- Administrative Block
- Fleet of Buses
- Underground parking
- Conference Room
- Seminar Halls
- Earn while learn Boutique

Courses Offered

Post Graduate Courses
Eligibility Conditions for Courses having four Semester Duration:

- There shall be no condition for promoting a student from First Semester to Second Semester.
- However the student shall be promoted to the third semester only if she has passed at least 50% courses/papers of the first two semesters.
- There shall be no condition for promoting a student from Third Semester to Fourth Semester.
- In case a student fails to pass all the courses/papers within a period of Four Semesters (2 years), she shall be given four consecutive semesters (two years) more to pass.

(a) UGC Sponsored Multidisciplinary Innovative PG Course:
M.A. Business Economics & Information Technology (Four semesters)

Eligibility: Bachelor’s Degree in B.Sc. (Eco)/ B.Com / B.B.A. / B.A (with Economics as subject) with 50% marks in aggregate from GNDU or any other recognized University.
Multi-Disciplinary UGC Sponsored Innovative Course, M.A. Business Economics and Information Technology has been initiated w.e.f. the session 2014-15 in collaboration with three disciplines-commerce, Economics & Computer Science. This capsule course is meant for synergizing the knowledge and skills strictly according to contemporary requirement of Trade, Industry & Business. The papers in various semesters are as under:

Semester-I
- Paper 101 Financial Management
- Paper 102 Marketing Management
- Paper 103 Economic Analysis for Business Decisions
- Paper 104 Quantitative Techniques for Business
- Paper 105 Introduction to Computer & Information Technology

Semester-II
- Paper 201 Human Resource Management
- Paper 202 Banking & Foreign Exchange Management
- Paper 203 Financial Institutions & Financial Services
- Paper 204 Indian Economy Environment & Policy
- Paper 205 Management Information System

Semester-III
- Paper 301 Production & Operation Management
- Paper 302 Business Communication
- Paper 303 Foreign Trade Management
- Paper 304 Public Finance & Budgetary Policy
- Paper 305 Computer Network Concepts Management & DBMC

Semester-IV
- Paper 401 Strategic Management
- Paper 402 Investment Theory & Portfolio Management
- Paper 403 Research Methodology
- Paper 404 Industrial Structure, Organization & Policy
- Paper 405 Project Report

Job Avenues
Students are eligible to apply for jobs in: Multinational Companies, Research Assistant, Banking Sector, Shared Trading Companies, Financial Institution, IT Sector, Union Public Service Commission (UPSC), Colleges / Universities as Assistant Professor.
(b) M.Sc. (Computer Science) (Four Semesters)

Eligibility:
Graduate with Computer Science / IT Computer Applications / Computer Maintenance as one of the elective subjects with 50% marks in aggregate.
OR
BCA/B.Sc (IT) / BIT or equivalent there to with atleast 50% marks in aggregate.
OR
Graduate with mathematics as an elective subject and Post Graduate Diploma in computer Applications/ PG Diploma in Information Tech. / PG Diploma in E-commerce & Internet application or equivalent with 50% marks in the aggregate.

Semester-I
- MCS 101 Advanced Data Structures
- MCS 102 Advanced Computer Architecture
- MCS 103 Network Design & Performance Analysis
- MCS 104 Discrete Structures
- MCS 105 Soft Computing
- MCS 106 Programming Laboratory-I (Based on Advanced Data Structures)

Semester-II
- MCS 201 Theory of Computation
- MCS 202 Image Processing
- MCS 203 Design & Analysis of Algorithms
- MCS 204 Cloud Computing
- MCS 205 Distributed Database Systems
- MCS 206P Programming Laboratory-II

Semester-III
- MCS 301 Advance Software Engineering
- MCS 302 System Software
- MCS 303 Data Mining and Warehousing
- MCS 304 Concept of Core and Advanced JAVA
- MCS 305 Networking Programming
- MCS 306 Programming Laboratory-III (Based on Advanced Java and Networking Programming)

Job Avenues • Student can get employment in Multinational Companies, Government Sector, Private Sector, Education Sector and Banks. • They can also start their own business.

(c) M.Sc. (Information Technology) (Four Semesters)

Eligibility:
Graduate with Computer Science / IT Computer Applications / Computer Maintenance as one of the elective subjects with 50% marks in aggregate.
OR
BCA/B.Sc (IT) / BIT or equivalent there to with atleast 50% marks in aggregate.
OR
Graduate with mathematics as an elective subject and Post Graduate Diploma in Computer Applications/ PG Diploma in Information Tech. / PG diploma in E-Commerce & Internet Application or equivalent with 50% marks in the aggregate.

Semester-I
- MIT 101 Analysis & Design of Embedded Systems
- MIT 102 Distributed Computing
- MIT 103 Advanced Computer Organization & Architecture
- MIT 104 Network Operating Systems
- MIT 105 Computational Problem Solving using python
- MIT 106P Programming Laboratory-I

Semester-II
- MIT 201 Mobile Computing
- MIT 202 Distributed Databases
- MIT 203 Image Processing
- MIT 204 Fuzzy System
- MIT 205 Network Design and Performance Analysis
- MIT 206P Programming Laboratory-II

Semester-III
- MIT 301 Network Protocols
- MIT 302 Advance Web Technologies using ASP.NET
- MIT 303 Linux Administration
- MIT 304 System Simulation
- MIT 305 Microprocessor and its Application
- MIT 306P Programming Laboratory-III (ASP.Net)

Semester-IV
- MIT 401 Advance Java technology
- MIT 402 Network Security
- MIT 403 Artificial Neural Network
- MIT 404P Programming Laboratory-IV (Based on advanced java technology)
- MIT 405 Project Work
(d) M.Sc. Fashion Designing & Merchandising (Four Semesters)

Eligibility: A candidate must have passed BA with Fashion designing and Garment Construction or Home Science or B.Sc. (Home Science) or Bachelor of Design (Specialization Fashion Design) or B.Sc. Fashion Designing or BA degree with Fashion Designing as Add on Course with at least 45% marks in aggregate from GNDU or any other recognized University.

Semester-I
- Paper-1: Fashion Illustration
- Paper-2: Product Development Workshop
- Paper-3: Pattern Making and Grading
- Paper-4: Computer Aided, Fashion Designing
- Paper-5: History of Indian Costumes
- Paper-6: Communication Skills in English

Semester-II
- Paper-1: Fashion Illustration
- Paper-2: Product Development Workshop
- Paper-3: Pattern Development and Draping
- Paper-4: Computer Aided Fashion Designing
- Paper-5: Fashion Merchandising and Marketing
- Paper-6: Traditional Embroideries

Semester-III
- Paper-1: Product Development Workshop
- Paper-2: Advanced Draping
- Paper-3: Computer Aided Fashion Designing
- Paper-4: Surface Ornamentation
- Paper-5: Global Costumes
- Paper-6: Seminar-Indian Traditional Textile
- Paper-7: Research Methodology (Th)

Job Avenues: Students can establish themselves as:
- Fashion Designer
- Assistant Professor
- Choreographer
- Fashion Show organizer
- Boutique Owner
- Fashion Consultant
- Manager in Fashion or textile industries
- Personal stylist
- Fashion buyer
- Textile & Print Designer
- Computer Designer
- Retailer
- Job in Schools as Art & Craft Teacher
- Fashion Editor
- Surface Ornamentator
- Work in Fashion labels
- Technical Designer
- Fashion Co-ordinator
- Fashion merchandiser
- Assistant Professor
- Quality Controller

(e) M.Com. (Four Semesters)

Eligibility: Bachelor’s Degree in B.Com/BBA/ B.CAM/ B.E. Commerce with 50% marks in aggregate from GNDU or any other recognized university.

Semester-I
- MC-101: Managerial Economics
- MC-102: Statistical Analysis for Business
- MC-103: Management Principles & Organization Behavior
- MC-104: Business Environment
- MC-105: Management Accounting and Control Systems
- MC-106: Seminar

Semester-II
- MC-201: Corporate Financial Accounting and Auditing
- MC-202: Financial Management
- MC-203: Research Methodology
- MC-204: Marketing Management
- MC-205: Human Resource Management
- MC-206: Viva voce

Any one of the following groups:
Option-I Accounting & Finance
- MC-411: International Financial Management
- MC-412: Financial Markets and Financial Services
- MC-413: Corporate Tax Law and Planning

Option-II Marketing Management
- MC-451: Advertising and Sales Management
- MC-452: Brand and Distribution Management
- MC-453: Services Marketing

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A feather in our cap

Integrated B.A.B.Ed Course (Eight Semesters)

Integrated B.A.B.Ed is an undergraduate programme that offers a dual degree to pursue career in teaching and other related fields. The programme is designed according to NCTE guidelines. This course can save ONE YEAR time as well as money. There will be no exit option within the programme.

Eligibility: Senior Secondary (10+2) with minimum 50% marks.

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Paper</th>
<th>Course Title</th>
<th>Paper</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>I</td>
<td>Perspectives in Education</td>
<td>I</td>
<td>Perspectives in Education</td>
</tr>
<tr>
<td></td>
<td>II</td>
<td>Yoga Education</td>
<td>II</td>
<td>Environmental Education</td>
</tr>
<tr>
<td></td>
<td>III</td>
<td>Curriculum and Pedagogic Studies</td>
<td>III</td>
<td>Curriculum and Pedagogic Studies</td>
</tr>
<tr>
<td></td>
<td>IV</td>
<td>Development of Self</td>
<td>IV</td>
<td>Development of Self</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Stream-1: Elective Hindi/Philosophy/Psychology/Sociology</td>
<td>V &amp; VI</td>
<td>Stream-2: Elective Hindi/Philosophy/Psychology/Sociology</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Punjab History &amp; Culture (From Earliest Times to C 320)</td>
<td>V &amp; VI</td>
<td>Punjab History &amp; Culture (From Earliest Times to C 320)</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Punjab History (except C 320)</td>
<td>V &amp; VI</td>
<td>Punjab History (except C 320)</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Regional Language (Punjabi General)</td>
<td>V &amp; VI</td>
<td>Regional Language (Punjabi General)</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Mudhli Punjabi (In lieu of Punjabi compulsory)</td>
<td>V &amp; VI</td>
<td>Mudhli Punjabi (In lieu of Punjabi compulsory)</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Punjabi History &amp; Culture (From Earliest Times to C 320)</td>
<td>V &amp; VI</td>
<td>Punjabi History &amp; Culture (From Earliest Times to C 320)</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Punjab History (except C 320)</td>
<td>V &amp; VI</td>
<td>Punjab History (except C 320)</td>
</tr>
</tbody>
</table>

Job Avenues: Tutor, Administrator, Subject matter expert, E-learning faculty, Career Counsellor, Research Fellow, Civil Servant, Translator, Creative Writer, Activist.

Note:
1. Paper I, II, III and EPC 1 are compulsory for all.
2. Students are to select any one subject from stream 1.
3. Students are to select any one stream from stream 2, 3 and 4.
4. Students are to select any two subjects from the selected stream.
5. The selected stream and subjects selected will remain same throughout the course.
6. Students will not be allowed to change the selected stream and subjects.
7. Credit Hours where not specified will be governed by ordinances of B.A/B.Sc. programmes of the university.
8. Syllabus of Philosophy, Psychology and Sociology in stream 1 will be same as that of in stream 4. Candidates will be allowed to take same subjects from stream 1 and stream 4.

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(f) Post Graduate One Year Diploma Courses
(Two Semesters)

Duration: Duration of each Post Graduation Diploma course shall be one academic year.
Eligibility:
1. Students who have passed B.A. / B.Sc./ B.Com examination of GNDU Amritsar or an equivalent examination of other universities with at least 45% marks in aggregate shall be eligible for admission to all post Graduate Diplomas.
2. Compartment cases are not eligible for admission to the above mentioned courses.
3. Admission will be made on Merit basis, subject to availability of seats.

(f-I) Post Graduate Diploma in Computer Applications (PGDCA) (Two Semesters)
The course aims at making the students familiar with all concepts of software as well as hardware. It prepares them to specialize in any area of computing.

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Paper</th>
<th>Course Title</th>
<th>Paper</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>I</td>
<td>PC Computing -I (MS-Office)</td>
<td>I</td>
<td>PC Computing -I (MS-Office)</td>
</tr>
<tr>
<td></td>
<td>II</td>
<td>Programming in C</td>
<td>II</td>
<td>Programming in C</td>
</tr>
<tr>
<td></td>
<td>IV</td>
<td>Operating System</td>
<td>IV</td>
<td>Operating System</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Database Management System through Oracle 10g &amp; System Analysis &amp; Design</td>
<td>V &amp; VI</td>
<td>Database Management System through Oracle 10g &amp; System Analysis &amp; Design</td>
</tr>
</tbody>
</table>

Job Avenues:
1. Students can be employed as computer Operators, Clerks, Receptionists in Banks, Business/ Commercial offices, Government offices, offices of Educational Institutions, Industrial Establishments,
2. They can also be employed as instructors in Computer Centres.
3. They can act as Professional Designers for Garment industry.
4. Students can establish themselves as Textile Fashion Designer
5. Students can open their own Boutiques.
6. They can also be employed as instructors in Computer Centres.
7. Students can start their own beauty centres/Beauty Parlours, Yoga centres and Health clubs.
8. Students can establish themselves as Textile Fashion Designer
9. Students can open their own Boutiques.

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(f-II) Post Graduate Diploma in Cosmetology (Two Semesters)
The course aims at making students expert in Beauty Treatment, Hair care, make up and personal upkeep.

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Paper</th>
<th>Course Title</th>
<th>Paper</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>I</td>
<td>External Skin Science</td>
<td>I</td>
<td>External Skin Science</td>
</tr>
<tr>
<td></td>
<td>II</td>
<td>Make up and Cosmetics</td>
<td>II</td>
<td>Make up and Cosmetics</td>
</tr>
<tr>
<td></td>
<td>III</td>
<td>Hair and Scalp</td>
<td>III</td>
<td>Hair and Scalp</td>
</tr>
<tr>
<td></td>
<td>IV</td>
<td>Chemical Structure of Hair and Colours</td>
<td>IV</td>
<td>Chemical Structure of Hair and Colours</td>
</tr>
</tbody>
</table>

Job Avenues:
1. Students can start their own beauty centres/Beauty Parlours, Yoga centres and Health clubs.
2. They can also be self employed as Cosmetologists by making herbal packs, creams and cosmetics at commercial scale.

(f-III) Post Graduate Diploma in Garment Construction and Fashion Designing (Two Semesters)
The course aims at making students expert in sketching, designing, stitching and Tailoring.

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Paper</th>
<th>Course Title</th>
<th>Paper</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>I</td>
<td>Pattern Making</td>
<td>I</td>
<td>Pattern Making</td>
</tr>
<tr>
<td></td>
<td>II</td>
<td>Fashion Illustration</td>
<td>II</td>
<td>Fashion Illustration</td>
</tr>
<tr>
<td></td>
<td>III</td>
<td>Garment Designing</td>
<td>III</td>
<td>Garment Designing</td>
</tr>
<tr>
<td></td>
<td>IV</td>
<td>Garment Construction</td>
<td>IV</td>
<td>Garment Construction</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Textiles</td>
<td>V &amp; VI</td>
<td>Textiles</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>Surface Ornamentation</td>
<td>V &amp; VI</td>
<td>Surface Ornamentation</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>CAD in Fashion</td>
<td>V &amp; VI</td>
<td>CAD in Fashion</td>
</tr>
</tbody>
</table>

Job Avenues:
1. Students can establish themselves as Textile Fashion Designer
2. They can act as Professional Designers for Garment industry.
3. Students can open their own Boutiques.

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(f-IV) Post Graduate Diploma in Textiles (Two Semesters)
The course aims at making students expert in sketching, designing, stitching and Tailoring.

<table>
<thead>
<tr>
<th>Semester I</th>
<th>Paper</th>
<th>Course Title</th>
<th>Paper</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>I</td>
<td>Pattern Making</td>
<td>I</td>
<td>Pattern Making</td>
</tr>
<tr>
<td></td>
<td>II</td>
<td>Fashion Illustration</td>
<td>II</td>
<td>Fashion Illustration</td>
</tr>
<tr>
<td></td>
<td>III</td>
<td>Garment Designing</td>
<td>III</td>
<td>Garment Designing</td>
</tr>
<tr>
<td></td>
<td>IV</td>
<td>Garment Construction</td>
<td>IV</td>
<td>Garment Construction</td>
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<tr>
<td></td>
<td>V &amp; VI</td>
<td>Textiles</td>
<td>V &amp; VI</td>
<td>Textiles</td>
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<tr>
<td></td>
<td>V &amp; VI</td>
<td>Surface Ornamentation</td>
<td>V &amp; VI</td>
<td>Surface Ornamentation</td>
</tr>
<tr>
<td></td>
<td>V &amp; VI</td>
<td>CAD in Fashion</td>
<td>V &amp; VI</td>
<td>CAD in Fashion</td>
</tr>
</tbody>
</table>

Job Avenues:
1. Students can establish themselves as Textile Fashion Designer
2. They can act as Professional Designers for Garment industry.
3. Students can open their own Boutiques.
UGC Sponsored Beauty and Body Fitness Under Community College Scheme

CERTIFICATE / DIPLOMA /ADVANCED DIPLOMA COURSE

Eligibility : +2 in any stream

Semester - I
Hair Care Treatment
• Hair Care Product Knowledge
• Hair Cut & Styling
• Hair Care Treatments
• Personal Grooming Hygiene
• Communication Skills-I
• Punjabi

Job Roles : Hair Stylist

Semester - II
Skin Care and Treatment
• Product Knowledge
• Body Care
• Skin Care Treatments
• Communication Skills-II
• E.V.S
• Business Studies

Job Roles : Beautician

Semester - III
Yoga and Body Massage Therapy
• Introduction to General Fitness
• Therapies
• Massage and Body Therapies
• Meditation
• Yoga
• Soft Skills
• English Language-I
• Business Communication

Job Roles : Yoga and Meditation Expert

B.Voc in Fashion Designing & Product

Thus Degree is with multiple exits such as Diploma / Advanced Diploma under NSQF with specific job roles. This would enable the graduates completing B.Voc to make a meaningful participation in accelerating India’s economy by gaining appropriate employment, becoming entrepreneurs and creating appropriate knowledge.

Eligibility: The eligibility condition for admission to B.Voc programme is +2 or equivalent in any stream with at least 45% marks.

Semester - I
Paper 101 Fabric Analysis and Illustrations-(PR)
Paper 102 Sewn Product Machinery & G.C Tech-I-(PR)
Paper 103 Fundamentals of Fashion Technology-(Th)
Paper 104 Basics of Information Technology-(PR)
Paper 105 Punjabi / Basic Punjabi
Paper 106 Drug Abuse
Paper 107 Communication Skills in English

Semester - II
Paper 201 Fashion Interpretation & Stylization-(PR)
Paper 202 Flat Pattern & Garment Const. Technique-(PR)
Paper 203 Communication Skills in English
Paper 204 Computer Aided Designing
Paper 205 Punjabi / Basic Punjabi
Paper 206 Drug Abuse
Paper 207 Fashion Conception-(Th)

Semester - III
Paper 301 Fabric Const. Technique-(Th & PR)
Paper 302 Drafting Pattern making & Draping-(PR)
Paper 303 Textile Chemistry-(Th & PR)
Paper 304 Advance Computer Aided Designing-(PR)
Paper 305 Needle Craft & Accessory Making-(PR)
Paper 306 EVS

Semester - IV
Paper 401 Fashion Illustration & Appreciation-(PR)
Paper 402 Product Development (Workshop)-(PR)
Paper 403 Textile Processing-(Th)
Paper 404 History of Costumes-(Th)
Paper 405 Textiles Art Products (Practical)
Paper 406 Internship for Design and Construction (Training Work)-(PR)
Paper 407 EVS

Career Opportunities
• Fashion Consultant • Personal Stylist • Technical Designer • Quality Control Manager • Fashion Buyer • Fashion Co-ordinator • Fashion Merchandiser • Textiles & Printing Designer • Production Supervisors • Pattern Makers in Garment / Apparel • Fashion Product Development Manager • Work in Fashion Labels • Independent and Collaborative Designer • Assistant Professor in Institutes & Colleges

B.Voc in Web Designing & Development (I.T.)

B.Voc is a 3year course designed for learning, earning and growing professionally.

Eligibility : +2 or equivalent in any stream

Semester - I
Paper 101 Programming in C
Paper 102 Fundamentals of Information Technology
Paper 103 Lab Based on Desktop Publishing Tools-I (Adobe Photoshop Cs6)
Paper 104 Lab Based on Programming in C
Paper 105 Lab Based on Fundamentals of Information Technology

Semester - II
Paper 201 Programming using Python
Paper 202 Web Designing (HTML, DHTML, CSS & JAVASCRIPT)
Paper 203 Minor Development I
Paper 204 Lab Based on Programming using Python
Paper 205 Lab Based on Web Designing (HTML, DHTML, CSS & JAVASCRIPT)

Semester - III
Paper 301 Internet & Networking
Paper 302 Database Management System
Paper 303 Lab based on Desktop Publishing Tools-II (Corel Draw X3)
Paper 304 Personality Development
Paper 305 Principles of Management
Paper 306 Lab based on internet & Networking
Paper 307 Lab based on Database Management System

Semester - IV
Paper 401 Core PHP and MySQL
Paper 402 Desktop Publishing Tools-III (Adobe Dreamweaver)
Paper 403 Minor Development-II
Paper 404 Mental Ability & Reasoning
Paper 405 Business Etiquettes & Interview Techniques
Paper 406 Lab based on Core PHP and MySQL
Paper 407 Lab Based on Desktop Publishing Tools-III (Adobe Dreamweaver)

Job Avenues:
• Students get job in Multinational Companies, Govt. Sector, Private Sector & Educational Institution.
• Students can also start their own business of Website Development
Three Year Under Graduate Degree and Accompanying Courses

Eligibility conditions for courses having Six Semesters

Duration:
(a) There shall be no condition for promoting a student from First Semester to Second Semester.
(b) However the student shall be promoted to the third semester only if she has passed at least 50% courses/papers of the first two semesters.
(c) There shall be no condition for promoting a student from Third Semester to Fourth Semester.
(d) However the student shall be promoted to the fifth semester only if she has passed at least 50% courses/papers of the first four semesters.
(e) The student shall be promoted to sixth semester only if she has passed all the papers of the first six semesters. After a period of six semesters, the student shall be given a period of two consecutive years to pass.

Note: Students who have passed lower examination from states other than Punjab without Punjab language will study Basic Punjabi in place of Punjabi Compulsory in undergraduate Courses from 2012 and onwards.

(a) B.Sc. Economics (Six Semesters)

Eligibility: A student who has passed +2 examination of P.S.E.B or any other examination recognized as equivalent with 40% marks in aggregate is eligible for admission to B.Sc. (Economics) Semester-1. Compartment cases will not be given admission in the above course. Students study the following subjects.

1. English Compulsory
2. Punjabi Compulsory / Basic Punjabi
3. Mathematics / Quantitative Techniques

Career Options and Job Avenues

• Students can pursue their career in IAS, IRS, Assistant Professors in Colleges.
• Students can move to MCA/M.Sc. (Mathematics)/M.Sc. (Physics)/M.Sc. (Chemistry)/M.S. (English) and follow career as Lecturers in schools and Assistant Professors in Colleges.
• Students can employ in prestigious BPO companies as Associates.
• There shall be no condition for prompting a student from Third Semester to Fourth Semester.
• The student shall be promoted to the sixth semester only if she has passed all the papers of the first six semesters. After a period of six semesters, the student shall be given a period of two consecutive years to pass.

(b) B.Sc. Computer Science (Six Semesters)

Eligibility: A student who has passed +2 examination of P.S.E.B or any other examination recognized as equivalent with 40% marks in aggregate is eligible for admission to B.Sc. (Computer Science) Semester-1. Compartment Cases will not be given admission in the above course. Students study the following subjects.

1. English Compulsory
2. Punjabi Compulsory / Basic Punjabi
3. Mathematics

Career Options and Job Avenues

Students can move to MCA/M.Sc. (Computer Science)/M.Sc (Mathematics)/M.A. (English)/PGDCA and follow career as Lecturers in schools and Assistant Professors in Colleges.

(c) B.Sc. Non-Medical (Six Semesters)

Eligibility: A student who has passed +2 examination of P.S.E.B or any other examination recognized as equivalent with 40% marks in aggregate with Non-Medical subjects is eligible for admission to B.Sc. (Non-Medical) Semester-1. Compartment cases will not be given admission in the above course. Students study the following subjects:

1. English Compulsory
2. Punjabi Compulsory / Basic Punjabi
3. Mathematics

Career Options and Job Avenues

Students can move to M.Sc. (Mathematics)/M.Sc. (Physics)/M.Sc. (Chemistry)/M.S. (English) and follow career as Lecturers in schools and Assistant Professors in Colleges. Students can appear in various competitive exams like C.D.S (combined Defense Services), IFS (Indian Forest Services), Banking etc.

(d) B.Sc. Fashion Designing (Six Semesters)

Eligibility: A student who has passed +2 examination of P.S.E.B or any other examination recognized as equivalent with 45% marks in aggregate is eligible for admission to B.Sc. (FD) Semester-1.

Semester-I
Paper 1 Basics of design and illustrations
Paper 2 Concept of Fashion
Paper 3 Basics of sewing -1
Paper 4 Basics of Computers
Paper 5 Textile chemistry -1
Paper 6 Communication Skill in English
Paper 7 Punjabi Compulsory/ Basic Punjabi
Paper 8 Drug Abuse: Problem Management & Prevention (Compulsory)

Semester-II
Paper 1 Fashion design & illustration (Practical)
Paper 2 Textile chemistry-II
Paper 3 Pattern making Garment Construction
Paper 4 Needle Craft (Practical)
Paper 5 Knitting & leather Technology
Paper 6 Environmental Studies-I

Semester-III
Paper 1 Fashion illustration and Appreciation (prac)
Paper 2 Draping, Pattern Making and Construction
Paper 3 CAD (Computer Aided Design) (Prac.)
Paper 4 Internship for Design & Construction of Garment (Pr)
Paper 5 Knitting & Leather Technology (Th)

Job Avenues
Fashion Designer, Textile Designer, Retailer, Boutique Owner, Pattern Marker & Grader
Fashion Editor, Fashion Consultant, Surface Ornamentator, Job in School as Art and Craft teacher, Machine Operator, Computer Designer

Students can employ in prestigious BPO companies as Associates.

Semester-IV
Paper 1 Fashion design & illustration (CAD) Practical
Paper 2 History of Costumes
Paper 3 Garment Construction & Draping (Theory)
Paper 4 Fashion Illustration & Appreciation (Practical)
Paper 5 Pattern & Marker Making on Computer (Theory)
Paper 6 Environmental Studies-II

Semester-V
Paper 1 Fashion illustration and Appreciation (prac)
Paper 2 Draping, Pattern Making and Construction
Paper 3 CAD (Computer Aided Design) (Prac.)
Paper 4 Internship for Design & Construction of Garment (Pr)
Paper 5 Knitting & Leather Technology (Th)

Job Avenues
Fashion Designer, Textile Designer, Retailer, Boutique Owner, Pattern Marker & Grader
Fashion Editor, Fashion Consultant, Surface Ornamentator, Job in School as Art and Craft teacher, Machine Operator, Computer Designer

Students can employ in prestigious BPO companies as Associates.

Semester-VI
Paper 1 Fashion illustration and appreciation (PR)
Paper 2 Pattern Making and construction (Practical)
Paper 3 CAD (Computer Aided Design) (Practical)
Paper 4 Survey and Project Report (Practical)
Paper 5 Fashion Industry Marketing

Students can move to M.Sc. (Mathematics)/M.Sc. (Physics)/M.Sc. (Chemistry)/M.S. (English) and follow career as Lecturers in schools and Assistant Professors in Colleges. Students can appear in various competitive exams like C.D.S (combined Defense Services), IFS (Indian Forest Services), Banking etc.
(e) Bachelor of Computer Applications (BCA) (Six Semesters)

Eligibility: The minimum qualification of admission to B.C.A Sem-I programme shall be 40% marks in aggregate of 10+2 examination of state/Central Board of education or equivalent thereto or three years Diploma conducted by State Technical Education Board, Punjab or Equivalent thereto. Compartment cases will not be given admission in the above course.

Semester - I
Paper I Introduction to Programming - C
Paper II Introduction to computers and Information Technology
Paper III Applied & Discrete Mathematics
Paper IV Practical - I (MS Office 2010 and Basic C Programming)
Paper V Communication Skills in English - I
Paper VI Punjabi (Compulsory)/ **Punjabi History & Culture (From Earliest Times to C 320)
Paper VII **Drug Abuse: Problem, Management and Prevention (Compulsory Paper)

Semester - II
Paper I Introduction to programming C++
Paper II Principles of Digital Electronics
Paper III Numerical Methods & Statistical Techniques
Paper IV Practical - I (Advanced C+ + Programming)
Paper V Communication Skills in English-II (Th. 35 +Pr.15)
Paper VI Punjabi (compulsory)/ **Punjabi history & culture (C 321 to 1000 A.D.)
Paper VII **Drug Abuse : Problem, Management and Prevention (Compulsory Paper)

Semester - III
Paper I Computer Architecture
Paper II Database Management System
Paper III Computational Problem Solving Using Python
Paper IV Programming Lab - Python
Paper V Programming Lab - Oracle
Paper VI Environmental Studies (compulsory)
(ESL-221) Student can opt this paper whether in 3rd or 4th Semester

Semester - IV
Paper I Data Structure & File Processing
Paper II Information Systems
Paper III Internet Applications
Paper IV System software
Paper V Lab - Data Structures Implementat on using C++
Paper VI Lab - Web Designing and use of Internet
Paper VII Environmental Studies (Compulsory)
(ESL-221) Student can opt this paper whether in 3rd or 4th Semester

(f) Bachelor of Arts (B.A.) (Six Semesters)

Eligibility: A Student who has passed +2 Examination (any stream) of P.S.E.B. or any other equivalent examination recognized by GNDU, Amritsar is eligible for admission to B.A. Sem-I

- Student having compartment in 10+2 is eligible for admission in B.A. Sem-I. Student should clear compartment examination in first attempt July (2019), failing which her admission will be cancelled as a regular student.
- Student seeking admission to BA will have to take two compulsory and three Elective subjects.

Compulsory subjects -
1. English Compulsory 2. Punjabi Compulsory/Basic Punjabi
3. History /Mathematics /Psychology / Quantitative Techniques
4. Economics / Fine arts
5. Physical Education / Computer Science
6. Home Sc. /Physical Education

Elective Subjects
1. English/ Sanskrit / Punjabi / Hindi
2. History / Mathematics / Psychology / Quantitative Techniques
3. Economics / Fine arts
4. Physical Education / Computer Science
5. Home Sc. /Physical Education

Vocational Subject-Office Management and Secretarial Practices
This Vocational subject provides exhaustive knowledge (Theory and Practical on typewriter and Computers) Training in type writing, Shorthand, Office Practice, Stenography, Internet, MS-Excel, MS Office (word processing)

Job Avenues :
- Employment in Multinational Companies, Business/ Commercial Offices, Government Offices, Offices of Educational Institutions, Industrial Establishments.
- Instructor in Colleges
- Self Employment in Commercial Colleges, Photostat Shop, Job Work Centres, Computer Centres.
- Students can move to Course of Company Secretary.

Vocational Subject - Cosmetology
This vocational subject provides exhaustive knowledge (Theory & Practical) and training in all types of beauty and hair services and fashion techniques.

Job Avenues :
- Employment in Saloons & Spas, Beauty Academies / Training Centers / Beauty Parlours / Instructors in Colleges & Trainers in Gym, Students can run their own saloon or Parlour and earn at home.
- Global placement opportunities

Vocational Subject - Mass Communication and Video Production
Job Avenues
- Employment in Print media
- Employment in Electronic media
- Employment as instructors in School / Colleges
A student of B.A. Sem III can also take up Honours in any of the following subjects: English, Hindi, Punjabi, Sanskrit, Political Science & Economics.

Eligibility: A student of B.A. Sem-III can also take Honours in a subject if she has secured at least 50% marks in concerned subjects in B.A. Sem-I, Sem-II (combined).

(h) B.Com. (Six Semesters)

Eligibility: A student who has passed +2 examination of P.S.E.B or any examination recognized as equivalent with 40% marks in aggregate is eligible to get admission in B.Com Sem-I.

Note - Special classes for students pursuing the Chartered Accountancy Course are held in the morning.

Semester -I
- BCG-101 English (Compulsory)
- BCG-102 Punjabi (Compulsory) / Basic Punjabi
- BCG-103 Financial Accounting
- BCG-104 Business Organization
- BCG-105 Business Communication
- BCG-106 Business Statistics
- BCG-107 Computer Fundamentals

Drug Abuse : Problems, Management & Prevention(Compulsory)

Semester -II
- BCG-201 English (Compulsory)
- BCG-202 Punjabi (Compulsory)
- BCG-203 Advanced Financial Accounting
- BCG-204 Commercial Laws
- BCG-205 Business Economics
- BCG-206 Functional Management
- BCG-207 Seminar

Drug Abuse : Problems, Mgt. & Prevention (Compulsory)

Semester -III
- BCG-301 English (Compulsory)
- BCG-302 Punjabi compulsory/ Basic Punjabi
- BCG-303 Corporate Accounting
- BCG-304 Company Law
- BCG-305 Financial Management
- BCG-306 International Business
- BCG-307 Business Environment
- ESL-221 Environmental Studies -I

Semester -IV
- BCG-401 English Compulsory
- BCG-402 Punjabi Compulsory/ Basic Punjabi
- BCG-403 Goods & Services Tax
- BCG-404 Industrial Laws
- BCG-405 Principles and Practices of Banking & Insurance
- BCG-406 Cost Accounting
- BCG-407 Seminar
- ESL-222 Environmental Studies -II

Semester -V
- BCG-501 English Compulsory
- BCG-502 Punjabi Compulsory / Basic Punjabi
- BCG-503 Management Accounting
- BCG-504 Cost Accounting
- BCG-505 Operations Research

Business and Insurance
- BCG-521 Banking Services Management
- BCG-522 Insurance Services Management

A student of B.Com Sem III can also take up Honours in Commerce.

Eligibility: A student of B.Com. Sem III can also take up Honours in Commerce if she has secured at least 50% marks in aggregate in B.Com. Sem-I, Sem-II (Combined).

(i) B.Com. Honours (Semester-III to Semester-VI)

Proposed Course

B.Com (Financial Services)

Semester -I
- Paper -I Financial Accounting with Tally
- Paper -II Communication Skills in English -I
- Paper -III Quantitative Techniques for Business -I
- Paper -IV Business organisation & management
- Paper -V Communication skills in Punjabi
- Paper -VI Computer application fundamental
- Paper -VII Drug Abuse (Compulsory)

Semester -II
- Paper -I Corporate and Bank Accounting
- Paper -II Communication skills in Punjabi
- Paper -III Quantitative Techniques for Business-II
- Paper -IV Mercantile Law
- Paper -V Banking Operations & Regulations
- Paper -VI Fundamentals of Human Resource Management
- Paper -VII Indian Financial System

Under Graduate Career Oriented Add on Courses (Semester System) (Certificate/Diploma/ Advanced Diploma)

The College is running these Courses as Add-on-Courses at Certificate/Diploma/Advanced Diploma Levels for one, two and three years duration respectively. The entry level of these courses is Under Graduation Courses Sem-I/ Sem-III/ Sem-V.

(a) Communication Skills in English

In the era of Globalization of education and advanced technology communication skills in English have become the need of the hour. There are ample job opportunities for a person with excellent communication skills.

Job Avenue: Person with good communication skills can work as Announcers (TV and Radio), Newsreaders, Script Writers, Reporters, Journalists and Receptionists. They can get jobs in business and Commerce Sectors, Multi National Companies, Banks and Insurance Companies.
(b) Internet Applications
In today’s world of Advanced technology, Internet is the only source from where one can get any information required on any topic. This course aims at training the students to work on the browsers and various search engines. Student are trained to work in challenging environment where everyone requires instant information.

Job Avenues:
- Students can be employed as web designers. They can get office jobs like drafting and reverting.
- They can also develop their own search engines, chat servers and e-mail servers.

(c) Office Automation and Web Designing
The Course acquaints the students with the concepts of Web Designing. The Students are given training to develop Websites.

Job Avenues:
- Students can be employed as Web Developers. They can get jobs in MNCS or Software development companies.
- Students can also develop their own websites.

(d) Computer Applications (Data Care Mgt.)
The course acquaints the students with the concepts of software as well as hardware. It trains them to work in the latest operating system. It prepare them to specialize in any area of computing.

Job Avenues:
- After this course, students can be employed as programmers, Graphic Designers, System Analysis, Receptionists and clerks in banks/ Industrial Establishments / business and commerce sectors.

(e) Computer Aided Accountancy
Every venture big or small maintains its accounts on computers. This Course familiarizes the students with the latest concepts of maintaining Accounts on Computers. It sharpens their skills and provides specialized knowledge.

Job Avenues:
- Accountants in Business/ Banks/ Educational or Professional Institutions.
- Self employment
- Employment in on-line Accounting Services

(f) Interior Decoration
The course acquaints the students with the principles of art, elements of design, including furniture designing, colours including paints, planning of rooms, CAD internet access, rangoli, flower arrangements etc.

Job Avenues:
- Students get employment as interior Decorators or Consultants with architects.
- Self Employment

(g) Cosmetology
The course caters to the demand of beauty culture in today’s world. The students are given practical training in various fields of beauty culture like personal grooming, skin care, hair care, hair styling, facials, yoga and aerobics etc.

Job Avenues:
- After this course students can start their own Beauty Parlours, Yoga Centres and Health Clubs.
- Students can get employment in Beauty Industry.

(h) Leather Processing Technology
The course acquaints the students with the concept of leather processing and leather goods. This course will provide practical training to students in addition to their theoretical study.

Job Avenues:
- Students can be employed in Leather Processing Industries as Jalandhar is a hub of Leather Processing Industry.
- Self Employment.

(i) T.V. and Video Production
The course develops skills to produce T.V. and Video programmes, manage and organize production teams. It also gives knowledge about direction, camera principles, Sound Mixing, Lighting, Designing studio techniques and post production digital processing.

Job Avenues:
- Career in T.V. or Media House
- Career in Films
- TV/Radio Newsreader
- Anchoring

(j) Fashion Designing
This course familiarizes the students with latest in the world of fashion and equips the students to meet the demands of fashion industry.

Job Avenues:
- Students can open their Boutiques.
- They can become professional Fashion Designers for Garment Industry and Fashion Houses.

(k) Office Management and Secretarial Practices
The course is much in demand in today’s commercial world. The course provides exhaustive knowledge (Theory and Practical on Typewriters and Computers). Training in modern office practices, word-processing, stenography, type writing and shorthand.

Job Avenues:
- Student can get employment in business / Commercial Offices, Government offices, Offices of educational Institutions, Industrial Establishments, Job work Centers etc.

Dance
The course acquaints the students with various folk dances of India, including Kathak, Basics of Taal, Haste Mudras used in Kathak, Various Folk dances of Punjab and Haryana.

Job Avenues:
- Students get employment in dance with various educational institutes.
- Students could start their own academy of dance.
Online Certificate Courses from IIT Bombay
PCM SD College has introduced various online certificate courses in collaboration with IIT Bombay in 2019 session that is related with different departments. IIT Bombay provides a platform to offer Massive Open Online Courses (MOOC's) for students from various backgrounds. These courses are primarily targeted at pre-final and final year students, to help them prepare for the corporate world and perform better in the recruitment process. In these courses students can do minimum one and maximum three courses in six months and they will be given certificates by IIT Bombay.

U.G.C. Granted Career Oriented Foundation Course in Human Rights Education
One Year Professional Diploma Courses After+2
(a) Diploma in Stitching and Tailoring
Eligibility: A student who has passed +2 examination (P.S.E.B.) or any other examination recognized as equivalent with 40% marks in aggregate is eligible to get admission in this course.
Job Avenues:
• Students can open their own Boutiques., • They can get the jobs in Boutiques.
(b) Diploma in Computer application (DCA)
Eligibility: Same as for Diploma in Stitching and Tailoring.
Guidance Cum Coaching Centre
Coaching for Bank, Insurance and other State Level Organizations.
UGC - Network Resource Centre (UGC-NRC)
There is UGC sponsored UGC network resource centre in the college which provides information regarding all the UGC Schemes, programmes and projects.

Under the Epoch Making scheme of social thinkers of India two study centres are successfully run by the college:
• Guru Nanak Study Centre • Vivekanand Study Centre

College Faculty
Principal
Dr. (Mrs.) Kiran Arora

Department of English
1. Mrs. Sarabjit Aneja M.A., M.Phil
2. Mrs. Suman Sirpal, M.A., M.Phil
3. Mrs. Ujla Daba Joshi, B.A. (Hons.) M.A., M.Phil
5. Dr. Indu Tyagi (M.A.B.Ed) Ph.D

Department of Hindi
1. Dr. (Mrs.) Neena Mittal M.A., M.Phil., Ph.D
2. Dr. (Mrs.) Sunita Sharma M.A.M.Phil, Ph.D

Department of Sanskrit
1. Dr. (Mrs.) Neelam Gupta, M.A., Ph.D
2. Mrs. Sushma Sharma, M.A. M.Phil

Department of Punjabi
1. Mrs. Surinder Narula, M.A., M.Phil
2. Dr. (Mrs.) Surinder Kaur M.A. (Pol. Sc. & Punjabi), M.Ed. Ph.D.
3. Dr. (Mrs.) Hakamal B.A. (Hons.), M.A. M.Phil, Ph.D.
4. Dr. (Mrs.) Sukhbir Shergil, M.A. (Punjabi & Eng.) U.G.C. (NET) M.Phil, Ph.D

Department of Political Science
1. Mrs. Tripta Handa, M.A., M.Phil
2. Mrs. Geeta Kabol, M.A., M.Phil

Department of History
1. Dr. Renu Bala, M.A., Ph.D
2. Mrs. Kamwaljit M.A., M.Phil

Department of Economics
1. Mrs. Sangeeta Sharma, M.A.M. Phil.
2. Mrs. Divya Budhia Gupta, M.A., UGC (NET)
3. Ms. Shalini Bibra, M.A., M.Phil, UGC (NET)
4. Ms. Nidhi Datta, M.A., M.Phil

Department of Commerce
1. Mrs. Alka Sharma, M.Com., M.Phil, JPT, UGC (NET) JRF
2. Mrs. Rajni Kapoor, M.Com, UGC (NET)
3. Mrs. Renu Tandon, M.Com, (Gold Medalist), JPT
4. Mrs. Priya Malajjan, M.Com., M.Phil., UGC (NET)
5. Dr. Mrs. Kuljit Kaur, M.Com., UGC (NET), Ph.D
6. Mrs. Shikha Puri, M.Com., UGC (NET)
7. Mrs. Neha Chawla, M.Com, UGC (NET)
8. Ms Pranika Sharma, M.Com, UGC (NET, JRF)
9. Mrs. Kirti Kundra M.Com, UGC (NET)
10. Mrs. Sakshi Sharma, M.B.A

Department of Computer Science
1. Mrs. Shivani Sharma, MCA
3. Dr. Mrs. Lovely Sharma M.Sc. (CS), Ph.D
4. Ms. Annie Ahuja MCA, UGC (NET)
5. Mrs. Sandhya Kumar MCA
6. Ms. Sakshi Khanna, MCA
7. Ms. Shaina Sharma, M.Sc. (CS)
8. Mrs. Monika Sharma, MCA
10. Ms. Sapna, MSC (CS)
11. Ms. Malvika, MCA, UGC (NET)

www.pcmsdcollege.com
### Department of Psychology
1. Mrs. Rubina, M.A., Dip., in Guidance & Counselling

### Department of Mathematics

### Department of Physics

### Department of Chemistry
1. Mrs. Anuradha, M.Sc. (Gold Medalist) UGC (NET)

### Department of Biology
1. Mrs. Shikha, M.Sc., B.Ed

### Department of Instrumental Music
1. Mrs. Arupriya, B.A (Hons.) (Gold Medalist) M.A. (Gold Medalist) UGC (NET)

### Department of Vocal Music
1. Mrs. Sampat Trivedi M.A. (Hindi & Phil.), B.Lib Science, Librarian
3. Ms. Sonia Kumari MA, (Mass Communication)

### Tabla Instructors
1. Mr. Amarjeet (Gold Medalist) UGC (NET), Ph.D.

### Department of Dance

### Department of T.V. & Video Production
1. Mr. Surinder Pal, IBPS

### Department of Home Science

### Dip. Art & Craft
1. Mr. Nutan

### Nagma Plater
1. Mr. Nutan

### Department of Fine Arts

### Department of Home Science
1. Mrs. Manmeet Kaur, M.Sc., JPT
2. Mrs. Kusum, M.A., B.Ed

### Department of Fashion Designing
1. Mrs. Sunita Bhalia M.Sc. (Clothing & Textile)
2. Ms. Manjeet M.Sc. (Fashion Designing)
3. Ms. Manpreet Kaur M.Sc. (Fashion Designing)
4. Ms. Mandeep Kaur M.Sc. (Fashion Designing)
5. Ms. Nisha M.Sc. (Fashion Designing)

### Department of Cosmetology
1. Mrs. Daljit, PG Dip. In Cosmetology
2. Ms. Apeksha, M.A. PG Diploma

### Department of Physical Education
1. Mrs. Paramjit Kaur, M.Ed, M.Phil, UGC (NET)

### Department of Office Management & Secretarial practices
1. Mrs. Seema Tiwari P.G. Diploma in Office Practices

### Department of T.V. & Video Production
1. Mr. Deepak Sharma, Lab Attendant
2. Mr. Ram Milan, Lab. Attendant
3. Mr. Gaurav Sharma, Lab Attendant

### Science & Computer Laboratories
1. Mr. Deepak Sharma, Lab Attendant
2. Mr. Ram Milan, Lab. Attendant
3. Mr. Gaurav Sharma, Lab Attendant

### Administrative Office
1. Mr. Poonam Sharma Office Superintendent
2. Mr Vijay Sharma Sr. Clerk
3. Mrs. Neelam Sr. Clerk
4. Mr. Vijay Kumar Arora Sr. Clerk
5. Mr. H.R. Kapoor Account Clerk
6. Mrs. Tajinder Kaur Clerk
7. Mr. Pankaj Sharma Supdt. Accounts
8. Mrs. Kamlesh Clerk
9. Mr. Anant Ram Clerk
10. Mr. Abhishek Thakur Computer Operator
11. Mr. Ashwani Sharma Computer Operator
12. Ms. Sahil Mehta

### Department of Mathematics
1. Mrs. Paramjit Kaur, M.Ed, M.Phil, UGC (NET)

### Department of Office Management & Secretarial practices
1. Mrs. Seema Tiwari P.G. Diploma in Office Practices

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3. Mrs. Neelam Sr. Clerk
4. Mrs. Deepika Sharma Sr. Clerk
5. Mr. Vijay Kumar Arora Sr. Clerk
6. Mr. H.R. Kapoor Account Clerk
7. Mrs. Tajinder Kaur Clerk
8. Mr. Pankaj Sharma Supdt. Accounts
9. Mrs. Kamlesh Clerk
10. Mr. Anant Ram Clerk
11. Mr. Abhishek Thakur Computer Operator
12. Mr. Ashwani Sharma Computer Operator

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**Rules & Guidelines for Admission**

Application for admission must be made only on the College Admission Form provided along with Prospectus. The Applicant should attach the following certificates with the admission form:

1. Original Certificates of the previous Boards/ University examination passed.
2. Five passport size Photographs, Photocopy of Aadhaar Card and E-mail Id of the student.
3. Admission to the college is made provisionally at the sole risk and responsibility of the candidate and is subject to the approval of GNDU. If Approval to the admission is with held by the competent authority for any reason, the student shall bear the whole responsibility and will not be entitled to any claim from the college.
4. Inter-University migration certificate as well as detailed marks certificate if the student has passed previous examination from some other university.
5. University Registration card if already registered with Guru Nanak Dev University.
6. The Principal reserves the right to grant or refuse admission to the college to any candidate without assigning any reason.

### University Admission Dates

- **Payment of College Dues**
  The college dues shall be paid as under
  1. From May to August (4 months) at the time of admission.
  2. September to December (4 months) along with University examination fee in September.
  3. January to April (4 months) in December along with University examination fee in January.

### Code of Conduct

1. The students are expected to maintain discipline, regularity, and punctuality.
2. In their dealing with members of the staff, fellow students, visitors the clerical staff and class IV employees they are expected to behave gently and politely.
3. Students are not allowed to leave till the 6th period or till their time table schedule is over.
4. The students must help in keeping the college campus and their class room neat and clean. They must make use of dustbins for throwing pieces of wastepaper, peels etc.
5. “THE COLLEGE IS OURS” the students are to develop this feeling in their mind and help in keeping the college property in good shape.
6. They should not tamper with electricity fittings and must switch off the fans and lights before leaving the class rooms.
7. No student is allowed to involve the name of the college in any publication or outside activity without prior permission of the Principal.
8. Students are not allowed to write anything whatever on the Notice Board, Walls or The Building.
9. Use of mobile phones in the campus by the students is strictly prohibited.

### Fines

- **Absence without leave is fined as follows:**
  (i) Per period Rs. 3.00
  (ii) For more than one period / for the whole day Rs. 20.00
  (iii) Absence from the house examination Rs. 100 per paper