

## Reservation Policy

| Sr.<br>No. | Category   | Reservation<br>%age |
|------------|--|---------------------|
| (i)        | <b>Schedule Castes/Tribes</b><br>SC/ST certificates issued by the competent authority and as per specimen given in <b>Annexure-I</b> are accepted.   | 25%                 |
| (ii)       | <b>Backward Class/OBC</b><br>This includes all the specified backward classes whose family income does not exceed Rs. 8 lacs (eight lacs) per annum or any such limit notified by the Punjab Government. Latest income certificate and certificate of being backward class issued by the Deputy Commissioner/GA to D.C./Sub-Divisional Magistrate shall have to be produced along with an attested photo copy. No affidavit will be acceptable.<br>The persons belonging to creamy layer are not entitled to reservation under this category as per notification no. 1/41/93 RS1/209 Govt. of Punjab, Department of Welfare dated 24.02.2009.<br>The rule of exclusion will apply to sons and daughters of <ul style="list-style-type: none"> <li>(a) Persons having gross annual Income of Rs. 8.0 lakh or above or possessing wealth above the exemption limit as prescribed in the Wealth Tax Act for a period of three consecutive years; (However, the rule of exclusion will be applicable as per time to time notifications of Punjab Government.</li> <li>(b) Persons in Categories I, II, III and IV who are not disentitled to the benefit of reservation but have income from other sources of wealth which will bring them within the income/wealth criteria mentioned in (a) above.</li> </ul> Explanation: Income from salaries or agricultural land shall not be clubbed. Certificate issued by competent authority shall be considered. A specimen format is given in <b>Annexure-II</b> . | 10%                 |
| (iii)      | <b>Border Area/Rural Area</b><br>(a) A candidate will be eligible for admission under this category only if he/she is from a towns/village within the belt of 10 miles from the International Border and has studied for at least five years there and has passed public examination (Matric or Higher Secondary Part-1) from a school located in border town/village (excluding the district towns of Ferozepur, Gurdaspur). Two certificates one from the DC/GA to DC of the District or SDO (Civil)/SDM with the town/village being within 10 miles limit from the International border, and another from the Headmaster/Principal of the Institution with details of exact date of joining and leaving the school/college must be produced along with the application form as per <b>Annexure-III</b> .<br><br>(b) For claiming "Rural Area" reservation, the candidate will have to produce   | 2% (1 % each)       |

a certificate from Sub-divisional Magistrate/GA to D.C. of having studied for a minimum of two years and passed Matric/Higher Secondary Part-1 or +2 from a school which is situated in rural area. The candidate should also be a permanent resident of a rural area (village). This school should not fall within the limits of any Municipal Committee, notified area or a Cantonment Board. Schools like Dashmesh Academy and those situated in University Campuses, Nangal Township and Talwara Township are excluded from the list of schools in the rural category. The format for Rural Area Certificate is attached as **Annexure- IV**.

- (iv) **Sports persons** 1%
- Only the certificates showing the specific "Grade" pertaining to the four categories (Grade A,B,C,D) issued from Director Sports, Punjab, Chandigarh are acceptable. The candidates will be admitted on the basis of merit following the sequence A-D of the Grades. For the gradation policy to issue Sports Gradation Certificate on the basis of achievements of the players, kindly refer to the latest Sports Gradation Policy of Punjab.
- (v) **Children/Grand Children of Freedom Fighter of Punjab** 1%
- Grand children of freedom fighters including Martyrs of Jallianwala Bagh & Kuka Lehar/Successors of the participants of Kama Gata Maru Lehar defined to include only sons/daughter, grandsons/grand daughters (both maternal and paternal). Certificates from Deputy Commissioner /GA to DC/ADC shall be accepted as per **ANNEXURE-V**.
- (vi) **Persons with Disabilities** 5%
- "Persons with Disabilities" shall mean one who is blind or deaf or has lost an arm or a leg or the use of any of these limbs or educable mentally retarded or is orthopedically disabled permanently as per definition given below, provided that a certificate about any of these disabilities shall be produced from the Civil Surgeon/Chief Medical Officer of the District.
- The "Blind" are those who suffer from either of the following conditions:
- (i) Total absence of sight;
  - (ii) Visual acuity not exceeding 6/60 or 20/200 (snellen) in the better eye with correcting lenses;
  - (iii) Limitation of the field of vision subtending an angle of 20 Degree or worse.
- The "Deaf" are those in whose the sense of hearing is non-functional for ordinary purposes of life. They do not hear, understand sounds at all, even with amplified speech. The cases included in this category will be those having hearing loss more than 90 decibels in the better ear (profound impairment) or total loss of hearing in both ears.
- The "Orthopedically" disabled are those who have a physical defect or deformity which causes an interference with the normal functioning of bones, muscles and joints. Alternatively, a child may be considered orthopedically



disabled if his disability prevents him from participating in an acceptable manner in childhood activities of a physical recreational or educational nature.

Mental retardation refers to sub-average general intellectual functioning which originates during the development period and is associated with impairment in adaptive behaviour.

"Persons with benchmark" disability means a person with not less than forty percent of specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority.

If suitable candidates are not available in any one of these sub-categories of disabled candidates or are not found suitable for the particular course, the seats so available will be filled up by the candidates from the other sub-categories of disabled candidates.

- (vii) **Children/widows of Defence Personnel** 1%
- Children/widows of defence personnel killed or disabled to the extent of 50% or more in action, ward of gallantry awardees, Ex-Servicemen and children of serving defence personnel/Ex-servicemen
- The Certificate should be from the Station Commander or the Commanding Office of the unit in the case of serving Defence Personnel and from the concerned District Sainik Welfare Officer in case of retired personnel. In case of ex-serviceman below the rank of the Officers, discharge certificate should also be produced. The Officers should produce the retirement order or service particulars.
- The priority for different categories under the defence quota shall be determined as per Ministry of Defence letter No. 3547/AS(R)/94 dated 03.06.1994 endorsed by UGC vide letter No. F.1-53/98(CPP-II) dated 5.1.2005
- (viii) **Children/widows of Para-Military forces Personnel** 1%
- Children/widows of Para-military forces personnel, Punjab Police, PAP, and Punjab Home Guards killed or disabled in action to the extent of 50% or more, ex-para-military forces personnel and children of serving Para-military forces personnel/ex-paramilitary forces personnel. Certificates from Deputy Commissioner /GA to DC/ADC shall be accepted as per ANNEXURE-V.
- (ix) **Children/Grand Children of Terrorist Affected Persons/Army Deserters Killed** 1%
- Children of families of persons killed as a result of terrorist violence / by security forces acting in aid of civil power and for the children of innocent civilian who have sustained 100% disability in terrorist violence or during operation by security forces acting in aid of civil power /children of army deserters killed /100% Person with Disabilities children. Certificates from Deputy Commissioner /GA to DC/ADC shall be accepted as per ANNEXURE-V.

- (x) **Children/Grand Children of Sikh Riot Affected Persons** 1%
- November, 1984 riots affected displaced persons seats are only for Candidates of Punjab Domicile. The advantage will be given to only those candidates whose names are entered in Red Book. Certificates from Deputy Commissioner /GA to DC/ADC shall be accepted as per ANNEXURE-V.

**Note :**

**Courses where the number of seats are more than 30**

The reservation of seats in Departments where the number of seats are more than 30, the following categories will be clubbed. The seats will be allotted according to the order of merit.

- |   |    |
|---|----|
| (a) Border Area/Rural Area (category iii)   | 2% |
| (b) Children/Widows of Defence personnel/Para-Military Personnel (categories vii & viii)                      | 2% |
| (c) Children/Grand Children of Freedom Fighter, Terrorist Affected, Sikh Riot Affected (categories v, ix & x) | 3% |

**Courses where the number of seats are less than or equal to 30**

The reservations of seats in Departments where the number of seats are below 30, the following categories will be clubbed and the seats will be allotted according to the order of merit.

- |  |    |
|--|----|
| (a) Border Area/Rural Area/Sports Person (categories iii & iv)   | 3% |
| (b) Grand Children of Freedom Fighter/Children/Widows of Defence Personnel/Para-Military Forces Personnel/Terrorist Affected, Sikh Riot Affected (categories v, vii, viii, ix & x) | 5% |

- The reserved categories (i) to (v) will be open for Punjab residence candidates only.
- The total reservation of all categories (excluding the sponsored candidates) shall not exceed 50% (as per orders of Honorable Supreme Court) of the total strength in a course/class.
- The candidate claiming seats under any one reserved category will be admitted on merit inter-se in that category/categories subject to fulfilling the eligibility requirements and obtaining minimum qualifying marks in the Entrance Test specified for each course separately. (All candidates must declare their claim for reserved categories at the time of filling their online application forms for the entrance test/counseling, otherwise, their subsequent claims shall not be accepted).
- Admission will first be made against General categories followed by admission for reserved categories and if any reserved seat remains unfilled, it will be treated as open for admission from general category candidates. The claim for a seat in any reserve category will not prejudice the right of a candidate for being considered in open merit.
- If for any reason the total seats in the reserved categories exceed 50% of the total number of seats, an adhoc marginal increase in the General Category seats may be allowed to fulfill the requirement of minimum 50% seats in the latter category.
- FOR RESERVED CATEGORIES, LATEST CERTIFICATES TO BE PRODUCED.
- The University also provides facility of (Tuition) free education to children of persons of November, 1984 riots and terrorist violence in Punjab State.



## Competent Authority to issue Caste Certificates

### 1. Scheduled Castes/Scheduled Tribes

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/ I Class Stipendiary Magistrate/ City Magistrate/Sub-Divisional Magistrate/Talkie Magistrate/Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Class-I Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar.
- (iv) Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer Lakshadweep Islands. (Circulated *vide* No. 2/223/79-SWL/4337 dated 8.6.96).
- (vi) M.L.A. of the concerned constituency (Circulated *vide* No. 1/19/94-RCI/6045 dated 15.7.94).

### 2. Backward Classes

- (i) Sub-Divisional Officer (C)
- (ii) Executive Magistrate
- (iii) Tehsildar/Naib Tehsildar
- (iv) Block Officer
- (v) District Revenue Officer (*vide* letter No. 2/223/79-SWL/4337 dated 8.6.90).
- (vi) M.L.A. of the concerned constituency (*vide* letter No. 1/19/94-RCI/6045 dated 15.7.94)

FOR RESERVED CATEGORIES, CERTIFICATES AS PER THE PRESCRIBED FORMAT (ANNEXURE I TO VI) OR ISSUED/APPROVED BY THE COMPETENT AUTHORITIES NEED TO BE PRODUCED. FOR PUNJAB RESIDENT CATEGORY, LATEST CERTIFICATE AS PER THE INSTRUCTIONS/FORMAT(S) ON ANNEXURE-VI NEEDS TO BE PRODUCED.